

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Tuesday, February 7, 2017**
TIME: 12:33p.m. to 1:26 p.m.
PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Burlington: Jenna Calvi	Colchester: Warner Rackley	Essex: Annie Costandi
Essex Junction: Chelsea Mandigo	Milton: Jeff Castle	Shelburne: Chris Robinson
South Burlington: Tom DiPietro	Williston: James Sherrard	Winooski: John Choate (arr. 12:45)
Burlington Airport:	University of VT	VAOT:
Other Attendees: LC International: Hilary Kirchner; Dave Barron, Tally Ho		
CCRPC Staff: Dan Albrecht; Charlie Baker;		

1. Welcome: Chelsea Mandigo called the meeting to order at 12:33 p.m. No changes were made to the agenda.

2. Review and action on draft minutes of January 3, 2017

After a brief recap by Dan Albrecht, James Sherrard made a motion, seconded by Annie Costandi to approve the January 3, 2017 minutes. No further discussion. MOTION PASSED.

3. Review & comment: RSEP-CCST consolidated branding/marketing effort (Tally Ho Design)

Dave Barron gave an update on the rebranding effort and walked everyone through the proposed site map for the new rethinkrunoff.com website. The plan would be try to go live by early March. Dan Albrecht described the rough draft of the Communications Plan and emphasized the need to produce one of these again so that the rationale behind the Marketing Plan is clear.

4. Confirm continuation of Stream Team as name for Minimum Measure #2 effort

After a brief discussion the Subcommittee confirmed the continuation of the use of the name “Stream Team” for Minimum Measure #2 outreach.

5. Items for March meeting agenda

- Review and action on draft 2016 year end reports
- Tally Ho Design
- Winooski NRCD
- Christy Witters, DEC

6. Adjournment

The meeting adjourned at 1:26 p.m.

Respectfully submitted, Dan Albrecht