

CCMPO/CCRPC Merger Committee on Committees

Work Group Discussion 01/13/11

- The TAC is the only statutorily required Committee of the MPO
- During the transition period does it make sense to retain the existing committees of each organization and then once a period of time has elapsed, there should perhaps be reconsideration of the committee structure
- There would need to be a procedure developed for the manner in which ad hoc committees are appointed and charged
- Should most all committees be ad hoc committees since the committees are typically all for specific special purposes and each must report their recommendations to the full board for any decision making function
- ? Regional Initiatives (Issues) Committee – maybe should be a “Planning Advisory Committee” to address the review of municipal plans (with ad hoc members (Board) from adjacent communities), review Act 250 issues or regional significance, land use and transportation related matters within the various transportation planning documents; also to address issues in the regions adjacent to Chittenden County (also the adjacent Regional Plan reviews); policy recommendations and roles similar to the TAC.
- Should the Public Transportation Committee be changed to an ad hoc committee
- Can the MTP committee be appointed to be ad hoc and be repurposed to include the update of the Regional Plan.
- Can the MTP be a more integrated part of the Regional Plan and can this “combined” planning document be administered by one committee – the Long Range Planning Committee
- Similarly the UPWP activities would be integrated committee and document outputs that clearly outline the topical areas for the purposes of federal or state reporting, budgeting, tracking etc.
- For the next Working Group meeting staff can make recommendations on the structure and responsibilities of the newly recommended committees
- Are there activities that the Board(s) currently undertake that could be shifted to committees
- Should the “ex-officio” members of the various committees have full voting powers on the various committees
- TAC, UPWP, Long Range Planning Committee, PAC, Executive Committee, Finance Committee, Governance Committee (Nominating, Bylaws, Board Recruitment & Development), ad hoc committees as needed – staff will develop the suggested membership, charge, activities, and an organizational chart to articulate these committees – articulation of how all of the activities of these committees flow to the full board for final resolution/approval
- Outreach & Evaluation (potential ad hoc Committee), communications, branding, “customer feedback”, performance evaluation,

Member Workload Concerns – noted by Paula

- Power and authority (committees/board)
- Balance (ex-officio/at-large)
- Recruitment (profile of skills and talent (for committees too), job description)
- Technology – use for board member communications, use of technology-digital communications for participation in committee & board meetings (open meeting law) – cost of printing versus supplying i-pads, training and internet access.