

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
CLEAN WATER ADVISORY COMMITTEE – DRAFT MINUTES

DATE: **Tuesday, August 1, 2017**  
TIME: 11:00 a.m. to 12 Noon  
PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT  
DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Bolton: Joss Besse	Hinesburg: Merrily Lovell	St. George:
Buels Gore:	Huntington: Darlene Palola	Underhill: Brian Bigelow
Burlington: Jenna Calvi	Jericho:	Westford:
Charlotte:	Milton:	Williston: James Sherrard
Colchester: Karen Adams, Christina Samela	Richmond:	Winooski: Tim Grover
Essex: Annie Costandi, Co-Chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo	South Burlington: Tom DiPietro	VANR: Christy Witters
Burlington Airport: Polly Harris (Stantec)	University of VT: Lani Ravin, Claire Forbes	CCRPC Board: Don Meals, Co-Chair
<b>Other Attendees:</b> Joel Perrigo, VAOT		
<b>CCRPC Staff:</b> Dan Albrecht, Regina Mahony, Eleni Churchill, Chris Dubin		

**1. Welcome:** Don Meals called the meeting to order at 11:00 a.m.

**2. Changes to the Agenda**

Joel Perrigo had contacted Dan earlier and asked to provide a briefing on VTRAN’s “Municipal Highway and Stormwater Mitigation Program.” The Committee agreed to add this after discussion of the letter to the Clean Water Fund Board.

**3. Review and action on draft minutes of July 5, 2017**

After a brief recap by Dan Albrecht, *Costandi made a motion, seconded by Adams to approve the July 5, 2017 minutes. No further discussion. MOTION PASSED*

**4. Finalize comment letter on DEC Clean Water Fund Budget for action by CCRPC Exec Cmtee**

Chairman Meals introduced the topic. He was at the mid-July CCRPC Board meeting where it was briefly discussed and expressed his concern then that there needed to be more review of the letter and hence the discussion here today. Albrecht noted that CCRPC requested and DEC granted an extension of 8 hours to the comment deadline to accommodate formal action and letter submission after the Executive Committee looks at the letter. Meals then walked through various minor edits he is suggesting. The Committee discussed the letter and accepted some of the edits and made additional ones as well. *James Sherrard made a motion, seconded by Palola to forward the revised comment letter to the Executive Committee for action. No further discussion. MOTION PASSED with Harris, Callahan and Witters abstaining. [ Note: The Executive Committee made a minor tweak to the letter which was submitted on August 2<sup>nd</sup> to DEC. See copy at link above. ]*

**5. Presentation, VAOT “Municipal Highway and Stormwater Mitigation Program”**

Joel Perrigo briefed the Committee on this new program funded via a targeted programming by the Agency of various capital funds (*see link above for copy of powerpoint*). Like other agency funding, the timeline for completion is generous with scoping projects to be completed within two years and construction projects within four years. The first set of applications are due August 15<sup>th</sup>. There will also be a second round funded via the reallocation of the Transportation Alternatives block of monies due on November 20<sup>th</sup>. TA funds will also be available for FY19 with 100% of the funds going towards stormwater.

1 **6. Items for September 5<sup>th</sup> meeting agenda**

- 2 a. Draft MRGP permit  
3 b. Second round of comments to Clean Water Fund Board  
4 c. DEC new stormwater rule  
5

6 **7. Updates**

7 **Eleni indicated that the CCRPC will soon issue a request solicitation** to our municipalities to seek  
8 consultant technical assistance to scope/develop conceptual plans and cost estimates for any environmental  
9 mitigation activity to address highway runoff. The application will be very simple. If the project is selected we  
10 would then assign the work to one of our five pre-qualified firms.  
11

12 **8. Adjournment**

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14 The meeting adjourned at 12:05 p.m.  
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*Respectfully submitted, Dan Albrecht*

