

**Milton Selectboard Meeting**  
**May 18, 2015 at 6 p.m.**  
**Community Room of the Municipal Complex**  
**43 Bombardier Rd., Milton, VT 05468**

Use of cell phones is prohibited during the meeting. Please shut them off or silence them.

**AGENDA**

- I. Call to Order**
- II. Flag Salute**
- III. Agenda Review**
- IV. Public Forum**  
*The Public Forum will be limited to five minutes per person. All participants must sign in and clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard).*
- V. Manager's Updates**
- VI. Presentation of the Route 7 Corridor Transportation Study**  
**Jason Charest, Chittenden County Regional Planning Commission (CCRPC)**  
**Motion Requested:** *to accept the report of the Route 7 Transportation Study Committee.*
- VII. New Business**
  - A) Entertainment License for the Artist's Guild 6/20/2015 Festival of the Arts**  
**Motion Requested:** *to approve the entertainment license for the Artist's Guild Festival of the Arts to be held on June 20, 2015.*
  - B) Entertainment License for the Milton Firefighter's Association July 4<sup>th</sup> Celebration.**  
**Motion Requested:** *to approve the entertainment license for the Milton Firefighter's Association July 4, 2015 celebration.*
  - C) Certification for Certification of Approved Location of a Salvage Yard**  
**Motion Requested:** *to approve the Certification of Approved Location of a Salvage Yard for Jeffrey, Walter and Virginia Turner on Watkins Road.*
  - D) Adoption of the Update of Milton's Emergency Operations Plan**  
**Motion Requested:** *to adopt the updated Town of Milton's Emergency Operations Plan.*

**E) Approval of the Paving Bid**

**Roger Hunt, Public Works Director**

**Motion Requested:** *to authorize the Interim Town Manager to execute a contract with S.D.Ireland for Paving*

**E) Approval of an amendment to the Milton Town Core TIF by adding two properties.**

**Motion Requested:** *to approve the submittal to the Vermont Economic Progress Council of parcels 229030.002000 and 229030.136000 within the Milton Town Core Tax Increment Financing District as amendments to the District.*

**F) Consider approval of distribution of items awarded Town employees as drawings at the Vermont Municipal Field Day**

**Motion Requested:** *to allow employees that won drawings to utilize the prizes personally*

**G) Consider authorizing staff and the Conservation Commission to apply for a Recreation Trails Min-grant to cover costs of trail signage.**

**Motion Requested:** *to authorize staff and the Conservation Commission to apply for a Recreation Trails Mini-grant.*

**VIII. Old Business**

**IX. Consider an alternative proposal to switch sites for the net metering and community solar projects at the Town of Milton Wastewater Treatment Plant and the Town Landfill.**

**Motion requested:** *to authorize Ken Nolan, the Town Attorney and Town Staff to pursue lease agreements at both the Wastewater Treatment Plant and the Town Landfill and a net metering agreement at the Landfill site.*

**X. Continued discussion of the Capital Improvement Budget and Program (CIP)  
Paul Bohne, Interim Town Manager and staff**

**XI. Consider warning a public hearing regarding the 2016-2021 CIP for Monday, June 15, 2015.**

**Motion Requested:** *to warn a public hearing regarding the 2016-2021 CIP.*

**XII. Consider amending the Administrative Code regarding adopting a Capital Improvement Plan and Program.**

**Motion Requested:** *to amend the Administrative Code by deleting Section 3106, F. and Section 2502, J. and adding a new section 702 as recommended by the Interim Town Manager.*

**XIII. Reconsideration**

**XIV. Manager's Report**

- XV. Potential and/or Future Agenda Items**
- XVI. Minutes of the Regular Selectboard Meeting on May 4, 2015 and Special Selectboard Meetings on May 5<sup>th</sup> and 7<sup>th</sup>.**  
(To approve with or without corrections)
- XVII. Warrant/Report # 22 and Supplemental Warrant**  
(To approve with or without corrections)
- XVIII. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**
- XIX. Adjournment**

Posted May 15, 2015 on the official bulletin board in the lobby of the Municipal Building to the Town Website emailed to the Burlington Free Press, Milton Independent, Lake Champlain Access Television, Fox 44 News, WPTZ, WCAX, and posted in three other places within the Town of Milton and filed with the Town Clerk.

Signed:   
**Paul W. Bohne III, Interim Town Manager**

# Milton US 7 Corridor Study: Potential Health Impacts

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**DRAFT 4.27.15**

**Prepared by:**

**Vermont Department of Health – Burlington District Office**



# Milton US 7 Corridor Study: Potential Health Impacts

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## Executive Summary

The goals of this HIA are to:

- Determine the health impacts of the Milton US Route 7 corridor redesign strategies.
- Recommend ways the corridor can be designed to help support health and mitigate adverse health impacts

Many of the strategies for making the Milton US 7 Corridor “inviting, safe, and attractive street for all users of any age and ability.” This forms the basis of the Complete Streets Model. Designing communities to ensure safe active transportation options, equitable access to resources and the opportunity for an active lifestyle is key to mollifying the impacts of chronic disease, injury, and health inequity.

- An array of **traffic calming** strategies can help reduce the severity of injuries and increase the number of people willing bike and walk in the corridor, due to a heightened perception of safety.
- **Right-sizing** can make roadway conditions safer – both for motorists and other users of the roadways – by limiting excessive speed and providing protected center turn lanes.
- **Pedestrian-scale details** like street trees, green space, and lighting, can contribute to a sense of town identity, safety, and connectedness among residents in addition to amplifying the traffic calming effect.
- **Providing multi-modal transportation** options increases access and the potential that children, seniors, people with disabilities, or those with limited financial resources can access a range of essential services such as grocery stores, pharmacies, parks, and places of employment.

The greatest gains in public health, through improvements in physical activity, safety, and equitable access to services will be attained through a truly multi-modal street that accommodates people of all ages and abilities.

## Acknowledgements

The Burlington District Office of the Vermont Department of Health would like to recognize the contribution of a cadre of community partners without whom completion of this Assessment would have been exceedingly difficult. Participation in this process came in many forms, from active involvement in the qualitative data collection to proof reading the final draft. Many thanks the Milton Community Youth Coalition, Milton Family Community Center, Milton Department of Planning and Economic Development, Milton Recreation Department, Milton Town School District, University of Vermont Medical Center Division of Community Health Improvement, the Chittenden County Regional Planning Commission, Third Sector Associates, Parsons-Brinkerhoff Consulting, and all the residents of Milton who shared in this process.



5. Milton High School Connection Improvements
6. Three-lane roadway on US 7 between Bartlett Road and Milton Square Shopping Center
7. Streetscape Enhancements on US 7 between Main and Cherry Streets
8. Close Existing Walking and Cycling Gaps

## What is a Health Impact Assessment?

Factors such as access to safe, affordable and reliable transportation, education, places to be physically active, housing, and healthy food can be as important to people's health as access to medical care.<sup>2</sup>

Understanding this is prompting people in health sectors to collaborate with people in sectors that have not traditionally been seen as playing a role in health - such as transportation, land use planning, education, environment, and economic development - to engage in a process called Health Impact Assessment, or HIA.

HIA is defined as "a collaborative and systematic approach used to consider the effects of a policy, plan, or project on the health of a population" and involves completing 6 steps: screening, scoping, assessment, recommendations, reporting and monitoring. HIA is a systematic, flexible approach that uses data, research, and stakeholder input to assess the potential health impacts of policies or projects.<sup>3</sup>

## Why do an HIA on this project?

This project is closely tied to public health because it has the potential to impact chronic disease, injury, and health equity.

This HIA informs the ongoing Milton US 7 corridor study by answering the following questions:

- What are the potential health impacts of proposed changes to US 7 in Milton?
- Which proposals have the most potential to improve the health of vulnerable populations?

The Burlington District Office of the Vermont Department of Health was asked to serve on the Milton US 7 Corridor Study Advisory Committee to assure seamless integration of the HIA with the ultimate proposal presented to the town select board. The Advisory

Committee met for the first time in the summer of 2014. Advisory Committee members also include representatives from Milton Town government, Planning and Economic Development Department, Recreation Department, Public Works Department, Police Department, Fire Department, School District,

***Chronic diseases** are persistent, life-changing conditions that can be controlled but not cured.*

***Health Equity** is when all people have the opportunity to 'attain their full health potential and no one is 'disadvantaged from achieving this potential because of their social position or other socially determined circumstance.*

*(Centers for Disease Control and Prevention)*



local business, Vermont Agency of Transportation, Federal Highway Administration, CCRPC, the Federal Highway Administration, and Parsons-Brinkerhoff Consulting.

## Scoping

### HIA Goals

The goals of this HIA are to:

- Determine the health impacts of specific corridor redesign strategies
- Recommend ways the corridor can be designed to help support health and mitigate adverse health impacts

### HIA Scoping Process

In November 2014, staff from the Burlington District Office of Vermont Department of Health and CCRPC met to discuss a process for incorporating this HIA into the overall corridor study. Using previous desktop HIA experience from a similar “Complete Streets” corridor study in a neighboring city, it was determined a similar scoping and assessment process would be followed. Therefore, based the body of current research, the following health impacts were chosen:

1. Physical activity
2. Access
3. Safety/injury

The pathway diagram below describes how various strategies proposed in the corridor study will ultimately impact these health outcomes. This is described in more detail in the Assessment and Recommendations sections in this report.

It is important to note several limitations of this HIA. Though air quality may be affected (poor air quality has negative impacts on conditions such as asthma, other respiratory conditions, and cardiovascular disease), there is not enough data available to comment on whether air quality will improve, worsen, or remain constant as a result of the proposed changes. Similarly, little information is available on the relationship between the proposed corridor changes and the mental health and wellbeing of residents, so these outcomes are not included in this report.

## Pathway Diagram

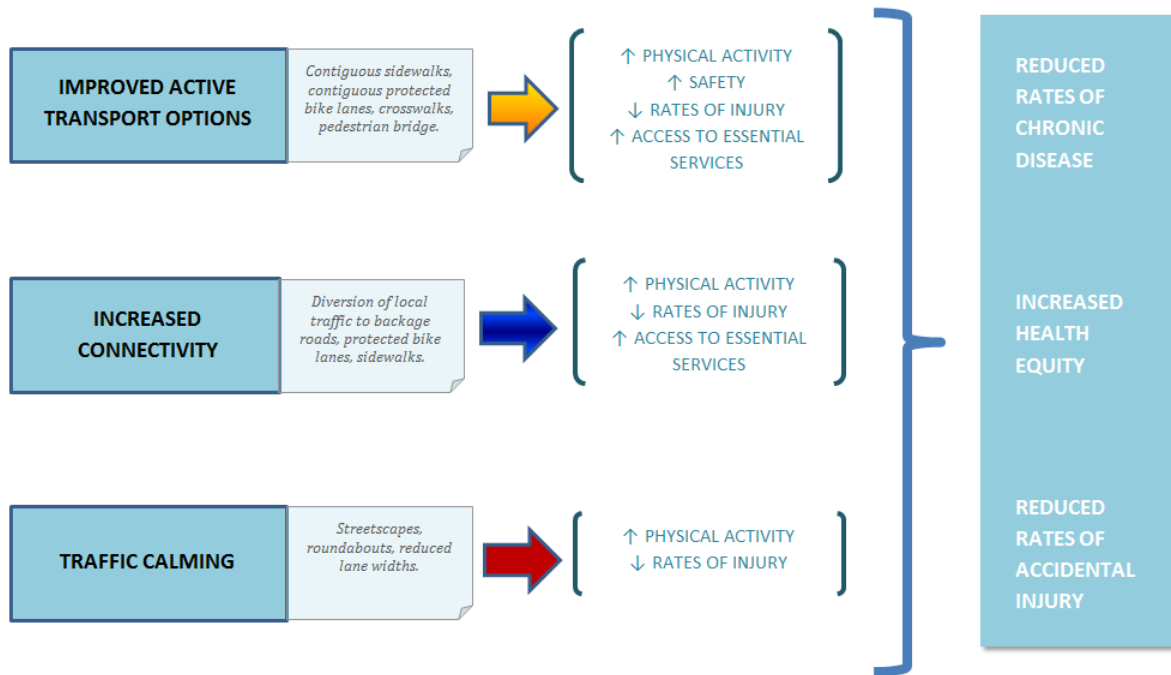


Figure 2: Pathway Diagram

## Assessment

### Methodology

The assessment process included a mix of qualitative and quantitative data collection and literature review, both peer-reviewed and gray.

Quantitative data were collected from national public health surveys. Adult health data are not available at the sub-county level due to small population size, therefore it is presented in this section at the Chittenden County level. Youth data are available at the Milton School District level.

Qualitative data for this assessment were gathered from a number of public engagement meetings and events either dedicated solely to the presentation of information about the corridor redesign or with the redesign as a featured portion of a community event already in place. Surveys, audit tools, and interpersonal and written comments were the prime methods of data collection. The event chronology is as follows:

- US Route 7 Corridor Public Engagement Meeting – October 6, 2014
- Milton Community Dinner – November 17, 2014
- Milton Walkability and Bikeability Audits – November 21, 2014

- Milton Community Dinner – January 12, 2015
- US Route 7 Corridor Public Engagement Meeting – January 29, 2015
- Focus Group at Milton Family Community Center – February 6, 2015

The US Route 7 Public Engagement Meetings were hosted by the CCRPC and Parsons Brinkerhoff Consultants. A total of three were conducted throughout the study period. The Milton Community Dinner Series was established by the Milton Community Youth Coalition (MCYC) as means of supporting local agriculture, promoting the local food system, improving access to health foods, and engaging Milton residents around community design issues. This dinner series has morphed in to a major community event. The series is typically comprised of 3-5 dinners per academic year with attendance numbers ranging from 150 – 400 people. In November, the CCRPC was invited to exhibit large maps of each of the four segments of the corridor under consideration. Those attending the dinner were given a quick *elevator speech* about the project as they entered and were asked to speak with CCRPC staff and comment on what changes should be made to US Route 7. All comments were recorded.

The Walkability Audit was conducted using a Walkability Checklist developed by the Partnership for a Walkable America, the US Department of Transportation (USDOT), the Pedestrian and Bicycle Information Center, and the US Environmental Protection Agency (Appendix 3). A similar tool, the Bikeability Checklist developed by the National Highway Traffic and Safety Administration (NHTSA), the Pedestrian and Bicycle Information Center and the USDOT, was used to assess bikeability (Appendix 4). A dozen community partners divided into 4 groups, walked segments of the corridor, and recorded their observations to complete each checklist.

At the Community Dinner in January 2015, the CCRPC was once again present to display and record all attendees' comments about the seven preliminary design strategies prepared based on previous public input and data collected from traffic studies and transportation planning best practices.

The focus group held in partnership with the Milton Family Community Center had 12 participants and was held in conjunction with a regularly occurring group called "Women with Purpose Learning Together." It consisted of women from a variety of ages and income levels. Some participants live in one of the local mobile home parks. It was conducted in three phases throughout a 90 minute period. The first was a traditional focus group format with a facilitator asking four broad questions relating to community life, health, and transportation in Milton. A Senior Transportation Planning Engineer from the Chittenden County Regional Planning Commission (CCRPC) then presented the study background and described the details of each of the preliminary strategies developed for the project in phase two of the focus group. The last phase gave participants an opportunity to comment on each of the strategies using sticky notes. Participants were asked to begin commenting on the strategy that was nearest their home or place of employment, or that which they felt the most visceral reaction, pro or con.

To complement this qualitative data collection, a national literature search was conducted to garner historical and recent information from peer-reviewed journals, local public health data, municipal reports, and the local safe routes to school plan.

## Findings

### Physical Activity

Physical activity is a key component of weight management and is associated with lower rates of chronic disease.<sup>4</sup> Chronic diseases are persistent, life-changing conditions that can be controlled but not cured.<sup>5</sup> They impact an individual's quality of life, risk of premature death, and healthcare costs. Chronic diseases are widespread; among Chittenden County adults 23% have ever been diagnosed with arthritis, 31% have been told they have high cholesterol, 24% have hypertension, 6% have been diagnosed with cardiovascular disease, and 6% have diabetes.<sup>6</sup> Being overweight or obese increases an individual's risk of developing serious health problems such as heart disease, diabetes, stroke, cancer, and arthritis.<sup>5</sup> Nearly one third of high school students in the Milton School District are overweight (17%) or obese (15%).<sup>4</sup> Six in ten Chittenden County adults are overweight (36%) or obese (21%).<sup>7</sup>

To stay healthy, adults should participate in at least 150 minutes of moderate activity or 75 minutes of vigorous activity each week.<sup>4</sup> Only 61% of adults in Chittenden County meet physical activity recommendations and 15% participate in no leisure time physical activity.<sup>6</sup>

The US Department of Health and Human Services recommends that young people ages 6–17 participate in at least 60 minutes of physical activity every day.<sup>4</sup> In the Milton School District, 47% of middle school students were physically active for one hour each day for the past 7 days. Rates for boys meeting the physical activity recommendations (50%) were higher than for girls (43%). Only 24% of high school students were physically active for one hour each day for the past 7 days. Again rates for boys (32%) were higher than for girls (16%).<sup>7</sup>

Living in a community that helps build physical activity into the daily structure of life, such as safe routes for walking or biking to school or errands and proximity to parks and bicycle paths, can help children and their families get more physical activity each day.<sup>8</sup> More than 70% of Chittenden County adults report using community resources for physical activity.<sup>6</sup> Walking and biking figure prominently as popular forms of physical activity, as they are accessible, affordable, and readily incorporated into one's daily routine.<sup>9</sup> Nationally, children who walk or bicycle to school have higher daily levels of physical activity and better cardiovascular fitness than do children who do not actively commute to school.<sup>10, 11</sup>

Milton is home to 3 schools, one being the largest elementary school in the state. The total student population is over 1500 students. As discussed earlier, physical activity is critical for children, but they are often reliant on their immediate neighborhoods, parks, and routes to school for their physical activity. Milton School District is actively participating in the Safe Routes to School Program. Part of this effort included mapping where elementary and middle school students live in relationship to the school. This mapping assessment shows that almost half, 47%, of elementary and middle school students live within 2 miles of the school, with 21% within one mile.<sup>12</sup>

Though this is a high percentage of students within walking distance to school, results from the Walkability and Bikeability Audits reflect specific issues along the corridor that make using it to be

physically active a challenge. The Walkability Audit asks participants to rate the experience based on a number of questions which are then scored. (See Appendix 3). The southern section of the corridor, starting from Forbes Road to Bombardier Road scored in the category: “It’s a disaster for walking!” Comments include:

The northern section of the corridor, from Bombardier Road to Main Street, earned a higher rating,

***Southern Section of the Corridor***

- *No sidewalks or incomplete sidewalks (depending on the segment)*
- *High vehicle speed*

“Okay, but needs work.” However, there is room for improvement. Comments from this section include: Comments from community dinners, public meetings, and focus group reflected these results.

***Northern Section of the Corridor***

- *Incomplete sidewalks, some needing repair*
- *Not enough crosswalks*
- *Heavy traffic that did not always yield as warranted*

(Appendix 5). For example, one focus group participant noted, “We need sidewalks all the way through town.”

These comments reflect national research. Local streets are the most commonly used places for physical activity. Of the nearly 7,000 people who participated in the National Walking Survey, 64% reported walking exclusively on sidewalks or streets.<sup>13</sup> An aesthetically appealing street can increase residents’ perceptions of safety on streets. The odds of achieving recommended levels of walking were nearly 50% higher among those who lived on a street with trees and/or lighter traffic than for residents in neighborhoods with heavier traffic and no street trees.<sup>14</sup>

Additionally, road connectivity and increased number of intersections is associated with more direct routes, shorter distances, and thus increased likelihood of walking or biking.<sup>15</sup>

Finally, traffic calming measures can help to increase physical activity in several ways. Firstly, crashes at lower speeds are less likely to result in severe injury or death.<sup>16</sup> Fast and heavy traffic is commonly cited by youth and adults as a barrier to walking and cycling. Infrastructure changes that decrease vehicle speeds, increase the attention of drivers and enhance pedestrian safety are known as traffic-calming devices. Devices such as speed bumps and visibility aids can improve pedestrian and bicyclist safety. Other devices include reductions in the number or width of car lanes and sidewalk extensions into traffic lanes at street crossings to shorten the crossing distance.<sup>17</sup> Extensive reviews suggest that area-wide traffic calming in towns and cities may be a promising intervention for reducing the number of road traffic injuries, and deaths.<sup>18</sup>

Secondly, when traffic is moving more slowly, people perceive the street to be a safer place.<sup>19</sup> Lower vehicular speeds, protected bike lanes, and clear edge demarcation with trees can reduce injury risk, but the increased perception of safety is even more impactful.<sup>16, 19, 20, 21, 22</sup> Calming traffic through engineering measures is most practical on moderate and low speed roadways. Once implemented, they are effective without constant attention (such as enforcement), and they can be placed in areas where regular enforcement is cost prohibitive. Also, they require little maintenance, so engineering changes can be implemented as funding is available without placing burdens on future budgets. The US DOT National Highway Safety Administration recommends a multi-faceted approach to reducing traffic speeds and thereby increasing safety. Some key elements are regulation (speed limits), signage, public information and education, enforcement, and engineering modifications.<sup>16</sup>

The street edge acts as a structural reference for motorists; it enables them to distinguish the roadway from the surrounding environment.<sup>22</sup> Presence of street trees along that edge increase perception of safety.



Figure 3: Factors that affect perception of safety.

[Access](#)

### *Access to Healthy Foods*

Together, physical inactivity and poor diet are the second leading cause of preventable death nationally.<sup>23</sup> Most adults in Chittenden County are not meeting the recommended intake of fruits and vegetables; 37% of adults consume two or more servings of fruit daily and only 21% consume three or more servings of vegetables daily.<sup>6</sup>

More focused, local information about dietary habits is available for students in the Milton School District.<sup>17</sup> Among high school students, 30% ate fruits or fruit juice twice a day, 12% ate vegetables three or more times per day. Only 43% of students had breakfast every morning for the past seven days. High school students were also asked about what they drank. Every day in the past seven days, 11% of students drank at least one can, bottle, or glass of soda and 15% drank at least one can, bottle, or glass of another type of sugar-sweetened beverage.

Residents in communities with a more imbalanced food environment typical of "food deserts" (large geographic areas with no grocery stores within reasonable proximity) have more health problems and higher mortality than residents of otherwise similar areas with a higher proportion of grocery stores.<sup>24</sup> The problem of food deserts is not limited to big cities; the rural nature of Vermont creates its own challenges for grocery store access. In 2013, University of Vermont Medical Center (formally Fletcher Allen Healthcare) conducted a community health needs assessment of the Burlington Health Service Area (Chittenden County, Southern Grand Isle County, and the adjacent towns of: Cambridge, Fairfax, Ferrisburg, Fletcher, Monkton, Starksboro).<sup>25</sup> Through discussion with focus groups and community leaders, access to food and nutrition was identified as one of the top priorities for maintaining a healthy community, with transportation to markets highlighted as a major community need.

Milton is a home to a full-service grocery store, Hannaford, which is located within the center of the study area. The community also has a seasonal Farmer's Market that has been undergoing revitalization in recent years. The current location of the Farmer's Market is adjacent to Hannaford in the center of town. According to the 2012 Community Food Audit<sup>26</sup> completed by the MCYC, there are 4 other retail food stores in the area:

- Frenchy's Meat Market, US Route 7
- Middle Road Market, Middle Road
- Dam Store, US Route 7
- Georgia Market, Ethan Allen Highway, Fairfax

There is also one food shelf in Milton located at the Milton Family Community Center and two community gardens, one at the Milton Family Community Center and the other at Milton Family Practice.<sup>26</sup>

The MCYC Community Food Audit identified transportation as a considerable barrier for residents living beyond walking distance of the Hannaford complex. Transportation is limited primarily to privately owned vehicles. Those who do not have a vehicle rely on friends, relatives, and neighbors, and an intermittent commuter bus that runs from Milton to Burlington. This transit services is not adequate, as

one February focus group participant noted, “Bus transport needs to be expanded particularly to destinations outside of town and at other times.”

### *Access to healthcare*

Access to healthcare plays an important role in ensuring that chronic diseases are diagnosed early and managed appropriately to keep people as healthy as possible. Among adults in Chittenden County, 65% had a routine doctor’s visit and 77% had a dental visit in the last year.<sup>6</sup> Cancer screenings are not significantly different from the state, though there is room for improvement: 81% of women are up to date on breast cancer screening, 84% of women are up to date on cervical cancer screening, and 76% of men and women meet guidelines for colorectal cancer screening.

There are two provider offices in Milton, Milton Family Practice and Mousetrap Pediatrics. During the focus group conducted at the Milton Family Community Center, this question was posed to participants: *What do you hear family, friends, and neighbors saying when they talk about their health and the health of others in the community?* Responses salient to this project included issues around lack of transportation for medical visits outside of Milton. One participant noted: “there need to be options that are more frequent and easily accessible”. Diabetes is a major concern for many residents. A more walkable, bikeable community with equitable access to healthy foods and medical care can help prevent or postpone the development of chronic conditions such as diabetes.

