

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
TELECONFERENCE MEETING MINUTES

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4 Date: Wednesday, February 18, 2015
5 Time: 6:00 p.m.
6 Place: CCRPC offices; 110 W. Canal Street, Suite 202; Winooski, VT 05404
7 Present: Attendance by roll call:
8 Bolton, Joss Besse Burlington, Andy Montroll
9 Charlotte, Jim Donovan (phone) Colchester, Marc Landry, (phone)
10 Essex, Jeff Carr (phone) Essex Jct: Jeff Carr, 2nd Alt (phone)
11 Hinesburg, Andrea Morgante (phone) Huntington, Barbara Elliott
12 Jericho, Catherine McMains (phone) Milton, Lou Mossey
13 Richmond, Absent St. George, Absent
14 Shelburne, George Schiavone, alt. (phone) So. Burlington, Chris Shaw
15 Underhill, Absent Westford, Dave Tilton (Phone)
16 Williston, Chris Roy Winooski, Absent
17 VTrans, Amy Bell Business/Industry: Katie Taylor (phone)
18 Conservation/Env: Don Meals (phone)
19 Ex-Officio: CCTA: Meredith Birkett FHWA: Absent
20 FTA: Absent Rail: Absent
21 Staff: Charlie Baker, Executive Director Eleni Churchill, Interim Trans. Program co-mgr.
22 Forest Cohen, Business Manager Bryan Davis, Sr. Transportation Planner
23 Bernie Ferenc, Trans. Business Mgr. Christine Forde, Interim Trans. Program co-mgr.
24 Regina Mahony, Planning Program Mgr.
25

26 1. Call to Order. The meeting was called to order at 6:01 p.m. by the chair, Andy Montroll, who took roll
27 call attendance to determine a quorum since some members joined by tele-conference. See list above.
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29 2. Public comment Period. There were no members of the public present.
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31 3. Approve Minutes of January 21, 2015. JEFF CARR MADE A MOTION, SECONDED BY MARC LANDRY,
32 TO APPROVE THE BOARD MINUTES FROM JANUARY 21, 2015 WITH CORRECTIONS. There were spelling
33 corrections made to members' names. VOTE ON MINUTES AS CORRECTED:

34	Buel's Gore	Absent	Bolton	Yes	Burlington	Yes
35	Charlotte	Yes	Colchester	Yes	Essex Town	Yes
36	Essex Jct.	Yes	Hinesburg	Yes	Huntington	Yes
37	Jericho	Yes	Milton	Abstain	Richmond	Absent
38	St. George	Absent	Shelburne	Abstain	So. Burlington	Yes
39	Underhill	Absent	Westford	Yes	Williston	Yes
40	Winooski	Absent	VTrans	Yes	Business/Industry	Yes
41	Conservation/Environment		Yes			
42	Socio/Econ/Housing	Absent				

43
44 4. Major Transportation Improvement Program (TIP) Amendments – Warn for Public Hearing. Christine
45 Forde explained that there are four items listed in the memo – two are major amendments by our
46 definition and two are minor amendments. We included them because they are related. The Essex
47 Junction paving project is a new project that VTrans added to the paving program, and is a major
48 amendment. It will add \$280,000 in federal funds for PE in FY15 and \$4,200,000 for CON in FY16. The

1 second major amendment is to increase the ROW cost in FY15 from \$300,000 to \$1,628,000 in federal
 2 funds for the Williston Park and Ride project. Because the TIP is fiscally-constrained, in order to add
 3 projects and money, we need to remove funding from other projects. We are removing funds from the
 4 Champlain Parkway in Burlington to reduce PE & ROW in FY16 and move CON from FY16 to FY19 (funds
 5 in FY17 & 18 will remain); and reduce CON funds for VT 117 paving in Essex-Richmond in FY15 and
 6 move the balance to FY16. See summary of changes below.

7
 8 **Summary of Proposed TIP Changes**
 9 **February, 2015**
 10

Summary of Proposed TIP Changes – March 2015	FY15 Federal Funds	FY16 Federal Funds	FY17 Federal Funds	FY18 Federal Funds	Proposed FY19 Federal Funds
Essex Junction Paving New Project	\$280,000	\$4,200,000			
Williston Park and Ride	\$300,000 \$1,628,000		\$1,456,560		
Champlain Parkway -- Engineering and Right-of- Way	\$1,000,000	\$2,040,000 \$1,500,000			
Champlain Parkway -- Construction		\$6,120,000	\$12,484,800	\$6,367,248	\$6,120,000
VT117 Paving, Essex- Richmond	\$6,272,000 \$3,812,000	\$2,460,000			

11 Notes: Items highlighted in red indicate proposed changes to the TIP and strike-out items indicates TIP
 12 content before the proposed changes.
 13 FY19 is not part of the current four year TIP.
 14

15 JEFF CARR MADE A MOTION, SECONDED BY JIM DONOVAN TO WARN A PUBLIC HEARING ON THE
 16 MAJOR TIP AMENDMENTS FOR MARCH 18, 2015. VOTE (MPO BUSINESS):

17 Buel’s Gore	Absent N/A	Bolton	Yes	Burlington	Yes (4)
18 Charlotte	Yes	Colchester	Yes (2)	Essex Town	Yes
19 Essex Jct.	Yes	Hinesburg	Yes	Huntington	Yes
20 Jericho	Yes	Milton	Yes	Richmond	Absent
21 St. George	Absent	Shelburne	Yes	So. Burlington	Yes (2)
22 Underhill	Absent	Westford	Yes	Williston	Yes
23 Winooski	Absent	VTrans	Yes	Business/Industry	n/a
24 Conservation/Environment	n/a				
25 Socio/Econ/Housing	Absent n/a				

26 Motion carried with 20 of 24 votes; and 14 of 18 municipalities voting in the affirmative.
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28 5. Executive Director’s Update. Charlie noted that he sent out his ED report yesterday and asked
 29 members if they had any questions.

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2 6. Committee Liaison Activities and Reports. The meeting packet contained minutes from the various
3 committee meetings. Lou Mossey noted the as chair of the Board Development Committee, that we'll
4 be meeting soon to put together a slate of officers for FY16. He asked members to let him know if they
5 are interested in serving on the Executive Committee. (Debra Kobus' term as Treasurer is up in June.)

6

7 6. Members' Items; Other Business. There were none.

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9 8. Adjourn. CHRIS ROY MADE A MOTION, SECONDED BY JOSS BESSE, TO ADJOURN AT 6:13 P.M.

10 MOTION CARRIED UNANMOUSLY.

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12 Respectfully submitted,

13

14 Bernadette Ferenc