

**Chittenden County Regional Planning Commission
Regular Meeting Minutes**

1
2
3
4
5
6
7
8

9
10
11
12
13
14
15
16
17
18
19
20

32
33

39

45

53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69

Date: Wednesday, March 18, 2015
Time: 6:00 p.m.
Place: CCRPC Offices; 110 W. Canal Street, Suite 202, Winooski, VT 05404
Members:

- | | |
|--------------------------------|--|
| 9 Bolton, Joss Besse | 21 St. George, Barbara Young |
| 10 Buels Gore, Garret Mott | 22 Shelburne, Absent |
| 11 Burlington, Andy Montroll | 23 S. Burlington, Chris Shaw |
| 12 Charlotte, Jim Donovan | 24 Underhill, Brian Bigelow |
| 13 Colchester, Marc Landry | 25 Westford, Absent |
| 14 Essex, Irene Wrenner | 26 Williston, Chris Roy |
| 15 Essex Junction, Dan Kerin | 27 Winooski, Mike O'Brien |
| 16 Hinesburg, Andrea Morgante | 28 VTrans, Amy Bell |
| 17 Huntington, Barbara Elliott | 29 Socio/Econ/Housing, Justin Dextrateur |
| 18 Jericho, Catherine McMains | 30 Conservation/Environment, Don Meals |
| 19 Milton, Lou Mossey | 31 Industrial/Business, Tim Baechle (6:26PM) |
| 20 Richmond, Absent | |

Ex-Officio (non-voting):

- | | |
|-------------------------------------|------------------------------|
| 34 Burlington Int'l Airport, Absent | 37 FTA, Absent |
| 35 CCTA, Absent | 38 Railroad Industry, Absent |
| 36 FHWA, Absent | |

Others:

- | | |
|---|---------------------------------------|
| 40 Matthew Langham, VTrans | 42 Camera Person, CCTV |
| 41 Diane Meyerhoff, Third Sector Assoc. | 43 David Scherr, Buels Gore Alternate |

Staff:

- | | |
|--|--|
| 46 Charlie Baker, Executive Director | 50 Christine Forde, Interim Trans. Prog. Co-Mgr. |
| 47 Pam Brangan, Senior Planner | 51 Lee Krohn, Senior Planner |
| 48 Forest Cohen, Business Manager | 52 Regina Mahony, Plng Prog Manager |
| 49 Bryan Davis, Sr. Transportation Planner | |

1. Call to Order; Changes to the Agenda

The meeting was called to order at 6:00PM by the Chair, Andy Montroll. There were no changes to the agenda. Garret Mott introduced the Buels Gore Alternate, David Scherr.

2. Public Comment Period on Items NOT on the Agenda. There were none.

3. Approve Consent Agenda (MPO Business). MARC LANDRY MADE A MOTION, DULY SECONDED BY JIM DONOVAN, TO ACCEPT THE CONSENT AGENDA FOR A FY2015 TRANSPORTATION IMPROVEMENT PROGRAM MINOR AMENDMENT TO ADVANCE \$1,000,000 IN FEDERAL FUNDS FOR CONSTRUCTION FROM FY14 TO FY15 AND \$8,550,000 IN FEDERAL FUNDS FOR CONSTRUCTION FUNDS FROM FY14 TO FY16. THE MOTION CARRIED UNANIMOUSLY.

4. Approve Minutes of February 18, 2015 Meeting

1 JIM DONOVAN MADE A MOTION, DULY SECONDED BY JOSS BESSE, TO APPROVE THE MINUTES OF
2 FEBRUARY 18, 2015. THE MOTION CARRIED UNANIMOUSLY WITH FIVE ABSTENTIONS BY DAN KERIN,
3 JOSS BESSE, MIKE O'BRIEN, BRIAN BIGELOW, AND JUSTIN DEXTRADEUR.

4
5 **5. Public Hearing on Major Transportation Improvement Program (TIP) Amendments**

6 Christine Forde of the CCRPC staff briefly reviewed the Transportation Improvement Program (TIP)
7 amendments, which include Essex Junction paving, Williston Park and Ride, Burlington's Champlain
8 Parkway, and Vermont 117 Paving in Essex-Richmond.