### *Access to Community Services*

Though a small community, Milton has a number of community services which are well connected and coordinated. There is a well-attended monthly “PATCH” meeting for networking and sharing of services and events. Participants of this meeting include: school district, health care, the town parks and recreation department and library, the Milton Family Community Center, the MCYC, and the local newspaper. Participants in the February focus group noted that there is a certain amount of Milton pride and that the community is actively moving beyond its somewhat negative reputation of the past.

This range of services delivers opportunities for personal growth, social engagement, entertainment, and support for individuals and families. They address basic needs, promote social/civic engagement, optimize health and well-being, and support independent living for seniors.<sup>27</sup> Accessibility to essential community services across the lifespan and across socioeconomic strata is supported by transit oriented development and mixed-use zoning. If the opportunity exists to engage neighbors at libraries, community gardens, recreational programs, educational programs, and entertainment events, then the likelihood of residents feeling isolated is reduced. Communities that lack the interconnectedness afforded by contiguous sidewalks, frequent transit service, bike lanes, and paths are missing an integral piece of community services even if the infrastructure and programs are in place.<sup>28</sup>

### *Safety/Injury*

On average, there are nearly 350 injury deaths, more than 4,250 injury-related hospitalizations and 68,420 injury-related emergency department visits each year among Vermont residents (town level data



not available).<sup>29</sup> Motor vehicle-related hospitalizations are the second leading cause of injury-related hospitalizations in the state, accounting for about one in eight injury-related hospitalizations (13%). Of those hospitalized 6% were pedestrians or bicyclists while the rest were passengers or drivers of motor vehicles.

In Vermont, the highest rates of hospitalization for motor vehicle injuries occur among 15 to 24 year olds and among those 85 years of age and older.<sup>29</sup> Of those aged 15 to 24, the motor vehicle hospitalization rate is 159 per 100,000, more than one and a half times that of the next oldest age group (25 to 44 year olds, 96 per 100,000). Injury rates also spike among Vermont's oldest citizens, with 168 per 100,000 of those 85 years and older being hospitalized for a motor vehicle injury.

Between the ages of 15 and 24 the rate of injury hospitalization for males is slightly higher – 193 per 100,000 men compared to 124 per 100,000 women. Among the oldest Vermonters, men are hospitalized at more than three and a half times that of women (336 per 100,000 for males, compared to 87 per 100,000 females).

Motor vehicles are the leading cause of injury-related death in Vermont.<sup>29</sup> Between 2001 and 2005, there were an average of 77 motor vehicle deaths per year. This equates to an annual average rate of 13 deaths per 100,000 Vermonters. More than half of those motor vehicle injury deaths are among Vermonters between the ages of 15 and 44. Two-thirds of the motor vehicle deaths are male (68%).

Personal behaviors such as using a bicycle helmet, wearing a seatbelt, and not using cellphones while on the road can reduce injury risk. Among high school students in the Milton School District, 30% have texted or e-mailed in the past 30 days while driving a car or other vehicle.<sup>7</sup> Vermont has traffic laws that prohibit texting and handheld cellphone usage, but use of electronic devices by motorists, and to a smaller extent, bicyclists and pedestrians is a growing concern. Among students in the Milton School District, 55% of high school students and 36% of middle school students who rode a bicycle reported never or rarely wearing a bicycle helmet in the past 12 months. Seatbelt use is a more widely used personal injury prevention measure; 7% of high school students and 2% of middle school students reported never or rarely wearing a seatbelt while riding in a car. Though unintentional injury to pedestrians, bicyclists, and motorists is remediable, in part, through individual behavior change, transportation planning to reduce injury risk is an essential strategy.

Infrastructure that promotes more of the population to walk and bike can reduce injuries through a “safety in numbers” effect. A study in California examined per capita injury rates to commuting pedestrians and bicyclists in 68 cities and towns, each with a very different proportion their populations that use these active modes. As bicycling and walking increased, the rates of injury went down. Similar studies conducted in the United Kingdom, the Netherlands, and Denmark, all of which have greater cycling and walking rates than the US, yielded the same results. In all cases a motorist is less likely to collide with a pedestrian or bicyclist when there are more people walking or bicycling.<sup>30</sup>

## Health Equity

Milton is home to a vibrant and growing community. In the Milton US 7 corridor vision statement, health equity is implied by the goal to “transform into an inviting, safe, and attractive street for all users of any age and ability.”<sup>31</sup> Transportation is an important component of health equity: access to transportation options other than driving is essential for people with disabilities, children too young to drive, older seniors, and those unable to afford cars. These groups represent a significant proportion of Chittenden County’s population. Of all Milton residents, 9% have a disability, 14% are less than 15 years old, nearly 21% are seniors (age 62+), and 10% live below the federal poverty level.<sup>32</sup> The American Public Health Association recommends expanding transportation options for these groups wherever possible.<sup>33</sup> Safe non-motorized travel, and safe access to transit stops, is essential for disadvantaged Americans seeking to reach jobs, schools, and other opportunities.<sup>34</sup>

Through its nature as a Complete Streets transportation study, the Milton US 7 corridor has the potential to better meet the needs of all of groups that disproportionally experience poor health. The report, “The Path to Complete Streets in Underserved Communities” summarized this, saying: “The transportation disadvantaged, including communities of color, the poor, older adults, youth and people with disabilities, are at a significant disadvantage without access to convenient, safe, well integrated transportation alternatives. All of these groups are often without easy access to cars and live in locations without convenient, safe transportation alternatives, which severely hampers their ability to function as productive members of society. Furthermore, statistics indicate that these demographic groups are growing in numbers, and are not currently being accommodated by the existing transportation system.”<sup>35</sup>

## Elderly residents

Twelve percent of Chittenden County residents are over the age of 65.<sup>32</sup> A Vermont State Housing Authority senior housing complex of 36 units is located on Villemare Lane. Cathedral Square, a real-estate development corporation focused on affordable senior housing has chosen a location on Bombardier Road to construct a 30-unit senior housing complex.<sup>36</sup>

Mobility needs of the aging population require a fresh look at transportation planning and land-use planning. Many seniors can no longer drive an automobile safely and therefore become dependent on other means of transportation. Driving cessation is strongly associated with decreased out-of-home activity levels.<sup>37</sup>

Neighbor Rides is a county-wide, multi-stakeholder initiative for transportation–disadvantaged older adults and persons with disabilities. The program has a cadre of volunteers who transport residents to medical appointments, errands and the like. County-wide, from July 2013 and June 2014 (FY14), volunteers provided 3,157 rides for passengers in the Elderly and Disabled and Non-Emergency Medicaid Transportation Programs. In Milton specifically there were 1,214 trips.<sup>38</sup> Co-location of essential services is a systematic way of amplifying access to these services. Transportation needs are clearly linked to where and how medical and social services are made available, so medical agencies

must recognize the changing demographics of the elderly population by locating and programming their services accordingly.<sup>39</sup>

### ***Residents with disabilities***

Physical or mental disabilities that impair mobility are a noteworthy concern that is not limited to one age group. Specific disabilities that may reduce transport choice include ambulatory, visual, and auditory limitations. Approximately 8% of the population (all ages) of Milton reports some level of disability. Nearly 13% of those over 65 years report an ambulatory disability with visual and auditory disabilities at 7.5% and 1.4% respectively.<sup>32</sup> The Special Services Transportation Authority (SSTA) is a private non-profit corporation that provides transportation for those with disabilities.<sup>40</sup> SSTA has 53 vehicles and provided 133,000 rides in 2013, making it an invaluable resource for those with disabilities that affect their mobility.

### ***Low-income residents***

Poverty makes people vulnerable to poor health.<sup>41</sup> In Chittenden County, residents with incomes below 250% of the federal poverty level are three times more likely to be diagnosed with diabetes, cardiovascular disease, and asthma and are twice as likely be diagnosed with depression.<sup>42</sup>

Families living in poverty, regardless of age, ethnicity, or disability, may be heavily impacted by transportation decisions. In Chittenden County nearly 21,000 individuals – 11% of the population – live in poverty. Of households receiving 3SquaresVT benefits in Chittenden County, 47% are home to children under 18 years of age while 25% are home to individuals over 60 years of age.<sup>32</sup>

Milton-specific indicators of low socio-economic status include the percentage of students in the Milton school district receiving free and reduced lunch and the number of affordable housing units in neighborhoods adjacent to US 7 corridor. In the 2013-14 academic year just over 43% of students in Milton School District received free or reduced school lunch benefits.<sup>43</sup> In Milton, other than the 36 units of senior housing mentioned previously; there are no subsidized housing units in Milton.<sup>44</sup>

## **Recommendations**

This section outlines strategies the Vermont Department of Health ascertains will most effectively support the health of Milton residents. Strategies 4 (Enforce Corridor Area Speed Limits), 6 (Three-lane Roadway between Bartlett Rd and Milton Square Shopping Center), and 8 (Close Existing Walking and Cycling Gaps) are more straightforward, less controversial and nearly completely evidence-based. These strategies propose changes to existing infrastructure which are well-supported by the community and also by research of peer-reviewed literature, gray literature, and best practices in transportation planning for Complete Streets. Lastly, Strategy 5 (Milton High School Connection Improvements) will not be addressed. The solution aims to relieve congestion around the high school and is more auto-centric. Based on improvements to pedestrian and bicycle facilities proposed in the other strategies, more children will be walking to school and the need to alleviate congestion at the beginning and end of the school day will be less necessary.

Because strategies 1, 2, 3, and 7 have prompted conflicting opinions from the community, we have chosen to examine these most closely. They are:

1. Reconfigure Bartlett, Legion, and West Milton Road Intersections
2. West Milton Road Bridge Pedestrian Safety
3. Multi-Use Backage Roads to Provide Local Alternatives to US 7
7. Streetscape Enhancements on US 7 between Main and Cherry Streets

The complete list of proposed strategies can be found in [Appendix 2](#).

## Strategy #1 – Reconfigure Bartlett, Legion and West Milton Road Intersections

This strategy attempts to mitigate limited sight distance at the intersection of US Route 7 and Legion Rd. Additionally the strategy aims to reduce wait times at West Milton Rd. and US Route 7 during peak times. Improving the sidewalk network, bikability and easing access to the local diner complete the details of this strategy.

*Safety/Injury* - Broadside crashes at US Route 7 and Legion Road are the most common type. Side crashes account for about a quarter of passenger vehicle occupant deaths in the United States.<sup>45</sup> The potential for injury to pedestrians and bicyclists inferred by the following comments documented during the walkability audit of the area: “No signals, no crosswalks – very fast traffic!” “Sidewalk fits and starts. Curve at West Milton Rd is bad.” Safe infrastructure for pedestrians (and bicyclists) is lacking. What’s more it’s clear that pedestrians put a high premium on safety. Facilities that are designed to protect pedestrians (and bicyclists) result in increased number of individuals who choose active over motorized transport. The current configurations at Bartlett Rd and US Route 7 and at US Route 7 and West Milton Road do nothing to slow traffic as vehicles transition from the faster, busier roadway (US Route 7) to either of the two accessory roadways.

*Physical activity* - The discontinuous or non-existent accommodation for pedestrians and bicyclists may prevent individuals and families from walking or biking for utilitarian purposes or for recreation. Those who choose to walk or bike in current conditions are under considerable risk.

*Access/Equity* - Lack of connectivity due to undeveloped or deteriorating pedestrian and bicycle infrastructure and reduced perception of safety impede access for individuals who do not own or have usage of an automobile and undercuts usage by all users.

**The Vermont Department of Health recommends reconfiguring the Bartlett, Legion, and West Milton Road intersections. Option B is recommended due to the traffic calming measures and the minimal number of one-way designations proposed.** Adding a left-turn pocket at Bartlett is a traffic calming measure. It requires traffic to slow in preparation for making a left-hand turn from US Route 7 onto Bartlett Rd. Option B allows right or left turn off of West Milton to US Route 7 at a more controlled intersection with left and right turn pockets. Southbound traffic merging onto West Milton Road from US Route 7 will experience a narrower lane, helping to reduce speeds as vehicle begin traveling on West

Milton Rd. One-way roads tend to frustrate residents, which makes Option B more favorable since it involves stipulating a one-way at Legion Rd only.

**“We need sidewalks all the way through town.”**

(Milton resident)

**“Need sidewalks to get exercise and not be run over!”**

(Milton resident-  
Focus Group)

In Option A, the configuration at West Milton Rd removes the existing bump-out making the transition from US Route 7 a straight-away. With no concomitant reduction in lane width this option is less favorable since traffic speeds may remain high as vehicles veer onto the accessory road. Option 1C proposes the closure of Bartlett Rd at US Route 7. This compromises connectivity, particularly if accommodation isn't made for pedestrians and bicyclists to cross Route 7 at Bartlett. The option does not indicate development of pedestrian facilities on Bartlett.

## **Strategy #2 – West Milton Road Pedestrian Bridge Safety**

This strategy addresses the sole bicycle and pedestrian connection between the Birchwood Mobile Home Park and Route 7. The bridge also serves as a connector between Route 7 and the western portion of Milton with access to Colchester Northern Burlington and Lake Champlain.

*Safety/Injury* – At present the lack of accommodation for pedestrians and bicyclists presents a high risk for injury. The minimum preferred sidewalk width is 5 feet.<sup>46</sup> The existing curbed buffer on either side of the bridge is inadequate for pedestrians to cross safely. Bicyclists may cross with the flow of traffic but the roadway markings do not include sharrows or any signage alerting drivers to the presence of bicyclists. Placement of sharrows will not entice the interested but concerned cyclist to begin regular trips across the bridge. This population favors a protected bicycle lane, which may be unattainable in this instance. Perception of safety is a major concern for pedestrians and for the large majority of bicyclists.<sup>20</sup>

As the population of Milton increases and usage of Route 7 for local, utilitarian trips increases, the low traffic volumes typical of the bridge will rise increasing the risk of injury for users of all modes if the existing conditions are allowed to remain. Families with young children, individuals with disabilities who are dependent upon motorized scooters cannot negotiate the bridge safely.

*Physical Activity* – The lack of accommodation for pedestrians and bicyclists may prevent individuals and families from walking or biking for utilitarian purposes or for recreation. In order to remain consistent with the Complete Streets concept, accommodation must be made for all users. Underpinning the Complete Streets concept is the recognized need for a contiguous sidewalk network. Many people do not meet the minimum level of physical activity recommended. At the same time, people are more likely to walk on the sidewalks or streets in their neighborhood. Interested but concerned cyclists might forgo being physically active if safe, contiguous infrastructure is not available.

*Access & Equity* – Transportation options other than driving are essential for people with disabilities, children too young to drive, older seniors, and those unable to afford cars. Communities that lack the interconnectedness afforded by contiguous sidewalks, frequent transit service, bike lanes and paths are missing an integral piece of community services. In order to diminish health inequities all individuals must have convenient access to healthcare, nutritious food, and the broad array of community services that underpin quality of life.

**The Vermont Department of Health recommends Strategy #2A for its effective handling of safety, opportunity for physical activity, and increased opportunities for access.** An alternate strategy (2B) which would maintain two way traffic on the bridge (lane widths 10 and 11 feet) and a 3 foot buffer along one side is also under consideration. Though the narrow lane width would have the traffic calming effect of reducing vehicular speed, the width of the buffer for pedestrians does not meet Federal Highway Administration (FHWA) recommendations and the lack of delineated, if not protected, accommodations for bicyclists still excludes many. Though ADA guidelines dictate minimum passage width for wheelchairs should be 32 inches at a point and 36 inches continuously, this does not meet the minimum recommendation for sidewalk width.<sup>46</sup>

Strategy 2C which presents installation of a cantilevered pedestrian/bicycle bridge would safeguard pedestrians and bicyclists but at a cost that is not likely to be born.

### **Strategy #3 - Multi-Use Backage Roads to Provide Local Alternatives to US 7**

This strategy is aimed at easing increased traffic on Route 7 by proposing redevelopment of accessory roads to draw local, destination driven traffic away from Route 7.

*Safety/Injury* - Milton is growing. Over the next twenty years the traffic volume on Route 7 through Milton will increase by 35%.<sup>47</sup> If left as is, without improved pedestrian amenities, bicycle amenities, and traffic calming measures, the volume will increase the potential for injury while decreasing the perception of safety for pedestrians and bicyclists. Streets without safe places to walk, cross, catch a bus, or bicycle put people at risk. Over 5,000 pedestrians and bicyclists died on U.S. roads in 2008, and more than 120,000 were injured. Pedestrian crashes are more than twice as likely to occur in places without sidewalks.<sup>48</sup>

*Physical Activity* – Neither Route 7 nor its backage roads provide infrastructure that is safe and pleasant for travelers and their mode of choice.

*Access/Equity* – Lack of connectivity due to undeveloped or deteriorating pedestrian and bicycle infrastructure impedes access for individuals who do not own or have usage of an automobile.

**The Vermont Department of Health recommends Strategy #3.** The accommodations presented for the

“Curve North of Main Street makes it difficult to see oncoming traffic while in crosswalk.”

“Crosswalk at Main and Route 7 is brick without white markings. Scary curve!”

(Walk-Bike Audit participants)

backage roads will allow safer travel for all modes. Streets with protected bike lanes see 28 percent fewer injuries per mile than comparable streets with no bike infrastructure. People were also 2.5 times more likely to bike on the protected lanes than in general travel lanes.<sup>49</sup> As noted previously in the National Walking Survey most people reported walking exclusively on sidewalks or streets in their neighborhood. Developing a more consistent, contiguous network of complete streets increases travel

option, safety and consequently usage of alternate modes. More people using active transport options make it more likely that individuals will meet physical activity recommendations. Increased connectivity with enhanced, safer accommodations for pedestrians and bicyclists as proposed would improve access, and therefore, equity.

Citizens in neighborhoods adjacent to Route 7 expressed concerns about heavier traffic on backage roads, jeopardizing the quiet nature of their neighborhoods and the safety of their children. The changes planned for Route 7 will *right size* the corridor. This is a tactic to develop a more complete street. Right sizing typically involves reducing a four lane road to a three lane road (two through lanes and a center turn lane). The fourth lane may be converted to bicycle lanes, sidewalks, and/or on-street parking. In other words, existing space is reallocated; the overall area remains the same. People often express concern that such a scenario will cause more traffic congestion, slow traffic and drive motorists to seek alternate routes through neighborhoods.

Making the backage roads complete streets will make them safer and may actually reduce traffic since other modes will become safer options. The refitting of Route 7, based on traffic counts will not necessarily increase automobile traffic on backage roads. Again, as more transit option increase there may be little change in volume. For right sizing with Average Daily Traffic (ADT) above approximately 20,000 vehicles, there is a greater likelihood that traffic congestion will increase to the point of diverting traffic to alternate routes.<sup>50</sup> The projection for ADT through Milton by 2035 is estimated at 16,000 which does not reach the threshold likely to divert traffic through neighborhoods. Strategy #3 proposes developing backage roads with pedestrian and bicycle facilities. Such Complete Streets can help reduce traffic by giving people safer options for local destination-driven trips or recreation.

## **Strategy #7 – Streetscape Enhancements on US 7 between Main and Cherry Streets**

This strategy attempts to improve safety for all users at intersection of Route 7 and Main Street in addition to enhancing the streetscape along the length of the segment.

*Safety/Injury* – Comments from residents and notes from the Walk-Bike Audit indicate poor sight distance for drivers making turns at the intersection of Main Street and Route 7. Additionally, pedestrians note the difficulty seeing oncoming traffic when using the crosswalk at Main and Route 7. Lack of curbs on sidewalks and the broad expanses of driveway decreased the perception of safety for pedestrians.

*Physical activity* - The lack of continuous sidewalks for pedestrians may prevent individuals and families from walking for utilitarian purposes or for recreation. Walk/Bike audit results also indicate a dearth of crosswalks, further limiting pedestrian mobility while increasing risk. In order to remain consistent with the Complete Streets concept, accommodation must be made for all users. Underpinning the Complete Streets concept is the recognized need for a contiguous sidewalk network. No facilities for bicycles currently exist but the road width is such that this accommodation could be made easily.

Perception of safety is a critical determinant in walkability and bikeability of a corridor. Transportation planners recognize that factors affecting pedestrians' sense of safety / comfort within a roadway corridor include:

- presence of a sidewalk
- lateral separation from motor vehicle traffic
- barriers and buffers between pedestrians and motor vehicle traffic
- motor vehicle volume and composition
- motor vehicle traffic speed
- presence of other pedestrians
- driveway frequency and access volume
- conditions at intersections<sup>51</sup>

When these conditions are met, the perception of safety is amplified and use increases. This helps individuals achieve the recommended level of physical activity for their respective age groups.

*Access/Equity* - Lack of connectivity due to undeveloped or deteriorating pedestrian and bicycle infrastructure and reduced perception of safety impede access for individuals who do not own or have usage of an automobile and undercuts usage by all users.

**The Vermont Department of Health recommends Strategy #6.** The proposed roundabout at the intersection of Route 7 and Main Street may make that intersection safer for all users. A recent review of 23 studies relating to bicycle safety at intersections and on straightaways found that cycle tracks through single-lane roundabouts resulted in the greatest reduction in crashes for people riding bikes.<sup>52</sup> Additionally, a review of 28 studies of motorist safety at roundabouts found that converting intersections to roundabouts decreased both the frequency and severity of vehicle crashes.<sup>53</sup> Indeed, injury and fatal crashes can be reduced by as much as 70% for traffic flows of single-lane roundabouts up to 20,000 cars per day.<sup>54</sup>



Residents were split as to whether a roundabout was a welcome solution. In defense of roundabout, there are many examples where these are working well, such as the intersection at Route 108 and VT Route 15 in Jeffersonville and the intersection of Route 302 and US Route 2 in Berlin. Most people reference the roundabout in Winooski as the primary impetus for their dislike of this measure. That is not a traditional roundabout. Statistics show, on average, 2.65 accidents occur at a signalized intersection, yearly versus less than 1 (0.83) at intersections equipped with roundabouts.<sup>55</sup> Multi-lane roundabouts pose other issues, but the roundabout planned is a single lane feature.

In this strategy perceptions of safety are bolstered by streetscape amenities, such as trees, that improve aesthetics, and additional crosswalks. Slower traffic as a result of the roundabout and contiguous sidewalks which meet the needs of pedestrians. If people feel safe, they walk more; the presence of pedestrians encourages others to walk.

## Monitoring

Our interest in monitoring the influence of the recommendations made herein begins with the degree of utility of this Health Impact Assessment for the Town of Milton Select Board. After the Steering Committee recommends the plan with the HIA in addendum and the Select Board determines an implementation plan, the Burlington District Office will survey the board to determine to what extent the HIA impacted their decision making. This will be helpful in two ways. Firstly, it will help us to gauge the format, readability and persuasiveness of the data and accompanying narrative. Secondly, it will assist us in framing future efforts to encourage towns to adopt health in all policies approach.

To determine if implemented changes shift our three major indicators (physical activity, safety/injury and access) a monitoring plan may involve the following:

- To determine whether or not there has been increase in the number of students walking to school we propose that the Milton Town School District and VT Safe Routes to School continue to evaluate school transport demography to ascertain the impact of increased walkability and perception of safety brought about by the implementation of the strategies or components of strategies recommended.
- Scoping studies that will precede implementation of major elements of the plan should include baseline pedestrian and bicyclist counts to allow clear analysis of the impact of the plan on the change in the number of individuals using active transportation options.
- The number of motor vehicle collisions, as documented by the Milton Police Department should be used as an indicator for increased road safety, particularly at the Legion Rod and US Route 7 intersection which is identified as a high crash area.

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## **Strategy Development and Recommendations for Implementation Plan**

Discuss strategy development process

Explain Short/Medium/Long term time frames

- Short (< 3 years)
- Medium (3 to 7 years)
- Long (> 7 years)

Present strategies. Insert graphics, images, and examples. Utilize Pros/Cons wording from Draft Implementation Matrix.

Explain applicable funding sources that could be sought for strategy elements.

