

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 BOARD DEVELOPMENT COMMITTEE
3 MEETING MINUTES
4

5 Date: Wednesday, May 20, 2015
6 Time: 5:30 p.m.
7 Place: CCRPC Offices; 110 W. Canal Street, Suite 202; Winooski, VT 05404
8 Present: Lou Mossey, Committee chair Catherine McMains
9 Sandy Dooley Jeff Carr
10 Charles Baker, Executive Director
11 Forest Cohen, Business Mgr.
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13 The meeting was called to order by the Chair, Lou Mossey, at 5:40 p.m. with Catherine and Jeff present.
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15 1. Approval of the March 30, 2015 Minutes. Catherine McMains made a motion and Jeff Carr seconded.
16 The motion passed unanimously.
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18 2. Slate of officers for FY16. Lou reported that the slate of officers and other members of the Executive
19 Committee had been selected for election by the Board at the Annual Meeting in June. Andy Montroll
20 as Chair, Chris Roy as Vice-Chair, Mike O'Brien as Secretary/Treasurer, John Ziconni as the municipal
21 Board member for communities over 5,000, Brian Bigelow as the municipal Board member for
22 communities under 5,000, and Lou as Immediate Past Chair. The committee expressed their agreement
23 with the selection. Lou will inform the Full Board of the slate at the meeting tonight.
24

25 Jeff noted, and Charlie concurred, that there had been an attempt to recruit members that would
26 increase gender equality on the Executive Committee. However, those members expressed that they
27 were not yet ready to serve in that capacity. In future years there will be opportunity to have a more
28 equal mix of men and women on the Executive Committee.
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30 The committee then turned to a discussion of board training. Lou asked about an updated handbook for
31 the board. Charlie noted that the taped board trainings, the board materials, and the updated bylaws
32 are all on the website. However, it was noted that those materials may not be prominently displayed on
33 the site. Lou mentioned that it would be good to remind everyone that those materials are there.
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35 Charlie asked the committee if they had ideas for deepening the bench of potential board recruits. Jeff
36 suggested meeting with the Select Boards. The commissioner from that municipality would accompany
37 Charlie. It may also be a good idea to have the municipality's planning staff present. The committee
38 thought that August might be the best time period to schedule the meetings. Sandy Dooley arrived at
39 5:50. Sandy expressed that PAC and TAC reps should be talking with City Councils.
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41 3. Other business. There was no other business.
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43 4. Adjournment. JEFF CARR MADE A MOTION TO ADJOURN AT 5:55 P.M. CATHERINE MCMAINS
44 SECONDED AND THE MOTION CARRIED UNANIMOUSLY.
45

46 Respectfully submitted,
47

48 Forest Cohen