

**Chittenden County All-Hazards Mitigation Plan Review/Update Committee Meeting**  
**DRAFT MINUTES**

Date: **Wednesday, November 5, 2015**  
Time: **2:30 p.m. – 4:00 p.m.**  
Location: **Main Conference Room, CCRPC Offices, Winooski**

**Attendees:** Dan Albrecht (CCRPC), Regina Mahony (CCRPC), Lee Krohn (CCRPC), Emily Nosse-Leirer (CCRPC), Karen Purinton (Colchester), Barbara Young (St. George), Paul Conner (So. Burlington), Ken Belliveau (Williston), Staci Pomeroy (ANR), Sharon Murray (Bolton), Peter Brown (Burlington), Robert Plante (Burlington), Rachel Fifield (Underhill), Roger Hunt (Milton)

1. **Call to Order, Introductions and Changes to the Agenda**
2. **Public comments on items not on the Agenda** – No one from the public was in attendance.
3. **Review and Action on Minutes of September 9, 2015** – Staci Pomeroy made a motion, seconded by Barbara Young to approve the September 9, 2015 minutes with minor edits. No discussion. MOTION PASSED.
4. **Review Key Hazards Risk Estimation Scoring Matrices**

Dan Albrecht reviewed the finalized list of changes to the Hazard Ranking sheets as discussed at the last meeting. There was consensus on the Natural Hazard rankings. There was some discussion regarding Property Damage associated with Invasive Species, and there was consensus to raise this from 0 to 1. There was also discussion regarding the probability of occurrence of Power Loss and there was consensus to raise this from 1 to 4. Rachel Fifield mentioned that Underhill loses power multiple times a year, essentially whenever there is a large storm. As this is not a common occurrence within the entire County, that should be mentioned in the local plan. There was consensus to raise the probability of occurrence of a Major Transportation Incident from 2 to 4, as these are not just rail incidents. There was consensus on the final scores of the Technological Hazard Ranking after these edits were made.

There was some discussion regarding Terrorism, and particularly the Health & Safety Consequences and Probability of Occurrence scores. There was consensus to lower the Property Damage score from 3 to 2; and to keep the Probability of Occurrence as listed (3). There was consensus on the final scores of the Societal Hazard Ranking after these edits were made.

5. **Review Mitigation Strategies**

Dan Albrecht provided an overview of the list of strategies from the last AHMP, what progress was done, and an explanation of whether the task will remain in the new AHMP or not. In reviewing these Dan explained which of the strategies are truly mitigation and which are preparedness.

Dan Albrecht then described the new list of draft strategies, including a description of which hazards can be addressed at the regional level. Staci Pomeroy asked whether CCRPC will do more than just educate municipalities about the stormwater master plans and assist in securing grants. Regina Mahony indicated that CCRPC could certainly help municipalities with that, and we'll edit the language accordingly. There was also some discussion about whether we should be more strategic in these tasks and say that we will do X number over the five years of the Plan. Specifically, we could list each Tactical Basin Plan and what Town's we'll be working with each year. There was also a suggestion to help the municipalities put a list together of structures within hazard areas to help prepare municipalities for the next event. Also add the terms "buy-out", "historic presentation flood proofing".

There was a discussion about economic resiliency, and whether there are any strategies that CCRPC could undertake to mitigate a potential economic recession. Regina Mahony mentioned that we undertake steps to help assist municipalities in Town Plan and bylaw work that promotes growth in the right places – while that has an impact on economic diversity it is many steps removed from actual economic development

activity. Paul Conner suggested that we could describe our role in transportation and infrastructure development which is necessary for business development and diversity. Ken Belliveau stated that we do economic policy work well, but we can't do much more than that – especially to mitigate against a broad based economic recession. We could encourage every municipality to have a rainy day fund in case there is a major reduction in tax revenue. Lee Krohn explained that LEPC did hold a continuity of operations training. This is a preparedness strategy, rather than mitigation – but good to mention in the preparedness table. Sharon Murray suggested that we take a look at what the State has done regarding Economic Resilience and see if anything translates to this. Regina and Dan will look into this further and provide some suggested language for the next meeting.

6. **Next Steps**

- a. Update on Municipal AHMP update process by Emily, Lee and Dan – All three reported that they've begun meeting with the municipalities and intend to have draft documents by the end of the calendar year. Emily explained that most of the municipalities she is working with have steep slopes and lots of erosion challenges. Staci Pomeroy suggested that Emily touch base with her so the State is aware of the concerns and they can help provide some support. Dan explained that the general timeline is to get a rough draft of the County document, and a few of the annexes into FEMA in early 2016, for an initial review.
- b. Next AHMP Committee meeting: We decided to not set the next date yet. Staff will continue to work on the text and set a date in the New Year.
- c. Incorporation into the ECOS Plan Update – Regina Mahony explained the Long Range Planning Committee timeline and how the AHMP strategies will be incorporated into the Flood Resiliency element in the ECOS Plan update. The ECOS Plan amendments will need to be adopted by June 2016.

**Adjourn** – The meeting was adjourned at approximately 3:50pm.