April 23, 2014

**Figure 1: Implementation Matrix – Short-Term Recommendations**

Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
<b>Roadway</b>					
1	Improve traffic circulation/safety at Barlett Road, Legion Road/Racine Road, and West Milton Road intersections	<ul style="list-style-type: none"> <li>Option A – Turning movement restrictions (no left turn from Route 7 NB to W. Milton Road; no left turn from Legion Road to Route 7 NB); one-way SB on Legion Road; one-way WB on W. Milton Road</li> <li>Option B – Turning movement restrictions (no left turn from Route 7 NB to W. Milton Road; no left turn from Legion Road to Route 7 NB); one-way SB on Legion Road</li> <li>Option C – Turning movement restrictions (No left turn from Route 7 NB to W. Milton Road)</li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>Initiate public outreach process and educational campaign of proposed changes</li> <li>Identify funding source(s)</li> </ul>
4	Enforce corridor area speed limits	<ul style="list-style-type: none"> <li>Speed transition areas at northern and southern ends of the corridor</li> <li>Haydenberry Drive/Ellison Street</li> </ul>	Milton Police Dept.		<ul style="list-style-type: none"> <li>Discuss safety concerns with Town Police</li> </ul>
<b>Pedestrian &amp; Bicycle</b>					
1	Improve pedestrian connections and safety at Bartlett Road, Legion Road/Racine Road, and West Milton Road Intersections	<ul style="list-style-type: none"> <li>Option A – Striped crosswalks at W. Milton Road and Legion Road and Field Ridge Drive intersections; striped crosswalks on east and west side of Route 7 at Legion Road/Racine Road intersection</li> <li>Option B – Striped crosswalks at W. Milton Road and Legion Road/Field Ridge Drive intersections; striped crosswalks on east and west side of Route 7 at Legion Road/Racine Road</li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>Identify the highest priority pedestrian improvement projects</li> <li>Initiate public involvement process</li> <li>Identify funding source(s)</li> </ul>



Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
		<p>intersection</p> <ul style="list-style-type: none"> <li>Option C – Striped crosswalks at W. Milton Road and Legion Road and Field Ridge Drive intersections; striped crosswalks on east and west side of Route 7 at Legion Road/Racine Road intersection</li> </ul>			
2	Facilitate safe pedestrian travel on West Milton Road bridge over I-89	<ul style="list-style-type: none"> <li>Option B – Install sidewalks on north side of roadway leading up to bridge. Stripe a 3-foot shoulder on north side of bridge to accommodate pedestrians and change lane widths to 10' EB and 11' WB</li> </ul>	Town of Milton	CCRPC, VTrans	<ul style="list-style-type: none"> <li>Identify striping concept</li> </ul>
5	Roadway and Safety Improvements at connections to Milton High School	<ul style="list-style-type: none"> <li>Re-stripe intersection and crosswalks</li> <li>Install RRFB's and signage at key Route 7 crosswalks with connections to Milton High School: <ul style="list-style-type: none"> <li>Rebecca Lander Drive &amp; Route 7</li> <li>Barnum Street/Lamoille Terrace &amp; Route 7</li> </ul> </li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>Coordinate with Milton High School</li> <li>Initiate public involvement process</li> <li>Identify funding source(s)</li> </ul>
7	Streetscape enhancements on Route 7 between Main Street and Cherry Street	<ul style="list-style-type: none"> <li>Install midblock crossing with block markings on Route 7 with RRFB signage</li> <li>Install midblock crossing with block markings on Route 7 north of Cherry Street at the picnic area with RRFB signage</li> </ul>	VTrans and/or Town of Milton	CCRPC, VTrans	
8	Sidewalk and crosswalk improvements to close existing gaps on Route 7	<ul style="list-style-type: none"> <li>Stripe or restripe crosswalks at: <ul style="list-style-type: none"> <li>Route 7 &amp; Boysenberry Drive (cross-street)</li> <li>Route 7 &amp; Centre Drive (cross-street)</li> <li>Route 7 &amp; Milton Square (cross-</li> </ul> </li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>Identify the highest priority pedestrian improvement projects</li> <li>Initiate public involvement process</li> <li>Identify funding</li> </ul>

Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
		<ul style="list-style-type: none"> <li>street)</li> <li>○ Route 7 &amp; Rebecca Lander Drive (cross-street and mainline- North Side)</li> <li>○ Route 7 &amp; Lamoille Terrace (mainline-south side)</li> <li>○ Route 7 &amp; Mackey Street (cross-street)</li> <li>○ Route 7 &amp; Village Drive (cross-street)</li> <li>○ Route 7 &amp; Cherry Street (cross-street)</li> <li>○ Route 7 &amp; Main Street (mainline-south side)</li> <li>• New crosswalks at locations with existing sidewalks <ul style="list-style-type: none"> <li>○ Route 7 &amp; Milton Square (mainline-north side)</li> <li>○ Route 7 &amp; Centre Drive (mainline-southside)</li> </ul> </li> </ul>			source(s)

**Figure 2: Implementation Matrix – Medium-Term Recommendations**

Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
5	Roadway and safety improvements at connections to Milton High School	<ul style="list-style-type: none"> <li>Install splitter islands for traffic calming at the following intersections:                             <ul style="list-style-type: none"> <li>Rebecca Lander Drive &amp; Route 7</li> <li>Barnum Street/Lamoille Terrace &amp; Route 7</li> </ul> </li> </ul>	VTrans and/or Town of Milton	CCRPC, Milton Town School District	<ul style="list-style-type: none"> <li>Initiate planning and design</li> <li>Initiate public involvement process</li> <li>Identify funding source(s)</li> </ul>
6	Three-lane roadway on Route 7 between Bartlett Road and Milton Square Shopping Center	<ul style="list-style-type: none"> <li>Center turn lanes and planted median islands with crosswalks where there are gaps</li> <li>Gateway treatments such as decorative town banners</li> </ul>	VTrans and/or Town of Milton	CCRPC, Town Improvements Committee	<ul style="list-style-type: none"> <li>Initiate planning and design</li> <li>Initiate public involvement process</li> <li>Identify funding source(s)</li> </ul>
<b><i>Pedestrian &amp; Bicycle</i></b>					
1	Improve pedestrian connections and safety at Bartlett Road, Legion Road/Racine Road, and West Milton Road Intersections	<ul style="list-style-type: none"> <li>Option A, B, and C – Striped crosswalk across W. Milton Road at realigned intersection</li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>Initiate planning and design</li> <li>Initiate public involvement process</li> <li>Identify funding source(s)</li> </ul>
2	Facilitate safe pedestrian travel on West Milton Road Bridge over I-89	<ul style="list-style-type: none"> <li>Option A – Install traffic signals on both sides of bridge to allow alternating one-way traffic on bridge; re-stripe for one travel lane and bicycle/pedestrian facilities</li> </ul>	Town of Milton	VTrans, CCRPC	<ul style="list-style-type: none"> <li>Initiate planning and design</li> <li>Initiate public involvement process</li> <li>Identify funding source(s)</li> </ul>

Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
5	Roadway and Safety Improvements at connections to Milton High School	<ul style="list-style-type: none"> <li>• Rebecca Lander Drive intersection restriping</li> <li>• Barnum Street/Lamoille Terrace intersection restriping</li> <li>• Install HAWK beacon (based on projected 2035 traffic volumes and existing pedestrian counts, warrant would be met)</li> </ul>	VTrans and/or Town of Milton	CCRPC, Milton Town School District	<ul style="list-style-type: none"> <li>• Initiate planning and design</li> <li>• Initiate public involvement process</li> <li>• Identify funding source(s)</li> </ul>
7	Streetscape enhancements on Route 7 between Main Street and Cherry Street	<ul style="list-style-type: none"> <li>• Rebuild sidewalk on the northbound side of Route 7/River Street</li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>• Initiate planning and design</li> <li>• Identify funding source(s)</li> </ul>
8	Improvements to close existing gaps on Route 7	<ul style="list-style-type: none"> <li>• Construct sidewalks to fill existing gaps: <ul style="list-style-type: none"> <li>○ River Street Segment A (550')</li> <li>○ River Street Segment B (750')</li> <li>○ River Street Segment C (500')</li> <li>○ Route 7 Segment A (820')</li> <li>○ Route 7 Segment B (230')</li> <li>○ Route 7 Segment C (2000')</li> <li>○ Route 7 Segment D (500')</li> <li>○ Route 7 Segment E (940')</li> <li>○ W. Milton Segment A (700')</li> <li>○ W. Milton Segment B (1350')</li> <li>○ W. Milton Segment D (1000')</li> </ul> </li> <li>• Widen shoulder on Route 7 SB near Bombardier Road to provide adequate width for bicycles (linear distance of 300')</li> <li>• New crosswalks <ul style="list-style-type: none"> <li>○ Route 7 at Centre Drive</li> </ul> </li> </ul>	VTrans and/or Town of Milton	VTrans, CCRPC, private developers	<ul style="list-style-type: none"> <li>• Identify the highest priority pedestrian improvement projects</li> <li>• Initiate planning and design</li> <li>• Initiate public involvement process</li> <li>• Identify funding source(s)</li> </ul>
<b>Transit</b>					

Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
8	Improvements to close existing gaps on Route 7	<ul style="list-style-type: none"> <li>• Bus pull-off and shelters on Route 7 NB and SB sides near Legion Road/Racine Road Intersection</li> <li>• Bus pull-off and shelters on Route 7 NB and SB sides near Forbes Road intersection</li> </ul>	CCTA, VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>• Meet with VTrans to discuss pull-offs</li> <li>• Initiate planning and design to identify stop locations</li> </ul>

**Figure 2: Implementation Matrix – Long-Term Recommendations**

Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
<b>Roadway</b>					
1	Improve traffic circulation/safety at Bartlett Road, Legion Road/Racine Road, and West Milton Road Intersections	<ul style="list-style-type: none"> <li>Option A – Add left turn pocket on Route 7 NB to Bartlett Road and Route 7 SB to Racine Road</li> <li>Option B – Add left turn pocket on Route 7 NB to Bartlett Road and Route 7 SB to Racine Road</li> <li>Option C – Install roundabout or traffic signal at Route 7 and Legion Road/Racine Road</li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>Scoping study</li> </ul>
3	Pursue backage roads parallel to Route 7	<ul style="list-style-type: none"> <li>Construct roadway parallel to Route 7 between Racine Road and Park Place</li> <li>Construct a new connection to Route 7 across from Bert's Mobile Home Park</li> <li>Construct a backage road parallel to Route 7 from Milton Plaza to Lamoille Terrace</li> </ul>	Town of Milton	CCRPC, private developers	<ul style="list-style-type: none"> <li>Scoping study</li> <li>Coordinate with private developers</li> </ul>
5	Roadway and Safety Improvements at connections to Milton High School	<ul style="list-style-type: none"> <li>Realign Lamoille Terrace and/or Barnum Street to provide continuous alignment for through traffic</li> </ul>	Town of Milton	VTrans, CCRPC, Milton Town School District	<ul style="list-style-type: none"> <li>Scoping study</li> </ul>
6	Three lane roadway between Bartlett Road and northern entrance to Milton Square Shopping Center	<ul style="list-style-type: none"> <li>Add a center turn lane with dedicated turn lanes at major intersections</li> <li>Provide planted median refuge (full or partial) with gateway treatments</li> </ul>	VTrans and/or Town of Milton	CCRPC, Town Improvements Committee	<ul style="list-style-type: none"> <li>Scoping study</li> </ul>
7	Streetscape enhancements on Route 7 between Main Street and Cherry Street	<ul style="list-style-type: none"> <li>Install mini-roundabout at Route 7 and Main Street intersection</li> <li>Landscaped buffer with trees and traditional lamp posts on NB side of Route 7</li> </ul>	VTrans and/or Town of Milton	CCRPC, Town Improvements Committee	<ul style="list-style-type: none"> <li>Scoping study</li> </ul>

Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
8		<ul style="list-style-type: none"> <li>Drainage Improvements at the following intersections:               <ul style="list-style-type: none"> <li>Village Drive &amp; Route 7</li> <li>Mackey Street &amp; Route 7</li> <li>Barnum Street/Lamoille Terrace &amp; Route 7</li> <li>Villemaire Lane &amp; Route 7</li> </ul> </li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>Scoping study</li> </ul>
<b><i>Pedestrian &amp; Bicycle</i></b>					
1	Improve pedestrian connections and safety at Bartlett Road, Legion Road/Racine Road, and West Milton Road Intersections	<ul style="list-style-type: none"> <li>Option A – Striped crosswalk across Route 7 at Legion Road/Racine Road intersection with installation of HAWK beacon (Based on projected 2035 traffic volumes, would need 20 pedestrians/hour to warrant)</li> <li>Option B – Striped crosswalk across Route 7 at Legion Road/Racine Road intersection with installation of HAWK beacon (Based on projected 2035 traffic volumes, would need 20 pedestrians/hour to warrant)</li> <li>Option C – Striped crosswalk across Route 7 at Legion Road/Racine Road intersection as part of roundabout/full signal design</li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>Scoping study</li> </ul>
2	Facilitate safe pedestrian travel on West Milton Road Bridge over I-89	<ul style="list-style-type: none"> <li>Option C – Install separate shared bike/ped bridge</li> </ul>	VTrans	CCRPC, Town of Milton	<ul style="list-style-type: none"> <li>Scoping study</li> </ul>
3	Pursue backage roads parallel to Route 7	<ul style="list-style-type: none"> <li>Backage Road Option 1- Construct multi-use pedestrian and bicycle path adjacent to proposed backage road between Racine Road and Park Pl</li> <li>Backage Road Option 2- Striped bicycle</li> </ul>	Town of Milton	CCRPC, private developers	<ul style="list-style-type: none"> <li>Scoping study</li> <li>Coordinate with private developers</li> </ul>

Reference Strategy	Recommendation	Implementation Details	Lead Entity	Direct Partners	Next Steps/Comments
		<p>lanes on proposed backage road between Racine Road and Park Pl with sidewalk</p> <ul style="list-style-type: none"> <li>• Multi-use path on new connection to Route 7 across from Bert's Mobile Home Park</li> <li>• Bicycle and pedestrian pathway between the existing end of Landfill Road and Stacy Street</li> <li>• Bicycle and pedestrian pathway between Haydenberry Drive and High School (proposed by others)</li> <li>• Proposed off-street pathway parallel to I-89 between W. Milton Road and Gonyeau Road</li> </ul>			
6	Three-lane roadway between W. Milton Road and northern Shopping Center Entrance	<ul style="list-style-type: none"> <li>• Roadway widening to incorporate on-street bicycle lanes or bicycle shoulders</li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>• Scoping study</li> </ul>
7	Streetscape enhancements on Route 7 between Main Street and Cherry Street	<ul style="list-style-type: none"> <li>• Install crosswalks with block striping on all approaches of proposed mini-roundabout at Route 7 and Main Street</li> </ul>	VTrans and/or Town of Milton	CCRPC	<ul style="list-style-type: none"> <li>• Scoping study</li> </ul>





## TOWN OF MILTON, VERMONT 05468-3205

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Recreation Department • 43 Bombardier Road • 802-893-4922 • Fax: 893-1005  
Email [bnappi@town.milton.vt.us](mailto:bnappi@town.milton.vt.us) Web Site: [www.miltonvt.org/recreation](http://www.miltonvt.org/recreation)

### MEMORANDUM

TO: Paul Bohne, Interim Town Manager

FROM: Ben Nappi, Assistant Recreation Coordinator

RE: Milton Artists Guild Facility Use & Entertainment License Applications

DATE: May 4, 2015

The Milton Artists Guild has applied for Facility Use and an Entertainment License for their **Milton Festival of the Arts on Saturday, June 20 2015**. See attached for full details. Department heads of Recreation, Buildings & Grounds, Police, Fire & Rescue, and Health/Zoning were contacted for approval and comments/conditions regarding the applications. All department heads approved the applications, and two comments/conditions were returned, please see below.

- **Recreation** had no comments/conditions.
- **Buildings & Grounds** requests that the Guild remove all items prior to leaving.
- **Police** had no comments/conditions.
- **Fire & Rescue** had no comments/conditions.
- **Health/Zoning** indicated that potable water and one ADA portable toilet must be available, and requested that the Guild see regulations for signage.

Therefore, provided all conditions are met, staff recommends approval of these applications. We request that this item be submitted to the Selectboard for their May 18, 2015 Agenda.





## Application for Facility Use

TOWN OF MILTON

43 Bombardier Rd. Milton, VT 05468-3205 ~ [www.miltonvt.org](http://www.miltonvt.org)

Contact: Milton Recreation Department 893-4922

RECEIVED

FEB 17 2015

RECREATION DEPARTMENT  
MILTON, VERMONT

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.

(The Town requires 48 hours notice if you cancel an event)

### Applicant and Event Information

Applicant: Cheryl Alwine DBA: Milton Artists' Guild  
Address: 20 North Road Town/City: Milton  
Daytime Contact Numbers: 802-752-9352 Email Address: cherylkalwine@gmail.com  
Type of Event: Arts Festival  
Facility/Location Requested: MOPC and adjacent park area  
If a one-time event: Date: Saturday, June 20, 2011 Hours: from 8:30am- set up to 5 pm teardown  
(If a re-occurring event, attach a detailed schedule of events)  
If a one-time event and you are requesting a rain date (provide date) no rain date  
Do you require use of Town: (answer yes or no to each) Water      Electricity X Lining of fields       
(If other, please explain and attach a separate sheet)  
Attendance: 500 - 1000 Is the event ☒ Public or ☐ Private Will money be received?\* vendor fees  
(Number of persons estimated) (Select One) (From ticket sales, entrance fee, gift/donation/solicitation, etc)  
If Entertainment or a Performance will be provided, please describe: musical performances through out the day at MOPC stage  
\*If money is being received you may also be required to complete an entertainment license application.

### NOTE: THE PUBLIC IS NOT COVERED UNDER THE TOWN OF MILTON'S INSURANCE POLICY

#### If you would like to reserve and/or rent a Municipal Facility, these are your insurance options:

1. You may provide proof of insurance for your event or activity with a Certificate of Insurance Coverage. The Certificate must name the Town of Milton as an additional insured and show coverage in the amount of combined minimum single limit coverage of \$300,000 per occurrence and \$300,000 in the aggregate. This Certificate shall remain in force from the date and time of the beginning of the event until the date and time of the end of the event. Adding the Town of Milton as an additional insured to your homeowners policy may be of no additional cost to you; OR
2. You may purchase insurance from Entertainment Brokers International offered through Vermont League of Cities and Towns (VLCT PACIF) and is not related to PACIF or the Town of Milton in any way. Information is attached; OR
3. The Applicant(s) agrees to indemnify and hold the Town of Milton, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use of the Town's Facility by the Applicant, the Applicant's guests, agents, or employees.

**You must select one option:** As authorized representative of this application I have chosen option: 1    2    3

If option 1 or 2 is chosen, attach your Certificate of Insurance Coverage with this Application.

Print Name: Cheryl Alwine Signature: [Signature] Date: 2/17/2015

- Only the authorized representative may cancel the event (48 hours notice is required) and no refund or any portion thereof will be made.
- Only scheduled league games will be reserved and scheduled games take priority over practices. Fields are reserved on a first come first serve basis.
- It is the responsibility of League officials to inform all teams and coaches of the Town of Milton's Policies.
- Permission to use Town facilities can only be obtained by completing this form. Applications are considered on a first come first served basis.
- Any services and/or requirements of the Town will be at the expense of the applicant. Town staff will provide an estimate of costs to the applicant prior to the event and payment will be expected to in advance of the event.
- The applicant agrees to abide by and conduct its event in accordance with all park rules, laws, regulations and ordinances, including those related to alcohol, smoking and noise. Alcohol is not permitted on Town property. Applicant shall not allow or engage in any illegal activity.
- Any damage to the Town's property will be the sole liability of the responsible person signing this agreement and/or their agent/heirs/executors.
- The Town, its officers, agents and employees shall have the right to enter the event to confirm the applicant's conformance to this application and if a breach is determined, the Town shall have the right to immediately terminate this application and use of the Town facility prior to the conclusion of the event without refund.

**\*\*Please note, if ENTERTAINMENT will be provided at the event and a fee is charged (like ticket sales or cover charge), the applicant must also apply for an Entertainment License. Final approval of an Entertainment License is dependent on Selectboard approval.**

The applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this application.

As the authorized representative of this application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the documents listed below and be cognizant of their content.

Print Name: Cheryl K Alwine Signature: [Signature] Date: 2/26/15

**Attachments:**

Letter from the Town Manager  
 Recreation Department Field and Facility Fees & Park Rules  
 Town of Milton Liability Hold-Harmless Agreement  
 Town of Milton Non-Employee Work Agreement  
 Town of Milton Ordinance to License and Regulate Entertainment  
 Entertainment Brokers International – TULIP (Tenant User Liability Insurance Policy) Information

**Recreation:** Event request reviewed by: W Date: 3/6/17 Approved: ✓ Denied:     ( see below)

Comments/Conditions/Fees:

**Buildings & Grounds:** Event request reviewed by: DLK Date: 4.3.15 Approved: ✓ Denied:     ( see below)

Comments/Conditions: PLEASE REMOVE ALL ITEMS PRIOR TO LEAVING

**Risk Management:** The necessary documents are on file. Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Comments/Conditions:

Police Needed: ☐ Yes ☒ No Traffic Control: ☐ Yes ☒ No

Signed: \_\_\_\_\_ Date: 03.03.19

Comments/Conditions/Fees:

Fire needed: Yes ☒ No ☐ Signed: [Signature] Date: 7/10/15

Comments/Conditions:

Rescue needed: ☐ Yes ☒ No Signed: [Signature] Date: 4/10/15

Comments/Conditions:

Health/Zoning: ☒ Yes ☐ No Signed: Jon Little Date: 3/13/15

Comments/Conditions/Fees: Must provide potable water and ADA port-a-let. See regulations for signs.

Recreational Facility Use Fee \$ 0 Other applicable fee(s) \$ \_\_\_\_\_

Entertainment License Fee \$\_\_\_\_\_ Other applicable fee(s) \$\_\_\_\_\_

Fee Amount Received \$\_\_\_\_\_ Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Town Manager      Date: \_\_\_\_\_

Date Selectboard scheduled to consider: \_\_\_\_\_

Date Selectboard took action and action taken: \_\_\_\_\_

As the authorized representative of this application, I fully understand that the services and/or requirements the Town has indicated will be at my expense. I agree to the estimated amounts indicated and understand that I am expected to provide payment in advance of the event. Failure to pay in advance will result in cancellation of the event. The Town of Milton reserves the right to cancel the event if necessary in the best interest of the Town.

Print Name: Cheryl K Alwine Signature:  Date: 2/26/15

## ● Town of Milton Field and Facility Use Fee Schedule ●

43 Bombardier Road, Milton, VT 05468 ● 802-893-4922 ● Website: [www.miltonvt.org](http://www.miltonvt.org)

**Please enjoy your experience while using Town fields/facilities and clean the area prior to your departure!**

### Pavilion (Tennis Court) ● Milton Outdoor Performance Center (Park Road)

(Concessions in the Park for Profit: Private vendors must request an agreement with the Town Manager)

**Milton Residents: Up to 4 hours: 20 people: \$10 ● 21 – 40 people: \$25 ● 41 – 75 people: \$50 ● 20 – 75 people 4+ hours: \$75**

**Milton Town/School, Milton Church, Milton Non-Profit functions/sponsored events: No Charge**

**Non-Resident, Non-Resident Non-Profit, For-Profit Organization/Business: Up to 4 hours: \$100 4+ hours: \$175**

### Horseshoe Pits ● Tennis Courts ● Volleyball Court ● Skating Rink/Basketball Court

**Milton Residents, Milton Town/School and Milton Non-Profit: No Charge**

**Non-Residents, For-Profit/Others:**

**Basketball/Tennis/Volleyball Courts – Tournaments/Other: \$50/court/day Clinics/Lessons: \$5/court/hour**

**Horseshoe Pits: With the exception of Regular Season League Play, the pits may be used by Town residents at no charge.**

**Other users – contact Town Staff. Please be considerate and cover the pits after use. Horseshoe Tournaments: \$50/event**

### Field Usage Fees

(Note: Milton Youth Leagues' regular season games – exempt when Milton teams play)

**Field Set Up: Prep, Line and/or Layout field(s): \$25 per task (in addition to fees noted below)**

**Softball/Baseball: Milton Residents: \$30 per field per event Non-Residents: \$60 per field per event**

**Soccer/Football/Lacrosse: Milton Residents: \$30 per field per event Non-Residents: \$60 per field per event**

**Tournaments/Jamborees/Camps – Refer to fees above (Note: Milton Youth Leagues not exempt)**

The Town of Milton Buildings and Grounds Department reserve the right to declare any field or court unplayable at any time if conditions are unsafe or continued play would damage the facility or field.

● ● ● ● ● ● ● ●

**Exclusive use of all Municipal Park fields/facilities for an event; use of fields/facilities for other than what it is intended; request to use the Field House, water and/or electricity, will be reviewed with the cost set, if applicable, by the Recreation Coordinator, with the approval of the Town Manager.**

**Please Note:** Park Road parking limitations will be considered when making a reservation ● Additional services may be required such as but not limited to: trash removal, port-o-let rental, police, fire and/or rescue services. Town Staff will secure these services, if required, on behalf of the applicant, at the applicant's expense. A deposit may be required, and deposit/refund is made at the discretion of Town Staff. If entertainment is provided at an event, an Entertainment Permit must be obtained in advance from the Milton Selectboard.

### Please adhere to the following Park Rules:

Use of Town facilities/fields is at your own risk ● Children are to be supervised at all times ● Speed limit is 15 MPH. Motorized vehicles are restricted to roads/parking areas ● Glass containers prohibited ● Pet owners are required to pick up after pets ● Alcoholic beverages, smoking, illegal drugs, firearms, weapons and illegal activity is prohibited. Report any illegal activity or damage of property to the Police Department ● Rollerblades, skateboards and bikes are prohibited from Tennis Courts ● Fires, camping and/or fireworks require a permit/permission from the Town ● Playground areas cannot be reserved for any functions ● Fees only refundable if event cancelled by Town of Milton and unable to reschedule

## Liability Hold Harmless Agreement

In consideration of the agreement of the Town of Milton to engage my company and me to perform certain services for the Municipality, Milton Artist Guild (company or individual name) and I agree, and for my heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Milton its officers, agents and employees from and against any and all claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses - including attorneys fees and disbursements - for injury to or death of any person including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants or employees of either, or from any action or failure to act on the part of myself or the company, or the agents, servants or employees of either, while performing services for, at the behest of, under contract with or on the of the Town of Milton.

