

Chittenden County Regional Planning Commission

FY 2019 Annual Report

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible for comprehensive and collaborative transportation planning involving municipalities, state and federal agencies and other key stakeholders in Chittenden County. The CCRPC works to ensure implementation of the regional transportation plan and provides technical and planning assistance to its member municipalities, and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Burlington International Airport (BIA), and a rail industry representative; and, at-large members representing the interests of agriculture, environmental conservation, business, and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY19, the CCRPC invested more than \$5.7 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages more than \$5.2 million in Federal and State investment with \$245,000 in municipal dues and another \$227,000 in local match for specific projects—an 11:1 return on local investment.

MUNICIPAL PLANNING & IMPLEMENTATION

RPCs act as a cost-effective professional planning staff for many of Vermont's municipalities. Work in recent years has been focused on improving town plans and local permitting through education and enhanced consultations (on-site training), bylaw modernization, facilitating transition to Development Review Boards and implementing new requirements for economic development and flood resiliency planning. Current and clear plans and bylaws are essential in smooth state and local permitting. This work is supported through local and regional planning funds, municipal dues, and other grants. All technical assistance provided this year is shown on the At Work map; highlights include:

- **Town Plan Assistance:** Provided direct assistance to Essex Junction and Huntington on drafting their Town Plan updates. CCRPC provided and maintained public participation

webpages for these projects using CiviComment. CCRPC also began to investigate the possibility of Buel's Gore adopting the regional plan as their own local plan. See below for a list of energy related Town Plan assistance projects. Created Town Plan maps for Colchester, Essex Junction, Huntington, Shelburne and Winooski.

- **Town Plan Approvals:** Approved the Comprehensive Plans and confirmed the planning process for Burlington, Colchester, Richmond, Shelburne, St. George and Winooski.
- **Zoning:** Assisted South Burlington on a variety of interim zoning-related tasks including natural resource bylaws, inclusionary zoning, and natural resource and open space mapping.
- **Development Review Services:** CCRPC staff began providing interim assistance to the Town of Charlotte by handling resident inquiries, researching questions, managing zoning and water/wastewater permitting, and conducting site visits as needed.
- **Training:** The CCRPC held two housing convenings – one on Housing Trust Funds (28 attendees from 8 municipalities) and one on Inclusionary Housing (29 attendees from 8 municipalities). The CCRPC also continued to host the 12-month webinar series from the Association of Pedestrian and Bicycling Professionals for municipalities and regional partners.

REGIONAL PLANNING

RPCs coordinate planning at the regional level through the adoption and implementation of a comprehensive regional plan, and related studies. These plans guide local planning and the investment decisions of the public and private sectors.

- **ECOS Plan Implementation:** CCRPC continues to implement its [2018 Chittenden County ECOS Plan](#) which combines the regional plan, comprehensive economic development strategy, and metropolitan transportation plan, as reflected here in this report. CCRPC implements the Plan through collective impact relationships and projects with the GBIC, Department of Health, United Way, UVM Medical Center, UVM, our member municipalities and many other partners. As an example, we've implemented Strategy #2 (Strive for 80% of new development in areas planned for growth, which amounts to 15% of our land area) through the zoning projects mentioned above, permit reviews, and planned transportation investments in those places resulting in 86% of residential growth in these areas (2017 5-year average). CCRPC used the ECOS Plan to evaluate applications and participate in Act 250 and Section 248 hearings.
- **ECOS Plan Annual Report and Indicators:** The [2018 Annual Report](#) is a summary that highlights a number of regional accomplishments, trends, and high priority actions. (<http://www.ecosproject.com/annual-report/2018-annual-report>) The ECOS Scorecard hosts the ECOS Partners' shared measurement and indicator system that monitors how well Chittenden County is doing relative to achieving our shared ECOS goals. (<https://app.resultsscorecard.com/Scorecard/Embed/8502>)
- **Legislative Forum:** CCRPC hosted our annual Legislative Breakfast in December to discuss priority issues of housing, water quality, employment and Act 250. (<http://www.ccrpcvt.org/about-us/commission/policies-positions/>).

