Chittenden County Regional Planning Commission
FINANCE COMMITTEE
Agenda

DATE: October 25, 2017
TIME: 5:00 – 6:00 p.m.
PLACE: Small Conference Room
110 West Canal Street, Suite 202
Winooski, VT 05404

1. Approve August 23, 2017 Finance Committee Minutes*

2. Review of Financial Reports – FY18 First Quarter (Jul-Sep 2017)*
   a. Balance Sheet, Income Statement
   b. Cash position/Targets

3. Approve Quarterly Journal Entries (Jul-Sep 2017)*

4. Review FY17 DRAFT Audit Report – Audit materials sent separately

5. Other Business

*Attachments
The meeting was called to order at 5:45 p.m. by Brian Bigelow, Finance Committee Chair.

1. **Approve May 24, 2017 Finance Committee Minutes.** JEFF CARR MADE A MOTION TO APPROVE THE MINUTES OF MAY 24, 2017 WITH CHANGES IF ANY. MIKE O’BRIEN SECONDED AND THE MOTION CARRIED UNANIMOUSLY.

2. **Review of Financial Reports – FY17 Year End.**
   a. **Balance Sheet – June 30, 2017.** Cash in checking (operating) - $188,933; Cash in Savings (Match) - $173,753; Cash in Money Market/CDs (Reserve) - $580,235. Deferred income communities current year (available for match): $7,936. **Income statement.** As expected ACCD funds were fully expended after April. Local dues match covered April, May and June. Transportation staff billing was very close to budget in FY17. Rows 41 (Regional Energy), 42 (Act 174) and 48 (Jericho Stormwater) represent deliverables based grants as opposed to reimbursable grants. They are accounted for differently and are becoming more common in our revenue mix. Row 54 (All Hazards Mitigation Plan) is an example of how costs and revenue shifts can happen. This particular grant always had to be subsidized by another revenue source – ACCD and local dues.
   b. **Cash Position/Targets.** Cash flows were quite strong at end of FY17. We gained about $78,000 in cash over the course of the fiscal year. We will likely need some of this to cover income losses in FY18. The question is whether we should move any cash into Reserve or keep it in the Operating pool for now. The balance in the Savings account at the end of July is the result of most of the local dues checks already coming in. We will align the amount of Local Dues available for match to the Savings account balance - $244,700 (FY18 dues) plus $7,936 (balance of FY17) for a total of $252,636.

4. Discuss Investing in the Vermont Community Loan Fund. Members reviewed Forest’s memo regarding the Vermont Community Loan Fund and whether we might move our reserve funds from money market/CDs into this fund. After a brief discussion it was decided to keep an eye on it, but that right now the difference in interest is not worth the admin time to change it all over.

5. Other Business. Jeff Carr feels we are in good shape which is excellent and they appreciate the information and good staff work. It was noted that the health area has increased over the years, as well as water quality where we don’t have a lot of expertise, especially if we are going to manage construction projects. Charlie noted that there is capital bond money out there that the state is asking the RPCs for help with. Members were not concerned about increasing staff if there is enough work for them to do and we do not ask towns for more money. Discussion continued. Jeff asked about capital budget items for FY18. Charlie said we have addressed that in the budget.

6. JEFF CARR MADE A MOTION, SECONDED BY MIKE O’BRIEN TO ADJOURN THE MEETING AT 5:26 P.M. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Bernadette Ferenc
To: Finance Committee

From: Forest Cohen, CCRPC Senior Business Manager

Cc: Charlie Baker, CCRPC Executive Director
    Bernie Ferenc, Transportation Business Manager

Date: October 24, 2017

Re: FY18 – First Quarter - July 2017 through September 2017 Financial Brief

Contained below you will find a summary of draft financial information for the first quarter of Fiscal Year 2018, July 2017 through September 2017.

Through September 2017

Balance Sheet September 30, 2017

- Cash in Checking (Operating) - $237,316
- Cash in Savings (Match) - $252,734
- Cash in Money Market and CDs (Reserve) - $406,565
- Current Assets over Current Liabilities: $758,857
- Deferred Income Communities Current Year: $200,100
- Deferred Income Communities Previous Year: 0

Total available for Match: $200,100

Income Statement through September 2017

Income Notes

➢ The ACCD funds (rows 4 & 5) are expending just under budget to date. However, it is likely that the rate of expenditure will increase. July and August are generally not strong billing months due to vacation schedules.
➢ The Transportation Staff billing line (row 13) is a little under budget to date, however we also expect the rate of billing to increase here for the same reason stated above.

