

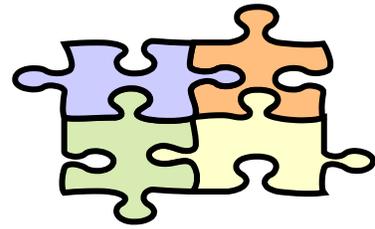
CHITTENDEN COUNTY, VERMONT
LOCAL EMERGENCY PLANNING COMMITTEE #1
110 West Canal Street, Suite 202
Winooski, VT 05404

Phone: 802.846.4490 ext. *30

Direct line 802.861.0118

Fax: 802-846-4494

lkrohn@ccrpcvt.org



Meeting Notes, August 9, 2016

Present: Al Barber, Hinesburg Fire; Josh Cox, DEMHS; Bob Henneberger, CERT/RACES; Zachary Borst, UVM; Dan Lavilette and Kelly Wisecarver, American Red Cross; Dustin Keelty, Town of Milton; Dawn Francis, Colchester Town Manager; Seth Lasker, Colchester Rescue; Jeffrey Bean, Colchester PD; Eric Haversang, St. Michael's Fire & Rescue; Andy Johnson, ENPRO; David Attig, Vermont Gas; Stephen Cushing, St. Michael's College; also CCRPC senior planner Lee Krohn, AICP.

There were no changes to the agenda, nor public comment on items not on the agenda.

With no questions or concerns, the meeting notes of June 14, 2016 were accepted by unanimous consent.

Dan Lavilette presented the American Red Cross course, Disaster Cycle Services.

Red Cross work is organized around three of the key principles of emergency management, a cycle of preparedness, response, and recovery. It's a lean organization, with few staff guiding/training/managing many volunteers (being 96% volunteers). They have adapted Incident Command System principles into their response and recovery activities, in order to be consistent with other agencies, and to help maintain effective, efficient operations. All present appreciated the opportunity to learn more about Red Cross organization and activity, and how these can integrate with municipal and other agency efforts when needed. Dan also offered insights into his recent experience assisting in West Virginia after flooding occurred. Questions then arose about whether, in part or in whole, emergency operations plans may be considered public documents. It was suggested that although generally speaking, these plans are considered by the Secretary of State to be public documents, some critical infrastructure information, and also some personal information, may be redacted or kept from public view. It was further suggested that we invite the Secretary of State to speak directly to these matters at a future meeting, as the question arises somewhat regularly; and that it would be helpful to have a consistent approach statewide.

Organizational matters: the legal structure of membership was reviewed, and although we have most or all of these bases covered, it's an interesting question whether any person or organization can be required to participate. Although we feel that we can always do more to encourage participation and host interesting, useful meetings, it was suggested that LEPC 1 may be the best attended of any LEPC meetings statewide. Al Barber is willing to continue as Chair, but would be happy to either hand over the reins, or share duties with a Co-Chair. Please contact Lee if you are interested in serving as an Officer of LEPC 1. Election of officers was tabled until a future meeting. Please also contact Lee with any ideas or suggestions for future meetings and presentations.

Project updates

Lee Krohn spoke about the recent Vigilant Guard exercise (in which others around the table also participated).

Al Barber stated that SERC may be able to increase LEPC funding to \$6000 for next year. Although these funds come from "Tier II" reporting fees, and Chittenden County hosts a significant % of statewide reporting entities, LEPCs statewide are funded equally across the board, although activity levels and needs vary widely.

Kate Hammond offered by email that the Vigilant Guard POD at Essex Alliance Church was a success, and that they are offering training for Town Health Officers on 9/21/16.

Bob Henneberger reported that all is well at CERT and RACES; CERT will help this weekend with the Air Show, and the upcoming Open Streets day in Burlington.

Seth Lasker is helping to update Colchester's EOP.

Construction and other changes continue at Saint Michael's College. They are also working toward 'silver' status with their emergency management campus ready program.

Red Cross will offer "Disaster Boot Camp", a fast track course condensing months of training into two days, to help train volunteers for Disaster Action Teams, and to help boost retention of volunteers with a much shorter training regimen.

ENPRO moved part of its operation to Williston, and needs employees at both locations. Business is booming. DEMHS had sent out its monthly report; many training opportunities continue to be offered. Vermont Gas seeks to resolve challenges and issues regarding the ongoing pipeline project. All is well in Milton at this time.

Other Business/upcoming meeting schedule/adjourn

The next meeting will be on Tuesday, September 13 at 0900 hours. With no other business, the meeting adjourned at 10:45 A.M.

Respectfully submitted by Lee Krohn, AICP.

Please note: LEPC meeting agendas, minutes, and other information may also be found at <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>