

Chittenden County Regional Planning Commission

FY 2018 Annual Report

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible for comprehensive and collaborative transportation planning involving municipalities, state and federal agencies and other key stakeholders in Chittenden County. The CCRPC works to ensure implementation of the regional transportation plan and provides technical and planning assistance to its member municipalities, and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Burlington International Airport (BIA), and a rail industry representative; and, at-large members representing the interests of agriculture, environmental conservation, business, and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY18, the CCRPC invested more than \$5.7 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages more than \$5.3 million in Federal and State investment with \$245,000 in municipal dues and another \$132,000 in local match for specific projects—a **14:1 return on local investment**.

MUNICIPAL PLANNING & IMPLEMENTATION

RPCs act as a cost-effective professional planning staff for many of Vermont's municipalities. Work in recent years has been focused on improving town plans and local permitting through education and enhanced consultations (on-site training), bylaw modernization, facilitating transition to Development Review Boards and implementing new requirements for economic development and flood resiliency planning. Current and clear plans and bylaws are essential in smooth state and local permitting. This work is supported through local and regional planning funds, municipal dues, and other grants. All technical assistance provided this year is shown on the At Work map; highlights include:

- **Town Plan Assistance:** Began work on the Winooski Master Plan update. Other Town Plan update assistance includes: an initial review of Essex Junction, Huntington, Westford and Underhill’s existing plans; and reviewed Richmond’s draft chapters as they developed them. Created Town Plan maps for Bolton, Buel’s Gore, Charlotte, and Richmond.
- **Town Plan Approvals:** Approved the Comprehensive Plans and confirmed the planning process for Williston, Hinesburg, Milton and Charlotte.
- **Zoning:** Continued to assist Huntington with an overhaul of their zoning regulations, by helping to prepare responses to questions from the public on the draft regulations. Conducted a Zoning Audit in Essex to identify impediments and barriers to affordable housing. Conducted a zoning review for Bolton to identify statutory inconsistencies and recommendations.
- **CIP:** Began Capital Improvement Plan development assistance in Shelburne, Underhill and Williston.
- **Development Review Services:** CCRPC staff provided interim assistance to the Town of Charlotte by handling resident inquiries, researching questions, managing zoning and water/wastewater permitting, conducting site visits as needed, and upon request, offering suggestions for changes or improvements in software systems and information flow.
- **Training:** The CCRPC held an Economics of Housing Workshop – 47 people from 11 of our municipalities participated; & Land Use Essentials training – 8 people from 2 of our municipalities participated. We continued hosting meetings and online webinars open to municipalities and regional partners covering topics such as: Regional Housing Convening, Emergency Management Director/Public Information Officer Workshops and continued to host the 12-webinar series from the Association of Pedestrian and Bicycling Professionals.

REGIONAL PLANNING

RPC’s coordinate planning at the regional level through the adoption and implementation of a comprehensive regional plan, and related studies. These plans guide local planning and the investment decisions of the public and private sectors.

- **Plan Updates:** CCRPC adopted the [2018 Chittenden County ECOS Plan](#) which combines the regional plan, comprehensive economic development strategy, and metropolitan transportation plan. Updates were made to the energy, transportation and economic sections; forest integrity was addressed; and the plan was reorganized to bring the implementation section to the front. A [summary document](#) was also prepared.
- **ECOS Plan Annual Report and Indicators:** The [2017 Annual Report](#) is a summary that highlights a number of regional accomplishments, trends, and high priority actions. The ECOS Scorecard hosts the ECOS Partners’ shared measurement and indicator system that monitors how well Chittenden County is doing relative to achieving our shared ECOS goals. (<https://app.resultsscorecard.com/Scorecard/Embed/8502>)
- **Plan Implementation:** CCRPC implements the Plan through collective impact relationships and projects with the GBIC, Department of Health, United Way, UVM-

Medical Center, UVM, our member municipalities and many other partners. As an example, we've implemented Strategy #2 (Strive for 80% of new development in areas planned for growth, which amounts to 15% of our land area) through the zoning projects mentioned above, permit reviews, and planned transportation investments in those places resulting in 86% of residential growth in these areas (2016 5-year average). CCRPC used the ECOS Plan to evaluate applications and participate in Act 250 and Section 248 hearings.

- **Legislative Forum** – CCRPC hosted our annual Legislative Breakfast in December to discuss priority issues of housing, water quality, and municipal shared services. (<http://www.ccrpcvt.org/about-us/commission/policies-positions/>).

ECONOMIC & COMMUNITY DEVELOPMENT

Economic growth is supported best when development efforts are partnered with solid planning functions. RPCs work with towns and in strong partnership with Regional Development Corporations (RDCs) to this end in a number of ways, including development of comprehensive strategies that will help to position Vermont for long term economic gain.

- **Lake Champlain Byway** – As part of the Byway (www.lakechamplainbyway.com) CCRPC continued to maintain the Byway website and finalized the Byway's Corridor Management Plan available at: <https://www.ccrpcvt.org/our-work/economic-development/lake-champlain-byway/>.
- Continued our strong partnership with GBIC/LCRCC working together to advance plans, policies, and projects that improve our economy such as the Brownfields program below.