Printed Name

Cheryl K Alwine

Signature and Date

Cheryl K Alwine

Printed Name of Witness

Ben Nappi

Witness Signature and Date

Ben Nappi

02/26/15

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# Milton Festival of the Arts

June 20<sup>th</sup> 2015, 10:00 am - 4 pm

## Food Vendor Agreement

Please complete and return with payment, signed Liability and Release Waiver, proof of insurance and a copy of your State of Vermont Food Service Establishment license

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred method of contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Website: \_\_\_\_\_ Social Media \_\_\_\_\_

Food Description and approximate price per serving

Please check all that apply: ☐ Vegetarian ☐ Vegan ☐ Kid Friendly ☐ Gluten-Free  
☐ Breakfast ☐ Beverages ☐ Dessert ☐ Other: \_\_\_\_\_

How long do you need to set up ideally? : \_\_\_\_\_

10' x 10' Booth Fees are \$40 (You must provide your own tent).

Will you fit in a 10 x 10 space?

☐ Yes. ☐ No, I will require a second 10'x10' space, I understand this will cost \$30 extra.

Do you need Electricity? ☐ Yes, I will provide adequate heavy duty power cords.

Spaces will be assigned on a first come, first served basis.

**My signature below verifies that I have read the Milton Festival of the Arts Terms and Policies and agree to them as stated.**

**Print Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Checks are payable to Milton Artists' Guild, marked for Art Festival Registration.

Send payment and the *signed* Food Vendor Agreement, and the *signed* Liability Release Waiver along with proof of your business's insurance and a copy of your State Food Service Establishment license to:  
Milton Festival of the Arts

c/o Cheryl K. Alwine

20 North Road

Milton, VT 05468

## Milton Festival of the Arts – Food Vendor's Terms and Policies

### **Please read carefully and keep this page**

- ♦ The festival date is June 20th, 2015, 10:00am-4pm.
- ♦ The festival is held in the Milton Recreation Park on Bombardier Road, Milton, Vermont
- ♦ The festival is rain or shine. In the case of dangerous weather conditions, the festival may be canceled or cut short.
- ♦ No refunds will be given.
- ♦ **Only vendors with a State of Vermont Food Establishment license and proof of insurance will be permitted to sell food at this festival. No booths will be assigned without proof of such, along with payment and a signed vendor's agreement.**
- ♦ **Booth fees are due by June 1st, 2015.**
- ♦ Booth set-up is from 8:30am-10:00am.
- ♦ Vendors must stay open for the duration of the festival.
- ♦ Booths must be broken down by 5pm.
- ♦ Vendors must park in designated areas after set-up is complete.
- ♦ Vendors are responsible for providing their own signage, displays, eating utensils, napkins etc and setting up and breaking down all their own equipment, this includes a canopy or tent if desired.
- ♦ Vendor's site must be contained within the designated area.
- ♦ Vendors are responsible for collecting any necessary Vermont sales tax from buyers.
- ♦ Bathroom facilities will be available.
- ♦ Vendors must read and sign the following Liability Release Waiver
- ♦ The Milton Festival of the Arts wants to make sure all food vendors have equal opportunity to serve our customers and that no two vendors are serving the same foods. Therefore we require notice for and significant menu changes from what is listed on your agreement form.

**Questions and/or Comments?** Contact Cheryl Alwine at 802-752-9352 or [cherylkalwine@gmail.com](mailto:cherylkalwine@gmail.com)

## Milton Festival of the Arts Food Vendor's Liability Release and Waiver

I, THE UNDERSIGNED PERSON ("Participant") \_\_\_\_\_  
*Print participant's name*

doing business as \_\_\_\_\_  
*Print business name*

am participating as a food vendor in the 2015 Milton Festival of the Arts ("the Event") in Milton, Vermont, on June 20, 2015. The Event is sponsored by Milton Artists Guild and will be held on park property owned by The Town of Milton. I will provide my own supplies and equipment and will set up in my designated location. I understand this is an outdoor event and that I am responsible for protecting myself, my product, and my equipment from outdoor elements including but not exclusive to sun, wind and rain. I agree that I am licensed by the state of Vermont as a Food Service Establishment and have provided proof of my current license.

I understand I am solely and completely be responsible for all of my personal property, my personal safety and the payment of all taxes and expenses during or in connection with the Event. I have adequate insurance to cover any incident or claims that may arise as a direct result of my business's presence at the Event, including but not exclusive to any accident or injury to any visitor, employee or event volunteer that may occur within the confines of my business's space or as a result of consuming my business's product and the indemnity and hold harmless obligation referenced below. I understand that Milton Artists' Guild or The Town of Milton is not responsible for any aforementioned incident or for the security, safety and safekeeping of my property during the Event.

I agree to release, indemnify and hold harmless Milton Artists' Guild and The Town of Milton, their employees, agents, officers and members from all claims of any kind that I might have now or in the future against them for any loss, damage or theft of my personal property or for personal injuries of any kind or claim against my business that may arise from my participation in the Event.

I make this undertaking for myself and all those who might claim in my place. I have read this document and I am freely and voluntarily signing it to indicate my agreement with it.

\_\_\_\_\_  
*Participant's signature*

\_\_\_\_\_  
*Date*

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# Milton Festival of the Arts

June 20<sup>th</sup>, 2015, 10:00 am - 4 pm

## Artist Agreement

Please complete and return with payment and signed Liability and Release Waiver

Artist Name: \_\_\_\_\_ ☐ MAG Member

Company Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Website: \_\_\_\_\_

Preferred method of contact: \_\_\_\_\_

Select a category to be listed on brochures: \_\_\_Fine Art, \_\_\_Photography, \_\_\_Pottery, \_\_\_Metal,  
\_\_\_Fiber Arts, \_\_\_Mixed Media, \_\_\_Jewelry, \_\_\_Wood Craft, \_\_\_Other: \_\_\_\_\_

Please include a detailed description of your art for use online: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fees: \$40/ vendor for a 10'x10' space. (\$30 for members of The Milton Artists' Guild).

for information about becoming a member of The Milton Artists' Guild visit [www.miltonartistsguild.org](http://www.miltonartistsguild.org)

Spaces will be assigned on a first come, first served basis.

**My signature below verifies that I have read the Milton Festival of the Arts Terms and Policies and agree to them as stated.**

**Print Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Checks are payable to Milton Artists' Guild, marked for Art Festival Registration.

Send payment and both the *signed* Artist Agreement and the *signed* Liability Release Waiver to:

Milton Festival of the Arts  
c/o Cheryl K. Alwine  
20 North Road  
Milton, VT 05468.

Milton Festival of the Arts - Terms and Policies

## Please read carefully and keep this page

- ✦ The festival date is June 20<sup>th</sup>, 2015, 10:00am-4pm.
- ✦ The festival location is in the Milton Recreation Park, behind the Milton Municipal Building on Bombardier Road, Milton Vermont.
- ✦ Festival Fee is \$40/Vendor (\$30 for members of The Milton Artists' Guild in good standing)
- ✦ One space may be shared by 2 vendors at a discounted rate of \$30/vendor. Both vendors must attend. Each vendor must register individual paper work, noting they wish to share a space.
- ✦ **Booth fees are due by June 1<sup>st</sup>, 2015.**

No booths will be assigned without payment and signed artist agreement and Liability Release Waiver.
- ✦ This is an outdoor festival and will be held rain or shine. In the case of dangerous weather conditions, the festival may be canceled or cut short.
- ✦ No refunds will be given.
- ✦ Booth set-up is from 8:30 – 10:00am.
- ✦ Vendors must park in designated areas after set-up is complete.
- ✦ Vendors are responsible for providing and setting up their own tables, chairs, tents, and displays.
- ✦ Displays must be contained within the designated 10'x10' area.
- ✦ Vendors must stay for the duration of the festival. No vendor may take down their display before 4pm.
- ✦ Vendors are encouraged to have a range of item prices.
- ✦ Artists must be present themselves, and are prohibited from selling artwork that they did not create.
- ✦ Artists are encouraged to demo their work if possible. Booths with artist demos will be marked.
- ✦ Booths must be broken down by 5pm.
- ✦ Vendors are responsible for collecting any necessary Vermont sales tax from buyers.
- ✦ No electrical power is available.
- ✦ Bathroom facilities and water will be available.
- ✦ The festival coordinators reserve the right to cap the number of vendors in any type of category. If the available spaces are filled for a particular category, you will be placed on a waiting list and given a number. Your booth fee will not be deposited unless a space opens up.
- ✦ Vendors must agree to these terms and policies and read and sign the following Liability Release Waiver

**Questions and/or Comments?** Contact Cheryl Alwine at 802-752-9352 or [cherylkalwine@gmail.com](mailto:cherylkalwine@gmail.com)

### Milton Festival of the Arts Artist Liability Release and Waiver

I, THE UNDERSIGNED PERSON ("Participant") \_\_\_\_\_,  
*print participant's name*

doing business as \_\_\_\_\_,  
*print business name*

am participating in the 2014 Milton Festival of the Arts ("the Event") in Milton, Vermont, on June 20, 2015. The Event is sponsored by Milton Artists Guild and will be held outdoors on park property owned by The Town of Milton. I understand that I have registered for a ten foot by ten foot space from which I can sell my art works during the Event. I will provide my own supplies (including tent, tables and chairs) and equipment and will set up in my designated location. I understand this is an outdoor event and that I am responsible for protecting myself, my work and equipment from outdoor elements including but not exclusive to sun, wind and rain.

I acknowledge that Milton Artists' Guild is not my agent for purposes of negotiating the sale of or selling my works. I am solely responsible for the sale of my works and, further, I am solely responsible for the payment of taxes, fees and expenses arising from the sale of my works.

With this understanding, I will solely and completely be responsible for all of my personal property, my personal safety and the payment of all taxes and expenses during or in connection with the Event. My equipment, supplies and my works will at all times remain my property. I understand that Milton Artists' Guild or The Town of Milton cannot be held responsible for the security, safety and safekeeping of my property during the Event.

I agree to release, indemnify and hold harmless Milton Artists' Guild and The Town of Milton, their employees, agents, officers and members from all claims of any kind that I might have now or in the future against them for any loss, damage or theft of my personal property or for personal injuries of any kind that may arise from my participation in the Event.

I make this undertaking for myself and all those who might claim in my place. I have read this document and I am freely and voluntarily signing it to indicate my agreement with it.

\_\_\_\_\_  
*participant's signature*

\_\_\_\_\_  
*date*

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# Milton Festival of the Arts

June 20<sup>th</sup> 2015, 10:00 am - 4 pm

## Liability Release and Waiver for Performing Artists

I, THE UNDERSIGNED PERSON ("Participant") \_\_\_\_\_,  
*Print participant's name*

performing as part of \_\_\_\_\_,  
*Band / Group name*

am performing at the 2015 Milton Festival of the Arts ("the Event") in Milton, Vermont, on June 20, 2015. The Event is sponsored by Milton Artists Guild and will be held on park property owned by The Town of Milton. Our band / group is performing on the Outdoor Performance stage at the time designated by the Event organizer. I understand this is an outdoor event and that I am responsible for the safety of myself and others for whom I am responsible, and for protecting my equipment from outdoor elements including but not exclusive to sun, wind and rain. I understand that Milton Artists' Guild or The Town of Milton cannot be held responsible for the security, safety and safekeeping of my person or property during the Event.

I agree to release, indemnify and hold harmless Milton Artists' Guild and The Town of Milton, their employees, agents, officers and members from all claims of any kind that I might have now or in the future against them for any loss, damage or theft of my personal property or for personal injuries of any kind that may arise from my participation in the Event.

I make this undertaking for myself and all those who might claim in my place. I have read this document and I am freely and voluntarily signing it to indicate my agreement with it.

\_\_\_\_\_  
*Participant's signature*

\_\_\_\_\_  
*Date*

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## **TOWN OF MILTON ZONING REGULATIONS**

### **SECTION 830 SIGNS**

It is the purpose of this Section to permit the USE of SIGNS for both identification and limited advertisement. No SIGN, billboard or exterior graphic display shall be permitted except as provided in this Section.

### **SECTION 831 Permitted Signs**

The following SIGNS are authorized:

#### **831.5 Other SIGNS:**

- (1) One on-premise SIGN not exceeding four (4) square feet per side identifying a private residence or a permitted HOME OCCUPATION.
- (2) SIGNS to be maintained for not more than two weeks erected by fairs or expositions or SIGNS announcing an event of a civic, political, philanthropic, educational, cultural or religious nature.

### **SECTION 832 Permits not Required**

A Sign Permit is not required for the following types of SIGNS:

- (1) Traffic, directional, warning, or information SIGNS erected by any public agency.
- (2) Official notices issued by any court, public agency, or officer.
- (3) One non-illuminated "For Sale," "For Rent," or "For Lease" SIGN not exceeding six (6) square feet in area.
- (4) Small on-premise SIGNS, not exceeding four (4) square feet in area per side for the direction, instruction or convenience of the public (e.g., SIGNS identifying rest rooms, freight entrances, posted areas, danger areas, methods of payment).
- (5) One non-illuminated SIGN for TEMPORARY SPECIAL SALES (refer to Section 740) not exceeding six (6) square feet in area.
- (6) Building-mounted business entrance identification SIGNS not exceeding two (2) square feet in area.
- (7) Sandwich board signs (refer to sections 831.3(2) and 831.4(5)).

### **SECTION 833 Prohibited Signs**

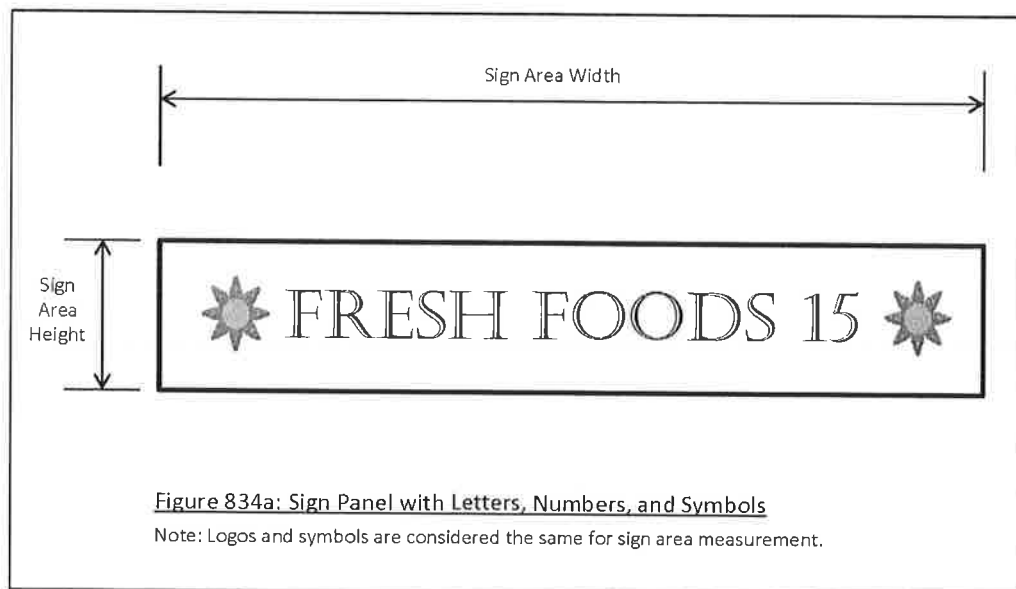
- (1) No SIGN shall prevent a clear and unobstructed view of official highway SIGNS or approaching or merging traffic.
- (2) No SIGN shall be permitted within the sight area defined by Section 815.
- (3) No SIGN shall obstruct or present a danger to pedestrian or vehicular traffic.
- (4) No SIGN or display shall contain string lighting, pennants, moving parts or similar attention gathering devices nor may they contain or support any device capable of emitting noise. No SIGN or display shall be illuminated by flashing, moving, or intermittent light.
- (5) No SIGN displaying intermittent lights resembling the flashing lights customarily used in traffic signals or in police, fire, ambulance, or rescue vehicles shall be permitted, nor shall any SIGN use the words "STOP," "DANGER," or any other word, phrase, symbol, or character in a manner that might mislead or confuse a vehicular driver.
- (6) No SIGN shall be erected, ATTACHED, or maintained upon any tree or drawn or painted on a rock or any other natural feature or upon any utility pole or Town or State SIGN post.
- (7) No SIGN shall be permitted which identifies or advertises a business, product, or service no longer available in the Town. Any such SIGN shall be removed within fifteen (15) days of the date of termination of the business, product, or service.
- (8) No SIGN shall be erected which is not on the premises of the activity served by the SIGN. The only exceptions to this provision are directional SIGNS permitted under stated statute.



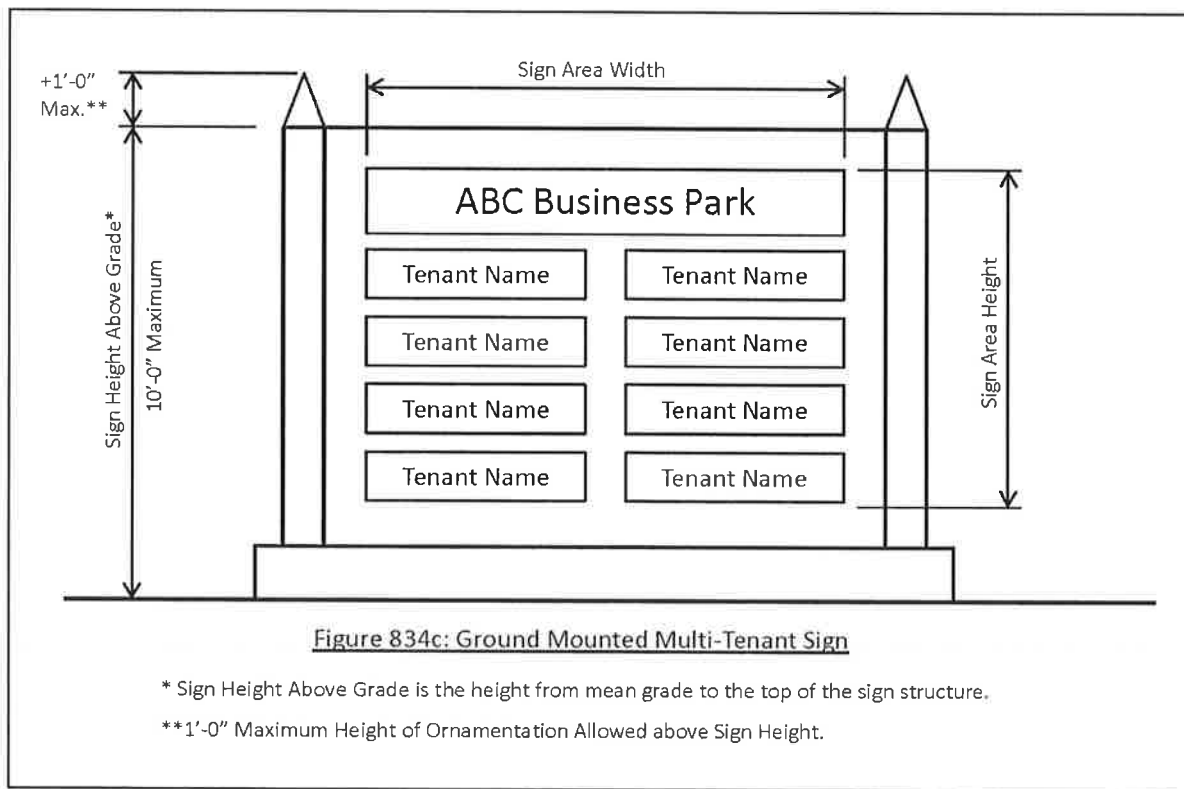
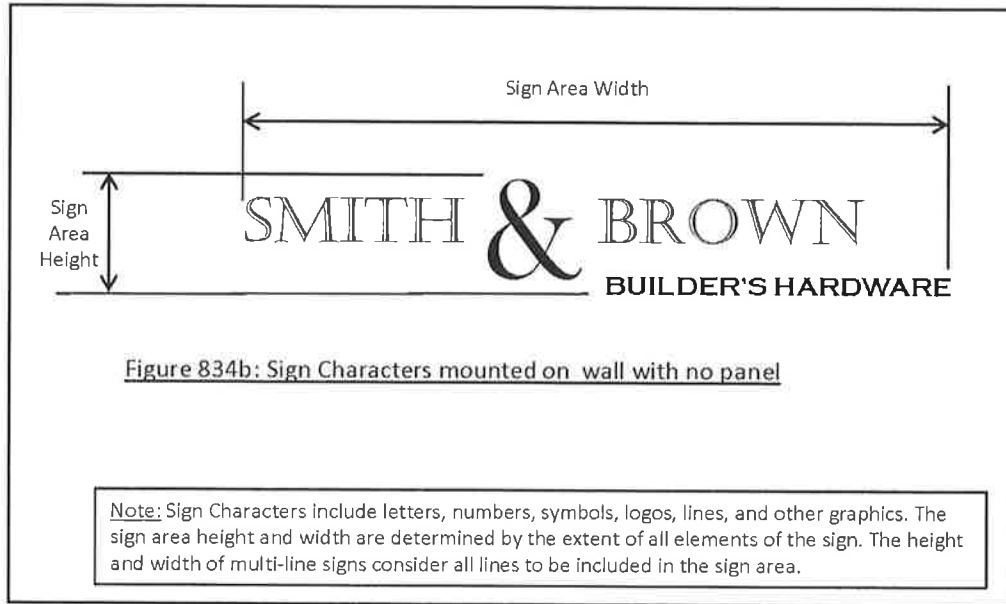
## **SECTION 834 Restrictions**

All SIGNS shall conform to the requirements listed in this Section.

- (1) Sign Area: The sign area is the area of smallest geometric figure, which encompasses the facing of the sign including the copy, insignia, logo, symbol, photograph, background, and borders. (See Figures 834a, 834b, and 834c.)
  - (a) In the case of signs mounted back-to-back, only one side of the sign is to be used for computation of the area. Back-to-back signs shall be defined as double-faced signs. Otherwise, the surface area of each sign is to be separately computed. In the case of cylindrical signs, signs in the shape of cubes, or other sign substantially three-dimensional with respect to their display surfaces, the entire display surface or surfaces is included in the computations of area.
  - (b) If a sign is attached to a ground mounted sign serving as an entrance wall, only the portion of the wall onto which either the sign faces or letters are placed shall be calculated in the sign area. Entrance wall area outside of the sign area height and width shall not be considered a part of the sign.
- (2) Sign Height: The height of a sign shall be the vertical distance from the average grade level taken at the fronting street to the highest point of the sign or its supporting equipment, whichever is highest, not including the sign's ornamentation.
  - (a) Ornamentation, such as caps, spires, and finials, shall not extend more than one (1) foot from the top of the sign.
  - (b) The use of berms or raised landscape areas is only permitted to raise the base of the sign to the mean elevation of the fronting street.
  - (c) The maximum sign height for a freestanding sign for a single business shall be fifteen (15) feet.
  - (d) The maximum sign height for a ground mounted multi-tenant sign shall be ten (10) feet. (See Figure 834c.)
- (3) Lighting of SIGNS shall be so placed and so shielded that rays there from will not be directly cast into the eyes of any driver.
- (4) No SIGN which is ATTACHED to a building shall extend above its roof line.
- (5) No freestanding SIGN shall be erected closer than ten (10) feet from a front property line.







### **SECTION 835 Other Displays**

For the purposes of these Regulations, the following types of displays shall not be considered SIGNS:

- (1) displays located wholly within the interior of a building;
- (2) displays for the convenience of drive-up or walk-up customers, such as menus at a RESTAURANT, provided that such display is not used to inform or attract the attention of





- PERSONS off-site;
- (3) bulletin boards or similar displays for announcing community affairs, political activities, and the like, provided that such display is not used to inform or attract the attention of PERSONS off-site;
- (4) building-mounted barber poles no greater than 36 inches in height and 9 inches in width;
- (5) devices such as clocks displaying the time, temperature, and/or date.

#### **SECTION 836 Maintenance**

All SIGNS shall be well-maintained as provided in this Section. Any SIGN which is deemed to be structurally unsafe by the Zoning Administrator shall be removed or repaired by its owner or permittee. Removal or repair shall be completed within thirty (30) days of notification by the Zoning Administrator. If the owner or permittee fails to remove or repair the SIGN within the specified period, the Zoning Administrator may cause the SIGN to be removed at the owner's or permittee's expense.

