

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 EXECUTIVE COMMITTEE MEETING MINUTES
3

4 DATE: Wednesday, February 21, 2018
5 TIME: 5:00 p.m.
6 PLACE: CCRPC offices, 110 W. Canal Street, Suite 202; Winooski, VT 05404
7 PRESENT: Chris Roy, Chair Michael O'Brien, Vice-Chair
8 Brian Bigelow, Secretary-Treasurer Barbara Elliott, At-Large<5,000
9 John Zicconi, At-Large >5,000 Andy Montroll, Immediate Past Chair
10 Staff: Charlie Baker, Executive Director Reginal Mahony, Planning Program Manager
11 Eleni Churchill, Trans. Program Mgr. Forest Cohen, Senior Business Manager
12 Bernadette Ferenc, Trans. Business Mgr.
13

14 The meeting was called to order at 5:04 p.m. by the Chair, Chris Roy.
15

- 16 1. Changes to the Agenda, Members' Items. There were no changes other than Charlie had a couple
17 more items under his report.
18
- 19 2. Approval of January 3, 2018 Executive Committee Meeting Minutes. MIKE O'BRIEN MADE A
20 MOTION, SECONDED BY BARBARA ELLIOTT, TO APPROVE THE MINUTES OF JANUARY 3, 2018 WITH
21 CORRECTIONS. Bernie noted that Barbara had given her two grammatical corrections to the
22 minutes, which she will add. MOTION CARRIED WITH BARBARA ABSTAINING.
23
- 24 3. Act 250 & Sec. 248 Applications. Regina noted that the first two letters just need ratification as
25 members approved them via email earlier this month.
26 a. East Allen Street Mixed Use Development, Winooski, #4C1309. BRIAN BIGELOW MADE A
27 MOTION, SECONDED BY BARBARA ELLIOTT, TO RATIFY THE LETTER TO THE D.E.C. REGARDING
28 THIS PROJECT. MOTION CARRIED UNANIMOUSLY.
29 b. Snyder Hotel, Williston #4C0887-1R-1. John Zicconi disclosed that Bob Snyder is a friend and
30 neighbor of his. MIKE O'BRIEN MADE A MOTION TO RATIFY THE LETTER FOR SNYDER HOTEL IN
31 WILLISTON. ANDY MONTROLL SECONDED, AND THE MOTION CARRIED UNANIMOUSLY.
32 c. Hilton Garden Inn, Burlington #4C1253-2. Regina noted that this is an after-the-fact approval of
33 signage at the Hilton Garden Inn. The building had been permitted by the district commission
34 and Burlington and is constructed. The new issue is the signage which was constructed and had
35 been permitted by the City of Burlington. After a brief discussion, JOHN ZICCONI MADE A
36 MOTION SECONDED BY ANDY MONTROLL, TO APPROVE THE LETTER TO THE D.E.C. MOTION
37 CARRIED UNANIMOUSLY.
38 d. Regina noted that we had talked about the sign on top of Water Tower Hill in Colchester. That
39 Act 250 permit was denied under aesthetics via Colchester zoning regulations which state that in
40 accordance with state law if a sign can be seen from a limited access highway it is prohibited.
41
- 42 4. ECOS Plan Update – Top 10 Actions. Regina said the Top Actions for the next Five Years are in the
43 plan. We have some time to discuss these at the board meeting as well. John likes the list. When
44 asked if there has been any reaction to this list, Regina said not yet. It was noted that these are not
45 in any order of priority. Members deferred to discussion at the board meeting. There were no
46 recommendations from the TAC.
47

