

1 **Chittenden County Regional Planning Commission**
2 **Regular Meeting Minutes**
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5 **Date:** Wednesday, October 18, 2017

6 **Time:** 6:00 p.m.

7 **Place:** CCRPC Offices; 110 W. Canal Street, Suite 202, Winooski, VT 05404

8 **Members Present:**

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| 9 Bolton, Sharon Murray (6:18pm) | 21 St. George, Absent |
| 10 Buels Gore, Absent | 22 Shelburne, John Zicconi |
| 11 Burlington, Colin Robinson | 23 S. Burlington, Chris Shaw |
| 12 Charlotte, Marty Illick | 24 Underhill, Brian Bigelow |
| 13 Colchester, Jacki Murphy | 25 Westford, Absent |
| 14 Essex, Jeff Carr | 26 Williston, Absent |
| 15 Essex Junction, Jeff Carr | 27 Winooski, Mike O'Brien |
| 16 Hinesburg, Andrea Morgante | 28 VTrans, Secretary Joe Flynn & Amy Bell |
| 17 Huntington, Barbara Elliott | 29 Socio/Econ/Housing, Justin Dextrateur |
| 18 Jericho, Catherine McMains | 30 Conservation/Environment, Absent |
| 19 Milton, Tony Micklus | 31 Industrial/Business, Tim Baechle (6:26PM) |
| 20 Richmond, Bard Hill | |

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33 **Ex-Officio (non-voting):**

| | |
|---|------------------------------|
| 34 Burlington Int'l Airport, Amanda Clayton | 37 FTA, Absent |
| 35 CCTA, Absent | 38 Railroad Industry, Absent |
| 36 FHWA, Absent | |

39 **Others:**

| | |
|---|--|
| 40 Diane Meyerhoff, Third Sector Assoc. | 42 Michael Bissonette, Hinesburg Alternate |
| 41 Scott Moody, CCTV | 43 |

44 **Staff:**

| | |
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| 45 Charlie Baker, Executive Director | 51 Emily Nosse-Leirer, Planner |
| 46 Eleni Churchill, Trans. Program Mgr. | 52 Regina Mahony, Planning Prog. Mgr. |
| 47 Forest Cohen, Business Manager | 53 Jason Charest, Senior Trans. Engineer |
| 48 Bryan Davis, Sr. Transportation Planner | 54 Marshall Distel, Transportation Planner |
| 49 Melanie Needle, Senior Planner | 55 Dan Albrecht, Senior Planner |
| 50 Christine Forde, Senior Trans. Planner | |

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57
58 **1. Call to Order; Changes to the Agenda**

59 The meeting was called to order at 6:00PM by the Acting Chair, Vice-Chair Mike O'Brien. There was one
60 change to the agenda by Charlie Baker to add an item 12d) Comments on the ANR Secretary's Report
61 on Water Quality Funding. Jeff Carr noted that he is acting as the Village of Essex Junction
62 representative in addition to the representative from Essex.

63
64 **2. Public Comment Period on Items NOT on the Agenda.** There were none.

65
66 **3. Action on Consent Agenda (MPO Business).** There was no consent agenda.

67
68 **4. Approve Minutes of September 20, 2017 Meeting**

1 CATHERINE MCMAINS MADE A MOTION, DULY SECONDED BY JEFF CARR, TO APPROVE THE MINUTES
2 OF SEPTEMBER 20, 2017 WITH CORRECTIONS. There were no corrections. THE MOTION CARRIED
3 UNANIMOUSLY WITH TWO ABSTENTIONS BY JACKI MURPHY AND MARTY ILLICK.
4

5 **5. Approval of 2017 Hinesburg Town Plan and Confirmation Process**

6 Emily Nosse-Leirer of the CCRPC staff explained that the Hinesburg Town Plan is consistent with
7 statutory requirements and has been reviewed by the Planning Advisory Committee (PAC). JOHN
8 ZICCONI MADE A MOTION, DULY SECONDED BY ANDREA MORGANTE, TO APPROVE THE 2017
9 HINESBURG TOWN PLAN AND CONFIRM THE TOWN OF HINESBURG'S MUNICIPAL PLANNING PROCESS.
10 There was no discussion. ONLY THE MUNICIPAL REPRESENTATIVES VOTED AND THE MOTION CARRIED
11 UNANIMOUSLY.
12