BROWNFIELDS

Vermont RPCs have sought and have been awarded over 10 million dollars for this economic development initiative. Environmental site assessments allow properties to be sold, developed or re-developed in ways that benefit the local and state economy, create or protect jobs and increase housing opportunities.

- CCRPC obtained a \$400,000 EPA Brownfield Assessment Grant in FY16; and a \$300,000 EPA Brownfields Assessment Grant in FY18. Since the fall of 2016, using these two grants the program has provided \$307,132 to assess perceived or real contamination issues. In Burlington at the following locations: 316 Flynn Avenue (Redstone Apartments); 400 Pine Street/20 Howard Street (Unsworth Properties); 339 Pine Street (Railyard Enterprise Project); 56 and 58 North Avenue (Sarah Holbrook Center); Lake Street (Waterfront Park); 314 North Winooski (Champlain Transmission); 75 Briggs Street (Petra Cliffs); 207 Flynn Avenue (City Market); and 453 Pine Street (near Barge Canal); in Winooski at the following locations: 4 & 12 Winooski Falls Way (Winooski Hotel); 62-70 Main Street (Strand Theater) and 42 Pine Street (Myers Pool); in Colchester at the following location: in Colchester at 2031 Roosevelt Highway (Champlain Chiropractic); in Milton at 7 River Street (Milton Grange) and 204-210 & 214-218 U.S. Route 7 (Town-VAOT "Hourglass" Roads project) and in Williston at the Jacob parcel (Stirrup Circle).

TRANSPORTATION PLANNING

Through contracts with VTrans, RPCs coordinate the Transportation Planning Initiative (TPI). This effort has provided a statewide framework for public and municipal involvement in planning for improvements to Vermont's transportation system, with local communities represented through regional Transportation Advisory Committees (TACs). Each regional TAC prioritizes projects, identifies local and regional transportation needs, and provides the platform for public involvement in the planning and development of the state's transportation system. RPCs serve as the point of delivery for the statewide transportation planning process to support local, regional, state and federal transportation network advancement.

The CCRPC serves as the only metropolitan planning organization (MPO) operating within Vermont. MPOs are federally mandated and funded transportation planning organizations governed by representatives from local municipalities and state transportation agencies /departments. Federal funding for transportation projects and programs are channeled through this planning process. Congress created MPOs in order to ensure that transportation projects and programs in urbanized areas (population greater than 50,000) are based on a continuing, cooperative, and comprehensive ("3-C") planning process that serve the needs of the municipalities in the area.

Objective #1 - Enhance Cooperation and Coordination between VTrans, RPC Regions and Municipalities

TAC Activity - The TAC met 11 times in FY18. Attendance varied from 15 to 19 members, from 45% to nearly 60% of total membership. Seven (7) non-municipal TAC members were actively engaged in transportation planning in the county.

TAC Outcomes – The TAC approved consultant selection for the following projects:

- Planning, Engineering and Environmental Services
- 2018 Transportation Survey

The TAC approved discussed, heard presentations on and/or made recommendations on the following projects/tasks:

- Green Mountain Transit's NextGEN Transit Plan
- Transportation Performance Measures and Targets
- Project prioritization & Town Highway Bridge Pre-Candidate List Priorities
- Real Time Travel Data Bluetooth project
- Systemic Local Roads Safety Program
- Green Ride Bikeshare
- ADA Transition Plans
- The FY19 Transportation Improvement Program
- The FY19 Unified Planning Work Program
- Municipal Roads General Permit (MRGP)
- Road Erosion Inventories & Conceptual Plans for High Priority Sites
- Metropolitan Transportation Plan Updates and Board Recommendations
- FY 19 Better Roads Grant Applications

- National Highway System (NHS) Evaluation and Updates

Transportation Coordination Activities with Municipalities and VTrans Provided by CCRPC:

- Coordination with VTrans and FHWA on Safety, Pavement, Bridge, NHS Travel Reliability and Freight measures
- Functional Class update
- NHS review and update
- Shelburne Road AID grant application
- Amtrak Overnight Study
- Bike & Ped Program – Selection committee participation; launch of Greenride Bikeshare in Burlington, South Burlington and Winooski
- VTrans Prioritization Methodology (VPSP2) effort: participation in the Core Group and workshops
- VTrans and Richmond coordination and outreach on various transportation issues; evaluated traffic signal operations and safety at the US2/Bridge Street and Jericho Road intersection in Richmond
- South Burlington Road Safety Audit
- Codes & Standards – solicited updated forms via email.
- Facilitated municipal participation in numerous MRGP meetings and updates.
- North Avenue Pilot Project (Burlington) benefit cost analysis and presentation.
- Promoted participation in the Way to Go! School Challenge, Sept. 26-Oct 7, 2018; TDM outreach to businesses and partners countywide through CATMA
- Provided Annual Traffic Alert! Communications outreach program

Objective #2 - Better Connect Federal, Regional and Statewide Transportation Planning

Regional Metropolitan Transportation Plan (MTP) – The 2018 MTP was adopted by the CCRPC Board in June of 2018 (<https://www.ccrpcvt.org/our-work/our-plans/ecos-metropolitan-transportation-plan/>).

