

1 Chittenden County Metropolitan Planning Organization
2 Regular Meeting
3 Minutes

4 Date: Wednesday, May 18, 2011
5 Time: 7:30 p.m.
6 Place: Winooski Senior Citizen Center; 123 Barlow Street; Winooski, VT 05404
7 Present: Andy Montroll, Burlington (vice Chair) Jim Donovan, Charlotte
8 Marc Landry, Colchester (Chair) Max Levy, Essex Alternate
9 John Lajza, Essex Junction Andrea Morgante, Hinesburg
10 Erik Filkorn, Richmond Phil Gingrow, St. George
11 Jim Dudley, Shelburne (Secretary-Treas.) Sandy Dooley, South Burlington
12 Steve Owen, Underhill David Tilton, Westford Alternate
13 George Gerecke, Williston Mike O'Brien, Winooski
14 Amy Bell, VTrans
15 Ex-officio: Chris Jolly, FHWA Brad Worthen, BIA
16 Others: Daniel Kerin, Essex Junction Alt. John Fitzgerald, Essex resident
17 Joe Segale, Resource Systems Group Dave Conger, DuBois & King
18 Staff: Michele Boomhower, Exec. Director Peter Keating, Sr. Trans. Planner
19 Christine Forde, Sr. Trans. Planner David Roberts, Sr. Trans. Plan. Eng.
20 Daryl Benoit, Transportation Planner Eleni Churchill, Sr. Trans. Plan. Eng.
21 Bryan Davis, Transportation Planner Jason Charest, Trans. Planning Eng.
22 Bernadette Ferenc, Business Manager Janet Botula, Admin. Assistant
23

24 The meeting was called to order at 7:45 p.m. by the Chair, Marc Landry.
25

26 5. Executive Director's Update. Michele reported that she'll be preparing a quarterly report
27 again, now that merger is complete. Recently Bryan Davis had prepared an electronic newsletter
28 about most projects. On Tuesday, May 24th there will be a public meeting about Exit 16 scoping
29 study at the Albany College of Pharmacy & Health Sciences in Colchester to present alternatives
30 for this area including a double crossover diamond interchange, which is being used in other
31 areas of the country.
32

33 8. Chittenden County FY12-15 Transportation Improvement Program (TIP).

34 a. Presentation. Christine Forde noted we are required by federal regulations to prepare the TIP,
35 which is a list of projects that the MPO authorizes funding to be spent on in Chittenden County.
36 It is fiscally constrained – that means all projects listed must have federal funding available.
37 Although we can include illustrative projects that include a noted that it's pending funding
38 availability. It must be updated every four years. This authorizes the obligation of federal funds.
39 Obligation of funds means they set aside to be used for a certain project. FHWA wants the
40 money set aside for the project so it can be completed and funding must be in the TIP before
41 they're ready to be spent. She described how projects get on the TIP. We get a fiscal constraint
42 limit from VTrans and that's the amount we have available. Projects have to have planning
43 completed. She then described how to read the TIP. It is in 3 sections: introduction, list of
44 projects and a summary of financial statistics. The TIP funding levels are FY12 - \$45.4 million;
45 FY13 - \$50.5 million; FY14 - \$58.1 million; and FY15 – \$50.2 million. Christine explained
46 various tables in the TIP. She then reviewed TIP project use categories: capacity expansion;
47 bike/pedestrian; intermodal; aviation; bridge preservation; function & performance preservation;
48 and other. One table lists federal funding sources. We have constrained funds and non-

1 constrained such as interstate and airport funding. If a project is in constrained funding and there
2 is an increase in funds, we'd have to find the funds from another project. She then reviewed
3 summary of the changes in this TIP from last year's. The completed projects will be removed
4 from future versions of the TIP. The last slide was a comparison of the TIP as adopted each
5 year and what was actually spent. At this point we seem to be spending about 77% of the
6 amount obligated. Money not spent in Chittenden County gets spent in other areas.
7

8 Michele noted that we received a letter from the Village of Essex Junction requesting that we add
9 the Crescent Connector project to the TIP. This is adjacent to the Five Corners and would
10 connect Route 15 to Route 117 (railroad street) through the old Flanders lumber property to
11 Route 2A. We've already completed scoping on this. We had applied for a Tiger II grant. Our
12 application was unsuccessful, but we scored very high and we anticipate another round of Tiger
13 II grant funding coming up and we'd like to have this on the TIP as illustrative pending
14 availability of funding. The significance of including it could increase it's stature in the grant
15 application. It fulfills smart growth and other new federal initiatives. John Lajza supports this as
16 a way for more development and relief of congestion at Five Corners. JOHN LAJZA MADE A
17 MOTION THAT WE PUT THIS IN THE TIP AS AN ILLUSTRATIVE PROJECT. ERIK
18 FILKORN SECONDED. Andrea asked whether the TAC should approve this. Michele said
19 we'll have to warn a public hearing and we would discuss this with the TAC at their next
20 meeting. VOTE ON MOTION TO ADD THIS PROJECT: MOTION CARRIED
21 UNANIMOUSLY.
22

