

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
MS-4 SUBCOMMITTEE OF THE CLEAN WATER ADVISORY COMMITTEE
DRAFT MINUTES

DATE: **Tuesday, March 8, 2016**
 TIME: 12:37 p.m. to 1:27 p.m.
 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Burlington: Megan Moir	Essex Junction: Chelsea Mandigo	South Burlington: Tom DiPietro
Colchester:	Milton:	Williston: James Sherrard
Essex: Annie Costandi	Shelburne: Chris Robinson	Winooski: John Choate
Burlington Airport: Amanda Hanaway-Corrente	University of Vermont: Lani Ravin	VAOT: Jennifer Callahan
Other Attendees: VT-DEC: Christy Witters, Jim Pease; Andrews Marketing: Julia Andrews		
CCRPC Staff: Dan Albrecht; Regina Mahony; Charlie Baker		

1. Welcome The co-chairs, Costandi and Mandigo called the meeting to order at 11:27 a.m.. No changes were made to the agenda.

2. Review and action on draft minutes of December 1, 2015 and February 2, 2016:

On a motion by DiPietro, seconded by Sherrard, the minutes of these two meetings were approved unanimously.

3. Review and Action on Final Draft of RSEP-CCST Consolidation MOU

Albrecht walked through all of the suggested edits from VAOT's legal review most of which are easily incorporated. Members agreed that should the agreement be terminated than refunds would be given back to the participating members proportional to the number of members at the time of termination. There were some suggested amendments to the new language regarding giving reserve funds back to the members if the contract is terminated. Charlie explained what is happening in the legislature regarding intermunicipal agreements as an evolution of the "Council of Governments" bill. The bill would more clearly spell out that RPCs may carry out this type of direct service to municipalities, and if it passes CCRPC would amend its bylaws accordingly. This won't likely impact anything, other than from CCRPC's front end except perhaps a minor amendment to the MOU to reference the new statute concerning intermunicipal agreements and CCRPC's updated bylaws.

Albrecht indicated he will send a revised version back to the VAOT counsel for one last look before sending it back to the Subcommittee members.

4. Andrews Marketing: review final Spring 2016 video storyboard and draft print ads

Julia Andrews explained the new printed ads. To maintain consistency with previous ads, members wanted the main message changed from 'Keep it Clean' to 'Slow the Flow'. Albrecht recommended the car wash ad as our surveys show very few people washing their cars at home. The ad showing multiple houses should have good and bad examples such as one with a downspout feeding into a rain barrel and feeding a rain garden contrasted with another house with runoff over oil in the driveway. Jim Pease suggested some edits and members agreed to add language concerning soil tests to the fertilizer paragraph.

With regards to the ad copy for TV and radio prepared by Andrews, Albrecht apologized for not uploading these onto the CCRPC website. In light of the tweaks to the web video text, Andrews indicated she will edit both the TV/Radio and Web copy and send them to Albrecht for forwarding to the Committee.

5. Review and Action on Final Draft of RSEP Calendar Year Report

The Annual Report was reviewed and minor edits were provided. It was agreed to add a title to the table below Figure 1, and provide a reference to this table in the text. On a motion by DiPietro, seconded by Callahan, the Report as amended was approved unanimously. Albrecht indicated he would make these changes and then distribute a Final version in PDF for use by the members.

1
2 **6. Review and Action on Final Draft of CCST Calendar Year Report**

3 Members were satisfied with the Report as is. On a motion by DiPietro, seconded by Callahan, the Report
4 was approved unanimously. Albrecht noted that members could download the current PDF version on the RPC
5 website for their use.
6

7 **7. Review 2015 CCST Workplan document**

8 Members had no comments, questions or concerns on the workplan.
9

10 **8. Updates: WNRCD/CCST transition, etc.**

11 Mandigo noted that WNRCD's Laura Dlugolecki has left and taken a position with DEC Lakes and Ponds.
12 With regards to Connecting the Drop 4.0 to be held in Milton, Laura set up the foundation for the project with
13 several contacts in Milton before she left. Costandi noted that WNRCD conducted interviews last Friday for
14 Laura's replacement.

15 Albrecht noted that CCRPC has hired a UVM summer intern to conduct road erosion inventories. She
16 interned last summer with the LCI Blue Program last year and he indicated he plans to make her available to
17 help with the Drops 4.0 project such as at rain barrel workshops.

18 The Committee indicated that having the meeting materials packet on the website is much easier than via
19 DropBox.

20 With regards to the next meeting, Megan Moir would like to continue to have a standing MS4/DEC check-in
21 meeting on the TMDL. The MS4 meetings will be a good time for this to allow non-MS4 members from the
22 CWAC to stay for the meetings if the topic is of interest.

23 Jim Pease noted that as he had discussed a few months ago he plans to submit a grant application to EPA for
24 a street sweeping study so as to identify a phosphorus reduction metric. Jim needs to know what type of street
25 sweeper each municipality uses. There was a comment that they can't weigh the debris that is swept.

26 Chris Robinson noted that he Green Mountain Water Environment Association is holding a water quality
27 day the Friday before Memorial Day weekend. The Governor will categorize this as "Water Quality Day". In
28 the past they've done tours at wastewater plants but they are expanding this to all water quality treatment. Get
29 in touch with them if you'd like to offer up a site for a tour. Please get in touch with him, Dan Hech or Wayne
30 Elliot.
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32 **9. Adjournment**

33 The meeting adjourned at 1:27 p.m.
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Respectfully submitted, Dan Albrecht