

1 **Chittenden County Regional Planning Commission**
2 **Regular Meeting Minutes**

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5 **Date:** Wednesday, November 19, 2014
6 **Time:** 6:00 p.m.
7 **Place:** CCRPC Offices; 110 W. Canal Street, Suite 202, Winooski, VT 05404
8 **Members:**

9 Bolton, Joss Besse	21 St. George, Absent
10 Buels Gore, Garret Mott	22 Shelburne, John Zicconi
11 Burlington, Andy Montroll	23 S. Burlington, Chris Shaw
12 Charlotte, Absent	24 Underhill, Brian Bigelow
13 Colchester, Marc Landry	25 Westford, Dave Tilton
14 Essex, Jeff Carr	26 Williston, Chris Roy
15 Essex Junction, Dan Kerin	27 Winooski, Mike O'Brien
16 Hinesburg, Andrea Morgante	28 VTrans, Amy Bell
17 Huntington, Absent	29 Socio/Econ/Housing, Lisa Falcone
18 Jericho, Catherine McMains	30 Conservation/Environment, Don Meals
19 Milton, Brian Palaia, Alternate (6:40)	31 Industrial/Business, Tim Baechle
20 Richmond, Absent	32 Agriculture, No Representative

33
34 **Ex-Officio (non-voting):**

35 Burlington Int'l Airport, Absent	38 FTA, Absent
36 CCTA, Absent	39 Railroad Industry, Absent
37 FHWA, Absent	

40 **Others:**

41 Brian Searles, VTrans Secretary	44 Karen Bates, Dept. of Env. Cons.
42 Matthew Langham, VTrans	45 Diane Meyerhoff, Third Sector Assoc.
43 Fred Duplessis, Sullivan Powers & Co.	46 Kim Villemaire, CCTV

47 **Staff:**

48 Charlie Baker, Executive Director	52 Forest Cohen, Business Manager
49 Michele Boomhower, Asst/MPO Director	53 Bernadette Ferenc, Trans. Business Mgr.
50 Dan Albrecht, Senior Planner	54 Christine Forde, Senior Trans. Planner
51 Pam Brangan, Senior Planner	55 Melanie Needle, Senior Planner

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57
58 **1. Call to Order; Changes to the Agenda**

59 The meeting was called to order at 6:00PM by the Chair, Andy Montroll. Andy welcomed a special
60 guest, Brian Searles, the retiring Secretary of the Agency of Transportation. The agenda will be
61 amended to add item 1A.
62

63 **1A. Send-off to Brian Searles, Secretary, Vermont Agency of Transportation**

64 Michele Boomhower of the CCRPC thanked Brian for his years of service to the state and Chittenden
65 County in his various leadership roles. She listed the numerous projects and processes that Brian and
66 his agency successfully supported. Brian successfully nominated the CCRPC for an achievement award
67 from the Association of Metropolitan Planning Organizations (AMPO). Additionally, CCRPC has been
68 recognized by the National Association of Development Organizations (NADO) for its work with the
69 CIRC Alternatives process. Brian thanked everyone for their good wishes and willingness to volunteer
70 their time for this important work.

1
2 **2. Public Comment Period on Items NOT on the Agenda.** There were none.

3
4 **3. Approve Consent Agenda (MPO Business).** There were no items on the Consent Agenda.

5
6 **4. Approve Minutes of October 15, 2014 Meeting**

7 JEFF CARR MADE A MOTION, DULY SECONDED BY CATHERINE MCMAINS, TO APPROVE THE MINUTES
8 OF OCTOBER 15, 2014 WITH CORRECTIONS. During discussion, Catherine McMains noted a missing "A"
9 on page 1, line 30. THE MOTION CARRIED UNANIMOUSLY WITH THREE ABSTENTIONS FROM GARRET
10 MOTT, DAVE TILTON, AND LISA FALCONE.

11
12 **5. Public Hearing & Approval of Major TIP Amendment – Colchester Park & Ride (MPO Business)**

13 Christine Forde of the CCRPC staff explained that the proposed Colchester Park & Ride, a new project,
14 requires a major amendment to the Transportation Improvement Program (TIP). The proposed facility
15 will be located at an existing parking lot on the west side of US Routes 2 and 7 just north of Interstate
16 89 Exit 16 and opposite Hercules Drive. Since the STIP hasn't yet been adopted, we will be amending
17 FY15 in both last year's and this year's TIP.