#### **SECTION 838 Administration**

- 838.1 Sign Permits: All SIGNS shall require a Sign Permit, except as provided in Section 832. All applications for Sign Permits shall be made in writing on forms supplied by the Town. The fee for a Sign Permit shall be five dollars (\$5.00). A Sign Permit shall take effect immediately; upon issuance by the Zoning Administrator. The Zoning Administrator shall, within thirty (30) days of the submission of an application, issue either an approval, a denial, or a request for additional supporting information. If additional information is required, the Zoning Administrator shall, within thirty (30) days of the final submission, issue either an approval or denial. Failure to act within these time limits shall constitute automatic approval.
- 838.2 Removal of SIGNS: SIGNS illegally placed upon Town property or within a Town or State right-of-way may be removed by the Zoning Administrator or other representative of the Town of Milton. Such SIGNS shall be retained by the Zoning Administrator for a period of at least thirty (30) days during which time the owner may reclaim the SIGN. The removal of such SIGNS shall not preclude further enforcement proceedings by the Town.





## Application for Entertainment Permit

TOWN OF MILTON

43 Bombardier Road, Milton, Vermont 05468-3205

[www.milton.govoffice2.com](http://www.milton.govoffice2.com)

Contact: Milton Recreation Department 893-4922

RECEIVED

FEB 17 2015

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.  
(The Town requires 48 hours notice if you cancel an event)

RECREATION DEPARTMENT  
MILTON, VERMONT

### Applicant and Event Information

Applicant: Cheryl K. Alwine DBA: Milton Artists' Guild

Address: P.O. Box 369 Town/City: Milton

Daytime Contact Numbers: 752-9352 Email Address: cherylkalwine@gmail.com

Type of Event: Milton Festival of the Arts

Event Address: Milton Recreation Park MOPC and adjacent park area

Property Owner/Agent Signature: \_\_\_\_\_ Date: no

If a One Time Event: Date: Saturday June 20 Hours: from 10:00 am to 4:00 pm

(If a re-occurring event, attach a detailed schedule of events)

If a One Time Event and you are requesting a Rain Date (provide date) no

Attendance: @1000\*\* Is the event Public or Private Will money be received? See note\*  
(Number of persons estimated) (Circle One) (Through ticket sales, entrance fee, solicitation, etc)

Description of Entertainment: An arts festival where artisans rent a space from which to sell their art.

Our goal is 50 - 75 artisans. During the festival, musicians will be performing on the MOPC stage.

We plan on 6 different performance slots of 45-50 min starting at 10: 00 am and ending at 4 pm with

10 min between sets for changing of performers. Food vendors will be on site selling food for

people to eat during the festival.

\*\* The total projected attendance throughout the day, including vendors & visitors.

\*NOTE Vendors will pay a fee to participate and will be selling their wares. Visitors will NOT be  
charged admission, but will be, hopefully, spending money on goods being sold. Some of the  
musicians will be paid by the Artist's Guild to perform, some will donate their time to MAG.

- Only the Authorized Applicant/Representative may cancel the event (48 hours notice is required) as noted herein and no refund or any portion thereof will be made. Entertainment Permits are determined on a first come, first served basis.
- Any services and/or requirements of the Town will be at the expense of the Applicant; Town Staff will provide an estimate of those costs to the Applicant prior to the event. The Applicant will be expected to provide payment for any such services as required by the Town of Milton in advance of the event.
- Applicant shall not allow or engage in any illegal activity and any damage to private or public property will be the sole liability of the responsible person/agent/heirs/executors signing this Agreement,
- The Town, its officers, agents and employees shall have the right to enter onto the property of the event to confirm the Applicant's conformance to this Application and if a breach is determined, the Town shall have the right to immediately terminate this Application and your permit for entertainment prior to the conclusion of the event without refund.
- Any and all risk management requirements are the sole responsibility of the Applicant and/or Property Owner or Agent. Both the Applicant and the Property Owner/Agent must complete and sign the attached Liability Hold Harmless Agreement.

The Applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this Application.

As the authorized Applicant/Representative of this Application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the attached documents listed below and to be cognizant of their content.

PRINT NAME

Cheryl K. Alwine

SIGNATURE:

*[Handwritten Signature]*

DATE:

2/24/15

### Liability and Hold-Harmless Agreement

In consideration of the permit from the Town of Milton to engage my company and me to perform certain services Milton Artists' Guild (Company name) and (Property Owner/Agent) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend, and hold forever harmless the Town of Milton and its officers, agents and employees from and against any and all claims, demands, liability, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants, or employees of either, or from any action or failure to act on the part of myself or the company or the agents, servants of employees of either, while performing services for, at the behest of, under contract with or permit from or on the premises of the Town of Milton.

Property Owner/Agent:

Print

Sign

Date:

Applicant:

Print

Sign

Date:

Enclosures:

Town of Milton- Ordinance to License and Regulate Entertainment

Recreation: Event request reviewed by: <u>  </u>		<b>OFFICE USE ONLY</b>		Date: <u>3-6-15</u> Approved: <input checked="" type="checkbox"/> Denied: <input type="checkbox"/> ( see below)
Describe: _____				
Police Needed: _____ yes, <input checked="" type="checkbox"/> no	Signed: <u>  </u>	Date: <u>3-6-15</u>		
Describe: _____				
Highway Needed: _____ yes, <input checked="" type="checkbox"/> no	Signed: <u>  </u>	Date: <u>4-3-15</u>		
Describe: _____				
Fire Needed: _____ yes, <input checked="" type="checkbox"/> no	Signed: <u>BN per Don Turner</u>	Date: <u>04/10/15</u>		
Describe: _____				
Rescue Needed: _____ yes, <input checked="" type="checkbox"/> no	Signed: <u>BN per Don Turner</u>	Date: <u>04/10/15</u>		
Describe: _____				
Health/Zoning: <input checked="" type="checkbox"/> yes, _____ no	Signed: <u>  </u>	Date: <u>3/13/15</u>		
Describe: <u>Must provide potable water and 1 ADA port-a-let. See attached regulations for signs.</u>				
Any Comments/Conditions: _____				
_____				
_____				
_____				
<b>Town Manager Approval</b>				
Entertainment Permit Fee \$ _____	Other applicable fee(s) \$ _____			
Fee Amount Received \$ _____	Verified by: _____		Date: _____	
Approved by: _____		Town Manager		Date: _____
Date Selectboard scheduled to consider: _____				
Date Selectboard took action and action taken: _____				

As the Authorized Applicant/Representative of this Application, I fully understand the above services and/or requirements the Town has indicated above will be at my expense, I agree to the estimated amounts indicated and understand that I am expected to provide, payment in advance of the event. Failure to pay in advance will result in cancellation of the event. Further the Town of Milton reserves the right to cancel the event if necessary in the best interest of the Town of Milton.

PRINT NAME: Cheryl K. Alwine

SIGNATURE:    DATE: 2/26/15

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## TOWN OF MILTON, VERMONT 05468-3205

Recreation Department • 43 Bombardier Road • 802-893-4922 • Fax: 893-1005  
Email [bnappi@town.milton.vt.us](mailto:bnappi@town.milton.vt.us) Web Site: [www.miltonvt.org/recreation](http://www.miltonvt.org/recreation)

### MEMORANDUM

TO: Paul Bohne, Interim Town Manager

FROM: Ben Nappi, Assistant Recreation Coordinator

RE: Milton Firefighters Association Inc. Facility Use & Ent. License Applications

DATE: May 4, 2015

The Milton Firefighters Association Inc. has applied for Facility Use and an Entertainment License for their **Independence Day Celebration events on Saturday, July 4 2015**. See attached for full details. Department heads of Recreation, Buildings & Grounds, Police, Fire & Rescue, and Health/Zoning were contacted for approval and comments/conditions regarding the applications. All department heads approved the applications, and four comments/conditions were returned, please see below.

- **Recreation** had no comments/conditions.
- **Buildings & Grounds** requests that the Association clean the areas prior to leaving.
- **Police** indicated that crowd control and traffic control will be needed.
- **Fire & Rescue** indicated that both departments will be participating in all events.
- **Health/Zoning** indicated that potable water must be made available to the general public.

Therefore, provided all conditions are met, staff recommends approval of these applications. We request that this item be submitted to the Selectboard for their May 18, 2015 Agenda.







## Application for Facility Use

TOWN OF MILTON

43 Bombardier Rd. Milton, VT 05468-3205 ~ [www.miltonvt.org](http://www.miltonvt.org)

Contact: Milton Recreation Department 893-4922

RECEIVED  
APR 13 2015

RECREATION DEPARTMENT  
MILTON, VERMONT

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.  
(The Town requires 48 hours notice if you cancel an event)

### Applicant and Event Information

Applicant: Milton Firefighters Association Inc DBA: Same Contact Person: Don Turner  
Address: 47 Bombardier Rd PO Box 814 Town/City: Milton  
Daytime Contact Numbers: 802-373-5960 Email Address: dturner@town.milton.vt.us  
Type of Event: Parade, Chicken BBQ @ Fire station, music in park MOFC and fireworks  
Facility/Location Requested: Parade Route, fire station, MOFC and recreation park  
If a one-time event: Date: July 4, 2015 events Hours: from 10 AM to 11 PM  
(If a re-occurring event, attach a detailed schedule of events)  
If a one-time event and you are requesting a rain date (provide date) July 5, 2015 @ 9<sup>30</sup> PM Fireworks Only  
Do you require use of Town: (answer yes or no to each) Water — Electricity — Lining of fields —  
(If other, please explain and attach a separate sheet)  
Attendance: 2000<sup>+</sup> Is the event ☒ Public or ☐ Private Will money be received?\* yes  
(Number of persons estimated) (Select One) (From ticket sales, entrance fee, gift/donation/solicitation, etc)  
If Entertainment or a Performance will be provided, please describe: Town band @ MOFC  
\*If money is being received you may also be required to complete an entertainment license application.

### NOTE: THE PUBLIC IS NOT COVERED UNDER THE TOWN OF MILTON'S INSURANCE POLICY

If you would like to reserve and/or rent a Municipal Facility, these are your insurance options:

1. You may provide proof of insurance for your event or activity with a Certificate of Insurance Coverage. The Certificate must name the Town of Milton as an additional insured and show coverage in the amount of combined minimum single limit coverage of \$300,000 per occurrence and \$300,000 in the aggregate. This Certificate shall remain in force from the date and time of the beginning of the event until the date and time of the end of the event. Adding the Town of Milton as an additional insured to your homeowners policy may be of no additional cost to you; OR
2. You may purchase insurance from Entertainment Brokers International offered through Vermont League of Cities and Towns (VLCT PACIF) and is not related to PACIF or the Town of Milton in any way. Information is attached;  
OR
3. The Applicant(s) agrees to indemnify and hold the Town of Milton, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use of the Town's Facility by the Applicant, the Applicant's guests, agents, or employees.

You must select one option: As authorized representative of this application I have chosen option: 1 2 3

If option 1 or 2 is chosen, attach your Certificate of Insurance Coverage with this Application.

Print Name: Donald H Turner Jr President Signature: Donald H Turner Jr Date: 4/11/15  
for: Milton Firefighters Assoc Inc



## TOWN OF MILTON, VERMONT 05468-3205

Town Manager's Office • 43 Bombardier Road • 802-893-6655 • FAX: 893-1005  
bpalaia@town.milton.vt.us  
[www.miltonvt.org](http://www.miltonvt.org)

March 12, 2013

Dear Applicant,

The Selectboard adopted a Field and Facility Use Fee Schedule on October 4, 2010. The Facility Use Application requesting use of Town facilities including but not limited to the fields and pavillion, can be downloaded from the Town's Website: [www.miltonvt.org](http://www.miltonvt.org), or picked up at the Recreation Office located in the Municipal Building. To reserve Town facilities, the **completed** application should be submitted 21 days prior to the event. Applications are considered on a first come, first served basis. We will consider requests submitted less than the 21 days however we cannot guarantee we will be able to process the paperwork during the timeframe allowed.

As the authorized representative of the application, it is your responsibility to read and understand the documents and be cognizant of their content. If you need assistance you may call our office where someone will help you understand the process and requirements.

Our internal review by Town staff may require services such as port-o-lets, security, rescue, or other amenities. The Town will make the necessary arrangements however you are responsible for paying, **in advance**, based upon our **estimated** cost(s). Any funds remaining after billing is received will be returned to you as soon as practicable. If, after billing is received, funds are due to the Town, you will receive a bill with an expected due date of payment.

Members of the public are not covered under the Town of Milton's insurance or workers' compensation policies.

**Please note:** if ENTERTAINMENT will be provided at the event and a fee is charged (like ticket sales or cover charge), the applicant must also apply for an Entertainment License with the Planning Department. Final approval of an Entertainment License is dependent on Selectboard approval.

We are proud of our facilities and look forward to your enjoyment of them and their availability for the next user. You are responsible for understanding the documents listed below. If you have any questions, please contact the Recreation Office at 802-893-4922.

Sincerely,

Brian M. Palaia  
Town Manager

Attachments:

- Application for Facility Use
- Recreation Department Field and Facility Fees & Park Rules
- Town of Milton Liability Hold-Harmless Agreement
- Town of Milton Non-Employee Work Agreement
- Town of Milton Ordinance to License and Regulate Entertainment
- Entertainment Brokers International – TULIP (Tenant User Liability Insurance Policy) Information

- Only the authorized representative may cancel the event (48 hours notice is required) and no refund or any portion thereof will be made.
- Only scheduled league games will be reserved and scheduled games take priority over practices. Fields are reserved on a first come first serve basis.
- It is the responsibility of League officials to inform all teams and coaches of the Town of Milton's Policies.
- Permission to use Town facilities can only be obtained by completing this form. Applications are considered on a first come first served basis.
- Any services and/or requirements of the Town will be at the expense of the applicant. Town staff will provide an estimate of costs to the applicant prior to the event and payment will be expected to in advance of the event.
- The applicant agrees to abide by and conduct its event in accordance with all park rules, laws, regulations and ordinances, including those related to alcohol, smoking and noise. Alcohol is not permitted on Town property. Applicant shall not allow or engage in any illegal activity.
- Any damage to the Town's property will be the sole liability of the responsible person signing this agreement and/or their agent/heirs/executors.
- The Town, its officers, agents and employees shall have the right to enter the event to confirm the applicant's conformance to this application and if a breach is determined, the Town shall have the right to immediately terminate this application and use of the Town facility prior to the conclusion of the event without refund.

**\*\*Please note**, if **ENTERTAINMENT** will be provided at the event and a fee is charged (like ticket sales or cover charge), the applicant must also apply for an Entertainment License. Final approval of an Entertainment License is dependent on Selectboard approval.

The applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this application.

As the authorized representative of this application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the documents listed below and be cognizant of their content.

Print Name: Donald H Turner Jr. Pres Signature:  Date: 4/11/15  
For: Milton Firefighters Assoc Inc

**Attachments:**

Letter from the Town Manager  
 Recreation Department Field and Facility Fees & Park Rules  
 Town of Milton Liability Hold-Harmless Agreement  
 Town of Milton Non-Employee Work Agreement  
 Town of Milton Ordinance to License and Regulate Entertainment  
 Entertainment Brokers International – TULIP (Tenant User Liability Insurance Policy) Information

**OFFICE USE ONLY**

**Recreation:** Event request reviewed by: [Signature] Date: 4-13-15 Approved: [check] Denied:     ( see below)

If applicable, the location of the event has been tentatively reserved until this application is approved or denied by the Town Manager.

Comments/Conditions/Fees:    

**Buildings & Grounds:** Event request reviewed by: DK Date: 4-27-15 Approved: [check] Denied:     ( see below)

Comments/Conditions: Please Clean Area Prior To Leaving

**Risk Management:** The necessary documents are on file. Signed:     Date:    

Comments/Conditions:    

**Police Needed:** Crowd Control: [check] Yes     No     Traffic Control: [check] Yes     No    

Signed: [Signature] Date: 4-13-15

Comments/Conditions/Fees:    

**Fire needed:** [check] Yes     No     Signed: [Signature] Date: 4/11/15

Comments/Conditions: Participating in all events

**Rescue needed:** [check] Yes     No     Signed: [Signature] Date: 4/11/15

Comments/Conditions: Participating in all events

**Health/Zoning:** [check] Yes     No     Signed: [Signature] Date: 4/15/15

Comments/Conditions/Fees: Provide potable water to general public

**Town Manager Approval (if required)**

Recreational Facility Use Fee \$ [Signature] Other applicable fee(s) \$    

Entertainment License Fee \$     Other applicable fee(s) \$    

Fee Amount Received \$     Verified by:     Date:    

Approved by:     Town Manager Date:    

If Selectboard approval sought:

Date Selectboard scheduled to consider:    

Date Selectboard took action and action taken:    

As the authorized representative of this application, I fully understand that the services and/or requirements the Town has indicated will be at my expense. I agree to the estimated amounts indicated and understand that I am expected to provide payment in advance of the event. Failure to pay in advance will result in cancellation of the event. The Town of Milton reserves the right to cancel the event if necessary in the best interest of the Town.

Print Name: Donald H Turner Jr President Signature: [Signature] Date: 4/11/15

Per: MFFA Inc.



## Application for Entertainment Permit

TOWN OF MILTON

43 Bombardier Road, Milton, Vermont 05468-3205

[www.milton.govoffice2.com](http://www.milton.govoffice2.com)

Contact: Milton Recreation Department 893-4922

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.  
(The Town requires 48 hours notice if you cancel an event)

### Applicant and Event Information

Applicant: Milton Firefighters Assoc Inc DBA: Same  
Address: PO Box 814 Milton, VT 05468 Town/City: Milton  
Daytime Contact Numbers: 373-5960 Email Address: dturner@town.milton.vt.us  
Type of Event: Parade, Chicken BBQ, music at station and MOPC Town Band, Fireworks  
Event Address: US Route 7 + Bombardier Park - Including MOPC  
Property Owner/Agent Signature: Town of Milton Date: 4/20/15  
If a One Time Event: Date: July 4, 2015 Hours: from 10 AM to 11 PM  
(If a re-occurring event, attach a detailed schedule of events)

If a One Time Event and you are requesting a Rain Date (provide date) \_\_\_\_\_

Attendance: 2500-3500 Is the event Public or Private? Will money be received? yes  
(Number of persons estimated) (Circle One) (Through ticket sales, entrance fee, solicitation, etc)

Description of Entertainment: Deejay @ Fire Station ; Town Band @ MOPC  
Music for background a Chicken BBQ at fire station and a concert  
performance at MOPC in park leading up to municipal fireworks  
display.



- Only the Authorized Applicant/Representative may cancel the event (48 hours notice is required) as noted herein and no refund or any portion thereof will be made. Entertainment Permits are determined on a first come, first served basis.
- Any services and/or requirements of the Town will be at the expense of the Applicant; Town Staff will provide an estimate of those costs to the Applicant prior to the event. The Applicant will be expected to provide payment for any such services as required by the Town of Milton in advance of the event.
- Applicant shall not allow or engage in any illegal activity and any damage to private or public property will be the sole liability of the responsible person/agent/heirs/executors signing this Agreement.
- The Town, its officers, agents and employees shall have the right to enter onto the property of the event to confirm the Applicant's conformance to this Application and if a breach is determined, the Town shall have the right to immediately terminate this Application and your permit for entertainment prior to the conclusion of the event without refund.
- Any and all risk management requirements are the sole responsibility of the Applicant and/or Property Owner or Agent. Both the Applicant and the Property Owner/Agent must complete and sign the attached Liability Hold Harmless Agreement.

The Applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this Application.

As the authorized Applicant/Representative of this Application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the attached documents listed below and to be cognizant of their content.

PRINT NAME Donald H. Turner Jr  
For: Milton Firefighters Assoc Inc

SIGNATURE: Donald H. Turner Jr

DATE: 4/20/15

Liability and Hold-Harmless Agreement

In consideration of the permit from the Town of Milton to engage my company and me to perform certain services \_\_\_\_\_ (Company name) and \_\_\_\_\_ (Property Owner/Agent) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend, and hold forever harmless the Town of Milton and its officers, agents and employees from and against any and all claims, demands, liability, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants, or employees of either, or from any action or failure to act on the part of myself or the company or the agents, servants of employees of either, while performing services for, at the behest of, under contract with or permit from or on the premises of the Town of Milton.

Property Owner/Agent: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Sign

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Sign

Enclosures:

Town of Milton- Ordinance to License and Regulate Entertainment



State of Vermont  
VTrans District 5  
P.O. Box 168  
Essex jct VT, 05453  
[www.aot.state.vt.us](http://www.aot.state.vt.us)

[phone] 802-655-1580  
[fax] 802-655-6642  
[ttd] 800-253-0191

Agency of Transportation

April 14, 2015

Milton Firefighters Association, Inc.  
Don Turner  
P.O. Box 814  
Milton, VT 05468

Subject: Parade Permit – US 7, Milton, Mile Marker 3.95 to 4.38

Dear Don,

Your application for a permit to temporarily close US 7 on July 4<sup>th</sup>, 2015 for an Independence Day Parade has been approved. You are required to follow the Manual on Uniform Traffic Control Devices (MUTCD). All volunteers that intend to control traffic must wear a proper safety vest and be trained in traffic control procedures as defined in the MUTCD.

Advanced Warning Signs must be in place to communicate to the traveling public in advance of where you intend to stop traffic. All emergency response services must be notified by you prior to your event. US 7 may not be closed for more than 1 hour.

Contact our office with any questions or concerns at (802) 655-1580.

Sincerely,

Ashley Bishop  
Vermont Agency of Transportation  
District 5 Technician III

Cc Jim Clancy - Utilities and Permits  
Mark Meunier – District 5 Area Supervisor  
District 5 Office – Project File







**STATE OF VERMONT AGENCY OF TRANSPORTATION**  
**APPLICATION FOR AUTHORITY TO HOLD HOME TOWN PARADES ON A STATE HIGHWAY**

**TO BE COMPLETED BY APPLICANT**

Non-Profit / Municipal Organization Milton Firefighters Association Inc

Applicant: Donald H Turner Jr for MFFA Inc Phone (802) 373-5960

Address: PO Box 814 City: Milton Zip: 05468

I/We apply for authorization to administer a home town parade on VT State Highway Rt 7

On 7 4 15 at \_\_\_\_\_  
Month Day Year Feet

N ☒ E W of Mile Marker \_\_\_\_\_  
Circle One

Attached is a certificate of insurance verifying that the organization possesses Worker's Compensation insurance, if required by statute; Automobile Liability insurance with limits not less than \$300,000 Combined Single Limit and Commercial General Liability insurance coverage with limits not less than \$300,000 per occurrence both naming the State of Vermont as an additional insured, and endorsement by a Police department having jurisdiction on this roadway.

I/We agree to comply with any and all participant and traffic sign requirements attached to the permit.

Donald H Turner Jr for Milton Firefighters Assoc Inc Date: 4/11/15  
Signature of Applicant(s)

Endorsed by Policy Department: The Milton Police Dept  
Name of Department

has been made aware of the intended use of the state highway and the requirements of 23 VSA Section 1056.

I/We request that the Agency ☐ Grant: ☐ Deny: ☐ Grant with the following conditions: this application.

Brett R. Lee Chief of Police 04.13.15  
Conditions if recommended

Signature and Title of Police Official:

Date:

**TO BE COMPLETED BY THE AGENCY OF TRANSPORTATION**

the Agency of Transportation ☐ Grants ☐ Denies authority to the above-named applicant to use the state highway to hold a hometown parade on Vermont State Highway US 7 with these conditions:

1. No parade will be conducted during nighttime hours.
2. The sponsor agrees in writing to comply with any and all attached participant and traffic safety requirements. A typical layout with required signs is attached.
3. Where a parade will require a State highway be closed for longer than 30 (thirty) minutes, and at the discretion of the authorized District Transportation Administrator (DTA), a municipality is responsible to provide a detour plan.
4. A completed permit application containing any required local municipal and law enforcement endorsement is on file with the District at least two weeks before the date of the event.
5. Additional attached.

SIGNATURE: Ashley Bishop DTA # 5 DATE: 4.14.15



## MUNICIPAL FIREWORKS DISPLAY PERMIT

MUNICIPALITY: Town of Milton

SPONSORS OF THE DISPLAY: Milton Firefighters Association Inc

NAME OF PERSON IN CHARGE OF DISPLAY: Mike Boisjoli - Green Mtns Pyro

DATE AND TIME OF DISPLAY: July 4, 2015 9<sup>30</sup> PM Rain Date 7/5/15 9<sup>30</sup> PM

LOCATION OF DISPLAY: Town Recreation Park

LOCATION OF STORAGE OF FIREWORKS IN THE MUNICIPALITY PRIOR TO DISPLAY, IF NOT AT THE LOCATION OF THE DISPLAY:

Don's Drive -

TERMS AND CONDITIONS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This permit authorizes possession and use of fireworks solely for the fireworks display specified herein, and is not transferable.