23 Mike O'Brien noted it was a little strange to add it to the TIP without TAC input, but members
24 felt we could put this on for the public hearing draft and then withdraw it after the hearing, if we
25 wanted to. ANDY MONTROLL MADE A MOTION TO WARN THE TIP AS AMENDED
26 FOR PUBLIC HEARING. JIM DUDLEY SECONDED. Andrea asked if cost numbers are not
27 correct, when would we change them. Christine Forde said if we know of any changes, we
28 should add them before it's warned. VOTE: MOTION CARRIED UNANIMOUSLY.
29

30 1. Changes to the Agenda. MIKE O'BRIEN MADE A MOTION, SECONDED BY ANDY
31 MONTROLL, TO AMEND THE AGENDA TO ADD 4a FOR TIP AMENDMENTS.
32 MOTION CARRIED UNANIMOUSLY.
33

34 2. Public Comment Period for items not on the agenda. There were none.
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36 3. Action on Consent Agenda. There were no consent agenda items.
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38 4. Approval of Minutes. ERIK FILKORN MADE A MOTION, SECONDED BY SANDY
39 DOOLEY, TO APPROVE THE MINUTES OF APRIL 20, 2011. MOTION CARRIED with
40 abstentions from Jim Donovan, John Lajza, Steve Owen and Andy Montroll. Marc thanked Jim
41 Dudley for chairing that meeting.
42

43 4.a. Transportation Improvement Program (TIP) Amendments. Christine noted that we have a
44 new minor amendment for a non-constrained project to add \$1.5M in FY11 to regional line item
45 for bridge preventative maintenance for bridge deck replacement for four bridges on I-89. This
46 was in the works for a while and these were part of other projects. Christine noted that our
47 amendment policy allows us to take action on projects that would not take money from other
48 projects. There is a new project for painting bridge 57 in Richmond and would add \$75,000 in

1 federal funds to FY11. This amendment is provided for members' information. ERIK
2 FILKORN MADE A MOTION, SECONDED BY JIM DUDLEY, TO AMEND THE TIP TO
3 INCLUDE THE BRIDGE PREVENTATIVE MAINTENANCE PROJECT BR033. VOTE:
4 MOTION CARRIED UNANIMOUSLY.

5
6 6. Chittenden County Park and Ride and Intercept Plan Presentation and Public Informational
7 meeting. Peter Keating said several years ago we developed a park and ride plan and we update
8 it every five years. This year we decided to hire a consultant and look at it more
9 comprehensively. We did an on-line survey and broadened the scope of the project. Joe Segale
10 of Resource Systems Group reviewed major sections of the draft plan. The purpose of the plan
11 was to identify needs and new locations and to prioritize them. This then will help the MPO to
12 move projects forward. They considered VTrans and municipal lots. They reviewed two facility
13 types: A Park and Ride lot is located closer to the origin of the trip (such as Richmond); and
14 then drivers go to various destinations, and are usually surface lots. An Intercept Facility is
15 located closer to a destination, such as outer rim of an urban area, and might be a structure
16 including other amenities such as a coffee shop, etc. The function of an intercept facility is to
17 pull parking from the center of the city. He reviewed inventory of existing facilities not only in
18 Chittenden County but Franklin, Addison and Lamoille Counties because that's part of the
19 commuter shed. There are 2100 spaces in 28 facilities. Chittenden County has 1300 spaces in
20 17 facilities. Intercept facilities include Gilbane Street lot (600) and CATMA (Campus Area
21 Transportation Management Area) leases space in the new parking garage, and at Fanny Allen.
22 Joe described what CATMA is.

