



**CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION
and
CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION**

**JOINT COMMITTEE STRUCTURE/WORKLOAD/STAFFING SUPPORT
WORK GROUP MEETING**

AGENDA

DATE: Thursday, February 10, 2011
TIME: 5:30 – 7:00 p.m.
PLACE: CCMPO/CCRPC Offices

- 5:30 Welcome and Introductions [Andy]
5:35 Review of Committee Matrix [Michele]
- Confirm proposed committee structure and discuss responsibilities
 - Discuss workload implications of new structure
- 6:45 Discussion of Proposed Executive Committee Size [Andy & Paula]
- Referred by Bylaws Work Group
 - Discussion of Executive Committee Size

DRAFT - Election and Duties of Officers and Executive Committee - DRAFT

The NEWNAME shall annually elect three officers, a Chair, Vice-Chair, and a Secretary/ Treasurer. In addition, the NewName shall annually elect two municipal members to the Executive Committee. One municipal member of the Executive Committee shall be elected each year for a two-year term commencing after the June meeting. One municipal member of the Executive Committee shall represent a community of 5000+ population; the other, a community of less than 5000 population, based on information from the latest census or population estimate completed by the US Census Bureau.

- 6:55 Schedule Next Meeting & Outline Next Steps [Paula]
7:00 Adjourn [Chair]

Next Joint Committee Work Group Meeting – Note that this meeting replaces the February 14th meeting originally advertised. The next tentative meeting date is Monday, March 14 at 5:30 p.m. – we will discuss and confirm this date (or another) when we meet.