

**Chittenden County All-Hazards Mitigation Plan Review/Update Committee Meeting**  
**DRAFT MINUTES**

Date: **Monday, January 9, 2017**

Time: **11:00 a.m. – 12: 30 p.m.**

Location: **Main Conference Room, CCRPC Offices, Winooski**

Documents referenced below can be accessed at: <http://www.ccrpcvt.org/our-work/emergency-management/hazard-mitigation-plan/#plan-committee>

**Attendees:** Dan Albrecht (CCRPC), Lee Krohn (CCRPC), Emily Nosse-Leirer (CCRPC), Karen Purinton (Colchester), Jake Hemmerick (Milton), Greg Duggan (Essex), Robin Pierce (Essex Junction), Paul Conner (South Burlington), Ken Belliveau (Williston), Staci Pomeroy (ANR, via phone), Brian Bigelow (Underhill), Sharon Murray (Bolton), Todd Odit (Jericho), Chris Shaw (CCRP Board appointee), Stephanie Smith (Vermont Division of Emergency Management and Homeland Security) and Lauren Oates (Vermont Division of Emergency Management and Homeland Security).

1. **Call to Order, Introductions and Changes to the Agenda**

The meeting was called to order at 11:05. No changes were suggested to the agenda.

2. **Public comments on items not on the Agenda** – No one from the public was in attendance.

3. **Review and Action on Minutes of June 8, 2016** – Shaw made a motion, seconded by Belliveau to approve the minutes. No discussion. MOTION PASSED.

4. **Final Draft Chittenden County All Hazards Mitigation Plan**

There were no members of the public in attendance and therefore no public comments were made.

Dan Albrecht focused his comments on changes made to the Plan after issuance of the first draft in June 2016. Information on Extreme Temperatures, Flooding, Crime and Economic Recession was significantly improved with the addition of new tables and descriptions. Also added were several new analytical tables to better address FEMA planning requirements. These included tables addressing the state of knowledge regarding the Location-Extent-Impact for each Hazard and the types of Vulnerability associated with each Hazard.

Albrecht noted and describe the two written comments received prior to the January 6<sup>th</sup> deadline. One comment from a Burlington resident expressed concerns over municipal garbage collection. The other from a Winooski resident (who had previously commented on the June draft) expressed concerns over pending F-35 fighter jet operations. He then walked through a Responsiveness Summary (see weblink above) showing how the revised text addressed the various comments received. The Committee recommended the following edits/clarifications:

-Air Transportation / Military Aircraft Incident (p.96): text should be added to note that any type aircraft, civilian or military, could crash at the site. Albrecht indicated he also received some additional detail regarding Mutual Aid between responding fire departments from the South Burlington Fire Dept. Chief and from staff at the Burlington International Aiport which he will add to this section.

-Rail Transportation Incident (p.98): the phrase “no continuing education efforts” should be modified to be indicate such efforts are limited or inconsistent, rather than non-existent.

-Noise Pollution (p.102): This section should be improved with the addition of new content at the start of the section showing the broader context of long standing noise mitigation efforts related to Burlington International Airport operations such as ongoing mapping and municipalities participating in relevant federal mitigation programs.

-Fluvial Erosion (Section 2.1.1.4): Pomeroy requested and the Committee concurred that clarifications are needed to this section to better describe DEC analysis and programs regarding this hazard. Albrecht indicated that he would send the word document to DEC staff to provide suggested “track changes.”

5. **Final draft of Town of Richmond AHMP**

There were no members of the public in attendance and therefore no public comments were made. No written comments were received on the Plan. Dan Albrecht recapped the changes in formatting of the municipal AHMP notably the addition of several new analytical tables to better address FEMA planning requirements and to show how the plan moves from hazard description to risk assessment to vulnerability assessment to identified mitigation strategies. Committee members recommended the following edits to the municipal template:

-Figure 3.2 showing Lake Champlain daily water levels should note the Base Flood Elevation of 101 ft. ASL for context.

-Section 3.1.2 should be edited consistent with the forthcoming DEC text edits concerning Fluvial Erosion.

-Section 3.2.5 should include a link to State data regarding Hazardous Waste Sites.

-Table 4-11 Land use compared to zoning. This could be improved with the addition of a column indicating Land Cover as the Land Use illustrates percentages relative to e911 structures, not Use relative to zoning.

-Section 5.4.1: add text in second to last paragraph to emphasize that municipalities will continue to carry out existing Actions such as Planning & Zoning, NFIP participation, even though they are not “new” strategies outlined as Action items in this plan.

Discussion concluding with members complimenting CCRPC staff . One member noted that he had hoped that such a comprehensive MJAHMP would have lessened the need for local plans to be so dense. Another member suggested the next time this plan is updated that the CCRPC survey towns first and ask that them to fill in basic technical data to save time.

6. **Next Steps**

Albrecht will meet with Oates and Smith plus FEMA staff later this month wherein FEMA will formally indicate whether the County Plan and the Richmond Plan meet their requirements. Hopefully, that will go smoothly with edits made at that time followed shortly thereafter by a determination by FEMA that the plans are “approved pending adoption” . Once that occurs, each individual municipal AHMP (other than Richmond’s) based upon that template can then be submitted to FEMA, whereupon FEMA will review it and then issue formal notices of “approved pending adoption” which authorizes each Selectboard/Council/Trustees to vote on the approving the County Plan and their respective municipal AHMP. After the votes, copies of the Plan and the approval resolutions are submitted back to FEMA at which point FEMA establishes their respective “effective” dates. Lastly, once that process is complete, then CCRPC will survey each municipality annually to determine mitigation actions from the local annex that are underway or have been completed.

7. **Adjourn**

The meeting was adjourned at approximately 12:25

*Respectfully submitted by Lee Krohn, AICP.*