ECONOMIC & COMMUNITY DEVELOPMENT

Economic growth is supported best when development efforts are partnered with solid planning functions. RPCs work with towns and in strong partnership with Regional Development Corporations (RDCs) to this end in several ways, including development of comprehensive strategies that will help to position Vermont for long-term economic gain.

- **Lake Champlain Byway:** As a partner with other RPCs and regional Chambers in the Byway's Management Council <https://www.ccrpcvt.org/our-work/economic-development/lake-champlain-byway/>, the CCRPC continued to maintain the Byway website (lakechamplainbyway.com) as well as a helpful Interactive Map (map.ccrpcvt.org/lcbyway/) and mobile Story App (lcbyway.oncell.com/en/index.html).
- Continued our strong partnership with GBIC/LCRCC working together to advance plans, policies, and projects that improve our economy such as the Brownfields program below.
- **Opportunity Zones:** CCRPC attended several workshops on Opportunity Zones to ensure that we can support Winooski, Burlington and South Burlington if they utilize funds from this tax credit program for economic development.
- **Community Development Block Grant:** CCRPC began assisting with grant administration on behalf of the Town of Bolton, on the CDBG grant for hotel and water/wastewater improvements at Bolton Valley.

BROWNFIELDS

Vermont RPCs have sought and have been awarded over 10 million dollars for this economic development initiative. Environmental site assessments allow properties to be sold, developed or re-developed in ways that benefit the local and state economy, create or protect jobs and increase housing opportunities.

- CCRPC obtained a \$400,000 EPA Brownfield Assessment Grant in FY16; and a \$300,000 EPA Brownfields Assessment Grant in FY18. Since the fall of 2016, using these two grants the program has provided \$474,498 to assess perceived or real contamination issues in various municipalities.
 - Burlington: 316 Flynn Avenue (Redstone Apartments); 400 Pine Street/20 Howard Street (Unsworth Properties); 339 Pine Street (Railyard Enterprise Project); 56 and 58 North Avenue (Sarah Holbrook Center); Lake Street (Waterfront Park); 314 North Winooski (Champlain Transmission); 75 Briggs Street (Petra Cliffs); 207 Flynn Avenue (City Market); 453 Pine Street (near Barge Canal); 405 Pine Street (Burlington City Arts); 44 Lakeside Avenue (Blodgett Ovens / HULA); 241 N. Winooski Avenue (McClure Center).
 - Winooski: 4 & 12 Winooski Falls Way (Winooski Hotel); City Lot 7D on Winooski Falls Way (behind CCV); 42 Pine Street (Myers Pool).
 - Colchester: 2031 Roosevelt Highway (Champlain Chiropractic); 110 Heineberg Road (New York Cleaners).
 - Milton: 7 River Street (Milton Grange) and 204-210 & 214-218 U.S. Route 7 (Town-VAOT "Hourglass" Road reconfiguration project).

- Williston at the Jacob parcel (Stirrup Circle) and the Catamount Outdoor Family Center.
- Essex Junction: 3 Maple Street (Chittenden Crossing) and 1 Main Street (Road Res-Q).
- Shelburne: 5531 Spear Street (Kwiniaska/Fairway at Spear).
- Westford: 1705 VT Route 128.

TRANSPORTATION PLANNING

Through contracts with VTrans, RPCs coordinate the Transportation Planning Initiative (TPI). This effort has provided a statewide framework for public and municipal involvement in planning for improvements to Vermont’s transportation system, with local communities represented through regional Transportation Advisory Committees (TACs). Each regional TAC prioritizes projects, identifies local and regional transportation needs, and provides the platform for public involvement in the planning and development of the state’s transportation system. RPCs serve as the point of delivery for the statewide transportation planning process to support local, regional, state and federal transportation network advancement.

The CCRPC serves as the only metropolitan planning organization (MPO) operating within Vermont. MPOs are federally mandated and funded transportation planning organizations governed by representatives from local municipalities and state transportation agencies /departments. Federal funding for transportation projects and programs is channeled through this planning process. Congress created MPOs in order to ensure that transportation projects and programs in urbanized areas (population greater than 50,000) are based on a continuing, cooperative, and comprehensive (“3-C”) planning process that serve the needs of the municipalities in the area.