9
10 **5a) Public Hearing**

11 Chair Andy Montroll opened the public hearing at 6:05PM. With no public present, the hearing was
12 closed at 6:05PM.

13
14 **5b) Approve Major Amendments**

15 MARC LANDRY MADE A MOTION, DULY SECONDED BY JIM DONOVAN, TO APPROVE THE MAJOR
16 AMENDMENTS TO THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP). During discussion Irene
17 Wrenner of Essex Junction noted that Route 117 is the quickest route to Interstate 89 for Sand Hill
18 Road businesses. The CIRC highway won't be built and therefore Route 117 is a priority for Essex
19 Junction; she would not like to see it delayed further. VOTE (MPO BUSINESS):
20

Bolton (1)	Yes	Richmond (1)	Absent
Burlington (4)	Yes	St. George (1)	Yes
Charlotte (1)	Yes	Shelburne (1)	Absent
Colchester (2)	Yes	South Burlington (2)	Yes
Essex Junction (1)	Yes	Underhill (1)	Yes
Essex Town (1)	Yes	Westford (1)	Absent
Hinesburg (1)	Yes	Williston (1)	Yes
Huntington (1)	Yes	Winooski (1)	Abstain
Jericho (1)	Yes	VTrans (1)	Abstain
Milton (1)	Yes		

21
22 THE MOTION CARRIED WITH 19 OF 24 VOTES AND 14 OF 18 MUNICIPALITIES VOTING IN THE
23 AFFIRMATIVE WITH THREE ABSTENTIONS FROM MIKE O'BRIEN, JUSTIN DEXTRADEUR, AND AMY BELL.

24
25 **6. CATMA Presentation**

26 Sandy Thibault, the Executive Director of CATMA, made a presentation about her organization. She
27 announced a name change to the Chittenden Area Transportation Management Association. Charlie
28 Baker noted that CATMA is now providing services to the entire county; this is a great resource for
29 employers to reduce vehicle trips.

30
31 **7. Shared Services Survey Results**

32 Lee Krohn of the CCRPC staff made a presentation regarding CCRPC's municipal survey for shared
33 services. There was a 30 percent response rate from the 150 email surveys sent. Municipal
34 representatives were most interested in shared services for public safety, coop purchasing, conflict
35 management, and grant writing. There was discussion about county government and Councils of
36 Government structures. Municipalities have considered, and in some cases, implemented
37 consolidation in police, fire, and schools.

38 **8. 2017 Transportation Project Prioritization and Town Highway Bridge Pre-Candidate Prioritization**

1 Christine Forde of the CCRPC staff made a presentation. She explained that this project prioritization is
2 for the State’s Capital Program. The Capital Program is a spending document, unlike the Transportation
3 Improvement Program (TIP) which is a planning document (and will be under discussion in a few
4 months).

5
6 MIKE O’BRIEN MADE A MOTION, DULY SECONDED BY DAN KERIN, TO APPROVE THE 2017 REGIONAL
7 PROJECT SCORES AND 2017 TOWN HIGHWAY BRIDGE PRE-CANDIDATE SCORES AND FORWARD TO
8 VTRANS. VOTE (MPO BUSINESS):
9

Bolton (1)	Yes	Richmond (1)	Absent
Burlington (4)	Yes	St. George (1)	Yes
Charlotte (1)	Yes	Shelburne (1)	Absent
Colchester (2)	Yes	South Burlington (2)	Yes
Essex Junction (1)	Yes	Underhill (1)	Yes
Essex Town (1)	Yes	Westford (1)	Absent
Hinesburg (1)	Yes	Williston (1)	Yes
Huntington (1)	Yes	Winooski (1)	Yes
Jericho (1)	Yes	VTrans (1)	Abstain
Milton (1)	Yes		

10
11 THE MOTION CARRIED WITH 20 OF 24 VOTES AND 15 OF 18 MUNICIPALITIES VOTING IN THE
12 AFFIRMATIVE WITH ONE ABSTENTION FROM AMY BELL.

13
14 **9. Charge to Board Development Committee for Nomination of FY16 Officers**

15 Lou Mossey is the Chair of the Board Development Committee and asked that prospective candidates
16 contact him directly.

17
18 **10. Executive Director’s Update**

19 **10a) Legislative Report:** Major bills pending include the council of governments and the water quality
20 bill. Ways & Means is looking at revenue generation. There is discussion of municipalities and RPCs
21 having more input into basin planning and prioritization of basin projects.