13 **6. Secretary Joe Flynn, Vermont Agency of Transportation**

14 Secretary Flynn discussed the Administration's interest in growing the economy, increasing
15 affordability, and taking care of the most vulnerable. "6-3-1" refers to the fact that every day there are
16 6 fewer people in the workforce, 3 fewer in the education system, and 1 child born to a family
17 struggling with opiate addiction. In 8 years, we'll have 1 working Vermonter for each Vermonter relying
18 on that worker; 5:1 is an appropriate balance. There is a sense of urgency to do things more efficiently;
19 he discussed the various VTrans efforts underway. He discussed the opportunities for Vermont to take
20 advantage of possible new federal infrastructure dollars if the state is able to match these funds.
21

22 In response to questions, the Secretary updated the group on the Middlebury Surface Bridge and
23 Tunnel Project, which has been approved for FHWA funding. It is a \$50 million project that will take
24 three more years and hopefully lead to Amtrak coming to Burlington. There was discussion of
25 disinvestment of transportation infrastructure and the mowing of highway medians. The Secretary is
26 optimistic that the Montrealer will return to Vermont.
27

28 **7. ECOS Plan Update**

29 ***a. Metropolitan Transportation Plan (MTP) Scenarios***

30 Jason Charest of the CCRPC Staff made a presentation about the results of the various scenario
31 modeling. In November he will have a draft MTP Scenario for board review and in January Staff will ask
32 to warn a public hearing for the full ECOS Plan update. He reviewed the four scenarios and the model
33 results. There was discussion about the funding for the implementation of the chosen scenario. There
34 was additional discussion about the scenarios, types of connected and autonomous vehicles expected
35 in the future, and how to stimulate economic growth.
36

37 ***b. CEDS Status Update***

38 Emily Nosse-Leirer made a presentation about updates, including new required components, to the
39 CEDS. Chris Shaw asked if there is a way to measure affordability in terms of fees, taxes, etc. Jeff Carr
40 responded that cost of living could be used as a measure, but it would be imprecise because only
41 county level data is available. Jeff suggested considering this measure in a future iteration of the CEDS.
42 Melanie Needle noted that there is a housing and transportation cost indicator in the CEDS. Andrea
43 Morgante suggested tracking the growth of household or individual income by quintile over time. It
44 was noted that the project list is included in the CEDS although it is no longer required by the federal
45 government. Jeff Carr suggested that a list of technology projects be included since they are crucial to
46 the economy and may be able to leverage EDA funding. There was discussion of including Tax
47 Incremental Financing (TIF) districts in the CEDS.

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2 **8. Final Draft Rule – Municipal Road General Permit Comments**

3 Dan Albrecht reviewed comments for the Municipal Road General Permit Final Draft Rule. John Zicconi
4 expressed a concern about lowering road shoulders (p. 5, 6.2b) below the road to improve water
5 quality and the conflict this may have with bicyclists using those road shoulders. He wants to ensure
6 the shoulders are safe for bicyclists. He also expressed concern about the wording for deadlines (p. 4,
7 3c) for road crews to implement water quality improvements. There needs to be a balance between
8 finishing the work in a timely manner and the flexibility to schedule improvements as they make sense.
9 The full extent of the work won't be known until the road inventories are complete; each municipality
10 has unique concerns, like steep road slopes in some of the rural towns. John doesn't want to lose
11 momentum on finishing the projects. It was agreed that Charlie and staff will update comments to
12 address the deadline concerns of board members. The Board agreed.
13