➢ Based on the % of budget expended to date for the AID grant (row 18) and the Better Roads grants (row 20), plenty of work has already been put into these projects this year.

➢ The Natural Resources grants (rows 28-46) are going along fairly, with the exception of the Regional Energy Plan (row 32). There is no indication that this funding stream will renew this year.

➢ The Chittenden County Opioid Alliance (row 57) is expending below budget due to a temporary staff reduction.

Non-Direct Project Expense Notes

➢ The Salaries and Benefits expenses (rows 71 & 72) are under budget for the year to date.

➢ The Recruitment (row 74) expenses are for the CCOA Executive Director search.

➢ The Communications/PR (row 82) line is somewhat front loaded, as I expensed the year subscription to Front Porch Forum in July.

• Net Income through September 2017 (unaudited)
  ➢ FY18 Income - Jul-Sep 2017: ($31,520)

Income Statement through September 2017
Expenses are currently exceeding revenues by $31,520. This is not a good result, but it isn’t unexpected. A relatively low indirect rate will slow revenues throughout the year. It is also premature to extrapolate financial performance from this quarter to the rest of the year. The first half of our fiscal years usually underperform the second half.

Cash Flow through September 2017
Cash flows were very strong at the end of FY17. This is partly the result of generating positive income, and partly the result of having other “agency” funds in our cash pool. CCOA is the prime example of this. There is over $300,000 of “their” money in our bank accounts. The Regional Services Deferred balance of just over $37,000 is the other fund that is in our cash mix, but doesn’t belong to us.

The cash sheet is attempting to show how the fiscal year will look should we need to relinquish CCOA’s money and use nearly $100,000 of our Reserve to back fill operating losses. The projection indicates that we can survive this scenario, but it will obviously reduce our net cash position substantially by the end of the fiscal year.
## Balance Sheet Prev Year Comparison

**As of September 30, 2017**

### ASSETS

#### Current Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>Sep 30, 17</th>
<th>Sep 30, 16</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Checking/Savings</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Checking - People's United Bank</td>
<td>237,315.97</td>
<td>3,799.94</td>
<td>233,516.03</td>
<td>6,145.3%</td>
</tr>
<tr>
<td>Savings - People’s United Bank</td>
<td>252,734.01</td>
<td>330,754.83</td>
<td>-78,020.82</td>
<td>-23.6%</td>
</tr>
<tr>
<td>Money Market - People's</td>
<td>344,419.59</td>
<td>171,857.85</td>
<td>172,561.74</td>
<td>100.4%</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>250.00</td>
<td>250.00</td>
<td>0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>North Country Savings</td>
<td>50.77</td>
<td>50.67</td>
<td>0.10</td>
<td>0.2%</td>
</tr>
<tr>
<td><strong>Total Checking/Savings</strong></td>
<td>834,770.34</td>
<td>506,713.29</td>
<td>328,057.05</td>
<td>64.7%</td>
</tr>
<tr>
<td><strong>Accounts Receivable</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>688,361.12</td>
<td>909,055.78</td>
<td>-220,694.66</td>
<td>-24.3%</td>
</tr>
<tr>
<td><strong>Total Accounts Receivable</strong></td>
<td>688,361.12</td>
<td>909,055.78</td>
<td>-220,694.66</td>
<td>-24.3%</td>
</tr>
<tr>
<td><strong>Other Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unbilled Receive - Deliv Grants</td>
<td>14,000.00</td>
<td>14,519.70</td>
<td>-519.70</td>
<td>-3.6%</td>
</tr>
<tr>
<td>1122 - So. Burlington In-Kind</td>
<td>0.00</td>
<td>3,419.97</td>
<td>-3,419.97</td>
<td>-100.0%</td>
</tr>
<tr>
<td>1121 - unbilled inkind</td>
<td>1,463.13</td>
<td>4,875.08</td>
<td>-3,411.95</td>
<td>-70.0%</td>
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<tr>
<td>Prepaid Project Expense</td>
<td>250.00</td>
<td>954.00</td>
<td>-704.00</td>
<td>-73.8%</td>
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<tr>
<td>Unbilled Receivable</td>
<td>27,517.16</td>
<td>0.00</td>
<td>27,517.16</td>
<td>100.0%</td>
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<tr>
<td>CD - 13043</td>
<td>25,867.88</td>
<td>25,770.05</td>
<td>97.83</td>
<td>0.4%</td>
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<tr>
<td>CD - 13568</td>
<td>36,277.07</td>
<td>36,129.61</td>
<td>147.46</td>
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<tr>
<td><strong>Total Other Current Assets</strong></td>
<td>105,375.24</td>
<td>85,668.41</td>
<td>19,706.83</td>
<td>23.0%</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>1,628,506.70</td>
<td>1,501,437.48</td>
<td>127,069.22</td>
<td>8.5%</td>
</tr>
</tbody>
</table>