Signature(s) of local official(s) authorized to issue fireworks display permits:

Donald H Turner Jr  
(Signature)

Print Name: Fire + Rescue Chief  
Title: Donald H Turner Jr

Tel. No.: 802 891-8081 / 802 313 5960

Brett Van Noordt  
(Signature)

Print Name: Brett Van Noordt  
Title: Chief of Police

Tel. No.: 802-893-6171

Sheryl Prince  
(Signature)

Print Name: Sheryl Prince  
Title: Town Clerk

Tel. No.: 802-893-4111



# VERMONT LEAGUE OF CITIES & TOWNS



Issue Date: 01/01/2015

Policy Number: P4072015

## CERTIFICATE OF COVERAGE

### Named Member

Town of Milton, incl. Milton Firefighters Assoc. Inc.  
Attn: Erik Wells  
43 Bombardier Road  
Milton, VT 05468

### Company Affording Coverage

VLCT Property & Casualty Intermunicipal Fund, Inc.  
89 Main Street Suite 4  
Montpelier, VT 05602

Type of Coverage	Term	Limits of Liability
<b>Commercial General Liability</b> Coverage Includes: Premises/Operations Products/Completed Operations Personal Injury Contractual Independent Contractors Broad Form Property Damage	01/01/2015 - 01/01/2016	\$10,000,000 Per Occurrence
<b>Automobile Liability</b> Any Auto Hired Autos Non-Owned Autos Comprehensive/Collision	01/01/2015 - 01/01/2016	\$10,000,000 Per Occurrence    ACV
<b>Workers Compensation</b> And Employers Liability	01/01/2015 - 01/01/2016	Statutory   \$5,000,000 Per Occurrence and in the Aggregate
<b>Property</b>	01/01/2015 - 01/01/2016	\$20,000,000 Per Occurrence
Other:		
<b>Certificate Holder:</b> Evidence of Coverage	This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies above. Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the Certificate Holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents, or representatives.	

Authorized Representative: \_\_\_\_\_





VERMONT

STATE OF VERMONT  
AGENCY OF NATURAL RESOURCES  
DEPARTMENT OF ENVIRONMENTAL CONSERVATION  
Salvage Yard Program  
1 National Life Drive, Davis 1, Montpelier, VT 05620-3803



Recd 4 30 15 ARD 8:00 AM

APPLICATION FOR CERTIFICATE OF APPROVED LOCATION  
OF A SALVAGE YARD

To the BOARD OF SELECTMAN of the City/  
(City Council, Selectboard, Board of Trustees)

Town/Village of MILTON in the county of CHITTENDEN.

The undersigned hereby applies for a permit to locate and maintain a junkyard to be located on the land and premises as herein described.

1. Name of Applicant: WALTER, VIRGINIA, JEFFREY TURNER
2. Address of Applicant: 19 WATKINS RD  
MILTON VT 05468
3. Owner of Land: JEFFREY, WALTER, VIRGINIA TURNER
4. Description of Land: SEE ATTACHED DEED DESCRIPTION

Being all or part of the same land and premises conveyed to WALTER, VIRGINIA TURNER  
(Grantee)  
by deed of ELIZABETH LACASSE Page 247 of the TOWN OF MILTON  
(Grantor)  
recorded in Book 36/42 Page 253 of the TOWN OF MILTON  
(City/Town)

Land Records; as described below:

Describe the land briefly, indicating dimensions to include reference to so-call permanent boundary markers. THE LAND PRESENTLY OWNED BY  
JEFFREY, WALTER, VIRGINIA TURNER ON WATKINS RD  
MILTON VT 05468

SEE ATTACHED DEED DESCRIPTION

CONTINUED ON BACK

Dated this 24 day of April, 20 15.

Signature of Applicant: Jeffrey Turner

Consent of Owner (if land is leased, rented or otherwise permitted)

I hereby consent to the location and maintenance of the heretofore described junkyard on my land, dated this 24 day of April, 20 15.

Signature of Land Owner: Jeffrey Turner

Attached is a certificate from the Zoning Board of Adjustment for the above cited location granted on this 15 day of FEBRUARY, ~~20~~ 1994.

This application is to be submitted to the Legislative Body in the municipality where the salvage yard is located. An application fee of twenty-five (\$25.00) made payable to the municipality named, and, if applicable, the Certificate from the Zoning Board of Adjustment in Accordance with 24 V.S.A. §2251 (as amended) must accompany this application.





VERMONT

STATE OF VERMONT  
AGENCY OF NATURAL RESOURCES  
DEPARTMENT OF ENVIRONMENTAL CONSERVATION  
Salvage Yard Program  
1 National Life Drive, Davis 1, Montpelier, VT 05620-3803



**CERTIFICATE OF APPROVAL FOR LOCATION OF A SALVAGE YARD**

The application of JEFFREY, WALTER, VIRGINIA TURNER whose address is

19 WATKINS RD MILTON VT 05468

dated 4/24/15 to locate a junkyard on the land and premises in the city/town of

MILTON owned by JEFFREY, WALTER, VIRGINIA TURNER

and described as follows DEED DESCRIPTION ATTACHED

has been duly heard and acted upon by the MILTON SELECT BOARD  
(City Council, Selectboard, Trustees)

of said TOWN OF MILTON pursuant to the provisions of 24 V.S.A., §§ 2251- 2257

the same is approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

The certificate is valid for 5 years from date of issuance, subject to the provisions  
(1 through 5)

of State Statute or Municipal Ordinance presently or hereafter appertaining thereto. This  
certificate is for the exclusive use of the named applicant and is not assignable.

The application fee of \$25.00 and all other assessments authorized by 24 V.S.A. §2256 have  
been paid.

\_\_\_\_\_  
(City Council, Selectboard, Board of Trustees)

of the City/Town/Village of \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



A lot of land located on the northerly side of the cross road leading from U.S. Route No. 2 in Colchester to the West Milton Road, so-called, said lot has a frontage and uniform width of 150 feet and a uniform depth of 350 feet, and is bounded on the south by said road and on the other three sides by property retained by the within grantor. All corners have been designated by appropriate stakes driven in the ground. This is the lot where the within grantees have constructed their home.

Book 62, Page 253 of the Town of Milton Land Records:

All of Parcel No. 3 on a Survey entitled Elizabeth LaCasse property, July, 1976 by Warren Robenstein, and of record in Volume 3 (Maps) Page 81, Map 99. Said parcel consists of Nineteen (19) acres, more or less, and may be described as follows:

Beginning at the northwest corner of the homeplace lot of Walter L. and Virginia E. Turner (Volume 36 Folio 347); thence N 19°36'30" E along Parcel #2 of Monta, a distance of 1214.08 to a point; thence easterly along Parcel No. 5 a distance of 490.79 feet to a point; thence S 30°38'40" W along Parcel No. 5 a distance of 214.50 feet to a point; thence S 21°20'20" E along Parcel No. 4 a distance of 917.60 feet to a point; thence S 60°01'50" W along Parcel No. 4 a distance of 793.94 feet to the west sideline of Mayo Road; thence southerly along said road 200.00 feet to a pin; thence westerly along an existing wire fence a distance of 654.66 feet to a pin; thence southerly along an existing wire fence a distance of 369.66 feet to the

northerly sideline of Town Road #54; thence westerly along said sideline a distance of 245.15 feet to the southeast corner of said homeplace lot. Thence northerly 350 feet and westerly 150 feet around said lot to the place of beginning.

Being a portion of remaining lands of Elizabeth R. LaCasse as conveyed by Doris Wright and Darwin Anderson, by deed dated December 26, 1957 and of record in Volume 34 Folio 380 in the Milton Land Records.

Being a portion of Parcel #1, on a License to Sell, Estate of Elizabeth R. LaCasse, dated September 24, 1976 and of record in Volume 61 Folio 12-14 of the Town of Milton Land Records. ✓



CERTIFICATE OF COMPLIANCE  
MILTON ZONING BOARD OF ADJUSTMENT

WHEREAS, public hearings have been held before the Zoning Board on the question of whether a junk yard on Watkins Road, Milton, Vermont being operated by Jeff Turner on lands owned by Walter and Virginia Turner is a prohibited use; and,

WHEREAS, a Zoning Board Certificate in accordance with 24 V.S.A. ss 2251 must accompany Jeff, Walter and Virginia Turner's Application for Certificate for Location of a Junk Yard;

NOW THEREFORE, The Milton Zoning Board of Adjustment implements its January 13, 1994 decision as follows:

The prohibitions against junkyards within the Milton Zoning Ordinance have been found unenforceable against the junk yard being operated by Jeff Turner on lands owned by Walter and Virginia Turner.

Dated this 15<sup>th</sup> day of February, 1994

Alan Cote

Robert J. Brisson 2/15/94  
Robert Brisson

Harold Legacy 2/15/94  
Harold Legacy

Gail McDough 2/15/94  
Gail McDough

Harold E. Douse 2-14-94  
Harold Douse

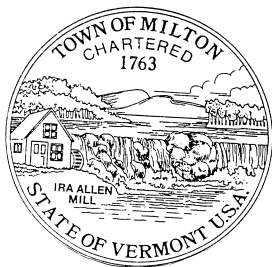


IF NOT LET ME KNOW.

[illegible]







# **TOWN OF MILTON, VERMONT**

## **Legislative and Fiscal Analysis of Requested Selectboard Actions**

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### **SPRING/SUMMER 2015 PAVING BID AWARD**

**Date: May 18, 2015**

#### **Legislative Analysis:**

The Town advertised for contractors to bid on the Spring/Summer n2015 Paving for the Town of Milton. Bids were received on May 11, 2015 at 2pm. There were a total of 5 bidders who provided bids ranging from the low bid of \$237,725.00 to a high bid of \$266,844.00. The apparent low bid was submitted by S.D. Ireland Brothers, Inc. for \$237,725.00. The asphalt cost per ton applied is \$62.70 and stop bars are \$25 per foot. Our estimate was \$284,181.00.

The paving of wear course overlays on Slim Brown Road, Kim Lane, Cary Lane, Long Pond Drive, Gonyeau Road, Catamount Drive, a base course on 800' of Kingsbury Crossing and full length overlay of the same. Staff also recommends adding an overlay on a 2700' section of Sanderson Road at an estimated additional cost of \$41,335.00.

Notice to proceed will be issued to the contractor as soon as the contract is authorized by the Selectboard. Per the bid documents, all work shall be completed by July 31<sup>st</sup>, 2015. The contractor expects the work to take 4 days to complete.

#### **Fiscal Analysis:**

Staff is recommending a bid award to SD Ireland in an amount not to exceed \$279,060.00, which includes the above referenced section of Sanderson Road. As of May 11, the Road and Sidewalk Restoration Fund has a balance of \$390,298.04 (See Attached Balance Sheet).

#### **Recommended Action:**

To approve the resolution as presented and award the paving contract for Spring/Summer 2015 Paving to SD Ireland Brothers, Inc. in an amount not to exceed \$279,060.00.

**Prepared By:** Roger Hunt, Public Works Director

**Attachments:** Bid Tabulation

05/11/15  
02:23 pm

TOWN OF MILTON General Ledger  
Balance Sheet Current Year - Period 11 May  
ROAD RESTORATION/SW MAINT

Page 1  
roger

Account	Curr Yr Pd 11 May Encumbrances	Curr Yr Pd 11 May Actual
ASSET		
27 HIGHWAY/ SIDEWALK RESERVE		
27-00-000- OPERATING CASH	0	0
27-00-000- DUE FROM/TO OTH FUNDS	0	390298.04
	-----	-----
Total HIGHWAY/ SIDEWALK RESERVE	0	390298.04
	-----	-----
Total Asset	0	390298.04
	=====	=====
FUND BALANCE		
27-00-199- FUND BALANCE	0	-180940.43
	-----	-----
Total Prior Years Fund Balance	0	-180940.43
	-----	-----
Fund Balar rent Year	0	-209357.61
	-----	-----
Total Fund Balance	0	-390298.04
	-----	-----
Total Liability Reserves Fund Balance	0	-390298.04
	=====	=====

## BID TABULATION SHEET

# Spring/Summer Paving FY15	Bid closing date: 05/11/15 @ 2:00 p.m.
Bid Spring/Summer Paving FY15	Expiration Date (Contract):
Opened by: Roger Hunt, Dustin Keelty	

Date: 05/11/15

Time: 2:00 PM

Company/Agent's Name	Cost/Unit	Total Cost	Add #1	Bond
FW WHITCOMB	63 <sup>37</sup> <small>15 LF STOP BAR</small>	239,197 <sup>50</sup>		✓
ST PAVING	70 <sup>25</sup> <small>26 LF STOP BAR</small>	266,844 <sup>-</sup>		✓
SD IRELAND	62 <sup>20</sup> <small>25 LF STOP BAR</small>	237,725 <sup>-</sup>		✓
PIKE	67 <sup>07</sup> <small>25 LF STOP BAR</small>	254,112 <sup>50</sup>		✓
ECI	70 <sup>95</sup> <small>5 LF STOP BAR</small>	363,337 <sup>50</sup>		✓


CORRECTED  
264,187

**To be completed by the Department Head:**

Recommend Award to: SD IRELAND

Bid Award Amount \$ 237,725<sup>-</sup>

Budget FY 15 & 16 Budget line item: Highway & sidewalk restoration

Signature of Department Head: 





# SPRING 2015 PAVING

## Location Plan



TOWN OF MILTON, VERMONT 05468  
Department of Public Works:  
Admin, Buildings and Grounds, Highway Operations, Water and Wastewater

43 BOMBARDIER ROAD MILTON, VERMONT 05468  
TELEPHONE: 802-893-6030 • FAX: 893-1005 • [www.miltonvt.org](http://www.miltonvt.org)

1 inch = 3,000 feet

SPRING 2015 PAVING

Drawn By: RFH

Sheet No.

L

Checked by:

Date: 03/12/2015





# Resolution

## TOWN OF MILTON

### Spring/Summer Paving 2015

**WHEREAS**, the Administrative Code Purchasing Policy duly adopted by the Selectboard of the Town of Milton Effective April 17, 2006 requires competitive bidding for purchases over \$5,000 by the Town; and,

**WHEREAS**, Municipal staff solicited competitive bid proposals from qualified contractors to perform roadway paving as directed by the Town of Milton with qualified bidders responding on May 11, 2015; and,

**WHEREAS**, bids were received from five qualified contractors; and,

**WHEREAS**, after reviewing the bids received, staff recommends that the bid be awarded to SD Ireland Brothers, Inc; and,

**WHEREAS**, Municipal Staff certifies that sufficient funds are remaining from the Road and Sidewalk Restoration Fund and recommends awarding the contract to SD Ireland Brothers Incorporated in the amount not to exceed \$279,060.00 which includes \$41,335.00 to pave a section of Sanderson Road which was not included in the original bid documents.

**NOW, THEREFORE BE IT RESOLVED**, By the Selectboard of the Town of Milton that Staff has successfully satisfied the requirements of the Town of Milton Administrative Code and hereby awards SD Ireland Brothers Incorporated the contract for Spring/Summer 2015 Paving in an amount not to exceed \$279,060.00.

**BE IT FURTHER RESOLVED**, the Town Manager is authorized to execute the necessary documents related to award of this bid.

**Dated at Milton, Vermont this \_\_\_\_\_ day of \_\_\_\_\_, 2015**

**MILTON SELECTBOARD**

\_\_\_\_\_  
Darren Adams, Chairperson

\_\_\_\_\_  
Stuart King, Vice-Chairperson

\_\_\_\_\_  
John Bartlett, Clerk

\_\_\_\_\_  
John Cushing

\_\_\_\_\_  
Kenneth Nolan

**Filed with the Milton Town Clerk's Office this \_\_\_\_\_ day of \_\_\_\_\_, 2014**

**Attest:** \_\_\_\_\_

Milton Assistant Town Clerk



# TOWN OF MILTON, VERMONT

Assessor's & Listers' Office • 43 Bombardier Road, Milton, Vermont 05468-3205  
• Phone: 802-893-4325 • Fax: 802-893-1005

May 5 2015

Fred Kenney  
Executive Director  
VEPC

Mr. Kenney,

After a review of several parcels in the Milton TIF districts we have found a few parcels that need to be corrected.

The first two are parcels that should have been designated in the original TIF 3 area. These are lots that are currently Inactive because they were classified as "Sewage Disposal Area" A and B. When municipal septic services are made available (currently under way) they were designated as future building lots.

These parcels are:

229030.002000	Camerons Run LLP Sewage area B .52 acres Value = 0
229030.136000	Camerons Run LLP Sewage area A .64 acres Value = 0

These two parcels need to be added to the original TIF 3 base.

We will submit these to the Selectboard for a public hearing to be added.

The next issue is land that was originally in TIF 3 composed of 1.94 acres. The parcel ID is 225001.000000. Starting in 2012, 12 single family dwellings were developed on the lot. Each dwelling owns the land under the building. The total acreage of the improved lots is .5064 acres. The remaining 1.43 acres (still shown as 1.92 acres) is currently inactive with no value. The concern is that the total TIF acres will not match if the parcels are recorded in this manner. The 1.94 acres includes the newly created twelve dwellings with .5064 acres. The value increase is all increment. Does the acreage need to balance?

There were a couple of parcels that were developed in TIF 3 that should have been added when they were created. They were left off and will be added this year.

If you need more clarification please let us know.

Edgar Clodfelter, VMPA  
Milton Assessor

# POLICY

# 98-06

Revised: 4-19-10

**To:** Milton Selectboard

**From:** Sanford I. Miller, Town Manager

**Re:** Acceptance of Gifts/Donations by Town of Milton-  
Revision to the amendment of July 6, 2005

**Date:** April 19, 2010

---

**EFFECTIVE DATE - Immediately**

**PURPOSE:** From time to time the Town of Milton is offered a gift by a resident, vendor or business as an expression of gratitude for service rendered by the Town.

This Policy is not intended to define a method to bestow recognition on any particular individual working for the Town who exhibits exemplary conduct, heroism, or distinguished service. This is to outline the standard procedure for accepting a gift on behalf of the Town when such is offered as a result of our general municipal operations.

**PROCEDURE:** Any Town of Milton employee offered any form of gift, gratuity or recognition by a private citizen, business or corporation, except as noted below, must report this offer to the Town Manager through their respective Department Head prior to agreeing to accept such gift. The gift could be in the form of dedicated funds, awards or items to be placed on Town property such as trees, bark mulch, fence, signs etc. from any person proposing to recognize the Town as a municipal entity.

This Policy is intended to cover items given to the municipality as well as items given to employees which have tangible value (gift certificates, cash, gifts of alcohol, etc.). The Selectboard must approve tangible gifts to employees unless the employee donates that tangible item to the Town. If the employee donates the tangible gift to the Town, the gift shall be considered to have been offered to the Town and shall be treated as described below. In the case an employee wishes to keep a gift, the employee shall consider the appearance of accepting such a gift and, in consultation with the Department Head or Town Manager, decides whether or not to accept the gift with the understanding that acceptance requires Selectboard authorization.

For donations to the municipality, the Town Manager is authorized to accept donations or gifts of cash, materials or services up to \$500.00 without Selectboard approval. However, when the value of the gift or donation is between \$100 and \$500 the Town Manager shall report these

to the Selectboard in writing. In the case of all gifts and donations given to the Town of Milton, a letter of acknowledgement and thank you will be sent.

Exceptions to the Policy shall include incidental items given to employees by citizens, businesses, vendors, at conferences/workshops/seminars etc. such as, but not limited to, pens, pins, hats, cups, t-shirts, certificates, awards, letters of recognition, plaques and/or incidental food items such as cookies, cakes, etc. These items may be accepted by individual Town employees provided they inform the Town Manager of their receipt in a timely manner.

**POLICY:**

The Milton Select Board, acting in regular session April 19, 2010 voted in the favor of the following;

"Voted in the favor of the revised Gift /Donation Policy, as outlined in Policy 98-06- revised above. Further that this referenced Policy shall be part of the permanent record of the attachment of the same to the Minutes of the aforementioned Meeting."

Date: April 19, 2010  
Milton Selectboard

Louis A. Messinger  
[Signature]  
Dodd Shepard  
Randall F. Barrows

Filed with the Town Clerk this <sup>20<sup>th</sup></sup> ~~21<sup>st</sup>~~ of April, 2010

Attest:

Loretta R. Demino  
Asst. Clerk





**Vermont Department of Forests, Parks & Recreation**

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## **RECREATIONAL TRAILS PROGRAM (RTP)**

### **2015 Mini Grant Application**



Supporting trails and greenways close to every home in Vermont

**Application Due Date: May 22, 2015**

**Application Submission Requirements:**

- Send (1) electronic set of all application materials by May 22, 2015;
- Email the application completely with all materials attached;
- Send with a subject title “2015 Mini Grant Application” to: [sherry.winnie@state.vt.us](mailto:sherry.winnie@state.vt.us)

**Ineligible projects and incomplete or late applications will not be considered.**

**Instructions and Evaluation Criteria:** Please answer all questions in the application. Grants will be recommended by the Vermont Department of Forests, Parks and Recreation (FPR) according to how much the applicant includes the items below:

- Project has little environmental impact (no new trail construction projects);
- Community service component;
- Youth involvement;
- Educational, informative, and/or adds trail safety elements for the general public;
- Enhances recreational benefits;
- Landowner permission and land managing organization’s agreement with the landowner to maintain the specific trail(s) in the application;
- Trail(s) is/are part of the Vermont Trail System.

Note: If mini grant is for tools to help maintain trails, the applicant must tell how and where the tools will be used, and stored when not in use; Attach a map to show trail(s) where tools and equipment will be used; And, attach evidence for as many criteria listed above applicable.

### **Overview of Mini Grants**

The Vermont Department of Forests, Parks and Recreation offers mini-grant opportunities for municipalities and non-profit organizations to enhance existing public trails in Vermont, or to help to maintain the Vermont Trail System with access to public trails in Vermont.

Mini grants provide lump-sum grant awards of \$1,000 for small scale, minimal impact public trail projects that will provide long-term benefits to trail users;

Check first with your local permitting specialist before applying to see if any state or local permits may be required for the trail work you intend to do. If permits are required for your project, first obtain permits before applying for a grant and attach them to this application;

### **Eligible trails:**

- Trails that are part of the Vermont Trail System;
- Trails on publicly owned property (town, state, federal entities);
- Trails on private property which have public trail easements or another legally binding agreement filed on record to allow public recreational use(s);

### **Each trail project submitted in a request for mini grant funds must include:**

- Evidence of trail work posing minimal environmental impact: the proposed project must clearly pose no adverse effects to environmental or historic resources;
- A community service component;

### **Other considerations:**

- Under-served populations involved in this project;
- Citizen engagement;
- Involvement of senior citizens or retirees in the project;
- Trails of the Vermont Trail System
- Engagement of youth: Tell how a youth conservation corps, youth service crews, or other youth group will be involved;

Please provide support/evidence how your project helps serve populations described above;

### **What can mini grant funds be used for?**

- Annual roving costs (clearing blow-downs/removing debris using hand tools, cleaning debris from existing culverts and drainage areas along established public trails)
- Trail related educational materials to direct trail use or protect trails or environmental habitat; i.e., development, printing and distribution of trail related educational materials about responsible trail use;

- Trail safety or trail patrol programs;
- Trail sign/directional trail sign replacement to replace deteriorated, unreadable signs that currently exist on the trail; Interpretive panels for existing kiosks;
- Trail markers, blazing, and mile-markers for placement along trails;
- Trail register boxes;
- Trail counters to help measure/manage trail use(s);
- Purchase of small trail tools or small equipment for trail maintenance (i.e., trail crew tools such as clinometers, flagging tape, Pulaskis, pick mattocks, axes, hoes, shovels, cross-cut & bow saws, Mcleods, loppers, pruners, safety glasses, hard hats, tamping bars, rock bars, hammers, wheelbarrows)
- Trailhead or trailside composting toilet/privy;

**Cover letter:** Please attach a 1-page cover letter to this application to tell why you are requesting a mini grant. Include other information not included below.

### **Applicant/Sponsor Information**

Name of sponsoring organization or municipality (applicant):

Sponsor type:     \_\_\_ Municipality     \_\_\_ Non-profit organization

Sponsor's mailing address:

City/Town & zip code:

Contact person/title:

Contact person's telephone:

Contact person's email:

**Is the Sponsor a member of the Vermont Trails & Greenways Council?**

### **Project Information**

Trail Project/Trail Name:

Project Location (city/town):

Directions to the project:

Who owns the property where funds will be used?

Who is responsible for managing and maintaining the trail(s)?

NOTE: If trail is on private property, attach a public trail easement or other legally binding agreement to this application. Since mini grants are funded with public (State) funds, if you use

this grant for a trail on privately owned property, landowner permission is required in the form of a public trail easement or other legally binding agreement and must be attached to this application.

**Project type:**   ☐ **Motorized**   ☐ **Non-Motorized**   ☐ **Multiple Use**

Please mark all uses trail users have to the trail or trails that this mini grant will support:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Hiking            | <input type="checkbox"/> Equestrian           | <input type="checkbox"/> Interpretive/Educational |
| <input type="checkbox"/> Running/Walking   | <input type="checkbox"/> Cross Country Skiing | <input type="checkbox"/> Off-Highway Vehicle      |
| <input type="checkbox"/> Biking            | <input type="checkbox"/> Snow shoeing         | <input type="checkbox"/> In-line Skating          |
| <input type="checkbox"/> Accessible Access | <input type="checkbox"/> Water Trail use      | <input type="checkbox"/> Snowmobiling             |
| <input type="checkbox"/> Other: _____      |   |   |

### Project summary:

- a) Describe what you will use these mini grant funds for, why this is important, and tell how youth will be involved in this project. Tell how these funds will benefit your trail(s) and trail users,
- b) How will community service be addressed through this grant?
- c) If using the funds for trail tools, supplies/equipment list all tools, supplies and equipment that will be purchased. Tell where and how they will be used and who will use them. Provide the permanent address where the tools/equipment will be stored during their useful life;
- d) Attach a topographical map to show the trail(s) and the trail location property/ies;
  - Mark the trail and project components on the map.
  - Include a legend indicating how/where funds will be used;

Complete the budget below, listing estimated expenses you will use the mini grant for. If awarded a mini grant, a fully executed grant agreement will be issued by FPR allowing you to make eligible purchases and you will be required to verify payment of these expenditures upon completion.