18
19 Chair Montroll opened the public hearing at 6:14PM. As there were no public comments, the Chair
20 closed the public hearing at 6:14PM.

21
22 JOHN ZICCONI MADE A MOTION, DULY SECONDED BY CHRIS SHAW, TO APPROVE THE TIP
23 AMENDMENT. VOTE:

24	Bolton	Yes	Burlington	Yes (4)	Charlotte	Absent
25	Colchester –	Yes (2)	Essex	Yes	Essex Jct.	Yes
26	Hinesburg	Yes	Huntington	Absent	Jericho	Yes
27	Milton	Absent	Richmond	Absent	Shelburne	Yes
28	So. Burl.	Yes (2)	St. George	Absent	Underhill	Yes
29	Westford	Yes	Williston	Yes	Winooski	Abstain
30	VTrans	Yes				

31 THE MOTION CARRIED WITH 18 OF 24 VOTES AND 12 OF 18 COMMUNITIES VOTING IN FAVOR WITH
32 ONE ABSTENTION FROM MIKE O'BRIEN.

33
34 **6. FY14 Audit Presentation and Acceptance**

35 Fred Duplessis of Sullivan Powers reported that the audit is complete and the financial statements are
36 in full conformance with generally accepted accounting principles. There are no findings and CCRPC is
37 now considered a "low-risk auditee." Jeff Carr and Andy Montroll thanked the staff, especially Bernie
38 and Forest, for their work to ensure a clean audit.

39
40 JEFF CARR MADE A MOTION, DULY SECONDED BY GARRET MOTT, TO ACCEPT THE AUDIT AS
41 PRESENTED. THE MOTION CARRIED UNANIMOUSLY WITH ONE ABSTENTION BY TIM BAECHLE.

42
43 **7. TMDL Committee Recommendations**

44 Andy Montroll reported that the final TMDL recommendations were transmitted to the Vermont
45 Department of Environmental Conservation (DEC) Commissioner Mears, as requested by the Board at
46 the last meeting. Charlie Baker made a presentation about the latest version of TMDL requirements
47 with information from US Environmental Protection Agency (EPA) and Vermont DEC.

1
2 **8. Presentation on Basin 5 Plan**

3 Karen Bates of the Vermont Agency of Nature Resources made a presentation entitled, "Development
4 of the Northern Lake Champlain Direct Discharges Tactical Plan." To best use their resources, the
5 Agency is identifying areas with high pollutants and directing their efforts there. This is a two-year
6 planning process which will conclude in early 2015.

7
8 **9. Town Plan Approval for Jericho Town Plan Amendments**

9 Catherine McMains explained that the Town hasn't yet adopted the Plan; there is another public
10 meeting tomorrow night where they expect to adopt the plan. There is a tight deadline due to an
11 expired village center designation.

12 MARC LANDRY MADE A MOTION, DULY SECONDED BY GARRET MOTT, TO APPROVE JERICHO'S
13 COMPREHENSIVE PLAN AND CONFIRM THE TOWN OF JERICHO'S PLANNING PROCESS IN ACCORDANCE
14 WITH THE ATTACHED RESOLUTION. THE MOTION CARRIED UNANIMOUSLY BY VOTE OF THE
15 MUNICIPAL REPRESENTATIVES.

16
17 **10. Permit Improvement Recommendations**

18 Charlie Baker presented the recommendations from the Permit Improvement Committee with
19 revisions by both the Planning and Transportation Advisory Committees (PAC/TAC). There was
20 discussion about carrots versus sticks to change development behavior; whether encouraging
21 development in appropriate planning areas (like growth centers) also discourages development
22 outside those areas (like in rural parts of municipalities). Zoning in rural areas, outside of centers, is
23 often supportive of suburban-type development, which is a concern to some board members. The
24 group discussed adding stronger statements about the type and amount of growth in rural, non-
25 designated growth areas.

