

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
2 EXECUTIVE COMMITTEE MEETING  
3 MINUTES  
4 DRAFT

5 Date: Wednesday, February 1, 2017  
6 Time: 5:45 p.m.  
7 Place: CCRPC Offices; 110 W. Canal Street; Suite 202; Winooski, VT 05404  
8 Present: Chris Roy, Chair Mike O'Brien, Vice-Chair  
9 Brian Bigelow, Secretary-Treasurer Barbara Elliott, At-Large  
10 John Zicconi, At-Large Andy Montroll, Immediate Past Chair  
11 Staff: Charlie Baker, Executive Director Regina Mahony, Planning Program Manager  
12 Eleni Churchill, Transportation Program Manager  
13 Forest Cohen, Business Manager Bernie Ferenc, Transportation Business Mgr.  
14

15 The meeting was called to order at 5:45 p.m. by the Chair, Chris Roy.  
16

- 17 1. Changes to the Agenda; Members' Items. We need to take formal action on the letter regarding the  
18 Green Line Devco, LLC, which members had reviewed via email. We will add it to item 3. Because  
19 Brian and Mike will not be in town on March 1<sup>st</sup>, and there is a possibility that Andy won't be either,  
20 members agreed to move the Executive Committee meeting to Wednesday, March 8<sup>th</sup> at 5:45 p.m.  
21
- 22 2. Approval of January 4, 2017 Executive Committee Meeting Minutes. MIKE O'BRIEN MADE A  
23 MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE MINUTES OF JANUARY 4, 2017  
24 EXECUTIVE COMMITTEE MEETING. MOTION CARRIED WITH BARBARA ELLIOTT ABSTAINING.  
25
- 26 3. Act 250 & Sec. 248 Applications.  
27 a. Green Line Devco, LLC – Docket #8847. They've applied for a Certificate of Public Good for a  
28 power line under Lake Champlain. Our questions to them are similar to what we sent for the TDI  
29 request last year. JOHN ZICCONI MADE A MOTION, SECONDED BY BARBARA ELLIOTT, TO RATIFY  
30 THE LETTER REGARDING GREEN LINE DEVCO. MOTION CARRIED UNANIMOUSLY.  
31
- 32 4. Water Quality Funding Recommendations. Charlie distributed draft CCRPC comments on the State  
33 Treasurer's Clean Water Report to the legislature. We had appointed an ad hoc committee  
34 including Brian Bigelow, Don Meals and others from the CWAC. There are a lot of issues. It  
35 recommends three different things in the short-term using \$25M/year in new bonding capacity to  
36 get to the long-term solution; an affinity card that'll go to water quality; and, continuing the  
37 property transfer tax based fee. They researched how other communities around the country have  
38 done this, and the answer is that they create stormwater utilities. They suggested that every town  
39 have a stormwater utility, but most of our stormwater professionals feel that is pretty unrealistic.  
40 Charlie walked members through each comment. It was recommended that we add some language  
41 to #1 to say, "We endorse an approach that takes a state-wide perspective and focuses on water  
42 quality issues state-wide beyond the Lake Champlain basin because it's an invaluable asset and its  
43 health benefits all Vermont. Charlie then reviewed the four options for administering an expanded  
44 Clean Water Fund:  
45 a. Option 1: Water quality improvement district as a utility.  
46 b. Option 2: Clean Water partnership block grant program.

- 1 c. Option 3: A new municipal clean water state-aid program
- 2 d. Option 4: Current funding model: provide enhanced management using state agency
- 3 funding programs.

4 In comment #11 we note we would like to see Option 1 implemented by 2019, but in #12 we say  
5 that we assume Option #1 is cost effective, if billed and collected at the state level, but we need  
6 some more analysis of the cost of administration for the four administrative options.