Objective #1: Enhance Cooperation and Coordination between VTrans, RPC Regions and Municipalities

TAC Activity: The TAC met 10 times in FY19. Attendance varied from 12 to 21 members, from 39% to 68% of total membership. Eight (8) non-municipal TAC members were actively engaged in transportation planning in the county.

TAC Outcomes: The TAC approved consultant selection for the following projects:

- Chittenden County I-89 2050 Study

The TAC approved discussed, heard presentations on and/or made recommendations on the following projects/tasks:

- Green Mountain Transit’s NextGEN Transit Plan
- Transportation Performance Measures and Targets
- Project prioritization & Town Highway Bridge Pre-Candidate List Priorities
- The FY20 Transportation Improvement Program
- The FY20 Unified Planning Work Program
- Municipal Roads General Permit (MRGP)
- VTrans Long Range Transportation Plan

- VT Culverts
- Winooski River Bridge Scoping
- Bike Sharing Bylaws
- 2018 Transportation Survey results
- Legislative Priorities
- Colchester Stormwater Facilities inspection
- Champlain Parkway
- Road and Bridge Standard synchronization
- CENTRACS traffic management software
- VTrans Automated Vehicle testing

Transportation Coordination Activities with Municipalities and VTrans Provided by CCRPC:

- Partnered with VTrans and the TAC to initiate the Chittenden County I-89 2050 Study.
- Collaborated with VTrans, provided funding and promoted participation in the 2018/2019 Way to Go! School Challenge; and conducted TDM outreach to municipalities, businesses and partners countywide through CATMA.
- VTrans Prioritization Methodology (VPSP2) effort: participation in the Core Group and TPI discussions.
- Completed the Amtrak Storage and Servicing Evaluation in collaboration with Burlington and VTrans.
- Coordinated with VTrans and South Burlington on the Exit 14 area signal upgrades.
- Completed the installation of Bluetooth sensors in five major corridors in the county; conducted workshops and monitored the real time travel data on the corridors; and presented results at the annual VTrans Research and Innovation Symposium.
- Ongoing coordination with VTrans, FHWA and FTA on highway and transit performance measures and targets.
- Bike & Ped Program – work with the Cities of Burlington, South Burlington and Winooski to plan for Greenride Bikeshare fleet expansion and conversion to E-Bikes; provide walk/bike recommendations on local and state paving plans; develop model bike parking ordinances for municipalities; partner with VTrans to host two walk/bike events as the Vermont Chapter of the Association of Pedestrian and Bicycle Professionals; promote TDM strategies to municipalities and businesses; compile Complete Streets data for Chittenden County municipalities; and, with Local Motion, conduct bike/ped counts on paths, bike lanes and roadways.
- Facilitated municipal participation in numerous MRGP meetings and updates.
- Provided Annual Traffic Alert! Communications outreach program

Objective #2: Better Connect Federal, Regional and Statewide Transportation Planning

Regional Metropolitan Transportation Plan (MTP): The 2018 MTP was adopted by the CCRPC Board in June of 2018 (<https://www.ccrpcvt.org/our-work/our-plans/ecos-metropolitan-transportation-plan/>).

Municipal Transportation Plans: 18 municipalities have current municipal plans that include an updated transportation component.

Act-250 and Section 248 Reviews: CCRPC staff reviewed all applications in Chittenden County but participated only in major applications and a small number of minor ones with potentially significant impacts. In FY19, the CCRPC provided transportation related comments for 7 Act-250 applications. The CCRPC also commented on 19 Section 248 applications but none had transportation issues that required staff review.

