



# CHITTENDEN COUNTY RPC

*Communities Planning Together*

## CCRPC Monthly Report March 2017 Highlights

For more information, please contact Charlie Baker ([cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org)).

### LOCAL PROJECTS

**Bolton** – Town Plan - Emily attended and the PC sent the draft to the SB at the 3/23 meeting.

**Burlington** - Burlington Railyard Enterprise Scoping Study – Eleni met on 3/16 with Vermont Rail Systems, City of Burlington, VTrans, RSG and VHB to discuss preliminary REP alternatives and their potential impact on railyard operations. A consultant was selected to develop a phased approach for the REP Brownfields/Deed Restricted area evaluation. RSG is continuing to work with UVM CAP to refine their scope of work for the Phase 2 Archaeological work on the Roundhouse. Colchester Avenue/ Riverside Avenue Scoping - Jason presented the project at the Winooski Public Works Commission meeting on 3/9. Winooski River Bike/Ped Bridge Feasibility Analysis - D&K is preparing a draft report for review in April. Winooski River Bridge Scoping – see Winooski below. Bank and Church Street Scoping - Christine, Burlington, and the Church Street Marketplace are working to finalize the report.

**Charlotte** - Park & Ride Lot – Awaiting final report in response to VTrans concerns/comments.

**Colchester** – Malletts Bay Stormwater Management System – The consultant (VHB) is currently developing conceptual alternatives for the West Lakeshore Drive Bike & Ped Improvements. Marshall reviewed the final version of the stormwater planning and design criteria technical memo.

**Essex & Essex Junction** - Allen Martin Drive/VT Route 15 Intersection Study - Sai reviewed the final draft scoping report and submitted final comments to the consultants for editing. Path/Sidewalk Impact Fee Policy - Bryan, Marshall and Essex Town staff provided comments on RSG's Draft Report. ADA Study on sidewalks/paths and crossings – Toole has drafted a scope of work that is now under review by the Town. Paving Survey - CCRPC met with representatives from Essex, Essex Junction to determine next steps for this project, as well as go over critical elements of this database inventory.

**Huntington** - Land Use Regulation Review - Regina addressed comments from the PC on the previous draft; and provided another round of edits to the PC on 3/22.

**Jericho** - Riverside Future Street Network Study - D&K submitted phase 1 and 2 plans for the street network and development, and are currently working on a conceptual plan for utilities, (water and sewer) and traffic. Stormwater Master Plan - A draft of the SWMP will be presented to the Selectboard in April.

**Milton** - Jason participated in the Milton Transportation Forum on 3/29.

**Shelburne** - The Shelburne Housing map (<http://map.ccrpcvt.org/shelburnehousing/>) allows a user to view housing over time from 1900 to 2016. Emily completed an initial review memo for the Town Plan and reviewed it with Town staff. Form Based Code – Consultant work is underway. Falls Rd Sidewalk Sai attended the pre-

construction meeting at the RE office and coordinated with consultants on final design plans. Shelburne Southern Gateway - Jason worked with the consultant and the Town to schedule the final presentation to the Selectboard. Infrastructure and Utility Easement Mapping - There is an online map with data for this project - <http://map.ccrpcvt.org/shelburneinfra/>. Bay Road Study - Peter attended the 3/28 selectboard meeting for the alternatives presentation and discussed follow-up after with Town staff and consultant.

**South Burlington** – Williston Road Area Study - VHB is finalizing the recommended future intersection locations on Williston Road accommodating new development/redevelopment on the north and south sides of the road. Hinesburg/Tilley Area Transportation and Land Use Plan - VHB is evaluating the future network with proposed development projects and identifying possible alternatives. Connecting the Gaps – Project has been completed. Hinesburg Rd. Sidewalk – Contractor has been selected. Traffic Overlay District – Project is just starting. Transportation Impact Fee Ordinance – Project is just starting. I-89 Exit 14 Bike/Ped Scoping - Stantec is refining alternatives to be presented to the public on 4/18.

**Underhill** - Pam added the newly designated Underhill Village Center to the county designated downtowns and villages data layer.

**Westford** - Pam updated the Westford Map Viewer with 1 ft contours and digital elevation data derived from LIDAR.

**Williston** – Transportation Improvement District - RSG drafted an updated Task 6 memo to account for a wider array of funding options, fee values, and discussion about the legality, advantages, disadvantages, and general application of the fee systems. Mountain View Road Bicycle/Pedestrian Scoping Study - Christine and the Town are reviewing the final report. North Williston Road Scoping Study - The Local Concerns Meeting was rescheduled to the 5/2 Selectboard meeting.

**Winooski** - Regina, Charlie and Eleni provided Winooski with an email on resources to help with the Main St. streetscape improvements. The Winooski map service has been developed and published. Pam is waiting for feedback from City staff regarding additional data and/or changes to the current map service. Transportation Master Plan – Project is complete. Downtown Parking Management – Project is complete. Winooski River Bridge – McFarland Johnson submitted revised scope, schedule and fee; project has begun.