#### Other Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>Sep 30, 17</th>
<th>Sep 30, 16</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred Outflows-Pensions</td>
<td>429,963.00</td>
<td>314,415.00</td>
<td>115,548.00</td>
<td>36.8%</td>
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<tr>
<td>Security Deposit</td>
<td>8,075.61</td>
<td>8,075.61</td>
<td>0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>Furniture, Equipment</td>
<td>-27,193.78</td>
<td>-38,291.77</td>
<td>11,097.99</td>
<td>29.0%</td>
</tr>
<tr>
<td>A/D Furniture, Equipment</td>
<td>41,889.19</td>
<td>40,458.50</td>
<td>1,430.69</td>
<td>3.5%</td>
</tr>
<tr>
<td><strong>Total Furniture, Equipment</strong></td>
<td>14,695.41</td>
<td>2,166.73</td>
<td>12,528.68</td>
<td>578.2%</td>
</tr>
<tr>
<td>Prepaid Insurance</td>
<td>8,552.49</td>
<td>5,483.26</td>
<td>3,069.23</td>
<td>56.0%</td>
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<tr>
<td>Prepaid Expense - HSA</td>
<td>12,750.00</td>
<td>13,333.33</td>
<td>-583.33</td>
<td>-4.4%</td>
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<tr>
<td>Prepaid Maintenance Expense</td>
<td>6,503.30</td>
<td>5,100.47</td>
<td>1,402.83</td>
<td>27.5%</td>
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<tr>
<td>Allowance for A/R</td>
<td>-2,000.00</td>
<td>-2,000.00</td>
<td>0.00</td>
<td>0.0%</td>
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<tr>
<td><strong>Total Other Assets</strong></td>
<td>478,539.81</td>
<td>346,574.40</td>
<td>131,965.41</td>
<td>38.1%</td>
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<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>2,107,046.51</td>
<td>1,848,011.88</td>
<td>259,034.63</td>
<td>14.0%</td>
</tr>
</tbody>
</table>