Coordination with Public Transit Providers: Staff participated in regional public transit planning activities including:

- The Elderly & Disabled program advisory committee
- GMT's ADA Advisory Committee
- United Way's Neighbor Rides (volunteer driver program) Advisory Committee
- GMT's NextGEN Transit Plan Advisory Committee
- Rural Transit Roundtable
- Route 116 Bus Ridership Outreach Program

RPC participation in VTrans committees: A list of committees that the CCRPC staff participated in is provided below:

- Public Transit Advisory Council
- Rail Council
- VTrans Project Prioritization (VPSP2) Core Group and workshop participation
- Freight Working Group
- Vermont Highway Safety Alliance
- Way to Go! Challenge

Project Prioritization: The CCRPC prioritizes Capital Projects on the state's Transportation Program once a year. In addition, the CCRPC has a representative on the Core Team for the VPSP2/Prioritization effort.

Objective #3: Providing Technical Assistance to Municipalities

During FY19, the CCRPC hosted regional transportation meetings; initiated, managed and was involved in major regional and local transportation plans, studies and initiatives; provided technical assistance and support to municipalities and partners on transportation issues. Please see below for more information on these activities.

Road Foreman Meetings: The CCRPC hosted a meeting on April 24, 2019 with participation by seven Chittenden County municipalities. Also shared events and funding opportunities as appropriate.

Assistance with Transportation Grants: Staff assisted municipalities and provided letters of support for 22 grant applications including Bike & Ped, Better Roads, and EV Supply Equipment Grants.

Budget Spent on Municipal Assistance: The CCRPC invests approximately 59% of MPO funding for municipal assistance.

CCRPC Data Collection in FY 18:

- Five (5) Pavement Inventories for Burlington, Charlotte, Huntington, Milton, and Jericho.
- Three (3) Culvert Inventories for Underhill, Bolton and South Burlington.

- 89 Traffic (ATR), 8 Turning Movement and 4 Bike/Ped Counts.

Participation in Transportation Planning and Project Development Activities: Below is the list of Planning Assistance, Project Definition (Scoping) and Municipal Construction Projects (Local Project Management: LPM) that the CCRPC managed in FY 19:

- Winooski River Bridge Scoping (Burlington/Winooski)
- Amtrak Overnight Storing and Servicing Study (Burlington)
- Colchester Ave/Riverside Ave/Barrett St/Mill St Intersection Scoping (Burlington)
- Railyard Enterprise Supplemental Scoping Project (Burlington)
- I-89 Exit 14 Bike & Pedestrian Scoping (South Burlington)
- South Burlington Sidewalk/Path Connecting-the-Gaps Scoping
- South Burlington Multi-Site Pedestrian Crossing & Bike Access (Williston Road)
- Huntington Lower Village Supplemental Scoping Study
- Allen Brook Large Culvert Assessment
- Williston Shared Use & Multi-Modal Parking Study
- South Burlington City Center Parking & Movement Plan
- Update of South Burlington Traffic Impact Fee Ordinance
- Update of Williston's Transportation Impact Fee
- Winooski Impact Fee Feasibility Study
- Intervale Road Pedestrian and Bicycle Access Feasibility Study (Burlington)
- Sidewalk/Path Scoping for VT 15 from Athens Dr. to VT 289 (Essex)
- VT 15 Scoping Study from Ethan Allen Ave to West St. Extension (Essex/Essex Junction)
- Skunk Hollow Rd/VT 117 Intersection Scoping (Jericho)
- VT116/Charlotte Rd. Intersection Improvements in Hinesburg
- Colchester Inspection & Inventory of the Existing Stormwater System
- LPM services for Underhill sidewalk construction on VT 15
- LPM services for Hinesburg Village South VT 116 sidewalk design and construction

The CCRPC initiated and managed the following multimodal Corridor and Area-wide Studies:

- Chittenden County I-89 2050 Study
- East Allen Street Corridor Study/Scoping (Winooski)
- Kimball Ave/Kennedy Dr/Old Farm Rd/Tilley Drive/VT 116 Transportation Needs Analysis (South Burlington)
- Essex Junction Village Transportation Plan Update
- Winooski Avenue Corridor Study (Burlington)
- Regional Bike Share Analysis
- Essex Junction Village Parking Plan

The CCRPC was also involved in the following Transportation Demand Management (TDM) initiatives and studies:

- Annual Way to Go! Challenge to encourage non-single occupant vehicle travel and demonstrate the environmental and financial benefits, with a focus on schools in FY19. www.WayToGoVT.org
- Provided funding to CATMA, CarShare Vermont, and Local Motion for TDM projects and technical assistance.
- Since 2013, the CCRPC has been investing in United Way's Neighbor Rides program to integrate volunteer drivers into human services transportation in order to increase access to transportation for seniors and persons with disabilities by offering a lower-cost option.