22
23 **10b) Updates**

- 24
- Transportation Secretary Sue Minter will be the guest speaker at June’s Annual Meeting.
 - Charlie asked for volunteers for the Hazardous Mitigation Multijurisdictional Planning Committee.
25 The plan is required for FEMA and state disaster damage reimbursement funding. The CCRPC may
26 use the Planning Advisory Committee, under Chair Joss Besse, to undertake this work.
 - A new Byways brochure is available.
- 28

29
30 **10c) Organizational Transition:** Charlie thanked John Zicconi for screening candidates for the
31 Transportation Manager position. Andy Montroll will help with candidate interviews. It is hoped there
32 will be a decision in early April. Interviews for the junior planner position begin next week.

33
34 **10d) Monthly Project Status Report:** Distributed separately.
35
36

1 **11. Comments on Master Plan Revisions to Act 250 Rules**

2 Regina Mahony of the CCRPC staff explained the proposed procedural rule changes to Act 250. Master
3 Plans have always been an option, but the Natural Resources Board is proposing to require some
4 applicants to complete a master planning process. There are two recommendations before the Board;
5 one is from the Planning Advisory Committee (PAC) to retain item 3a) to read “the proposed
6 development or subdivision involves multiple interdependent phases”; and item 3b) to read “the
7 master plan process would avoid or limit piecemeal review of ~~known~~ development or subdivision
8 planned for the reasonably foreseeable future.” (add underlined “interdependent”, remove ~~known~~
9 “known”).

10
11 The other recommendation is from the ad hoc Permit Review Committee which requested that item
12 3a) be stricken and item 3b) include the word “known.”

13
14 There was discussion about interpretation of these regulations and whether or not master planning
15 should be required, especially when projects are phased and future phases are conceptual in nature.

16
17 GARRET MOTT MADE A MOTION, DULY SECONDED BY JIM DONOVAN, TO PROVIDE COMMENTS TO
18 THE NATURAL RESOURCES BOARD REGARDING THE PROPOSED REQUIREMENT OF MASTER PLANS
19 WITHIN THE ACT 250 PROCESS. THE MOTION PASSED UNANIMOUSLY WITH ONE ABSTENTION FROM
20 AMY BELL.

21
22 GARRET MOTT MADE A MOTION, DULY SECONDED BY JIM DONOVAN, TO REMOVE ITEM 3A) AND TO
23 REVISE ITEM 3B) TO REMOVE “KNOWN.” JOSS BESSE OFFERED AN AMENDMENT, DULY SECONDED BY
24 BARBARA ELLIOT, TO THE MOTION TO ADD ITEM 3A) AND INCLUDE THE WORD “INTERDEPENDENT” TO
25 READ “THE PROPOSED DEVELOPMENT OR SUBDIVISION INVOLVES MULTIPLE INTERDEPENDENT
26 PHASES.”

27
28 THE MOTION AS AMENDED PASSED WITH 11 VOTES IN FAVOR AND 7 VOTES OPPOSED WITH ONE
29 ABSTENTION FROM AMY BELL. THE MOTION, WITH AMENDMENT, PASSED WITH 12 IN FAVOR AND 6
30 OPPOSED WITH ONE ABSTENTION FROM AMY BELL.

31
32 **12. TDI New England Section 248 Project**

33 Regina Mahoney reported that the CCRPC has been granted “intervenor” status in this project. The
34 group discussed the questions prepared by Marc Landry and other RPCs. MARC LANDRY MADE A
35 MOTION, DULY SECONDED BY GARRET MOTT, TO INSTRUCT THE EXECUTIVE COMMITTEE TO ENSURE
36 THE PREPARED QUESTIONS ARE SUBMITTED AND TO CONTINUE TO MONITOR THE NEW ENGLAND
37 POWER LINK PROJECT DISCUSSION. THE MOTION PASSED UNANIMOUSLY WITH ONE ABSTENTION
38 FROM AMY BELL.

39
40 **13. Committee Reports:** Included in the Board packet.

41
42 **14. Members’ Items/Other Business:** There were none.

43
44 **15. Adjourn**

45 GARRET MOTT MADE A MOTION, DULY SECONDED BY JIM DONOVAN, TO ADJOURN AT 7:40PM. THE
46 MOTION CARRIED UNANIMOUSLY.

47
Respectfully submitted, Diane Meyerhoff