

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
MS-4 SUBCOMMITTEE – DRAFT MINUTES

DATE: **Tuesday, December 6, 2016**
 TIME: 12:20 pm to 1:15 pm
 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Burlington: Megan Moir/Jenna Calvi	Milton: Jeff Castle	Williston: James Sherrard
Colchester:	Shelburne:	Winooski: John Choate
Essex: Annie Costandi	South Burlington: Tom DiPietro	Burlington Airport:
Essex Junction: Chelsea Mandigo	University of VT: Lani Ravin	VAOT: Jennifer Callahan
Other Attendees: WNRCD: Holly Kreiner		
CCRPC Staff: Dan Albrecht, Charlie Baker, Regina Mahony		

1. Welcome: Chelsea Mandigo called the meeting to order at 12:20 pm. Chelsea suggested having Holly provide a brief update on the Chittenden County Stream Team Update

2. Review and action on draft minutes of October 4, 2016: After a brief recap by Dan Albrecht, Tom DiPietro made a motion, seconded by Jennifer Callahan to approve the October 4, 2016 minutes. No further discussion. MOTION PASSED.

3. Comment letter on Draft TS-4 Permit and Phosphorus Control Plans* (Action, 20 minutes)

Tom DiPietro made a motion, seconded by Annie Costandi that we submit these comments as the municipal members of the MS-4 subcommittee.

Discussion ensued: How should we represent those commenting? Consensus included specifically including all of the municipal members (even those not here today), and explicitly state those that have recused themselves. This will be stated at the beginning of the letter. This will be on CCRPC letter head. Can we prepare a standard intro of what the CWAC is and what the MS-4 is? Yes, CCRPC will prepare this and use it as a template going forward. This is due tomorrow at 4pm.

Tom, John, James, Chelsea, Annie, Jeff and Jenna Abstain voted to in favor of the motion with VTRANS and UVM abstaining.

4. CCST: Brief Update.

A grant has been submitted for a rain garden installation education piece. Holly has reached out to the UVM Master Gardeners to see if they would be interested in adopting rain gardens. A list of rain gardens would be a beneficial addition to the annual report. Jim Kellog would like to add some sites to the Stream Team locations, and Holly would like to know if the MS-4 has any additional locations that they would be interested in. An application for this is due January 31st. Holly is also looking for an intern next year to help run the monitoring program because it takes a lot of time. The Basin Program and SeaGrant is doing a healthy soils and lawn care outreach. Any materials that are generated would be great, and if that can be kicked back here to keep the same message going out would be great. Also if there are events we should make sure these are on the website so that everyone knows about it. Perhaps the MS-4 municipalities could submit the events to the website themselves.

5. RSEP: continued discussion with Tally Ho Design on Brand Revision/Update tasks (see PDF at link above)

Dave Barron and Ted Olson showed the general consensus for the branding concept. The tag line is “Rethink Runoff”. They also showed potential examples of how this could be used: “Redirect Runoff” and “Reduce Runoff”. They also showed how the Rethink Runoff cloud can be incorporated into the hand drawn Stream Team logo to help explain that they are the hands on group within RSEP. They also explained the use of “Ms. Drop” as opposed to “Mr. Drop”. Once these concepts are finalized they will roll this out into the new

1 website. They provided some of the website layout concepts. There was some discussion about incorporating
2 the Stream Team facebook feed directly into the website, or Instagram could be easier – but it could
3 automatically generate to both. You can pull in certain accounts or pull in a hashtag. But the hashtag could be
4 used for something else. There was some discussion about the gender specific “Ms. Drop” and the Committee
5 felt that this was a nice alternative to most of the “Mr.” characters out there. There was some discussion about
6 the fact that the cloud is the main brand, and the character can be adjusted. There was consensus to keep “Ms.
7 Drop”.

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9 **6. Items for January meeting agenda**

10 Holly will provide the quarterly report of the Stream Team.

11 Tally Ho may come.

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13 **7. Adjournment:** The meeting adjourned at 1:08 p.m.

14 *Respectfully submitted, Regina Mahony and Dan Albrecht*
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