### Mini Grant Budget

Estimated Budget/Description of Cost Estimate	Cost
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
7. _____	\$ _____
9. _____	\$ _____
10. _____	\$ _____

TOTAL COST ESTIMATED: \$ \_\_\_\_\_

MINI GRANT REQUEST \$ \_\_\_\_\_

BALANCE (Subtract mini grant request from total cost): \$ \_\_\_\_\_

If the total costs exceed \$1,000, where will other funds come from?

**Signature:** By signing below, I attest that the information contained in this application is accurate and complete to the best of my knowledge; And, if funds are awarded the sponsor indicated in this application will first enter into a grant agreement with the Vermont Department of Forests, Parks and Recreation before any work is carried out, and all work will be carried out by the Sponsoring organization/entity in conformance with State laws, rules and requirements.

---

Name/Title of the Official from the Sponsoring Organization & Authorized to Commit Funds

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Signature

Date

**PUBLIC HEARING NOTICE**  
Capital Improvement Plan for Fiscal Years 2016- 2021  
Including Impact Fee Schedule for Fiscal Year 2016

The Milton Selectboard shall conduct a second public hearing at 6:00 p.m. on June 15, 2015, in the Community Room at the Municipal Building, 43 Bombardier Road, regarding the proposed Capital Improvement Plan for Fiscal Years 2016 through 2021, which includes the Impact Fee Schedule for Fiscal Year (FY) 2016.

The Capital Improvement Plan (CIP) is a five-year plan that identifies the Town of Milton's highest priority capital expenditure needs. The CIP provides a recommended financing schedule for those priority needs and identifies possible sources of funds. The CIP includes sections entitled: Introduction, Preparation of the Plan, Capital Improvement Needs, Impact Fee Schedule, and Summary and Recommendations.

The FY 2016 Impact Fee Schedule identifies capital improvement needs that can be funded by the assessment of impact fees and calculates the impact fee that should be assessed for new development. The FY 2016 impact fee rate for residential dwelling units containing two or more bedrooms is proposed to be \$4,420 per unit. The FY 2016 impact fee rate for elderly housing units and residential dwelling units containing one-bedroom, including accessory apartments, is proposed to be \$3,315 (75% of the full residential impact fee).

Copies of the CIP for Fiscal Years 2016-2021 are available for review at [www.miltonvt.org](http://www.miltonvt.org) and within the following Municipal Building offices: Planning and Economic Development, Town Manager, and Town Clerk. All comments and questions may be directed to Planning and Economic Development Department at 893-1186.

May 18, 2015  
Milton Selectboard

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*Milton Independent* Publication date: May 28, 2015

## MEMORANDUM

To: Selectboard  
From: Paul Bohne  
Date: May 13, 2015  
Re: Amending the Administrative Code

After a discussion with the Town Attorney, it was discovered that there are two sections of the Code that are in conflict with each other as well as with current and past practice. Sections 25, Department of Planning and Economic Development and 31, Planning Commission, in turn assign the responsibility for developing the CIP to the Planning Department (Section 2502, J.) and the Planning Commission (Section 3106, F.). Based on several years of past practice and the appropriateness of the PC being involved in creating the CIP, I recommend that the Board consider amending the Code by deleting Section 3106, F. and Section 2502, J. Section 4404 of the Code states that the Code can be amended at a regular or special meeting of the Selectboard.

To codify past practice that has apparently served the Town well, I would suggest amending the Code by adding a Section 702 as follows;

“The Manager shall meet annually with the Town Department heads acting as a Capital Improvement Budget and Program Committee to develop a Capital Improvement Budget and Program (CIP) in anticipation of presenting a draft CIP to the Selectboard during the Town Budget deliberations. The Selectboard shall warn a public hearing related to the CIP after adoption of the Town General Fund Budget at Town Meeting and in sufficient time so that the CIP and Impact Fees are adopted prior to July 1<sup>st</sup> of any year. At the time of notice for the public hearing on the CIP, the Manager shall cause a draft of the proposed CIP to be delivered to the Planning Commission for their review and comment. The Manager shall also cause a draft of the CIP be filed with the Town Clerk.”

# Milton Selectboard Meeting Minutes

May 4, 2015 6:00 P.M.

Municipal Building Community Room

**Selectboard Members Present:** Darren Adams, Chair; Stuart King, Vice Chair; John Bartlett, Clerk; Kenneth Nolan, Member; John Cushing, Member

**Selectboard Members Not Present:** None

**Staff Members Present:** Paul Bohne, Interim Town Manager; Roger Hunt, Public Works Director; Joanne Davis, Finance Director; Brett Van Noordt, Police Chief; Kym Duchesneau, Recreation Coordinator; Ben Nappi, Recreation Assistant

**Others Present:** Courtney Lamdin, Tom Moreau, CSWD; Evan Barquist, Shayne Lynn; CVD, Bridgette Connolly; CVD, Jake Perenson, CVD; Jesse Stowell, SunEdison; Barrett LaChance, SunEdison; Curt Carter, Cynosure; Frank Cioffi, Cynosure; Joe McClean, SPF; Amanda Lafferty, SPF

**I. Call to Order** – Adams called the meeting to order at 6:00 PM

**II. Flag Salute** – Adams led the attendees in a Salute to the Flag.

**III. Agenda Review**- none

**IV. Public Forum**- none

**V. Public Hearing on CIP**

Adams opened the public hearing at 6:02

Bohne stated this is a 5 year plan designed for purchases exceeding \$5,000. Expenditures must be approved by the Board and in the capital plan. Since the December meetings, staff met to advise changes and have provided those recommendations to the Board. Bohne stated action on the CIP can be delayed until the next meeting.

Cushing asked about the filing procedures and the process. Discussion as to whether it went to the Planning Commission or not before the Board received this document, and whether that was required and filed properly. Discussion regarding impact fees and internal borrowing. Nolan asked about fund balances for the accounts and made a request for each. Bohne said it will be emailed to the Board.

Discussion regarding the proposed grader purchase and the health care stabilization fund.

Adams closed the Public Hearing at 7:02

**VI. Potential and/or Future Agenda Items**- None



**VII. New Business**

**A) Budget presentation of the FY 2016 Chittenden Solid Waste District (CSWD)**

Tom Moreau, General Manager CSWD. Addressed the Board, reporting the revenues are flat. They are at a 14 year low for trash generation in Chittenden County. Expenses are up 4.8% - some of these are onetime expenses. Without calculating the onetime costs it's a 2.1% expense increase. Capital expense improvements to the MURPH so recycled glass can be clean enough for VTrans specs.

Bartlett motioned to approve the FY '16 CSWD budget. Nolan second. **Approved unanimously.**

**Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**

Bartlett moved to find premature public knowledge about contract negotiations and litigation would cause the Town or person to suffer a substantial disadvantage. Second by Nolan. **Approved unanimously.**

Bartlett moved to enter into executive session to discuss arbitration and litigation under the provisions of V.S.A. Title 1 Section 313. Second by King. **Approved unanimously.**

Staff members Paul Bohne and Erik Wells, along with Town Attorneys Amanda Lafferty and Joe McClain of Stitzel, Page & Fletcher were asked to join.

Entered into Executive Session at 7:22 PM

Cushing motioned to close Executive Session at 8:45 PM. Second by Nolan. **Approved unanimously.**

The Meeting Reconvened at 8:51 PM

**B) Consider approving the settlement in the H.W. Ventures appeal of a Development Review Board Decision and authorizing the Town Attorney to sign the Stipulated Agreement on behalf of the Town.**

Bartlett motioned to approve the settlement in the H.W. Ventures appeal of the Development Review Board decision to authorize the town attorney to sign an agreement on behalf of the Town. Second by Nolan. **Approved unanimously.**

Bartlett motioned to appoint Amanda Lafferty to represent the Town in the environmental court hearing of J&M Sand, Inc. Second by Nolan. **Approved unanimously.**

**C) Contract between the Town of Milton and Sun Edison for installation of a solar project at the Wastewater Treatment Plant property.**

The Board directed questions to Barrett LaChance of Sun Edison.

94 Nolan asked what the status is of the community solar project at the landfill site.  
95 LaChance said Sun Edision is eager to move forward with both projects. They have done  
96 their due diligence on the legality of the proposed community solar project size at the  
97 landfill site. The end result is it does not look likely the community solar at the site will  
98 be able to proceed with the sizing as originally discussed. Working with local council to  
99 see about the possibility of putting two separate solar arrays at the landfill site with a  
100 preliminary ruling by the public service board (PSB). Northern array on the capped  
101 portion would have to serve municipalities and school districts and be a net metered  
102 array like what is proposed at the wastewater plant. The Southern array would be a  
103 scaled down community solar project. Not certain where that ruling will come out. Can  
104 build case for 2 separate systems, no guarantee the PSB will side to build two systems at  
105 site. Town could decide on single system sizing- either a smaller community solar, or an  
106 array with the original size proposed where the power could only be sold to  
107 municipalities or school districts.  
108

109 Nolan asked LaChance to walk the Board through the Renewable Energy Credits (RECs)  
110 and how those would be treated. LaChance said RECs are a tradable commodity and the  
111 market standard is that 3<sup>rd</sup> party developers own renewable energy credits and sell as a  
112 second source of revenue. The reason Sun Edison gave a very competitive rate on the  
113 net metering agreement was the REC component. Sun Edison will look to monetize the  
114 RECs. Does this by selling in long term contracts to utilities or energy users that have a  
115 requirement to have a certain amount of energy come from renewable sources. When  
116 the RECs are purchased they are retired as the purchaser can claim a certain amount of  
117 their energy is coming from renewable sources. The Town cannot claim it is buying  
118 renewable energy or offsetting carbon footprint- that is tied to the purchaser of the  
119 RECs.  
120

121 Bartlett moved to appoint Ken Nolan to represent the Selectboard in negotiations with  
122 Sun Edison regarding the contract for the water/wastewater location. Second by King.

123 **Approved unanimously.**  
124

125 **D) Presentation regarding the establishment by Champlain Valley Dispensary, Inc. of a**  
126 **secured production, research and testing facility in Cynosure's Catamount Industrial**  
127 **Park.**  
128

129 Frank Cioffi of Cynosure said the intent is to lease building in Catamount Industrial Park  
130 to the Champlain Valley Dispensary. Want to make sure Town is comfortable with  
131 prospect. Believe follows all Town Zoning. Will not dispense at this location, it would be  
132 for growing and research.  
133

134 Shayne Lynne- Executive Director of Champlain Valley Dispensary said it currently serves  
135 over 1,000 patients. It is regulated by the Department of Public Service (DPS). Currently  
136 employ 25 employees who must all pass FBI background checks. Need to hire additional  
137 50 staff members in coming years. Critical need Vermonters have for this program and  
138 need to expand. No public allowed on site. DPS needs a letter from Milton recognizing  
139 the Board was addressed and aware of Champlain Valley Dispensary in Town and the  
140 site is in compliance with zoning regulations.  
141

Bridgette Connolly- General Manager. In addition produce topicals and eatables. All products securely packaged and labeled. Clients suffer from debilitating illnesses and suffer from daily chronic pain.

Current facility is in South Burlington. Like this site, unlisted in private location. People need ID cards to come on site. Have gone 2 years without incident. There is 24/7 security system by private company.

Cushing voiced concern over the language in the warning for the agenda item.

Discussion on driving and use of cannabis. No one would be picking up at site, and take very seriously state laws prohibiting driving or being a passenger. Control steps for security and regulations, Lynne and Connolly said.

Qualifications for medical marijuana discussed. Scheduling and appointments at dispensaries. This would not be happening in Milton, only growing and research.

Bartlett asked about the organizations goals. Lynne said it all ties back to mission, have seen results on reduction of pain killers. Plans are all with medical and not with the recreational marijuana legalization discussion taking place at the State level.

Nolan and King were both impressed by the security at the South Burlington grow and research site they visited.

Police Chief Van Noordt said he is against it because it is illegal under Federal law. Any building can get broken into. Concerned with diversion of the product- sharing of the drugs. Spoke with DPS regarding Champlain Valley Dispensary and heard good reviews, and a couple small issues. DPS has impressive computer system that could tap into the dispensary's system at any time. Stated new US President and Attorney General could close down medical marijuana act and dispensaries. Spoke with Police Chief Whipple in South Burlington. He said they respond to a couple alarms but the operation is very low profile. Fielded a couple complaints from public regarding odor.

Van Noordt said for the record he is against this because against Federal law.

Cushing said opposed to it as a parent and grandparent.

Nolan said the benefit outweighs the risk in this situation.

Bohne will work with the Planning Department to make sure all zoning regulations are followed and supply DPS with the requested letter.

#### **E) Better Backroads Grant**

Bohne said this to support a project to replace a failing culvert on Quarry Rd. that has to be done. Hope is to get up to \$10,000 reimbursed through the grant.

Cushing motioned that the Town apply for the Better Back Roads Grant. Second by Bartlett. **Approved unanimously.**

**VIII. Old Business**

**A. Update on the progress of the search process for a new Milton Town Manager**

Bohne said the Search Committee interviewed 10 out of the 51 who applied. 5 applicants were passed on and will be interviewed by Selectboard. These candidates will be interviewed on Tuesday and Thursday night this week. Hopeful to identify finalists and schedule final interviews soon after. Finalists would spend most of a day in Town speaking with staff and touring facilities. Will look to set up a system for staff and community to provide feedback on the candidates to aid the Board in their decision.

**IX. Minutes – To Approve With or Without Corrections**

Bartlett motioned to approve the April 6, 2015 meeting minutes as presented. Second by Nolan. **Approved unanimously.**

**X. Warrant/Report #21 and Supplemental Warrants**

Bartlett motioned to approve Warrant #21 for a total of \$30,176.63. Second by King.

King asked for more clarity on general supplies purchases.

**Approved unanimously.**

**Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**

Bartlett moved to find premature public knowledge about real estate negotiations would cause the Town or person to suffer a substantial disadvantage. Second by Nolan. **Approved unanimously.**

Bartlett moved to enter into executive session to discuss real estate negotiations under the provisions of V.S.A. Title 1 Section 313. Second by King. **Approved unanimously.**

Entered into Executive Session at 10:14 PM.

Bartlett motioned to close Executive Session at 10:40 PM. Second by Cushing. **Approved unanimously.**

**XI. Adjournment**

Cushing motioned to adjourn at 10:43 PM. Second by Nolan. **Approved unanimously.**

*These proceedings were live-streamed and filmed by LCATV and audio-recorded by the Town.*

**Respectfully Submitted,**

\_\_\_\_\_  
**John Bartlett, Selectboard Clerk**

**Filed with Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

238     **ATTEST:** \_\_\_\_\_ **Milton Town Clerk**

239

DRAFT

# Milton Selectboard Meeting Minutes

May 5, 2015 5:30 P.M.

Municipal Building Community Room

**Selectboard Members Present:** Darren Adams, Chair; Stuart King, Vice Chair; John Bartlett, Clerk; Kenneth Nolan, Member; John Cushing, Member

**Selectboard Members Not Present:** None

**Staff Members Present:** Paul Bohne, Interim Town Manager; Erik Wells, HR Coordinator;

**Others Present:** Abby Friedman, VLCT

**I. Call to Order** – Adams called the meeting to order at 5:31 PM

**II. Agenda Review-** none

**III. Public Forum-** none

**IV. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**

King moved to find premature public knowledge about Human Resources would cause the Town or person to suffer a substantial disadvantage. Second by Bartlett. **Approved unanimously.**

Bartlett moved to enter into executive session to discuss employment under the provisions of V.S.A. Title 1 Section 313. Second by King. **Approved unanimously.**

Staff members Paul Bohne and Erik Wells, along Abby Friedman of VLCT were asked to join.

Entered into Executive Session at 5:33 PM

**V. Adjournment**

Bartlett motioned to adjourn at 9:31 PM. Second by Nolan. **Approved unanimously.**

**Respectfully Submitted,**

\_\_\_\_\_  
Date: \_\_\_\_\_

**John Bartlett, Selectboard Clerk**

**Filed with Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

**ATTEST: \_\_\_\_\_ Milton Town Clerk**

# Milton Selectboard Meeting Minutes

May 7, 2015 6:00 P.M.

Municipal Building Community Room

**Selectboard Members Present:** Darren Adams, Chair; Stuart King, Vice Chair; John Bartlett, Clerk; Kenneth Nolan, Member; John Cushing, Member

**Selectboard Members Not Present:** None

**Staff Members Present:** Paul Bohne, Interim Town Manager

**Others Present:** none

**I. Call to Order** – Adams called the meeting to order at 6:00 PM

**II. Agenda Review-** none

**III. Public Forum-** none

**IV. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**

Bartlett moved to find premature public knowledge about Human Resources would cause the Town or person to suffer a substantial disadvantage. Second by King. **Approved unanimously.**

Bartlett moved to enter into executive session to discuss employment under the provisions of V.S.A. Title 1 Section 313. Second by King. **Approved unanimously.**

Entered into Executive Session at 6:03 PM

Bartlett motioned to adjourn executive session at 8:33 PM. Second by King. **Approved unanimously.**

Action from Exec Session: (Based on withdrawal of one of the 5 Town Manager candidate finalists) Motion made by Bartlett to authorize Darren Adams to contact another one of the original applicants to invite for a first round interview. Second by King. **Approved unanimously.**

**V. Adjournment**

Bartlett motioned to adjourn at 8:35 PM. Second by King. **Approved unanimously.**

**Respectfully Submitted,**

\_\_\_\_\_  
**John Bartlett, Selectboard Clerk**

**Filed with Milton Town Clerk's Office on this** \_\_\_\_\_ **day of** \_\_\_\_\_, \_\_\_\_\_

48

49 **ATTEST:** \_\_\_\_\_ **Milton Town Clerk**

50

DRAFT



05/14/15  
08:56 am

TOWN OF MILTON Accounts Payable  
Warrant/Invoice Report # 22

*Reviewed  
5/14/15  
jo*

Page 1 of 9  
mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 05/19/15 thru 05/19/15

Vendor						PO	Invoice	
PO	Invoice	Invoice	Account	Account		Amount	Amount	Check
Number	Number	Description	Number	Description				
-----								
17533 ADKINS PRINTING CO								
00007177	238113	Office Supplies	10-10-412-611.00	OFFICE SUPPLIES		175.50	175.50	
17536 ADVANCE AUTO PARTS								
00002922	6854	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE		38.41	38.41	
00002922	76194357/2	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE		62.40	62.40	
						-----	-----	
						100.81	100.81	
84319 ALDRICH & EILLOTT, PC								
00004508	15-03-125	Milton Sidewalk Scoping	38-30-430-450.27	Milton Sidewalk Scoping		1,223.28	1,223.28	
00004507	75564	Cherry Street Sidewalk	38-30-430-450.24	Cherry Street Sidewalk		742.00	742.00	
00004506	75578	Facilities Plan Update	38-30-432-440.00	Facilities Plan Update		1,744.00	1,744.00	
						-----	-----	
						3,709.28	3,709.28	
19000 BOND AUTO PARTS, INC.								
00001613	17IV001347	Vehicle Maint. & Repair	50-10-410-430.10	VEHICLE REPAIR AND MAINTENANCE		19.36	18.27	
00001613	17IV001347	Vehicle Maint. & Repair	55-20-420-430.10	VEHICLE REPAIR & MAINTENANCE		19.36	18.26	
00009230	17IV006999	Repairs & Maintenance	10-30-432-430.10	REPAIR & MAINT-EQUIPMENT		5.99	5.99	
00003494	17IV007759	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE		37.21	37.21	
						-----	-----	
						81.92	79.73	
19190 BOUND TREE MEDICAL								
00011885	4673	General Supplies	10-20-422-612.00	GENERAL SUPPLIES		204.85	198.88	
20668 BURKE, STEVE								
	5112015	Donation Expense	10-20-422-850.00	DONATION EXPENSE		0.00	75.73	
27806 BUSINESS CREDIT CARD SERVICES								
00008509	041615	Dues and Fees	10-10-416-810.00	DUES AND FEES		6.52	6.52	
00008518	042915	Other Professional	10-10-416-330.00	OTHER PROFESSIONAL		30.00	30.00	
00008520	050715	Other Professional	10-10-416-330.00	OTHER PROFESSIONAL		30.00	30.00	
						-----	-----	
						66.52	66.52	
23262 CERTIFIED AMBULANCE GROUP, INC.								
	MIL-0515	Contract Services	10-20-422-360.00	CONTRACTED SERVICES		0.00	908.55	
25190 CHAMPLAIN WATER DISTRICT								
	4302015	Water Purchase CWD	50-10-410-411.10	WATER PURCHASE CWD		0.00	34,785.97	
26250 CHITTENDEN SOLID WASTE DISTRICT								
	INVC021609	Biosolids Disposal	55-20-420-340.00	TECHNICAL SERVICES		0.00	2,294.77	
26422 CHOICE COBRA, LLC								
	05012015	Health Insurance/Choice	10-10-416-210.00	HEALTH INSURANCE - CHOICE		0.00	38.25	
27210 CLEAN WATERS, INC								
00001606	7132	General Supplies	55-20-420-612.00	GENERAL SUPPLIES		6,766.42	6,766.42	

05/14/15

## TOWN OF MILTON Accounts Payable

Page 2 of 9

08:56 am

## Warrant/Invoice Report # 22

mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 05/19/15 thru 05/19/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
27359 COLD SPRING ROAD ASSOCIATION								
	00009246	5115	Dues & Fees	10-30-429-810.00	DUES & FEES	75.00	75.00	
27380 COMCAST								
		051815	High Speed Internet	10-30-430-530.20	COMMUNICATIONS-OTHER	0.00	17.07	
27725 COSTCO WHOLESALE INC								
	00006558	042715	Green UP Vermont	10-40-441-830.09	GREEN UP VERMONT	253.81	253.81	
28150 CROSS, WALTER JR								
		123/2015	Pound Keepers Quarterly	10-20-423-510.00	CARE & KEEP-DOGS & CATS	0.00	450.00	
		123/2015	Pound Keepers Quarterly	10-20-423-510.00	CARE & KEEP-DOGS & CATS	0.00	144.00	
		123/2015	Pound Keepers Quarterly	10-20-423-580.00	TRAVEL	0.00	12.77	
						0.00	606.77	
30229 EAGLE POINT GUN								
	00002850	39750	General Supplies	10-20-420-612.00	GENERAL SUPPLIES	735.00	735.00	
30760 EMERGENCY MEDICAL PRODUCTS								
	00011875	8709	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	177.50	236.38	
31450 ESSEX RENTAL & SALES CENTER INC								
	00009231	10571260-000	Repairs & Maintenance	10-30-432-430.10	REPAIR & MAINT-EQUIPMENT	34.88	34.88	
34656 FAIL SAFE TESTING, INC								
	00010967	0312	Machinery/Equipment	10-20-421-740.00	MACHINERY/EQUIPMENT	2,914.60	2,914.60	
32958 FISHER SCIENTIFIC								
	00001564	6963853	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	95.43	95.43	
42883 FOOTWORKS STUDIO OF DANCE								
	00005617	050415	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	1,390.00	300.00	
34350 GALE/CENGAGE LEARNING								
	00051552	54984915	Books-Large Print	10-50-451-640.35	BOOKS-LARGE PRINT	23.99	23.99	
36213 GIFFORD, JOHN								
		5815	Travel-Mileage Reimburse	10-10-413-580.00	TRAVEL	0.00	65.57	
37600 GREEN MOUNTAIN POWER								
		052722015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	-39.99	
		052722015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	4,279.43	
		052722015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	-39.99	
		052722015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	3,636.96	
		052722015	Electricity	50-10-410-622.00	ELECTRICITY	0.00	1,104.72	
		052722015	Electricity	50-10-410-622.00	ELECTRICITY	0.00	-39.98	
		052722015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	8,573.40	

05/14/15  
08:57 am

TOWN OF MILTON Accounts Payable  
Warrant/Invoice Report # 22

Page 1 of 9  
mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 05/19/15 thru 05/19/15

