

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
 CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Tuesday, May 3, 2016**  
 TIME: 10:58 a.m. to 12:02 p.m.  
 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT  
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Bolton: Sharon Murray	Hinesburg:	St. George:
Buels Gore:	Huntington:	Underhill: Brian Bigelow
Burlington:	Jericho: Katherine Sonnick	Westford:
Charlotte: Marty Illick; Daryl Benoit	Milton: Jacob Hemmerick	Williston: James Sherrard
Colchester: Warner Rackley (arr. 11:12)	Richmond:	Winooski: John Choate (arr. 11:37)
Essex: Annie Costandi	Shelburne: Chris Robinson	VAOT:
Essex Junction: Chelsea Mandigo	South Burlington: Tom DiPietro	VANR: Christy Witters
Burlington Airport:	University of VT: Lani Ravin (arr. 11:10)	CCRPC Board:
<b>Other Attendees:</b> VT-DEC: Jim Pease, Milone and MacBroom; Jessica Louisos, Roy Schiff;		
<b>CCRPC Staff:</b> Dan Albrecht; Charlie Baker; Eleni Churchill; Emily Nosse-Leirer; Emma Butterfield		

1. **Welcome:** Annie Costandi called the meeting to order at 10:58 a.m. No changes were made to the agenda.

2. **Review and action on draft minutes of March 8, 2016:**

After a recap by Albrecht, Sherrard made a motion, seconded by Robinson to approve the April 5, 2016 minutes. No further discussion. MOTION PASSED.

3. **Presentations by ANR staff: “What goes into a Storm Water Master Plan (SWMP)”**

Jim Pease gave a presentation about stormwater master planning. Stormwater Master planning is not required. Jim noted that the guidelines he is presenting do not meet the requirements for master planning for Better Back Roads Grants. The presentation shows which municipalities have existing stormwater plans and offers suggested templates (chosen based on the town’s characteristics) for towns that do not have current stormwater plans but may wish to have one. The VTDEC Clean Water Initiative Program provides each town with stormwater infrastructure mapping for the urbanized parts of the town (no culverts, no rural roads) as well as information on retrofits and outfall testing (IDDE) reports, “connected” road maps and web access to stormwater data. The program develops and shares stormwater master planning guidelines, templates and example plans. Additionally, a series of webinars are available for towns (links included in presentation). Jim shared a model outline for stormwater master plans (see presentation).

Discussion about the presentation ensued. Jim noted that stormwater master plans are generally a tool for meeting other requirements and standards (ex. phosphorous load reduction), not required as standalone documents (correct?).

4. **Lewis Creek Association/LaPlatte River Watershed Partnership’s LaPlatte River Watershed Stormwater Infrastructure Report, Chittenden County, June 2010: Milone & McBroom staff**

Roy Schiff gave an update on the process of writing the LaPlatte River Watershed Stormwater Infrastructure Report. The towns started by identifying all of the runoff hotspots in the watershed. Since 2010, the group has completed geomorphic assessments and water quality assessments, stormwater runoff estimates and an infrastructure study. The town used a planning grant (an MPG?) to complete a hydrology study. The town of Hinesburg was very forward thinking and modeled what effect its anticipated future buildout would have on

1 their stormwater runoff, and is using those results to inform planning and zoning. Land use change contributes  
2 dramatically to changes in runoff.  
3

4 Jessica Louisos shared information about ways in which the plan is actionable and gives information on  
5 treatment options. She shared specific projects undertaken in Hinesburg—pictures and details are available in  
6 the presentation. In response to a question, she clarified that maintenance of these projects is necessary but all  
7 maintenance is currently the responsibility of the town.  
8

#### 9 **5. Discussion of VCWA outreach**

10 Albrecht and Baker led a discussion about whether information from the CWAC process about the VCWA is  
11 getting to other municipal contacts/boards/commissions, and whether there is a need for public meetings in the  
12 communities or other outreach mechanisms. Towns with professional staff noted that because they are the  
13 experts in these areas, they do not feel a need to disseminate information. However, rural towns with fewer  
14 professional staff members mentioned that the CWAC representatives try to share information, but that they  
15 would really appreciate a public meeting that all volunteers could attend to learn about clean water issues.  
16

17 Albrecht mentioned that it is helpful for town representatives to help spread the word. Baker suggested that  
18 CCRPC's water quality page may be a useful resource for sharing information on clean water issues, and that  
19 it is easier to navigate than ANR's webpage because the amount of information on the ANR webpage can be  
20 overwhelming. Baker indicated he would be in contact with our rural towns to schedule times and locations for  
21 some public outreach meetings about the VCWA.  
22

23 A discussion ensued about how to decide who is invited to be a contributing/voting member of the CWAC. In  
24 response to a query from Marty Illick, Baker indicated that the charge to the CWAC from the full Board will  
25 require the CWAC to report back to the Board after its first year of operation with a recommendation on  
26 whether or not to expand the membership.  
27

#### 28 **6. Adjournment**

29 The meeting adjourned at 12:02 p.m.  
30

*Respectfully submitted, Emily Nosse-Leirer and Dan Albrecht*