Road Erosion Inventories in Support of Municipal Roads General Permit (MRGP): Completed road erosion inventories (REI) for all municipalities in Chittenden County. Staff is now updating REI data based on information from municipalities and site visits.

Objective #4: Advance VTrans Strategic and Long-Range Transportation Plans

CCRPC Data Collection Activities Conducted Specifically for VTrans: CCRPC staff conducted the following activities in support of VTrans' Plans:

- Sixteen Park & Ride inventories at facilities in Richmond, Colchester, Huntington, Essex Landfill Rd., Essex Green, Westford Green, and Hinesburg.
- 89 Traffic (ATR) and 8 Turning Movement counts.
- Three (3) Culvert Inventories for Underhill, Bolton and South Burlington.
- Four (4) Bike/Ped Counts: 2 Continuous Traffic Counters at Riverside bike path & Waterfront bike path & 2 video bike/ped counts in the greater Burlington area.
- Requested complete streets info from all towns and received information from 13.

EMERGENCY PREPAREDNESS & DISASTER RESILIENCY

RPCs play key roles in the mitigation and preparedness phases of emergency management in partnership with Vermont Emergency Management, the Vermont Homeland Security Unit, VTrans and the Agency of Natural Resources. RPCs provide direct staff to the State Emergency Operations Center when needed, administrative support to the Local Emergency Planning Committees, and coordination among responders and planners throughout the State's four Public Safety Districts. RPCs also help update floodplain bylaws and FEMA-required hazard mitigation plans, coordinate updates to municipal emergency operations plans and assisted as needed in special circumstances like Tropical Storm Irene and other disasters.

- **FEMA Pre-Disaster Mitigation:** CCRPC staff worked in early 2019 with municipal staff to prepare a 2018 Progress Report on the implementation of the actions recommended in the County and Municipal All-Hazard Mitigation Plans. Implementation included roadway and stormwater projects to mitigate the impacts of future severe rainstorms.
- **Local Emergency Management Plans:** 19 out of 19 (100%) municipalities in the CCRPC region currently have an updated local emergency management plan.
- **Local Emergency Planning Committee:** CCRPC, in collaboration with the Local Emergency Planning Committee (LEPC 1, <http://www.ccrpcvt.org/about-us/committees/local->

[emergency-planning-committee/](#)), hosted and participated in a variety of emergency management-related workshops and exercises to enhance resilience to disasters in our region.

- **Local Liaison:** CCRPC served as a key coordinator between municipalities and the state to collect damage assessment information after significant storm events. In addition, CCRPC attended/hosted an Incident Command System training.
- **Hazardous Materials:** Helped with emergency preparedness for hazardous materials incidents by working on listing and mapping “Tier II” hazardous materials information to make this information more easily accessible and usable by first responders.

GEOGRAPHIC INFORMATION SYSTEM SERVICES

In addition to enhancing the RPC work, RPCs provide municipalities, state agencies and regional groups with mapping and data analysis in support of their projects.

- **Town-Specific Web Maps:** Updated/created interactive town-specific web maps for Bolton, South Burlington, Charlotte, Huntington, Jericho, Milton, Richmond, Shelburne, Westford, and Winooski.
- **Town Plan Maps:** Created for Colchester, Essex Junction, Huntington, Shelburne and Winooski.
- **GIS Data:** Developed or updated numerous GIS datasets (zoning, bridges, culverts, housing points, cemeteries, neighborhoods, scenic resources, state designations, groundwater source protection areas, trails, conserved land, utilities, etc.) for Bolton, Burlington, Charlotte, Colchester, Essex, Essex Junction, Huntington, Jericho, Richmond, Shelburne, South Burlington, Underhill, Westford, and Winooski.
- **Colchester Map Service:** Continued to provide updates to their map service which links to the Town’s VueWorks Asset Management system. Also, Collector App maps for Colchester Public Works to use in tracking street sweeping and work conducted on catch basins and outfalls.
- **Winooski Map Service:** Providing an interactive digital map service for Winooski’s NexGen Asset Management system.
- **Data available via Vermont Open Data Portal:** Uploaded housing points, regional future land use, municipal zoning and overlay data to the portal to allow public access to the GIS data.
- **VOBCIT:** CCRPC continues to work with partners to improve, enhance and support the VOBCIT website (<https://vtculverts.org>).

