

**CHITTENDEN COUNTY, VERMONT
LOCAL EMERGENCY PLANNING COMMITTEE #1**

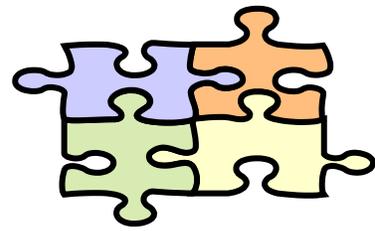
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Meeting Notes, February 14, 2017

Present: Al Barber, Chair, Hinesburg Fire; Michael Cram, Winooski PD; Michael Richards, Keurig/GMCR; Randall Gates, 15th CST; James Fitzgerald, USAF ANG; Josh Cox, DEMHS; Zachary Borst, UVM EM; David Attig, Vermont Gas; Bob Henneberger, CERT/RACES; Kate Hammond, VDH; Mike Collins, Global Foundries; Stephen Cushing, St. Michael's College; John Berino, UVMC; Andrew Ford, Verizon Wireless; also CCRPC senior planner Lee Krohn, AICP.

There were no changes to the agenda, nor public comment on items not on the agenda.

With no questions or concerns, the meeting notes of January 10, 2016 were accepted by unanimous consent.

Michael Richards, Keurig/Green Mountain Coffee Roasters presented about the firm's emergency preparedness, management, and training. They have a 580,000 sq ft facility in Essex, running 24/7 with very little downtime. Employees volunteer for an emergency response team, with multi party training exercises conducted during temporary shutdowns. Local fire department is invited for annual visits. They are a conditionally exempt generator of hazardous waste, using or generating small amounts.

Dan Albrecht, CCRPC, gave an update on the final draft of the countywide All Hazard Mitigation Plan. After multiple revisions, FEMA has granted its "approval pending adoption". It will go to the CCRPC Board for approval. This countywide plan is designed to work in tandem with the plans being done for each municipality. Those final drafts are being prepared for adoption by each municipality, and are based on a template which has also been reviewed by FEMA. Having an adopted AHMP is one of the keys to maximum reimbursement under ERAF. Primary emphasis has been on roads and related infrastructure. Albrecht requested LEPC endorsement of the final draft of the County AHMP as approved by DEMHS and FEMA. Motion Gates to approve the endorsement, via the resolution provided; seconded by Henneberger and approved unanimously.

Lee Krohn, CCRPC: gave an update on the regional dispatch implementation study described previously. The present system, as well as it works, relies upon over half a dozen separate dispatch centers, many often with limited staffing. Other than with Shelburne, which serves as an E-911 PSAP, calls from most places require two-stage processing: the initial call to 911, and then a transfer from 911 to the emergency service needed to be dispatched. Primary goal is to work toward more efficient, effective emergency services dispatch in a more consolidated and collaborative structure and environment, where most or all of the county could be served by a combined E-911 call taking/emergency service dispatch agency. Nine municipalities helped to fund the project, and the consultants gave two presentations on Jan. 31 of their findings and recommendations. Parallel efforts with town managers, chiefs, and others concluded that forming a union municipal district is the best path forward on the governance side; and a separate but interrelated group is now working on technical issues. Although regional dispatch has been discussed on and off for fifty years, this may well be the furthest forward the conversation has ever gone toward potential, eventual consolidation. Councils/Selectboards/Trustees are now being approached, seeking their support for the next statutory step, appointing a municipal representative to form a Joint Survey Committee. We know there remain questions and challenges to overcome, and CCRPC will continue to facilitate and support these efforts.

Project updates

Randy Gates reported that the 15th Civil Support Team holds graded exercises each month, and has a major exercise coming up in July, for which participants are needed and welcomed. They assist and support the Vermont State Police as needed for specialized tasks or incidents.

Andrew Ford reported that Verizon Wireless has modified its Colchester location, so this is now solely administrative offices; other infrastructure has been removed.

Zachary Borst described annual exercises and a functional TTX simulating a cascading incident to be managed, and vulnerabilities identified for mitigation/improvement. Construction on campus is ongoing.

James Fitzgerald inquired how the air base would be notified in case a 'shelter in place' order were issued. Josh Cox of DEMHS suggested that these might flow from a call to the DEMHS watch officer on duty 24/7; could flow from VT-ALERT by the State or other authorized user; and could be considered in LEOPs.

Bob Henneberger reported on Red Cross shelter exercises at CVU, a large scale shelter with full backup generator capability. Al Barber noted this is also designated as a regional animal shelter for pets.

Kate Hammond noted VDH efforts to expand "closed POD" sites and agreements, and invited participation by other entities with access to licensed medical staff who can distribute meds. Anyone operating or managing critical infrastructure or emergency services should participate.

Josh Cox referenced the SERC meeting on 2/15; upcoming exercises as noted in the DEMHS report distributed with the agenda and meeting notes; and updated LEOPs due between Town Meeting Day and May 1.

John Berino mentioned ongoing construction, challenges exacerbated by the recent closing of Maple Leaf Farm treatment center, hospital coalition forming, and a request for time on an upcoming agenda to present the Medical Center's annual vulnerability assessment.

Dave Attig, Vermont Gas, spoke of the last stage of pipeline construction in Hinesburg, which will complete the connection to Middlebury. Once done, and with distribution lines already in place in Middlebury, then customers small and large can be served by natural gas. Fire department trainings have been done, and can be done upon request. A presentation to LEPC was also offered.

Other Business/upcoming meeting schedule/adjourn

The next meeting will be on Tuesday, March 14, 2017 at 0900 hours. Following up on prior requests, this will be held elsewhere – at the Civil Air Patrol HQ, 355 Valley Road, South Burlington; and will include a presentation about the CAP and a tour of their facility. With no other business, the meeting was adjourned at 10:45 A.M.

Respectfully submitted by Lee Krohn, AICP.

Please note: LEPC meeting agendas, minutes, and other information may also be found at <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>