DATE: Wednesday, February 21, 2018
TIME: 5:00 p.m.
PLACE: CCRPC offices, 110 W. Canal Street, Suite 202; Winooski, VT 05404
PRESENT: Chris Roy, Chair
Michael O’Brien, Vice-Chair
Brian Bigelow, Secretary-Treasurer
Barbara Elliott, At-Large <5,000
John Zicconi, At-Large >5,000
Andy Montroll, Immediate Past Chair
Staff: Charlie Baker, Executive Director
Reginal Mahony, Planning Program Manager
Forest Cohen, Senior Business Manager

The meeting was called to order at 5:04 p.m. by the Chair, Chris Roy.

1. Changes to the Agenda, Members’ Items. There were no changes other than Charlie had a couple more items under his report.

2. Approval of January 3, 2018 Executive Committee Meeting Minutes. MIKE O’BRIEN MADE A MOTION, SECONDED BY BARBARA ELLIOTT, TO APPROVE THE MINUTES OF JANUARY 3, 2018 WITH CORRECTIONS. Bernie noted that Barbara had given her two grammatical corrections to the minutes, which she will add. MOTION CARRIED WITH BARBARA ABSTAINING.

3. Act 250 & Sec. 248 Applications. Regina noted that the first two letters just need ratification as members approved them via email earlier this month.
   a. East Allen Street Mixed Use Development, Winooski, #4C1309. BRIAN BIGELOW MADE A MOTION, SECONDED BY BARBARA ELLIOTT, TO RATIFY THE LETTER TO THE D.E.C. REGARDING THIS PROJECT. MOTION CARRIED UNANIMOUSLY.
   b. Snyder Hotel, Williston #4C0887-1R-1. John Zicconi disclosed that Bob Snyder is a friend and neighbor of his. MIKE O’BRIEN MADE A MOTION TO RATIFY THE LETTER FOR SNYDER HOTEL IN WILLISTON. ANDY MONTROLL SECONDED, AND THE MOTION CARRIED UNANIMOUSLY.
   c. Hilton Garden Inn, Burlington #4C1253-2. Regina noted that this is an after-the-fact approval of signage at the Hilton Garden Inn. The building had been permitted by the district commission and Burlington and is constructed. The new issue is the signage which was constructed and had been permitted by the City of Burlington. After a brief discussion, JOHN ZICCONI MADE A MOTION SECONDED BY ANDY MONTROLL, TO APPROVE THE LETTER TO THE D.E.C. MOTION CARRIED UNANIMOUSLY.
   d. Regina noted that we had talked about the sign on top of Water Tower Hill in Colchester. That Act 250 permit was denied under aesthetics via Colchester zoning regulations which state that in accordance with state law if a sign can be seen from a limited access highway it is prohibited.

4. ECOS Plan Update – Top 10 Actions. Regina said the Top Actions for the next Five Years are in the plan. We have some time to discuss these at the board meeting as well. John likes the list. When asked if there has been any reaction to this list, Regina said not yet. It was noted that these are not in any order of priority. Members deferred to discussion at the board meeting. There were no recommendations from the TAC.

6. **Chair/Executive Director’s Report.**
   a. **UPWP Update.** Charlie noted the 2nd UPWP committee meeting will be held tomorrow. Mike O’Brien, Barbara Elliott and John Zicconi are on the committee. We received requests for projects requiring less money than we have available. There are a couple of questions on some of the projects, which should be answered at tomorrow’s meeting.
   b. **Economics of Housing.** Regina reported that we held a workshop on January 29th with great participation (about 50 people) from selectboards, housing committees, planning commissions, UVM, VHFA. There were four panelists from Champlain Housing Trust, Housing Vermont, Redstone and Brad Dousevicz, Inc. The general idea was to discuss what goes into the cost of housing. One of the South Burlington Housing Committee members asked if CCRPC could hold regional workshops for housing committees. So we have selected a potential date of April 30th and Charlie said we may want to offer a bigger event for the kick-off and have more managers and elected officials there.
   c. **ECOS Annual Report.** The report is out for review by our partners and should be available soon.
   d. **Airport Noise Compatibility TAC.** Charlie noted that this is airport trying to have us help them decide what to put in their plan for noise compatibility. In the past, they have purchased and demolished homes in the area. This time there are a couple of options: the airport can purchase the homes and insulate them and resell them; or, the airport will insulate the homes for the residents and they can remain. On another issue, Charlie said we may be asked to testify at the legislature regarding a proposal for charter changes for South Burlington, Burlington and Winooski regarding the airport. The second piece of proposed legislation is to ask VTrans and ACCD to look at regional governance of the airport. Burlington is opposed to this bill going forward, but Charlie wanted members to be aware of it. After a brief discussion, members recommend that the Executive Committee inform Charlie that if he is asked about regional governance of the airport that we would prefer not to have anything to do with it. It was made clear that this request is not in response to the F-35 issue. Mike noted that regional governance has been discussed in the past, and there are many things to consider. It was agreed that until the Burlington City Council asks for a change, we want to leave it alone.
   e. **Regional Dispatch Update.** Charlie informed members that he did an Op Ed piece for the Burlington Free Press to explain what the Regional Dispatch vote is about as there seem to be many misconceptions out there. He noted that the vote does not commit the towns to any costs, it just sets up the entity for governance and then all of the cost details can be worked out. (Charlie will forward this to members.) There will be a press event on Monday with police, fire and rescue, Aaron Frank and Charlie to talk to the press. There will be more public relations efforts before Town Meeting, as well as towns using their social media contacts.
   f. **Legislative Update.** Water quality has taken some turns and we’re not as engaged as we thought we’d be. There is a bill that has been in Senate Natural Resources for a long time and there is some expectation that the Senate will vote on it. They are trying to get money out to regions or basins and there is no direct way, so they’re talking about Regional Basin Coordinating Councils and the money will go through there. When asked if we’d had any response to our position paper on long-term funding for water quality, Charlie said no. Charlie did testify on a public safety bill where they’re talking about requiring a public safety section in
municipal plans. It also says the state police will no longer be allowed to serve local communities after July 1, 2020. He’s not sure where that will go.

g. Annual Meeting. There has been discussion about getting the Governor to come.

h. Meeting Minutes. Charlie noted we’re having an issue with getting meeting minutes posted within five days. He has asked staff to do minimalist minutes (citing attendees, agenda and any action taken) to get them posted quickly; and then fill them in later to send to the committees for their next meetings.

i. Monthly Reports. Charlie asked for feedback because it’s been awhile since he’s done a monthly report. Should we try to get more information into the newsletter? It was noted there may be a way to get varying reports from SharePoint. Charlie will think about that.

7. Agenda Review – Feb 21st. No need to review board agenda.

8. Other Business. There was no other business.

9. Executive Session. Chris Roy noted that the Executive Director annual review will take place at the March Executive Committee meeting. Charlie will prepare his self-review and Chris will compile a composite of material he received from staff.

10. Adjournment. MIKE O’BRIEN MADE A MOTION, SECONDED BY BRIAN BIGELOW, TO ADJOURN AT 5:57 P.M. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Bernadette Ferenc