ENERGY CONSERVATION & DEVELOPMENT

A renewed focus on clean, renewable, sustainable and affordable energy presents Vermont with great opportunity and significant challenges. RPCs integrate energy planning with land use, transportation and natural resources efforts, and work with municipalities to assist with project implementation. RPCs participate in Section 248 proceedings and support comprehensive planning at the local and regional level to inform the permitting process.

- **Regional Energy Plan:** The *2018 Chittenden County ECOS Plan* was granted an Affirmative Determination of Energy Compliance by the Department of Public Service on August 9, 2018. CCRPC has increased participation in PUC proceedings (applications for Certificates of Public Good and various investigations) to ensure that local and regional policies are recognized. CCRPC participated in 16 PUC proceedings in FY19.
- **Municipal Energy Plans:** CCRPC provided specific technical assistance on data/mapping, plan narrative and policy language to Bolton, Burlington, Charlotte, Colchester, Essex Junction, Essex Town, Hinesburg, Huntington, Jericho, Richmond, Underhill, Williston and Winooski to help them develop their local energy plans. The CCRPC board granted affirmative determinations of energy compliance to enhanced energy plans in Burlington, Colchester, Richmond, Shelburne and Winooski.

WATERSHED PLANNING & PROJECT DEVELOPMENT

RPCs work with the Agency of Natural Resources to assist with completion of the EPA-required watershed tactical basin plans. RPCs also work with municipalities to implement river corridor assessments in local planning and regulations for better and safer growth management decisions.

- **Clean Water:** The CCRPC is committed to supporting water quality initiatives throughout our region to ensure that all residents have access to clean drinking water; to strengthen our region's recreation and tourism industry; and to become more resilient to flood events. To assist our member municipalities and the state in working together to achieve these goals, the CCRPC has facilitated the Clean Water Advisory Committee and the MS-4 Sub-Committee (<https://www.ccrpcvt.org/about-us/committees/clean-water-advisory-committee/>), provided guidance for the Vermont Clean Water Fund, assisted municipalities with Better Roads grants and stormwater master plans, and managed water quality-focused advocacy and education programs such as Rethink Runoff (www.rethinkrunoff.org).
- **Block Grants:** Through funding provided by the DEC and administered by the Southern Windsor County Regional Planning Commission, the CCRPC managed Clean Water Block Grants to implement the following stormwater projects: in Burlington, Route 127 Culvert Outfall Upgrade; in South Burlington, upgrades to two large stormwater ponds in the Pinnacle at Spear neighborhood; and in Williston, repair and upgrades to two stormwater ponds in the Old Stage Estates neighborhood. All four projects were substantially completed by the close of FY19. Additionally, CCRPC secured funding for and started three new projects in FY19 as follows: in Underhill, construction of a large rain garden at the Town office; in Williston, design of road drainage improvements on Beebe Lane in the Lake Iroquois Recreation District; and, in Winooski, upgrades to a stormwater pond in the Pine Grove Terrace neighborhood. These three latest projects will be completed by December 31, 2019.
- **Water Quality Outreach:** CCRPC is managing, with all RPCs as sub-grantees, a grant provided from the Vermont Department of Environmental Conservation (DEC) to conduct a multi-pronged outreach effort focused on improving water quality in compliance with the Vermont Clean Water Act (VCWA). CCRPC continues work with municipal staff and

boards to provide information about the requirements for municipalities triggered by the VCWA and also work with them on options such as stronger municipal protections against flood hazards and river corridor erosion, stormwater master planning, and other town plan or zoning changes to improve water quality. CCRPC completed assistance on development of the Winooski Tactical Basin Plan and began assistance on an update to the Northern Lake Champlain Direct Drainages Tactical Basin Plan. Drafted River Corridor Overlay District bylaws for consideration by South Burlington.