14 BARBARA ELLIOT MADE A MOTION TO SUBMIT COMMENTS TO THE SECRETARY OF THE AGENCY OF
15 NATURAL RESOURCES REGARDING THE MUNICIPAL ROAD GENERAL PERMIT FINAL DRAFT RULE. JEFF
16 CARR SECONDED THE MOTION WITH A FRIENDLY AMENDMENT TO ALLOW STAFF TO REWRITE THE
17 COMMENTS TO ADDRESS THE BOARD'S CONCERNS. BARBARA ELLIOT ACCEPTED THE AMENDMENT
18 AND THE MOTION WAS PUT TO A VOTE. THE VOTE WAS UNANIMOUS EXCEPT FOR THE "NO" VOTE OF
19 MARY ILLICK.
20

21 **9. FY19 Municipal Dues**

22 Charlie presented a recommended zero percent increase in municipal dues. Jeff Carr suggested that we
23 start to consider raising dues to meet future needs for match as federal transportation funds increase.
24 It will be easier to raise funds slowly in the next few years rather than in one lump sum in a future year.
25 JEFF CARR MADE A MOTION, DULY SECONDED BY CHRIS SHAW, TO ACCEPT THE ZERO PERCENT
26 INCREASE IN MUNICIPAL DUES WITH THE CAVEAT THAT WE START THE CONVERSATION ABOUT
27 RAISING FUTURE DUES TO PROVIDE MATCH FOR FUTURE FEDERAL TRANSPORTATION FUNDING. THE
28 MOTION CARRIED UNANIMOUSLY WITH ONE ABSTENTION FROM AMY BELL.
29

30 **10. Brownfield Program Update Presentations**

31 Dan Albrecht and Emily Nosse-Leirer made a presentation about the current Brownfield grant and
32 projects that were funded.
33

34 **11. Legislative Breakfast Topics (December 12th, 7:30-9:00AM, Doubletree in South Burlington)**

35 Charlie offered the following topics for the Legislative Breakfast: transportation investments and the
36 economy, permit reform, water quality funding, housing, and CCRPC as a resource.
37

38 **12. Chair/Executive Director's Update**

- 39 a. ***Clean Water Initiatives Update:*** Charlie reported that Dan has been working with towns to identify
40 projects that are ready for construction. ANR has made capital funds available through RPCs (\$1.5
41 to \$2.0 million statewide). We have a significant number of projects on DEC's "go-list" (aka capital
42 eligible list) for possible funding.
- 43 b. ***Regional Dispatch Update:*** A joint survey committee was formed to create a union municipal
44 district for dispatch in communities that have existing dispatch staff. A draft agreement, including a
45 funding formula MOU, is going before municipal boards in the next few weeks. The municipal
46 elected bodies need to vote as to whether to put this topic on the ballot for Town Meeting Day

1 vote. There will be a subsequent vote of municipal boards to fund and staff the organization. This
2 could happen as soon as July 2018 and continue through 2019 depending on town votes.

3 **Executive Director's Report:** The Airport invited Charlie to participate in a technical advisory
4 committee as part of their noise work: More information can be found here:

5 <http://www.btvsound.com/ncp-update/meetings/>.

6 d. **Comments on the ANR Secretary's Report on Water Quality Funding:** We provided comments in
7 February to a draft report on water quality funding. The Act 73 Working Group has released a draft
8 report about future funding and has asked for comments in the next two weeks. The board agreed
9 to allow delegation of finalizing the comments to staff and the CWAC/TAC/EC in order to meet the
10 two week deadline. More information can be found here: [http://anr.vermont.gov/about/special-](http://anr.vermont.gov/about/special-topics/act-73-clean-water-funding)
11 [topics/act-73-clean-water-funding](http://anr.vermont.gov/about/special-topics/act-73-clean-water-funding)

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13 **13. Committee/Liaison Activities & Reports.** These are included in the Board packet.

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15 **14. Members' Items/Other Business:** There were none.

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17 **15. Adjourn**

18 JEFF CARR MADE A MOTION, DULY SECONDED BY CHRIS SHAW, TO ADJOURN AT 8:58PM. THE MOTION
19 CARRIED UNANIMOUSLY.

20
21 Respectfully submitted,
22 Diane Meyerhoff