## REGIONAL PROJECTS/ACTIVITIES

**Bike/Ped** - Peter and Emma participated in discussions planning the 2018 Walk/Bike summit. Bryan is monitoring progress on the pilot bike share program with CATMA, UVM, Champlain College and Gotcha Bikes. Regional Active Transportation (Bike/Ped) Master Plan Update –Toole has made final changes. It will be considered by the CCRPC at their April meeting. Local Motion – Participated in the following meetings/processes: PlanBTV Walk Bike; town outreach and assistance to Shelburne, Richmond, South Burlington, Milton, and Underhill; CCRPC TAC and Active Transportation Plan; Burlington pop up bike lanes; Open Streets BTV; Burlington Walk Bike Council; and Burlington Transportation, Energy and Utilities (TEUC) Committee.

**Lake Champlain Byway** – A vendor was selected to provide hosting service for 20+ Cell Phone audio-interpretation stories previously developed. Dan worked regularly through the month to finalize the draft Lake Champlain Byway Chittenden County Corridor Management Plan.

**ECOS Plan and Partnerships** – Annual Report – The 2016 ECOS Annual Report was sent out on 2/15. See also the ECOS Scorecard. 2018 ECOS Plan – The Long-Range Planning Committee met on 3/9 to discuss revisions to the

demographic forecasts, MTP update schedule, initial project list and fiscal constraint, and the energy planning maps and data analysis. Charlie, Peter, Christine and Eleni met with VTrans staff on 3/10 to discuss a variety of issues including the MTP update (and Forecasts), Autonomous Vehicles, Corridor Management Approach, and others. Peter prepared descriptions for model scenario analysis for TAC and other committee consideration. Partnerships - Charlie participated in VAPDA on 3/2; UVM-MC's Community Health Investment Committee on 3/14; Opportunity Credit Union on 3/28; and United Way's Executive Director interviews on 3/30.

**Emergency Management, Hazard Mitigation, and Safety** – Lee continued to review the incoming Tier II hazardous materials reports; researched and distributed to municipalities updated databases on child care facilities and mobile home parks for the new/updated LEOPs. Shelburne and Williston have adopted their LEOPs. All Hazard Mitigation Plan – Dan made final edits, assemble and submit final versions to VT-DEMHS [for review and transmittal to FEMA] of the AHMPs for the following communities: Colchester; Essex and Essex Junction; Jericho; Huntington; Underhill and Westford. Dan distributed notices to the Towns of Milton and Williston that FEMA had approved their AHMPs as "approvable pending adoption" and provided needed resolution language for their Selectboards' consideration. Hazard Mitigation Projects and River Corridors – Pam finalized and sent the Project Packet Template and instructions out to all of the RPCs. Transportation Safety - Sai reviewed the Road Safety Audit reports for I 189 and Shelburne Road intersection, and Battery St and Main St intersection in Burlington, and Railroad ST and Main St, and Westford Rd, North Road and Main Street intersection in Milton.

**Energy** - Melanie, Emily, Regina, and Marshall attended the energy subcommittee meeting on 3/21. Melanie and Emily reviewed the new Act 174 guidance and analysis tools for estimating energy usage and targets. The latest information can be found at [Regional Energy Plan](#).

**Geographic Information Systems/Data** - Pam wrote an article for the CCRPC newsletter about the LIDAR data. Other maps that were updated during March were: Act250 Review - <http://map.ccrpcvt.org/act250review/>, River Corridor Planning <http://map.ccrpcvt.org/rivercorrplanning/>, and Winooski Map Viewer <http://map.ccrpcvt.org/winooskimapviewer/>. Pam and the intern worked on the development of State Historic Districts and Complexes as part of the ACCD statewide data development effort. Melanie and the intern worked on updating the housing database to reflect housing development in 2016. Chris completed the upload process for ATR data to the online system.

**Health** – Regional Prevention Partnership - Melanie and Emily presented at the Regional Prevention Partnership Workshop, "Working with Planners and the Public" on 3/13. Melanie presented an overview of Regional Planning Commissions and the various Prevention Primers in development. Emily presented on the Vermont League of Cities and Towns legal review of municipal authority to regulate alcohol and tobacco. Chittenden County Opioid Alliance - You can find all the meeting agendas and minutes here: [www.ecosproject.com/chittenden-county-opioid-alliance/](http://www.ecosproject.com/chittenden-county-opioid-alliance/).

**Intelligent Transportation Systems (ITS)** – Real Time Traffic Information – Sai and Eleni reviewed the draft vendor selection process memo and coordinated with VTrans staff and consultant on the revised draft. Exit 14 Signal Systems Engineering Analysis - Sai and Eleni developed the final scope of work and submitted to the consultant for a detailed project and budget for the Exit 14 area systems engineering analysis and traffic signal performance management plan. Route 15 - Sai reviewed the field data collection forms for the VT 15 signal assessment study

**Legislature** – Charlie has testified regarding the capital bill to support water quality funding. Charlie has also testified on [H.424](#), "the Commission on Act 250: the Next 50 Years."