7  
8 We then reviewed the relationship to existing stormwater utilities. Discussion ensued about how  
9 the state would do a fair share. Members feel it should be needs-based vs. apportionment. There  
10 should be a relationship between impervious surface and the fee. Chris said Williston had to do a  
11 lot of analysis about how to deal with the fee for residential vs. business, and doing it statewide just  
12 exacerbates it. It was noted that we are proposing the state cover 80% of capital costs with  
13 municipalities covering the other 20%. Mike feels that the property fee should really cover 100%, or  
14 come up with a mechanism for the state to cover the delta. Charlie noted that the VLCT and mayors  
15 have taken a position supporting 80% so that municipalities have a stake in the projects. Chris  
16 suggested that we add a surcharge to the state-wide billing to cover the match since it all comes  
17 from property owners anyway. Discussion continued. There is \$40M/year coming from the federal  
18 government. Charlie asked members if they wanted to make recommendations to the board. The  
19 CWAC will review these at their meeting next week and they will make recommendations to the  
20 board at their meeting. Mike suggested the Executive Committee not weigh in on it, except for the  
21 comments we added tonight and have the CWAC's recommendations go to the Board. Members  
22 agreed.

- 23
- 24 5. Regional Dispatch Update. Charlie distributed a summary of the Regional Dispatch Implementation
- 25 report from the consultant. They had two presentations yesterday – in the afternoon and the
- 26 evening for police, rescue, and fire chiefs, dispatchers, other public safety personnel, and elected
- 27 officials. There were about 50 people at each session. Charlie reviewed the consultant
- 28 recommendations; and how consolidation addresses issues specific to Chittenden County including
- 29 – staffing, mutual aid, fire-EMS calls, call taking process. They then reviewed countywide
- 30 challenges; and a timeline for implementation that proposes to proceed in three phases to be
- 31 completed by December 31, 2019. It was noted that they say 5 dispatchers per shift could cover the
- 32 whole county. Right now Burlington alone uses 3-4, but dispatchers do a lot more than just dispatch
- 33 work – many have other administrative work that the departments would then have to have
- 34 someone else do. Barbara didn't feel they discussed the change management to deal with this in
- 35 each community to cultivate it. She noted that sometimes moving an office in the same building can
- 36 be traumatic, let alone moving to another location with new co-workers. Lengthy discussion ensued
- 37 about the fact that first responders and public safety folks need to be educated so this will work.
- 38 Charlie then reviewed governance issues and models examined. A union municipal district is
- 39 recommended. He then reviewed next steps in organizing, development and decisions. Andy said if
- 40 the initial contacts feel the staff is too few, you go with more and then right-size as you go along.
- 41 Barbara suggested that the graph show staff needed for a.m. and p.m. shifts to reassure there is
- 42 enough staff. We need to show high-volume and low-volume times side by side. Andy suggested
- 43 we leave the actual number alone while we figure that out. Charlie noted the consultant is done
- 44 and now we need to continue that momentum. Charlie will let board members know when he'll be
- 45 visiting their selectboards/councils to report on regional dispatch. We will be asking each
- 46 community who currently provides dispatch services to appoint a member to the joint survey

- 1 committee to start work on exploring a union municipal district. The other communities will be  
2 contract towns. Charlie asked members to give him other feedback as it comes up.  
3
- 4 6. Chair/Executive Director's Report.  
5 a. We are doing employee evaluations right now. His evaluation will be done at the March  
6 Executive Committee meeting.  
7 b. Charlie and Eleni have been meeting with different state agencies to meet the new  
8 leadership.  
9
- 10 7. Agenda review for February 15<sup>th</sup> meeting. Members reviewed and revised the proposed agenda.  
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12 8. Other Business. There was no other business.  
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14 9. Executive Session. None needed.  
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- 16 10. Adjournment. MIKE O'BRIEN MADE A MOTION, SECONDED BY ANDY MONTROLL, TO ADJOURN AT  
17 7:08 P.M. MOTION CARRIED UNANIMOUSLY.  
18
- 19 Respectfully submitted,  
20  
21 Bernadette Ferenc