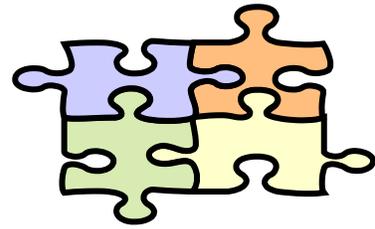


**CHITTENDEN COUNTY, VERMONT**  
**LOCAL EMERGENCY PLANNING COMMITTEE #1**  
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Meeting Notes, July 11, 2017

### CCRPC Offices

The meeting was called to order at 0900. A number of members had late-breaking or unanticipated commitments, and were unable to attend.

Present: Kate Hammond and Tim Stetson, VDH; Bob Lake, Shelburne PD/EMD; Max Kennedy, DEMHS; Bob Henneberger, CERT/RACES; Andy Squires, Richmond Rescue; MaryEllen Mendl, United Way/VT 211; Lee Krohn, CCRPC.

There were no changes to the agenda, nor public comment on items not on the agenda. The meeting notes of 6/13/17 were approved by unanimous consent.

Vermont 2-1-1: Director MaryEllen Mendl gave a comprehensive overview of the entire VT 2-1-1 system, summarized succinctly as, “the art and science of connecting people and resources together”. VT 2-1-1 is a professionally staffed resource center, based in Essex Junction, where individuals may access accurate, vetted information on a wide array of topics, whether in time of disaster or personal need. It averages 39,000 calls per year, with a much higher peak in 2011 during Tropical Storm Irene. It maintains a database of 900 agencies, 2600 programs, and 9500 services available to those in need; it is staffed 24/7; can be reached by phone call, text, or email; and maintains a searchable database on its website. Active communication is maintained with the Agency of Human Services and Vermont Emergency Management; and a confidential registry is also maintained of those who sign up for extra assistance during emergencies.

Kate Hammond, Emergency Management/Preparation Specialist with the Vermont Department of Health, gave a thorough presentation on Points of Distribution (PODs). A POD is a location where asymptomatic individuals may be given prophylactic medicine in a time of epidemic or public health emergency. VDH has MOUs with 13 sites in Chittenden County for public PODs; this system was tested during the Vigilant Guard exercise last year, where 735 people were processed at a site in two hours. Particular emphasis was then given to “Closed PODs”, where by formal arrangement with VDH, a municipality, private business, or other organization can distribute meds to its own staff in a more efficient, non-public setting. For example, a town may wish to be a Closed POD so that essential staff can be served easily (such as first responders – Police, Fire, Rescue...; those managing critical infrastructure – water, sewer, highway...). A medical clinic or mental health agency may also wish to become a Closed POD so that staff remain healthy, and essential health services can continue to be offered at a time of greatest need.

Becoming a Closed POD is a fairly simple process, requiring a registration form and signed MOU. Key is having a licensed medical professional available and present during distribution of meds to ensure proper protocols are followed. Kate is happy to follow up with any interested entities.

LEPC other business: as usual, supporting documents were distributed for information in advance with the agenda. LEPC remains solvent financially, and given the recent annual meeting and past/present/future CCRPC staff time, the fund balance will very likely be expended as directed by the State. The grant application for the next federal fiscal year is in process.

Member reports:

Kennedy/DEMHS: various upcoming trainings mentioned.

Henneberger/CERT-RACES: all quiet.

Squires: collaborating with the opioid task force, Richmond Rescue has facilitated the placement of three 'needle drop' boxes around town.

Krohn: EMD training: an introductory seminar will be held on August 1 here at CCRPC, with refinement of a more formal training program underway at DEMHS).

Regional Dispatch for emergency services: project continues to make forward progress; Colchester and Milton have gone public with their intent to merge dispatch operations – helpful for them, and a helpful first step toward a broader regional initiative, likely best implemented incrementally.

With no other business, the meeting was adjourned at 1100 hours.

*Respectfully submitted by Lee Krohn, AICP.*

Please note: LEPC meeting agendas, minutes, and other information may also be found at <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>