### LIABILITIES & EQUITY

<table>
<thead>
<tr>
<th>Description</th>
<th>Sep 30, 17</th>
<th>Sep 30, 16</th>
<th>$ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liabilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sep 30, 17</td>
<td>Sep 30, 16</td>
<td>$ Change</td>
<td>% Change</td>
</tr>
<tr>
<td>--------------------------</td>
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</tr>
<tr>
<td>Current Liabilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>352,094.17</td>
<td>437,390.88</td>
<td>-85,296.71</td>
<td>-19.5%</td>
</tr>
<tr>
<td>Total Accounts Payable</td>
<td>352,094.17</td>
<td>437,390.88</td>
<td>-85,296.71</td>
<td>-19.5%</td>
</tr>
<tr>
<td>Other Current Liabilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CCOA - NE Delta Dental Deferred</td>
<td>47,393.15</td>
<td>0.00</td>
<td>47,393.15</td>
<td>100.0%</td>
</tr>
<tr>
<td>CCOA GE Deferred</td>
<td>12,471.20</td>
<td>0.00</td>
<td>12,471.20</td>
<td>100.0%</td>
</tr>
<tr>
<td>Accrued Expenses</td>
<td>0.00</td>
<td>1,017.58</td>
<td>-1,017.58</td>
<td>-100.0%</td>
</tr>
<tr>
<td>Regional Services Deferred</td>
<td>37,119.56</td>
<td>0.00</td>
<td>37,119.56</td>
<td>100.0%</td>
</tr>
<tr>
<td>RPP - Deferred Revenue</td>
<td>70,796.73</td>
<td>26,804.34</td>
<td>43,992.39</td>
<td>164.1%</td>
</tr>
<tr>
<td>CCOA - Stiller Foundation</td>
<td>151,652.52</td>
<td>87,598.62</td>
<td>64,053.90</td>
<td>73.1%</td>
</tr>
<tr>
<td>CCOA - UVM Medical Center</td>
<td>93,032.42</td>
<td>100,000.00</td>
<td>-6,967.58</td>
<td>-7.0%</td>
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<tr>
<td>Deferred Revenue - VDH PFS</td>
<td>-0.10</td>
<td>-0.10</td>
<td>0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>2110 - Way to Go Deferred Reven</td>
<td>2,001.28</td>
<td>1,996.28</td>
<td>5.00</td>
<td>0.3%</td>
</tr>
<tr>
<td>Deferred Income-Grants</td>
<td>-20,663.77</td>
<td>-6,055.19</td>
<td>-14,608.58</td>
<td>-241.3%</td>
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<tr>
<td>Vision Plan</td>
<td>-108.48</td>
<td>-130.98</td>
<td>22.50</td>
<td>17.2%</td>
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<tr>
<td>Accrued Salaries</td>
<td>53,890.64</td>
<td>53,406.04</td>
<td>484.60</td>
<td>0.9%</td>
</tr>
<tr>
<td>Accrued Vacation Payable</td>
<td>68,983.42</td>
<td>68,849.01</td>
<td>134.48</td>
<td>0.2%</td>
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<tr>
<td>Deferred MPO</td>
<td>-24.21</td>
<td>-24.21</td>
<td>0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>United Way Payable</td>
<td>1,011.00</td>
<td>1,036.00</td>
<td>-25.00</td>
<td>-2.4%</td>
</tr>
<tr>
<td>Total Other Current Liabilities</td>
<td>517,555.43</td>
<td>334,497.39</td>
<td>183,058.04</td>
<td>54.7%</td>
</tr>
<tr>
<td>Total Current Liabilities</td>
<td>869,649.60</td>
<td>771,888.27</td>
<td>97,761.33</td>
<td>12.7%</td>
</tr>
<tr>
<td>Long Term Liabilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred Inflows-Pensions</td>
<td>17,338.00</td>
<td>0.00</td>
<td>17,338.00</td>
<td>100.0%</td>
</tr>
<tr>
<td>Net Pension Liability</td>
<td>579,583.00</td>
<td>387,332.00</td>
<td>192,251.00</td>
<td>49.6%</td>
</tr>
<tr>
<td>Deferred Income-ACCD</td>
<td>-357.54</td>
<td>-18,709.74</td>
<td>18,352.20</td>
<td>98.1%</td>
</tr>
<tr>
<td>Def In Communities - Previous</td>
<td>0.00</td>
<td>34,081.08</td>
<td>-34,081.08</td>
<td>-100.0%</td>
</tr>
<tr>
<td>Deferred Income-Communities</td>
<td>200,999.92</td>
<td>244,769.00</td>
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<td>-17.9%</td>
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<tr>
<td>Total Long Term Liabilities</td>
<td>797,563.38</td>
<td>647,472.34</td>
<td>150,091.04</td>
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<tr>
<td>Total Liabilities</td>
<td>1,667,212.98</td>
<td>1,419,360.61</td>
<td>247,852.37</td>
<td>17.5%</td>
</tr>
<tr>
<td>Equity</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>R/E Appro, Equipment</td>
<td>6,972.35</td>
<td>6,972.35</td>
<td>0.00</td>
<td>0.0%</td>
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<tr>
<td>Retained Earnings</td>
<td>464,379.10</td>
<td>393,191.47</td>
<td>71,187.63</td>
<td>18.1%</td>
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<tr>
<td>Net Income</td>
<td>-31,517.92</td>
<td>28,487.45</td>
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<td>Total Equity</td>
<td>439,833.53</td>
<td>428,651.27</td>
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<tr>
<td>TOTAL LIABILITIES &amp; EQUITY</td>
<td>2,107,046.51</td>
<td>1,848,011.88</td>
<td>259,034.63</td>
<td>14.0%</td>
</tr>
<tr>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
<td>E</td>
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<tr>
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</tr>
<tr>
<td>1</td>
<td>Income over Expenses Against Budget</td>
<td>Approved</td>
<td>FY18 Budget</td>
<td>July</td>
</tr>
<tr>
<td>2</td>
<td>Municipal - Regional</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Regional Planning Grant - ACCD</td>
<td>$8,000</td>
<td>$2,441</td>
<td>$1,977</td>
</tr>
<tr>
<td>4</td>
<td>Local/Town Dues (exclusive of MPO match)</td>
<td>$29,866</td>
<td>$1,000</td>
<td>$54</td>
</tr>
<tr>
<td>5</td>
<td>Interest Income</td>
<td>$400</td>
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</tr>
<tr>
<td>6</td>
<td>Other Income</td>
<td>$500</td>
<td></td>
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</tr>
<tr>
<td>7</td>
<td>Municipal Assistance</td>
<td>$9,343</td>
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<td></td>
</tr>
<tr>
<td>8</td>
<td>Champlain Valley National Heritage - LCSP</td>
<td>$2,000</td>
<td></td>
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</tr>
<tr>
<td>9</td>
<td>Transportation</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>10</td>
<td>MPO Transportation Funding - FHWA, FTA, VTrans</td>
<td>$1,299,253</td>
<td>$78,985</td>
<td>$106,469</td>
</tr>
<tr>
<td>11</td>
<td>Municipal</td>
<td>$144,351</td>
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<tr>
<td>12</td>
<td>Local Match Consultant</td>
<td>$80,159</td>
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</tr>
<tr>
<td>13</td>
<td>PO - Expenses/Consultants/ Locally Matched - direct</td>
<td>$2,252,972</td>
<td>$56,510</td>
<td>$371,305</td>
</tr>
<tr>
<td>14</td>
<td>Trans Prog Mgmt Services</td>
<td>$9,087</td>
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</tr>
<tr>
<td>15</td>
<td>Real Time Traffic - AID - FHWA</td>
<td>$17,076</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Better Road Grants - VTrans</td>
<td>$600,706</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Total - MPO</td>
<td>$4,455,559</td>
<td>$176,706</td>
<td>$271,498</td>
</tr>
<tr>
<td>18</td>
<td>10 - Islands Bike Hot Areas - FHWA</td>
<td></td>
<td></td>
<td></td>
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<tr>
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<td>Total - Direct Project Income</td>
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<td>Total Income</td>
<td>$6,162,135</td>
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<td>B</td>
<td>C</td>
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**CCRPC INCOME STATEMENT**

