

**Chittenden County Regional Planning Commission
Annual Meeting Minutes**

Date: Wednesday, June 17, 2015
Time: 7:00PM
Place: The Essex Resort and Spa, 70 Essex Way, Essex Junction, VT 05452
Members:

9 Bolton, Leslie Pelch, Alternate	21 St. George, Absent
10 Buels Gore, Garret Mott	22 Shelburne, Absent
11 Burlington, Andy Montroll	23 S. Burlington, Chris Shaw
12 Charlotte, Marty Illick, Alternate	24 Underhill, Absent
13 Colchester, Marc Landry	25 Westford, Dave Tilton
14 Essex, Jeff Carr	26 Williston, Debbie Ingram, Alternate
15 Essex Junction, Dan Kerin	27 Winooski, Mike O'Brien
16 Hinesburg, Andrea Morgante	28 VTrans, Amy Bell
17 Huntington, Absent	29 Socio/Econ/Housing, Justin Dextrateur
18 Jericho, Catherine McMains	30 Conservation/Environment, Absent
19 Milton, Lou Mossey	31 Industrial/Business, Tim Baechle
20 Richmond, Absent	32 Agriculture, No Representative

Ex-Officio (non-voting):

35 Burlington Int'l Airport, Absent	38 FTA, Absent
36 CCTA, Karen Walton	39 Railroad Industry, Charles Hunter
37 FHWA, Chris Jolly	

Others:

41 Pam Baker	58 Brent Meacham, Westford Road Foreman
42 Bob Bancroft, Vt. House	59 Diane Meyerhoff, Third Sector Assoc.
43 Clem Bissonette, Vt. House	60 Sue Minter, VTrans Secretary
44 Michele Boomhower, VTrans	61 Scott Moody, CCTV
45 Jim Brangan	62 Linda Meyers, Vt. House
46 Amy Carmola, United Way	63 Jean O'Sullivan, Vt. House
47 Curt Carter, GBIC	64 Robin Pierce, Essex Jct. Planner
48 Jillian Charest	65 Alyson Platzer, United Way
49 Alex Craven, Sen. Sanders office	66 Chris Saunders, Sen. Leahy's office
50 Rebecca Ellis, Vt. House	67 Carol Talley
51 Tim Jerman, Vt. House	68 Sandy Thibault, CATMA
52 Kathy Keating	69 Maida Townsend, Vt. House
53 Matthew Langham, VTrans	70 George Tyler, Essex Jct. Village President
54 Seth Leonard, Mayor of Winooski	71 Chris Vaughn
55 Max Levy, Essex Selectboard	72 Don Welch
56 Stephen Marshall, Winooski resident	73 Irene Wrenner, Essex Alternate
57 Curt McCormack, Vt. House	74

Staff:

76 Charlie Baker, Executive Director	82 Bryan Davis, Sr. Transportation Planner
77 Dan Albrecht, Senior Planner	83 Marshall Distel, Transportation Planner
78 Pam Brangan, GIS, Data, & IT Manager	84 Chris Dubin, Transportation Planner
79 Jason Charest, Trans. Planning Engineer	85 Bernadette Ferenc, Trans. Business Mgr.
80 Eleni Churchill, Trans. Program Mgr.	86 Christine Forde, Senior Trans. Planner
81 Forest Cohen, Business Manager	87 Peter Keating, Sr. Transportation Planner

- 1 Lee Krohn, Senior Planner
- 2 Emma Long, Communications Manager
- 3 Regina Mahony, Planning Program Mgr.

- 4 Emily Nosse-Leirer, Planner
- 5 Sai Sarepalli, Trans. Planning Engineer

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7 **1. Call to Order**

8 The meeting was called to order at 7:15PM by the Chair, Andy Montroll.

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10 **2. Public Comment Period on Items NOT on the Agenda**

11 There were no comments.

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13 **3. Approve Minutes of May 20, 2015**

14 JEFF CARR MADE A MOTION, DULY SECONDED BY MARC LANDRY, TO APPROVE THE MINUTES OF MAY
15 20, 2015 WITH CORRECTIONS. There were none. THE MOTION CARRIED UNANIMOUSLY WITH
16 ABSTENTIONS FROM GARRET MOTT AND DEBBIE INGRAM.

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18 **4. Election of Officers and Executive Committee for FY 2016**

19 The Board Development Committee recommended the following slate of officers for Fiscal Year 2016:

20 Chair: Andy Montroll (Burlington)

21 Vice Chair: Chris Roy (Williston)

22 Secretary/Treasurer: Mike O'Brien (Winooski)

23 At-Large for Towns over 5,000: John Zicconi (Shelburne)

24 At-Large for Towns under 5,000: Brian Bigelow (Underhill)

25 Immediate Past Chair: Lou Mossey, III (Milton)

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27 JEFF CARR MADE A MOTION, DULY SECONDED BY DAN KERIN, TO APPROVE THE FY 2016 SLATE OF
28 OFFICERS RECOMMENDED BY THE BOARD DEVELOPMENT COMMITTEE. THE MOTION CARRIED
29 UNANIMOUSLY.

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31 **5. Warn a Public Hearing for the FY2016-2019 Transportation Improvement Program (TIP)**

32 ANDREA MORGANTE MADE A MOTION, DULY SECONDED BY CHRIS SHAW, TO WARN A PUBLIC
33 HEARING ON THE DRAFT FY2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM TO TAKE PLACE
34 AT THE JULY 15, 2015 CCRPC COMMISSION MEETING. THE MOTION CARRIED UNANIMOUSLY.

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36 **6. Appointment of the Active Transportation Plan Committee**

37 Chair Andy Montroll appointed members to the committee:

38 Katelin Brewer-Colie, Local Motion

Phoebe Spencer, Essex Jct. Walk/Bike Advisory Comm.

39 Bob Henneberger, AARP/TAC

Heather Danis, VT Dept. of Health

40 Nicole Losch, Burlington/TAC

Chris Shaw, CCRPC Board

41 Meredith Birkett, CCTA/TAC

Nick Meltzer, VTrans

42 Sandy Thibault, CATMA/TAC

Nelson Hoffman, FHWA

43 Ian Stokes, Richmond Trails Committee

Maren Hill, VT Safe Routes to School

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45 **7. Chair/Executive Director's Update**

46 Charlie Baker recognized Bernie Ferenc's birthday today. Charlie thanked Emma Long for her work
47 organizing the Annual Meeting, welcomed Michele Boomhower back for the meeting, and
48 acknowledged all the CCRPC staff for their support during the transition. Andy Montroll thanked staff
49 and board members for their service.

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1 **8. Committee/Liaison Activities & Reports**

2 Meeting notes and minutes were provided in the Board packet.

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4 **9. Adjourn**

5 The Chair adjourned the meeting at 7:21PM.

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7 Respectfully submitted, Diane Meyerhoff

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9 After the meeting, members and guests heard a presentation from Sue Minter, Secretary of the
10 Vermont Agency of Transportation.

DRAFT