23
24 The survey was done on-line and was not a scientific study. There were 800 respondents and
25 200 said they use the lots 2-3 times a month. Trip purposes include 70% work commute; 70%
26 bus trip. When asked for improvements people wanted to see, answers included more spaces,
27 more frequent bus service and to provide bus service. Reasons given for not using park and ride
28 lots included unpredictable schedule; and no lots convenient for their trips. There are 15,000
29 people car pooling in the county. Joe then reviewed proposed new facilities. They met with
30 staff of various communities. They are recommending 1100 new spaces in 20 new locations.
31 Sixteen might be municipally owned and four would be state owned. The estimated cost for
32 these 20 park and ride lots is \$9 M. They also recommend 3,500-4,000 new spaces in four new
33 intercept facilities that would replace the informal lots existing now. The estimated cost would
34 be \$50-\$60 M. They did prioritize the 20 locations and he reviewed the criteria and the
35 priorities. The top five priorities in order are:

- 36 1. Williston – I-89, Exit 12
- 37 2. Williston – Taft Corners (town owns a lot across from Shaw's)
- 38 3. Shelburne – Shelburne Village (on Church Street)
- 39 4. Williston – Municipal Offices in Village
- 40 5. Essex – VT 15 at Allen Martin Drive

41 (The list of priorities in the memo in the meeting packet is from a previous version of the plan.)
42 Joe then reviewed priorities of intercept facilities: 1) US 2 at I-89 Exit 14 in South Burlington;
43 and 2) Burlington South End Transit Center. He showed various examples of projects. For Exit
44 14 the idea is to have a slip lane from I-89 to this intercept facility. They also show the top rated
45 existing facility as I-89, Exit 11 in Richmond. Joe feels some other park and ride lots could
46 address the overloading of Richmond. He then reviewed the implementation plan for these
47 projects. Chris Jolly asked how this fits into VTrans Park and Ride Plan. Amy said as part of
48 TPI they've asked all regions to prioritize park and ride needs in their region. In lieu of updating

1 the state plan, they've asked the regions to provide this prioritization. Dan Kerin said they
 2 focused on others, but he wondered about Exit 17 near Beaugard Equipment to pull traffic off
 3 the highway before Exits 16 and 15. Joe said there is a new park and ride lot near Exit 17 and
 4 Milton has a transit only park and ride at their municipal offices. There was another one
 5 suggested for the 116 corridor in Hinesburg. A brief discussion ensued. Peter noted that we
 6 looked outside Chittenden County and the one in St. Albans really needs more work than
 7 Richmond. Joe feels that this plan pretty much covers the whole county. Michele said we will
 8 be posting the draft plan on the website and Peter noted we will send hard copies to folks who
 9 want it. Comments on the draft plan are due June 3rd. There is an Executive Summary that we'll
 10 put in the board packet in June. The full document can be viewed on line. We'll put this on the
 11 agenda for adoption at the June MPO Meeting.

12

13 7. FY 12 Unified Planning Work Program (UPWP) and Budget Adoption. Michele said at the
 14 earlier meeting we held the public hearing for the UPWP. The TAC has reviewed it and we are
 15 waiting for comments from VTrans. Amy said there were no additional comments. One Page 9
 16 of the board packet is a summary with supplemental edits to the document, which she reviewed.
 17 She noted that there are minor changes in CCRPC's budget which was on page 10 of the packet.
 18 The staff recommendation is to adopt the FY12 UPWP and budget. ANDREA MORGANTE
 19 MADE A MOTION, SECONDED BY ERIK FILKORN, TO APPROVE THE FY12 UPWP
 20 AND BUDGET WITH SUPPLEMENTAL EDITS. VOTE - TOWNS PRESENT AND
 21 VOTING WERE:

22	Bolton	absent	Burlington	yes (4)	Charlotte	yes
23	Colchester	yes (2)	Essex	yes	Essex jct.	yes
24	Hinesburg	yes	Huntington	absent	Jericho	absent
25	Milton	absent	Richmond	yes	St. George	yes
26	Shelburne	yes	So. Burlington	yes (2)	Underhill	yes
27	Westford	yes	Williston	yes	Winooski	yes
28	VTrans	yes				

29 MOTION CARRIED WITH 20 OF 24 VOTES CAST; AND 14 OF 18 COMMUNITIES.

30

31 9. CCMPO/CCRPC Merger. No further merger discussion.

32

33 10. Committee Reports.

34 a. Executive Committee. Draft minutes of May 4th are in the packet.

35 b. Transportation Advisory Committee (TAC). Draft minutes in the packet.

36 c. Finance Committee. Jim reported they did not meet, but March financial reports were
 37 forwarded to the committee. Revenues over expenses are fine.

38

39 11. Members' Items: There were none.

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41 GEORGE GERECKE MADE A MOTION TO ADJOURN AT 9:05 P.M. ANDY MONTROLL
 42 SECONDED AND THE MOTION CARRIED UNANIMOUSLY.

43

44 Respectfully submitted,

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46

47 Bernadette Ferenc