**PERIOD ENDING September 30, 2017**
### CCRPC Cash Flow/Targets FY18

#### Period Ending September 30, 2017

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<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
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<tbody>
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<td><strong>Checking</strong></td>
<td>$495,783</td>
<td>$269,132</td>
<td>$427,755</td>
<td>$259,880</td>
<td>$184,880</td>
<td>$159,880</td>
<td>$134,880</td>
<td>$84,880</td>
<td>$69,880</td>
<td>$59,880</td>
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<td>($350,000)</td>
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<td><strong>Outstanding Checks/Activity</strong></td>
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<td>$459,880</td>
<td>$384,880</td>
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<td>$84,880</td>
<td>$69,880</td>
<td>$59,880</td>
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<td>$69,880</td>
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#### Money Market

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<th>October</th>
<th>November</th>
<th>December</th>
<th>January</th>
<th>February</th>
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<tbody>
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#### Reserve

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<th>March</th>
<th>April</th>
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<th>June</th>
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#### Cash Position - 7/1/2017 - $596,791

|                | $853,382 | $1,061,125 | $896,615 | $1,016,234 | $663,288 | $510,348 | $457,367 | $404,385 | $286,448 | $233,459 | $180,468 | $127,477 |

#### Projection

|                | $1,016,234 | $663,288 | $510,348 | $457,367 | $404,385 | $286,448 | $233,459 | $180,468 | $127,477 |

#### Total net cash position - FY17

|                | $564,222 | $676,074 | $568,363 | $768,943 | $672,341 | $599,238 | $710,943 | $599,778 | $663,208 | $766,524 | $664,988 | $596,789 |