- 1 5. Transportation Performance Measures Report. Eleni reviewed the memo from the meeting packet.
2 After a lengthy discussion, MIKE O'BRIEN MADE A MOTION THAT THE EXECUTIVE COMMITTEE
3 RECOMMEND THE CCRPC BOARD ACCEPT THE VTRANS STATEWIDE SAFETY TARGETS AS REPORTED
4 IN THE 2018 HSIP REPORT AND NOT SET REGIONAL (MPO) TARGETS THIS YEAR (2018). JOHN
5 ZICCONI SECONDED, AND THE MOTION CARRIED UNANIMOUSLY.
6
- 7 6. Chair/Executive Director's Report.
- 8 a. UPWP Update. Charlie noted the 2nd UPWP committee meeting will be held tomorrow. Mike
9 O'Brien, Barbara Elliott and John Zicconi are on the committee. We received requests for
10 projects requiring less money than we have available. There are a couple of questions on some
11 of the projects, which should be answered at tomorrow's meeting.
- 12 b. Economics of Housing. Regina reported that we held a workshop on January 29th with great
13 participation (about 50 people) from selectboards, housing committees, planning commissions,
14 UVM, VHFA. There were four panelists from Champlain Housing Trust, Housing Vermont,
15 Redstone and Brad Dousevicz, Inc. The general idea was to discuss what goes into the cost of
16 housing. One of the South Burlington Housing Committee members asked if CCRPC could hold
17 regional workshops for housing committees. So we have selected a potential date of April 30th
18 and Charlie said we may want to offer a bigger event for the kick-off and have more managers
19 and elected officials there.
- 20 c. ECOS Annual Report. The report is out for review by our partners and should be available soon.
- 21 d. Airport Noise Compatibility TAC. Charlie noted that this is airport trying to have us help them
22 decide what to put in their plan for noise compatibility. In the past, they have purchased and
23 demolished homes in the area. This time there are a couple of options: the airport can
24 purchase the homes and insulate them and resell them; or, the airport will insulate the homes
25 for the residents and they can remain. On another issue, Charlie said we may be asked to testify
26 at the legislature regarding a proposal for charter changes for South Burlington, Burlington and
27 Winooski regarding the airport. The second piece of proposed legislation is to ask VTrans and
28 ACCD to look at regional governance of the airport. Burlington is opposed to this bill going
29 forward, but Charlie wanted members to be aware of it. After a brief discussion, members
30 recommend that the Executive Committee inform Charlie that if he is asked about regional
31 governance of the airport that we would prefer not to have anything to do with it. It was made
32 clear that this request is not in response to the F-35 issue. Mike noted that regional governance
33 has been discussed in the past, and there are many things to consider. It was agreed that until
34 the Burlington City Council asks for a change, we want to leave it alone.
- 35 e. Regional Dispatch Update. Charlie informed members that he did an Op Ed piece for the
36 Burlington Free Press to explain what the Regional Dispatch vote is about as there seem to be
37 many misconceptions out there. He noted that the vote does not commit the towns to any
38 costs, it just sets up the entity for governance and then all of the cost details can be worked out.
39 (Charlie will forward this to members.) There will be a press event on Monday with police, fire
40 and rescue, Aaron Frank and Charlie to talk to the press. There will be more public relations
41 efforts before Town Meeting, as well as towns using their social media contacts.
- 42 f. Legislative Update. Water quality has taken some turns and we're not as engaged as we
43 thought we'd be. There is a bill that has been in Senate Natural Resources for a long time and
44 there is some expectation that the Senate will vote on it. They are trying to get money out to
45 regions or basins and there is no direct way, so they're talking about Regional Basin
46 Coordinating Councils and the money will go through there. When asked if we'd had any
47 response to our position paper on long-term funding for water quality, Charlie said no. Charlie
48 did testify on a public safety bill where they're talking about requiring a public safety section in

- 1 municipal plans. It also says the state police will no longer be allowed to serve local
2 communities after July 1, 2020. He's not sure where that will go.
- 3 g. Annual Meeting. There has been discussion about getting the Governor to come.
- 4 h. Meeting Minutes. Charlie noted we're having an issue with getting meeting minutes posted
5 within five days. He has asked staff to do minimalist minutes (citing attendees, agenda and any
6 action taken) to get them posted quickly; and then fill them in later to send to the committees
7 for their next meetings.
- 8 i. Monthly Reports. Charlie asked for feedback because it's been awhile since he's done a
9 monthly report. Should we try to get more information into the newsletter? It was noted there
10 may be a way to get varying reports from SharePoint. Charlie will think about that.
- 11
- 12 7. Agenda Review – Feb 21st. No need to review board agenda.
- 13
- 14 8. Other Business. There was no other business.
- 15
- 16 9. Executive Session. Chris Roy noted that the Executive Director annual review will take place at the
17 March Executive Committee meeting. Charlie will prepare his self-review and Chris will compile a
18 composite of material he received from staff.
- 19
- 20 10. Adjournment. MIKE O'BRIEN MADE A MOTION, SECONDED BY BRIAN BIGELOW, TO ADJOURN AT
21 5:57 P.M. MOTION CARRIED UNANIMOUSLY.
- 22
- 23 Respectfully submitted,
- 24
- 25 Bernadette Ferenc