- **Stormwater Master Plans:** Completed the Stormwater Master Plans for Underhill and Richmond. The Winooski NRCD and Friends of the Winooski assisted with outreach on the Richmond stormwater master plan. Development of a Stormwater Master Plan for Milton to be completed in the fall of 2019.
- **Municipal Road General Permit:** CCRPC staff continued to provide assistance to all member municipalities to address policy, data, and reporting issues to meet the MRGP requirements. See the Transportation section for road erosion inventories.
- **Grant Writing:** In support of this work CCRPC participated in securing Better Roads Grants for Bolton and Underhill; and Clean Water Block Grants for Williston, Winooski and Underhill.

SPECIAL PROJECTS

- The CCRPC continues to use the **2014 Public Participation Plan (PPP)** to guide our focus on diversity and equity in all projects. (<http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan/>)
- **Chittenden County Opioid Alliance:** The CCRPC supports and serves on the Chittenden County Opioid Alliance (CCOA, <http://www.ccoavt.org>) together with other dedicated stakeholders including local non-profit agencies, state and local government, United Way of Northwest Vermont, UVM Medical Center, Vermont Department of Health, business leaders and community members in Chittenden County.
- **Building Homes Together:** The CCRPC, Champlain Housing Trust and Housing Vermont continue to lead a coordinated campaign to strengthen Chittenden County communities and our economy by building 3,500 homes by 2021 for people of all incomes, including 700 affordable homes. CCRPC staff developed a series of housing indicators with the two-year data for a press conference that was held in October 2018. CCRPC also began to host a meeting of municipal Housing Committees to facilitate peer learning. (<http://www.ecosproject.com/building-homes-together>)
- **Prevention Network:** CCRPC served as the lead agency for the Regional Prevention Partnership (<http://www.healthvermont.gov/alcohol-drug-abuse/programs-services/prevention-programs>). Accomplishments included expansion of drug take back locations, promoting drug take-back days, fake ID enforcement, and community education about substance use prevention.
- **Regional Dispatch Implementation Study:** The CCRPC continues to support the Chittenden County Public Safety Authority (CCPSA) formed by the following municipalities in 2018 (Burlington, Colchester, Milton, South Burlington, Williston, Winooski) to implement a plan for a consolidated regional dispatch center for police,

fire and rescue agencies. (<http://www.ccrpcvt.org/our-work/emergency-management/regional-dispatch/>)

ADMINISTRATION & FUNDING

The CCRPC receives most of its funding through performance-based grants and contracts with the state. Town assessments constitute a small but very important percentage of our funding. For the 2019 fiscal year, the CCRPC's total revenue of nearly \$5.1 million dollars was derived from about 74% federally funded grants, 20% state funding, 6% from municipalities. Just under \$2.9 million, or 58% of the total funding, was passed through to consultants or sub-grantees.

All of the CCRPC's revenue sources are tied to federal, state or municipal agreements with scopes of work, guidelines and/or performance measures. CCRPC works with our members and VTrans to decide the best way to invest our MPO funding annually in developing our unified planning work program. Municipal dues, and the funding received through the CCRPC's performance agreement with ACCD, are also necessary to provide matching funds required by grantors. The grants we receive enable us to work with our municipalities on areas such as transportation, emergency planning, community development, brownfields redevelopment, energy, public health, and natural resources. Revenue from federal and state grantors typically requires non-federal matching funds. Required match ranges from 10 percent (transportation planning) to 50 percent (Emergency Management Planning Grant).

The CCRPC conducts a single audit on an annual basis. The federal single audit field work will be conducted in September 2019, with the full report to be completed before December 2019.

'AT WORK' MAP

The map depicting the range of services provided by the CCRPC to member municipalities is included on the next page.