**Municipal Training** - Regina held the Economic Development Training on 3/29. Seth Bowden, GBIC, provided a 'where we are today' data presentation. Five municipalities attended with six participants.

**Public Participation** – Emma and Christine created materials for the Board to review proposed PPP Amendments. reviewed the new FHWA report and summarized for staff: Developing and Advancing Effective Public Involvement and Environmental Justice Strategies for Rural and Small Communities. Emma prepared and sent the March newsletter on 3/23 with a 29% opening rate. The CCRPC was recognized for the third year in a row by Constant Contact as part of its "All Star" program; this awards the top 10% of CC users who receive the best email opening rates and engagement with their newsletter/bulk email group(s). Emma updated the CCRPC website throughout March, including calendar updates, CWAC/MS-4, Brownfields, PAC, Regional Energy Plan, Regional Dispatch, Long-Range Planning Committee, LEPC, Board, Executive Committee, Finance Committee, and more.

**Regional Services** – Draft CCRPC bylaw revisions will be considered by CCRPC on 4/19. Regional Dispatch Implementation Study – Charlie gave presentations to legislative bodies in Westford on 3/9, Burlington on 3/13, Jericho on 3/16, and Underhill on 3/28. Lee and Charlie participated in meetings of the Joint Survey Committee and technical working group on 3/8, 3/9, and 3/30. 7 of 8 municipalities have made appointments to the JSC.

**Transit** – The Jeffersonville Commuter local match in FY18 is currently underfunded. Town Meeting Day votes saw Jericho approve the full \$14,000 local match, and Underhill approved \$5,000 via a floor amendment. \$0 was approved in Cambridge, however they are working to attempt to secure some local funding. GMT has been in close contact with town leaders and expects to have a full understanding of the route's fate by the end of April. GMT staff met with Johnson State College to discuss the potential for service between Burlington and the campus. Next Gen Transit Plan - The first Advisory Committee meeting was held on February 21. Nelson Nygaard continues to work with GMT on the "existing condition" reports.

**Transportation Demand Management (TDM)** – Way to Go! - The digital media plan is in development and will target school employees and school families. The 2017 Way to Go! will be held 9/25-10/6. CATMA - CATMA is participating with UVM and Champlain College to launch a pilot bike share system for the campuses this summer with the intent to expand in phase II. New ETC Network members include Blue Cross Blue Shield of Vermont, Old Spokes Home / Bike Recycle Vermont, KSV, Creative Workforce Solutions, Forecast LLC, and Burlington Town Center / Devonwood. CarShare VT - Continues outreach for the Combating Climate Change Through VMT Reduction project and is working with a consultant on creative and educational materials. Neighbor Rides - Peter organized and attended a 3/3 meeting on United Way and VTrans staff to inform VTrans of program details and to seek VTrans participation in program planning.

**Transportation** – The TAC met on 3/8 taking action on roadway classification, Municipal Roads General Permit comments, Town Highway Bridge pre-candidate priorities, VTrans funding priorities, MTP fiscal constraint and future population forecasts. Sent request for functional class changes to Secretary Flynn on 3/31. Christine attended two Core Team Meetings for VTrans' project to develop a new project prioritization methodology. Model Update – Melanie continued to coordinate the demographic forecast and began work on the allowable land use file with the help of Marshall. The demographic forecasts were approved by CCRPC on 3/15.

**Water Quality** –Municipal Water Quality Assistance – Dan and Regina attended the Leahy Summit on 3/24 and 25 to assist the Lewis Creek Association's Ahead of the Storm project. Charlie met with the DEC Commissioner on 3/24 to discuss water quality implementation. Dan gathered MS4 input into Tally Ho's ongoing work to rebrand RSEP and CCST under the planned "Rethink Runoff" campaign scheduled to launch in April. Dan worked to finalize the workplans for the soon-to-be-received Underhill and Richmond Stormwater Master Plan development grants. Municipal Roads General Permit - Charlie drafted and sent MRGP comments after review by the TAC, CWAC, and board. Regina reviewed DEC's Class 4 Road RFP; Charlie prepared the information for the municipalities; and Dan sent it out. Chris finalized and submitted 8 Category A Better Roads Grants, and 2 Category B/D grants (for

Bolton). Chris met with FEA to review their draft prioritization methodology. Tactical Basin Planning – Dan led a 3/14 "working group" conference call among various RPCs to brainstorm on a standardized set of ranking criteria for RPCs to use to prioritize projects. Dan participated in the 3/30 Winooski TBP steering committee meeting.

## **ORGANIZATIONAL**

**Unified Planning Work Program** – The UPWP Committee recommended to advance the FY18 UPWP to the Executive Committee and Board. A public hearing is scheduled to take place at the 5/17 Board meeting to review and hear public comments on the draft FY18 UPWP.

**Finance, Budget & Accounting** – There was positive income in February, with revenues exceeding expenses by an unaudited \$25,386. This brings the income for FY17 through February to an unaudited \$63,754. This is due to a higher indirect rate in FY2017. The indirect rate in FY2018 will be significantly lower and we will have a deficit next year.