Vendor							
PO	Invoice	Invoice	Account	Account	PO	Invoice	
Number	Number	Description	Number	Description	Amount	Amount	Check
-----							
17533 ADKINS PRINTING CO							
00007177	238113	Office Supplies	10-10-412-611.00	OFFICE SUPPLIES	175.50	175.50	
17536 ADVANCE AUTO PARTS							
00002922	6854	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	38.41	38.41	
00002922	76194357/2	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	62.40	62.40	
					-----	-----	
					100.81	100.81	
84319 ALDRICH & EILLOTT, PC							
00004508	15-03-125	Milton Sidewalk Scoping	38-30-430-450.27	Milton Sidewalk Scoping	1,223.28	1,223.28	
00004507	75564	Cherry Street Sidewalk	38-30-430-450.24	Cherry Street Sidewalk	742.00	742.00	
00004506	75578	Facilities Plan Update	38-30-432-440.00	Facilities Plan Update	1,744.00	1,744.00	
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					3,709.28	3,709.28	
19000 BOND AUTO PARTS, INC.							
00001613	17IV001347	Vehicle Maint. & Repair	50-10-410-430.10	VEHICLE REPAIR AND MAINTENANCE	19.36	18.27	
00001613	17IV001347	Vehicle Maint. & Repair	55-20-420-430.10	VEHICLE REPAIR & MAINTENANCE	19.36	18.26	
00009230	17IV006999	Repairs & Maintenance	10-30-432-430.10	REPAIR & MAINT-EQUIPMENT	5.99	5.99	
00003494	17IV007759	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	37.21	37.21	
					-----	-----	
					81.92	79.73	
19190 BOUND TREE MEDICAL							
00011885	4673	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	204.85	198.88	
20668 BURKE, STEVE							
	5112015	Donation Expense	10-20-422-850.00	DONATION EXPENSE	0.00	75.73	
27806 BUSINESS CREDIT CARD SERVICES							
00008509	041615	Dues and Fees	10-10-416-810.00	DUES AND FEES	6.52	6.52	
00008518	042915	Other Professional	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	
00008520	050715	Other Professional	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	
					-----	-----	
					66.52	66.52	
23262 CERTIFIED AMBULANCE GROUP, INC.							
	MIL-0515	Contract Services	10-20-422-360.00	CONTRACTED SERVICES	0.00	908.55	
25190 CHAMPLAIN WATER DISTRICT							
	4302015	Water Purchase CWD	50-10-410-411.10	WATER PURCHASE CWD	0.00	34,785.97	
26250 CHITTENDEN SOLID WASTE DISTRICT							
	INVC021609	Biosolids Disposal	55-20-420-340.00	TECHNICAL SERVICES	0.00	2,294.77	
26422 CHOICE COBRA, LLC							
	05012015	Health Insurance/Choice	10-10-416-210.00	HEALTH INSURANCE - CHOICE	0.00	38.25	
27210 CLEAN WATERS, INC							
00001606	7132	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	6,766.42	6,766.42	

05/14/15  
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TOWN OF MILTON Accounts Payable  
Warrant/Invoice Report # 22

Page 2 of 9  
mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 05/19/15 thru 05/19/15

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27359 COLD SPRING ROAD ASSOCIATION							
00009246	5115	Dues & Fees	10-30-429-810.00	DUES & FEES	75.00	75.00	
27380 COMCAST							
	051815	High Speed Internet	10-30-430-530.20	COMMUNICATIONS-OTHER	0.00	17.07	
27725 COSTCO WHOLESALE INC							
00006558	042715	Green UP Vermont	10-40-441-830.09	GREEN UP VERMONT	253.81	253.81	
28150 CROSS, WALTER JR							
	123/2015	Pound Keepers Quarterly	10-20-423-510.00	CARE & KEEP-DOGS & CATS	0.00	450.00	
	123/2015	Pound Keepers Quarterly	10-20-423-510.00	CARE & KEEP-DOGS & CATS	0.00	144.00	
	123/2015	Pound Keepers Quarterly	10-20-423-580.00	TRAVEL	0.00	12.77	
					-----		
					0.00	606.77	
30229 EAGLE POINT GUN							
00002850	39750	General Supplies	10-20-420-612.00	GENERAL SUPPLIES	735.00	735.00	
30760 EMERGENCY MEDICAL PRODUCTS							
00011875	8709	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	177.50	236.38	
31450 ESSEX RENTAL & SALES CENTER INC							
00009231	10571260-000	Repairs & Maintenance	10-30-432-430.10	REPAIR & MAINT-EQUIPMENT	34.88	34.88	
34656 FAIL SAFE TESTING, INC							
00010967	0312	Machinery/Equipment	10-20-421-740.00	MACHINERY/EQUIPMENT	2,914.60	2,914.60	
32958 FISHER SCIENTIFIC							
00001564	6963853	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	95.43	95.43	
42883 FOOTWORKS STUDIO OF DANCE							
00005617	050415	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	1,390.00	300.00	
34350 GALE/CENGAGE LEARNING							
00051552	54984915	Books-Large Print	10-50-451-640.35	BOOKS-LARGE PRINT	23.99	23.99	
36213 GIFFORD, JOHN							
	5815	Travel-Mileage Reimburse	10-10-413-580.00	TRAVEL	0.00	65.57	
37600 GREEN MOUNTAIN POWER							
	052722015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	-39.99	
	052722015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	4,279.43	
	052722015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	-39.99	
	052722015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	3,636.96	
	052722015	Electricity	50-10-410-622.00	ELECTRICITY	0.00	1,104.72	
	052722015	Electricity	50-10-410-622.00	ELECTRICITY	0.00	-39.98	
	052722015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	8,573.40	

05/14/15

## TOWN OF MILTON Accounts Payable

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08:57 am

Warrant/Invoice Report # 22

mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 05/19/15 thru 05/19/15

Vendor								
PO	Invoice	Invoice	Account	Account	PO	Invoice		
Number	Number	Description	Number	Description	Amount	Amount	Check	
<hr/>								
	052722015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	-39.99		
					0.00	17,434.56		
<hr/>								
37626 GREEN MOUNTAIN YOUTH ENRICHMENT IN								
00005619	536	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	1,039.50	742.50		
<hr/>								
37805 HACH COMPANY CORP								
00001580	9303932	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	273.34	273.34		
<hr/>								
31736 HP FAIRFIELD								
00003499	227953	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	290.50	290.50		
<hr/>								
40675 INDUSTRIAL PROTECTION SERV LC								
00010963	6796	Vehicle/Equipment Maint.	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	1,640.00	1,640.00		
<hr/>								
40700 INGRAM LIBRARY SERVICES								
00051524	60842965/4	Books-Child/Juvenile	10-50-451-640.25	BOOKS-CHILDRENS	686.91	686.91		
00051524	60842965/4	Books-Child/Juvenile	10-50-451-640.30	BOOKS-JUVENILE	12.64	12.64		
00051549	60846374	Books-Juvenile	10-50-451-640.30	BOOKS-JUVENILE	650.53	650.53		
00051531	60847854/2	Books - Adult	10-50-451-640.10	BOOKS-ADULTS	31.99	31.99		
00051511	60848629	Audios	10-50-451-640.15	AUDIOS	69.59	57.28		
00051524	66584942	Books-Childrens/Juvenile	10-50-451-640.25	BOOKS-CHILDRENS	66.60	66.60		
00051524	66584942	Books-Childrens/Juvenile	10-50-451-640.30	BOOKS-JUVENILE	112.30	112.30		
					1,630.56	1,618.25		
<hr/>								
41074 INTERSTATE AUTO SERVICE, INC								
	04/2015	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	771.44		
00001603	71966	Vehicle Repair/Maintenanc	50-10-410-430.10	VEHICLE REPAIR AND MAINTEN	20.00	20.00		
00001603	71966	Vehicle Repair/Maintenanc	55-20-420-430.10	VEHICLE REPAIR & MAINTENA	20.00	20.00		
					40.00	811.44		
<hr/>								
45170 KUNKER, TONI								
00005634	050815	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	1,320.00	75.00		
<hr/>								
46300 LAROCHE, STEVE								
	42915	Mileage Reimbursement	10-20-420-580.00	TRAVEL	0.00	86.25		
<hr/>								
73135 MESSENGER PRINT & DESIGN								
00005651	18491	Printing & Binding	10-50-452-550.00	PRINTING & BINDING	1,376.00	1,376.00		
<hr/>								
32590 MIKE ALBERT LEASING INC								
	INV00583025	Vehicle/Equip.Maintenance	10-10-416-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	165.00		
<hr/>								
48467 MILTON ACE HARDWARE LLC								
00010943	11960/11899	Vehicle/Equipment	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	41.02	41.02		
00003465	11968/4	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	1.76	1.76		

05/14/15

## TOWN OF MILTON Accounts Payable

Page 4 of 9

08:57 am

## Warrant/Invoice Report # 22

mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 05/19/15 thru 05/19/15

Vendor								
PO	Invoice	Invoice	Account	Account	PO	Invoice		
Number	Number	Description	Number	Description	Amount	Amount	Check	
<hr/>								
00001558	12008/4	General Supplies	50-10-410-612.00	GENERAL SUPPLIES	0.90	0.90		
00009234	51915/3	Repair & Maintenance	10-30-432-430.00	REPAIR & MAINT-FACILITIES	68.43	68.43		
					112.11	112.11		
<hr/>								
53400 MILTON INDEPENDENT INC								
00008497	41935	Advertising	10-10-416-540.00	ADVERTISING	63.75	63.75		
00008485	41940	Advertising	10-20-423-540.00	ADVERTISING	34.00	34.00		
00008512	41953	Advertising	10-20-423-540.00	ADVERTISING	34.00	34.00		
00005649	802524/9771	Printing & Binding	10-50-452-550.00	PRINTING & BINDING	372.00	372.00		
					503.75	503.75		
<hr/>								
53950 MILTON RENTAL & SALES CENTER INC								
00003429	1-504471	Repairs Maintenance	10-30-430-430.00	REPAIRS MAINTENANCE	15.18	12.36		
00003493	1-504895	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	7.72	7.72		
00009149	1-505127	General Supplies	10-30-432-430.00	REPAIR & MAINT-FACILITIES	11.00	11.00		
					33.90	31.08		
<hr/>								
53407 MILTON VETERINARY HOSPITAL INC								
00002964	316100	Canine Unit	10-20-420-890.00	Canine Unit	60.16	60.16		
<hr/>								
53668 MUNICIPAL EMERGENCY SERV INC								
00010946	2122/6275/14	Machinery/Equipment	10-20-421-740.00	MACHINERY/EQUIPMENT	4,537.32	4,537.32		
<hr/>								
57350 NEW ENGLAND MUNICIPAL RESOURCE								
	34397/98/99	Official/ Administrative	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	1,425.00		
	34474	Official/Administrative	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	500.00		
					0.00	1,925.00		
<hr/>								
57495 NEW YORK CLEANERS								
	050115	Drycleaning Uniforms	10-20-420-650.00	UNIFORMS	0.00	341.72		
<hr/>								
59329 NOLAN, BILYNDA								
00005635	050915	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	1,360.00	165.00		
<hr/>								
58743 OLIVER, LD SEED COMPANY INC								
00003496	113087-97	Erosion Control	10-30-430-426.00	EROSION CONTROL	627.96	627.96		
<hr/>								
59700 PAQUIN, BURT ENTERPRISES CORP								
00002965	6134026	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	1,312.60	1,312.60		
<hr/>								
25210 PEOPLES UNITED BANK								
	899132015	Overpayment Taxes/Wells	10-00-000-254.00	DUE TAXPAYER-TAX OVERPMT	0.00	899.13		
<hr/>								
61912 PINEBROOK KENNELS, LLC								
00002923	0512015	Canine Unit	10-20-420-890.00	Canine Unit	80.00	80.00		

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Vendor								
PO	Invoice	Invoice	Account	Account	PO	Invoice		
Number	Number	Description	Number	Description	Amount	Amount	Check	
<hr/>								
56587	POLAND, LONNIE							
00005621	051215	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	2,500.00	800.00		
60858	PORTLAND GLASS							
00003505	393-337431	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	75.00	75.00		
62670	PRIMMER PIPER EGGLESTON & CRAMER P							
	B04922/1	TIF - Other Professional	25-00-000-330.00	OTHER PROFESSIONAL SERVIC	0.00	250.00		
24501	R.R. CHARLEBOIS INC							
00003469	IC91978	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	4.80	4.80		
63713	RADIO NORTH GROUP INC							
00011884	4623	Machinery/Equipment	10-20-422-740.00	MACHINERY/EQUIPMENT	1,789.00	1,789.00		
00010966	4624	Machinery/Equipment	10-20-421-740.00	MACHINERY/EQUIPMENT	2,300.00	2,201.00		
					<hr/>	<hr/>		
					4,089.00	3,990.00		
66593	ROUSE, BROCK & KAREN							
	240015	DRB Application Withdrawn	10-60-000-341.10	PLANNING FEES	0.00	243.00		
67300	ROWLEY FUELS INC							
	042015	Diesel Fuel	10-20-421-625.00	DIESEL FUEL	0.00	499.21		
	042015	Diesel Fuel	10-20-422-625.00	DIESEL FUEL	0.00	742.67		
	042015	Diesel Fuel	10-30-430-625.00	DIESEL FUEL	0.00	2,613.83		
					<hr/>	<hr/>		
					0.00	3,855.71		
60369	SEVEN DAYS NEWSPAPER							
00008503	150818	Advertising	10-10-416-540.00	ADVERTISING	27.00	27.00		
00008513	151039	Advertising	10-10-416-540.00	ADVERTISING	27.00	27.00		
00008514	151253	Advertising	10-10-416-540.00	ADVERTISING	288.00	288.00		
					<hr/>	<hr/>		
					342.00	342.00		
70857	SHERMAN, BARTLET							
	0582015	CDL Permit	50-10-410-810.00	DUES AND FEES	0.00	28.32		
	0582015	CDL Permit	55-20-420-810.00	DUES AND FEES	0.00	28.33		
					<hr/>	<hr/>		
					0.00	56.65		
70769	SHERWIN WILLIAMS CO							
00009235	7967-4	Playing Surface Supplies	10-30-432-612.10	PLAYING SURFACE SUPPLIES	519.77	519.77		
72504	SOUTHWORTH-MILTON, INC							
00001539	41614/611/61	Technical Services	55-20-420-340.00	TECHNICAL SERVICES	1,785.00	1,785.00		
72565	STITZEL, PAGE & FLETCHER, P.C.							
	24745	Legal Work	10-00-000-256.00	DUE TO DEVELOPERS	0.00	45.00		

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Vendor							
PO	Invoice	Invoice	Account	Account	PO	Invoice	
Number	Number	Description	Number	Description	Amount	Amount	Check
	24745	Legal Work	10-10-405-330.10	GENERAL GOVERNMENT	0.00	936.25	
	24745	Legal Work	10-10-405-330.10	GENERAL GOVERNMENT	0.00	348.84	
	24745	Legal Work	10-10-405-330.10	GENERAL GOVERNMENT	0.00	430.75	
	24745	Legal Work	10-10-405-330.10	GENERAL GOVERNMENT	0.00	647.50	
	24745	Legal Work	10-10-405-330.10	GENERAL GOVERNMENT	0.00	446.25	
	24745	Legal Work	10-10-405-330.30	PLANNING	0.00	1,753.75	
	24745	Legal Work	10-10-405-330.70	APPEALS	0.00	140.00	
	24745	Legal Work	10-10-405-330.70	APPEALS	0.00	2,655.00	
	24745	Legal Work	10-10-405-330.70	APPEALS	0.00	2,745.00	
	24745	Legal Work	10-10-405-330.70	APPEALS	0.00	107.50	
	24745	Legal Work	38-40-441-330.10	BRISSON PROPERTY	0.00	87.50	
	24745	Legal Work	38-30-430-450.25	McMullen Road Sidewalk	0.00	697.50	
	24745	Legal Work	10-10-405-330.90	Champlain Housing Trust	0.00	61.25	
					0.00	11,102.09	
68149 SULLIVAN ASSOCIATES							
00001605	31145	Equipment Repair & Maint.	55-20-420-430.15	EQUIPMENT REPAIR & MAINT.	2,606.35	2,374.03	
61943 SWISH KENCO LTD							
00009236	B086706/S-2	General Supplies	10-30-430-612.00	GENERAL SUPPLIES	28.44	28.44	
00009236	B086706/S-2	General Supplies	10-30-432-612.00	GENERAL SUPPLIES	524.06	524.06	
					552.50	552.50	
48700 SYMQUEST GROUP INC							
	911346	Photo Copier Maintenance	10-10-416-430.20	PHOTOCOPIER MAINTENANCE	0.00	122.23	
	913551	Photo Copier Maintenance	10-10-412-430.20	PHOTOCOPIER MAINTENANCE	0.00	58.50	
					0.00	180.73	
21288 SYNCB/AMAZON							
00001594	37285	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	372.85	372.85	
75584 TASER INTERNATIONAL							
00002958	139836	General Supplies	10-20-420-612.00	GENERAL SUPPLIES	2,315.98	2,315.98	
76029 TENCO INDUSTRIES INC							
00003504	4887260RI	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	137.14	137.14	
76960 U.S. BANK EQUIPMENT FINANCE							
	277771721	Police Copier Rental	10-20-420-430.20	PHOTOCOPIER MAINTENANCE	0.00	145.10	
78210 UNIFIRST CORP							
	1675989/3	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	29.16	
	1675989/3	Rags/Mats/Uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	17.05	
	1675989/3	Rags/Mats/Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	33.28	
	1675989/3	Rags/Mats/Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	33.27	
	1678586	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.50	



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Vendor								
PO	Invoice	Invoice	Account	Account	PO	Invoice		
Number	Number	Description	Number	Description	Amount	Amount	Check	
	1678586	Rags/Mats/Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	31.35		
	1678586	Rags/Mats/Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	31.35		
					0.00	186.96		
82984 VCJTC								
00002837	150410967	Professional Development	10-20-420-820.00	PROFESSIONAL DEVELOPMENT	10.50	10.50		
49013 VERIZON WIRELESS								
	9744130410	Phone Bill	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	37.95		
	9744130410	Phone Bill	10-20-421-530.20	COMMUNICATIONS-OTHER	0.00	33.82		
	9744130410	Phone Bill	10-20-422-530.20	COMMUNICATIONS-OTHER	0.00	98.84		
	9744130410	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	60.66		
	9744130410	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	60.66		
	9744130410	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	16.86		
	9744130410	Phone Bill	50-10-410-530.20	COMMUNICATIONS-OTHER	0.00	80.28		
	9744130410	Phone Bill	55-20-420-530.20	COMMUNICATIONS-OTHER	0.00	40.27		
	9744409450	Communication	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	240.12		
					0.00	669.46		
80186 VERMONT COMMUNITY DEVELOPMENT ASSO								
00006559	050415	Dues & Fees	10-60-461-810.00	DUES & FEES	50.00	50.00		
80430 VERMONT DEPARTMENT OF PUBLIC SAFET								
00008517	07128	Other Professional	10-10-416-330.00	OTHER PROFESSIONAL	48.00	48.00		
00008521	67350	Other Professional	10-10-416-330.00	OTHER PROFESSIONAL	15.00	15.00		
					63.00	63.00		
80720 VERMONT GAS SYSTEMS INC								
	13534	Natural Gas	10-30-432-621.00	NATURAL GAS	0.00	1,832.13		
	13534	Natural Gas	55-20-420-621.00	NATURAL GAS	0.00	1,591.43		
					0.00	3,423.56		
81055 VERMONT LEAGUE OF CITIES & TOWNS								
00008515	2015-10138	Advertising	10-10-401-540.00	ADVERTISING	270.00	270.00		
00008516	2015-16141	Other Professional Service	10-10-401-330.00	OTHER PROFESSIONAL SERVIC	1,232.00	1,232.00		
					1,502.00	1,502.00		
81494 VERMONT PLANNERS ASSOCIATION								
00006560	0504015	Professional Development	10-60-461-820.00	PROFESSIONAL DEVELOPMENT	45.00	45.00		
00006564	050515	Dues & Fees	10-60-461-810.00	DUES & FEES	125.00	125.00		
					170.00	170.00		
81123 VERMONT RECREATION PARK								
00005652	050515	Professional Development	10-50-451-820.00	PROFESSIONAL DEVELOPMENT	30.00	15.00		

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Vendor							
PO	Invoice	Invoice	Account	Account	PO	Invoice	
Number	Number	Description	Number	Description	Amount	Amount	Check
<hr/>							
00005662	051115	Dues & Fees	10-30-429-810.00	DUES & FEES	83.00	83.00	
00005662	051115	Dues & Fees	10-50-451-810.00	DUES AND FEES	84.00	84.00	
00005662	051115	Dues & Fees	10-60-461-810.00	DUES & FEES	83.00	83.00	
					-----	-----	
					280.00	265.00	
 84400 VLCT PACIF, INC.							
00014359	16221	Professional Development	10-10-414-820.00	PROFESSIONAL DEVELOPMENT	60.00	60.00	
 83844 W.B. MASON CO INC							
00007178	125327261	Office Supplies	10-10-412-611.00	OFFICE SUPPLIES	270.00	218.80	
00007174	I24934691	General Supplies	10-10-412-612.00	GENERAL SUPPLIES	49.50	27.49	
00005661	I25345614	Office Supplies	10-50-451-611.00	OFFICE SUPPLIES	40.00	39.30	
00009244	I25526612	General Supplies	10-30-430-612.00	GENERAL SUPPLIES	18.18	18.18	
00009244	I25526612	General Supplies	10-30-432-612.00	GENERAL SUPPLIES	31.74	31.74	
00020036	I25528953	General /Office Supplies	10-30-429-611.00	OFFICE SUPPLIES	105.82	105.82	
00020036	I25528953	General /Office Supplies	50-10-410-612.00	GENERAL SUPPLIES	47.95	47.95	
00020036	I25528953	General /Office Supplies	55-20-420-612.00	GENERAL SUPPLIES	47.95	47.95	
					-----	-----	
					611.14	537.23	
 86543 WEX BANK							
	5012015	Fuel Cost	10-10-410-626.00	GASOLINE	0.00	15.95	
	5012015	Fuel Cost	10-20-420-626.00	GASOLINE	0.00	2,717.51	
	5012015	Fuel Cost	10-30-429-626.00	GASOLINE	0.00	99.50	
	5012015	Fuel Cost	10-30-432-626.00	GASOLINE	0.00	124.43	
	5012015	Fuel Cost	50-10-410-625.00	DIESEL FUEL	0.00	32.95	
	5012015	Fuel Cost	50-10-410-626.00	GASOLINE	0.00	148.84	
	5012015	Fuel Cost	55-20-420-625.00	DIESEL FUEL	0.00	32.95	
	5012015	Fuel Cost	55-20-420-626.00	GASOLINE	0.00	148.83	
					-----	-----	
					0.00	3,320.96	
 86840 WINOOSKI PRESS							
00002957	12657	Printing & Binding	10-20-420-550.00	PRINTING AND BINDING	108.00	108.00	
00002961	12658	Printing and Binding	10-20-420-550.00	PRINTING AND BINDING	38.00	38.00	
					-----	-----	
					146.00	146.00	
 35050 WOOD, GEORGE INC							
00002948	244033	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	2,192.00	2,003.04	
 87159 XEROX BUSINESS SERVICE LLC							
	1149630	Recording System	10-10-412-340.10	TECHNICAL/ACS	0.00	1,479.19	
	1149630	Recording System	10-60-461-341.00	RECORDING FEES	0.00	20.00	
00007173	1151461	Office Supplies	10-10-412-611.00	OFFICE SUPPLIES	100.00	96.15	
					-----	-----	
					100.00	1,595.34	

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Vendor									
PO	Invoice	Invoice	Account	Account		PO	Invoice		
Number	Number	Description	Number	Description		Amount	Amount	Check	
-----									
Report Total							132,772.98		
							=====		

THESE INVOICES HAVE BEEN APPROVED BY THE TOWN MANAGER ON THE FOLLOWING DATE:

  
Paul Bohne, Interim Town Manager

APPROVED ON 5/14/15

To the Treasurer of the TOWN OF MILTON:

We Hereby certify that there are sufficient vouchers  
supporting the amounts owed to the above mentioned vendors.

Let this be your order for the payments of the amounts totaling \$ \*\*\*132,772.98

SELECTBOARD:

\_\_\_\_\_  
Darren Adams, Chair

\_\_\_\_\_  
Stuart King, Vice Chair

\_\_\_\_\_  
John W. Bartlett, Secretary

\_\_\_\_\_  
Ken Nolan

\_\_\_\_\_  
John Cushing

## TOWN OF MILTON SUPPLEMENTAL WARRANT

<u>Vendor</u>	<u>Account Number</u>	<u>Amount</u>
People's United Bank		
Principal Payment	10-70-470-910.13	\$11,750.09
Admin. Fee Payment	10-70-470-911.13	<u>\$ 4,702.87</u>
	(Main Street Stormwater)	<u>\$16,452.96</u>

To the Treasurer of the Town of Milton:

We hereby certify that there are sufficient vouchers supporting the amounts owed to the above mentioned vendor. Let this be your order for the payment of the amount totaling \$16,452.96. Payment for the above will be wired directly.

Dated this \_\_\_\_\_ day of May 2015.

\_\_\_\_\_  
Darren Adams, Chair

\_\_\_\_\_  
Stuart King, Vice-Chair

\_\_\_\_\_  
John Bartlett, Clerk

\_\_\_\_\_  
Kenneth Nolan

\_\_\_\_\_  
John Cushing