

March 30, 2017

TO: Chittenden County Regional Planning Commission Member Municipalities and CCRPC Representatives

FROM: Bernadette Ferenc, Transportation Business Manager

RE: Notice of Public Hearing to Review FY2018 Unified Planning Work Program & Second Public Hearing for the Public Participation Plan Amendments

At its meeting on March 22nd the CCRPC voted to warn **two public hearings for Wednesday, May 17, 2017 at 6:00 p.m.** at its offices at 110 West Canal Street, Suite 202, Winooski. This mailing provides the communities of Chittenden County with a 30-day notice of the public hearings as required by our bylaws and relevant statutes. Copies of this hearing notice and enclosures are being sent to municipal clerks for posting on public bulletin boards.

The first hearing is to review and hear public comments on its proposed FY2018 Unified Planning Work Program (UPWP) and budget. The UPWP includes the tasks the CCRPC proposes to have completed by staff and/or consultants during our fiscal year, which will run from July 1, 2017 through June 30, 2018. We are enclosing a copy of the full document for your review.

Please review the proposed UPWP and budget at <http://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/> and contact your CCRPC representative or Charlie Baker, CCRPC Executive Director (cbaker@ccrpcvt.org) with any questions or comments. Information regarding the full list of project ideas submitted through our UPWP solicitation process conducted during January and February may also be found on our website. Any suggestions submitted by municipal staff, commissions, associate transportation organizations and the public are included on the list, along with the disposition of the request.

The second hearing is to review and hear public comments on proposed changes to the CCRPC's Public Participation Plan (PPP). The PPP is the CCRPC's guiding methodology for involving the public in its work, using both traditional and innovative outreach methods to meet the needs of the growing and increasingly diverse Chittenden County community.

The proposed amendments to the PPP include an adjustment to the number of days required to notice public hearings and amendments to the Unified Planning Work Program (UPWP), as well as the Transportation Improvement Program (TIP). The proposed amendments are available for review at <http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan>.

Public comments will be accepted in writing (mailed to CCRPC, 110 West Canal St, Ste 202, Winooski, VT 05404) or via email, until the scheduled public hearing on May 17th. Citizens may also provide oral comments at the public hearings.

Enclosures (to municipalities only)

- Proposed FY2018 Unified Planning Work Program (UPWP) and budget
- Proposed Public Participation Plan amendments