

Chittenden County Brownfields Advisory Committee

Conflict of Interest Policy **DRAFT**

Adopted

The Chittenden County Brownfields Advisory Committee is an ad hoc committee of the Chittenden County Regional Planning Commission, and is governed by the Commission's Bylaws and policies. Article XII of the Commission's Bylaws addresses conflicts of interest, and is intended to address both real and perceived conflicts of interest. This section of the Bylaws is adapted below as a formal policy of the Chittenden County Brownfields Advisory Committee.

It shall be a conflict of interest for any Advisory Committee member to have a direct or indirect financial interest in any contract with the Commission or for any Advisory Committee member to furnish any material or provide any labor to the Commission for compensation. In the event a conflict of interest as herein defined does or would result, the Advisory Committee shall act as follows:

- A. In the event a proposed contract or material or labor is to be furnished to the Commission, the Advisory Committee member shall state on the record the nature of his or her conflict of interest. He or she shall not communicate, either formally or informally, with any other Advisory Committee member with respect to the awarding of such contract and shall not vote on the question of its issuance.
- B. In the event the Advisory Committee member has a fiduciary relationship with any individual, partnership, firm or corporation seeking to contract with the Commission, or to provide materials or labor thereto, or has a fiduciary interest in a project or a project before Act 250 or other regulatory board where the Commission is a party, such Advisory Committee member shall, regardless of contract amount, state on the record the nature of his or her interest, ~~refrain from all formal discussion(s) with the Advisory Committee with respect to such contract or project, and shall not vote on the question of its issuance or approval or disapproval.~~ The member may participate in the initial discussion of the project, and may offer a description of the project or other technical information. However, the member shall not be present during or participate in formal deliberation(s) with the Advisory Committee except to answer specific questions about the contract or project at the request of the Advisory Committee. The member shall not vote on the question of a project or contract's issuance, approval or disapproval.**