#### Total net cash position - FY16

|                | $662,162 | $603,404 | $540,822 | $590,126 | $643,320 | $493,475 | $504,201 | $676,825 | $455,015 | $435,694 | $493,222 | $518,144 |

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Chittenden County RPC
Quarterly Journal Entries
July through September 2017

6:38 PM Chittenden County RPC
10/23/17 Quarterly Journal Entries
July through September 2017
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Chittenden County RPC
Quarterly Journal Entries
July through September 2017

6:38 PM Chittenden County RPC
10/23/17 Quarterly Journal Entries
July through September 2017

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37103  | G... | 08/31/2017| Times... | 932 - General Admi... | VH - August Salaries | 3,001.75     |          |
| 534    | CCOA | VH - August Salaries | 2,237.25 |             |               | 764.50      |          |

37130  | G... | 07/31/2017| unbill... | 3181 - ANR HMGP ... | FY17 ANR H... | ANR River Coordinator... | 244.56 |          |
| 3181   | ANR HMGP ... | FY17 ANR H... | Deferred Income-Gr... |               |               | 244.56      |          |

37165  | G... | 07/31/2017| ACCD     | 932 - General Admi... | to record AC... | Deferred Income-A... | 14,865.74 |          |
| 932    | General Admi... | to record AC... | Project Income-ACCD |               |               | 14,865.74   |          |
| 932    | General Admi... | to record AC... | Deferred Income-A... |               |               | 9,771.93    |          |
| 932    | General Admi... | to record AC... | Project Income-ACCD |               |               | 9,771.93    |          |

37167  | G... | 07/31/2017| inel     | 932 - General Admi... | to record due... | Def In Communities... | 1,455.67 |          |
| 932    | General Admi... | to record due... | Project Income-Local |               |               | 1,455.67    |          |

37171  | G... | 07/31/2017| prepaid  | 921 - Staff Develop... | for VAPDA m... | Prepaid Expense | 72.90     |          |
| 921    | Staff Develop... | for VAPDA m... | Ineligible |               |               | 72.90       |          |

37184  | G... | 08/31/2017| Times... | 932 - General Admi... | CB - August Salaries | 9,735.44     |          |
<p>| 213    | Municipal Pla... | CB - August Salaries | 52.91 |               |               |            |          |
| 214    | State &amp; Regio... | CB - August Salaries | 423.28 |               |               |            |          |
| 222    | Climate Action... | CB - August Salaries | 52.91 |               |               |            |          |
| 224    | DPS Energy s... | CB - August Salaries | 158.73 |               |               |            |          |
| 23422  | Kimball/Ken... | CB - August Salaries | 105.82 |               |               |            |          |
| 235    | Tech.Assistan... | CB - August Salaries | 105.82 |               |               |            |          |
| 237    | Bike-Ped plan... | CB - August Salaries | 158.73 |               |               |            |          |
| 239    | Air, Rail Ferry,... | CB - August Salaries | 158.73 |               |               |            |          |
| 2319   | TIP            | CB - August Salaries | 52.91 |               |               |            |          |
| 322    | Regional Stor... | CB - August Salaries | 476.19 |               |               |            |          |
| 32251  | Outreach &amp;... | CB - August Salaries | 211.64 |               |               |            |          |
| 323    | Municipal Roa... | CB - August Salaries | 370.37 |               |               |            |          |
| 534    | CCOA          | CB - August Salaries | 687.83 |               |               |            |          |
| 724    | ECO Plan Up... | CB - August Salaries | 52.91 |               |               |            |          |
| 725    | ECOS Plan u... | CB - August Salaries | 476.19 |               |               |            |          |
| 7331   | Comm. Outr... | CB - August Salaries | 423.28 |               |               |            |          |
| 741    | Regional or S... | CB - August Salaries | 158.73 |               |               |            |          |</p>
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### Chittenden County RPC
#### Quarterly Journal Entries
**July through September 2017**

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37435 G... 09/30/2017 Times... 932 - General Admin... SS - Septem... Salaries 4,898.88

37436 G... 09/30/2017 Times... 932 - General Admin... CB - Septem... Salaries 8,888.88

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Chittenden County RPC
Quarterly Journal Entries
July through September 2017

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