26
27 GARRET MOTT MADE A MOTION, DULY SECONDED BY DAN KERIN, TO ACCEPT THE PERMIT REFORM
28 RECOMMENDATIONS AS WRITTEN (WITH PAC/TAC REVISIONS). During discussion, ANDREA
29 MORGANTE MADE A MOTION, DULY SECONDED BY DAVE TILTON, TO REVISE THE RECOMMENDATION
30 ON PAGE 2, PERMITTING PROCESS RECOMMENDATIONS: "IF THIS RECOMMENDATION WOULD RESULT
31 IN A MORE EFFICIENT AND TIMELY PROCESS IN DESIGNATED GROWTH AREAS, IT ~~IS MAY BE~~
32 APPROPRIATE TO DEVELOP MORE STRINGENT STANDARDS..." (**bold** text added, ~~strikeout text~~ deleted).

33
34 THE MOTION FAILED WITH SIX VOTING IN FAVOR (DON MEALS, CATHERINE MCMAINS, ANDREA
35 MORGANTE, DAVE TILTON, GARRET MOTT, AND JOSS BESSE) AND TEN VOTING AGAINST (MIKE
36 O'BRIEN, JOHN ZICCONI, TIM BAECHLE, MARC LANDRY, BRIAN BIGELOW, CHRIS SHAW, BRIAN PALAIA,
37 JEFF CARR, DAN KERIN, AND CHRIS ROY).

38
39 Andrea Morgante made a point that she supports sending these recommendations to the State; but
40 that the CCRPC must recognize the character of rural areas.

41
42 A series of friendly amendments were made to the original motion and accepted by Garret Mott and
43 Dan Kerin. Charlie Baker asked to move the paragraph under the permitting process to the smart
44 growth section and make section 2a more readable. Joss Besse explaining the thinking behind
45 continuing to require Act 250 review of "village centers" under Smart Growth Recommendations, 2a.
46 This is a minor designation and the committee didn't feel it warranted exemption from Act 250. This
47 should be reflected in both paragraphs. Charlie Baker asked to change the statement under 2a to read:

1 “eliminate **OR LIMIT** Act 250 review ~~entirely~~ in the state-designated areas (downtown, neighborhood,
2 new town center, growth center, ~~village~~)...” (**bold** text added, ~~strikeout text~~ deleted).

3
4 The Chair called the vote on the original motion with amendments. THE MOTION CARRIED
5 UNANIMOUSLY WITH ONE ABSTENTION FROM AMY BELL.

6 7 8 **11. Executive and MPO Directors’ Updates**

9 **11a. Electronic Voting Question:** The Public Meeting Law Statute does not allow CCRPC to vote via
10 email; conference calls and remote participation in a face-to-face meeting are allowed.

11 **11b) Legislative Breakfast: December 18th, 7:30AM, DoubleTree Hotel, South Burlington**

12 **11c) ECOS State of the County Themes:** Charlie provided a draft statement of priorities for the
13 Legislative Breakfast & ECOS Annual Report. The draft priorities are: TMDL, Smart Growth, Economy,
14 and Fiscal Sustainability. The group discussed adding support for the ongoing CIRC alternatives
15 projects, recognition of Act 145, incentives for shared/regional services, and local management of
16 larger transportation projects.

17 **11d) FY 16 UPWP Outreach to Communities:** Requests have been made to municipalities; Michele and
18 Charlie have visited almost all municipal legislative bodies.

19 **11e) Monthly Project Status Report** (distributed separately)

20
21 **12. Committee/Liaison Activities & Reports:** Included in the Board packet.

22 23 **13. Members’ Items/Other Business**

24 Garret Mott noted that when the CCRPC and CCMPO merged a decision about MPO membership and
25 voting was postponed for one year; it’s time to discuss this. Charlie Baker noted that the bylaws were
26 updated this spring and offered to review those changes with Garret after the meeting.

27 28 **14. Adjourn**

29 MARC LANDRY MADE A MOTION, DULY SECONDED BY JEFF CARR, TO ADJOURN AT 8:17PM. THE
30 MOTION CARRIED UNANIMOUSLY.

31
32 Respectfully submitted,
33 Diane Meyerhoff