Municipal Transportation Plans – 16 municipalities have current municipal plans that include an updated transportation component.

Act-250 and Section 248 Reviews – CCRPC staff reviewed all applications in Chittenden County but participated only in major applications and a small number of minor ones with potentially significant impacts. In FY18, the CCRPC provided transportation related comments for 15 Act-250 applications. The CCRPC also commented on 9 Section 248 applications but none had transportation issues that required staff review.

Coordination with Public Transit Providers – Staff participated in regional public transit planning activities including:

- The Elderly & Disabled program advisory committee
- GMT's ADA Advisory Committee
- United Way's Neighbor Rides volunteer driver program Advisory Committee
- GMT's NextGEN Transit Plan Advisory Committee

RPC participation in VTrans committees – A list of committees that the CCRPC staff participated in is provided below:

- Public Transit Advisory Council
- Rail Council
- VTrans Project Prioritization (VPSP2) Core Group workshop participation
- Federal Rulemaking for : NHS Travel Reliability and Freight; and Bridge and Pavement Conditions
- Bike/Ped Grant Committee
- Freight Working Group
- Vermont Highway Safety Alliance
- Way to Go! Challenge

Project Prioritization – The CCRPC prioritizes Capital Projects on the state's Transportation Program once a year and also provides priorities for District Paving projects. In addition, the CCRPC has a representative on the Core Team for the VPSP2/Prioritization effort.

Objective #3 - Providing Technical Assistance to Municipalities

During FY 18, the CCRPC hosted regional transportation meetings; initiated, managed and was involved in major regional and local transportation plans, studies and initiatives; provided technical assistance and support to municipalities and partners on transportation issues. Please see below for more information on these activities.

Road Foreman Meetings – hosted a meeting on April 4, 2018 with participation by 10 Chittenden County municipalities . Also shared events and funding opportunities as appropriate.

Assistance with Transportation Grants – Staff assisted 10 municipalities with Bike & Ped Grants; drafted 19 support letters for Better Roads Grants and assisted Bolton to prepare 2 Better Roads applications; drafted 8 support letters for Transportation Municipal Highway Stormwater Mitigation Grants

Budget Spent on Municipal Assistance – the CCRPC invests approximately 55% of MPO funding for municipal assistance.

CCRPC Data Collection in FY 18:

- Seven (7) Pavement Inventories for Burlington, Charlotte, Hinesburg, Huntington, Milton, Underhill, and Winooski
- Three (3) Culvert Inventories for Charlotte, St. George, and Underhill
- Two (2) Guardrail Inventories for Burlington and Colchester

Participation in Transportation Planning and Project Development Activities – Below is the list of Planning Assistance, Project Definition (Scoping) and Municipal Construction Projects (Local Project Management: LPM) that the CCRPC managed in FY 18:

- Update of South Burlington Traffic Impact Fee Ordinance
- Blair Park Traffic Calming Study (Williston)
- Chamberlain Lane/Brennan Woods Traffic Calming Study (Williston)
- Update of Williston's Transportation Impact Fee

- Winooski River Bridge Scoping (Burlington/Winooski)
- I-89 Exit 14 Bike& Pedestrian Scoping (South Burlington)
- South Burlington Sidewalk/Path Connecting-the-Gaps Scoping
- ADA Study of Sidewalks/Paths/Ped Crossings in Essex and Essex Junction
- Amtrak Overnight Storing and Servicing Study (Burlington)
- Exit 14 Area Traffic Signal Management Plan (South Burlington)
- Shelburne Street Signal Evaluation (Burlington)
- Colchester Ave/Riverside Ave/Barrett St/Mill St Intersection Scoping (Burlington)
- Railyard Enterprise Supplemental Scoping Project (Burlington)
- North Williston Rd Multimodal Scoping Study (Williston)
- Intervalle Rd Pedestrian and Bicycle Access Feasibility
- Sidewalk/Path Scoping for VT 15 from Athens Dr. to VT 289 (Essex)
- VT 15 Scoping Study from Ethan Allen Ave to West St. Extension (Essex/Essex Junction)
- Skunk Hollow Rd/VT 117 Intersection Scoping (Jericho)
- Maple Rd. Multimodal/Sidewalk Study (Williston)
- Winooski Main Street Revitalization Scoping (Winooski)
- Swift Street and Spear Street Intersection traffic signal analysis (South Burlington)
- Evaluation of bicycle and pedestrian safety issues (crosswalk locations and sight distance) in the Shelburne village area
- LPM services for Underhill sidewalk construction on VT 15
- LPM services for Shelburne sidewalk construction on US 7
- LPM services for South Burlington sidewalk construction on VT 116
- LPM services for Hinesburg Village South VT 116 sidewalk design and construction

The CCRPC Initiated and managed the following multimodal Corridor and Area-wide Studies:

- Kimball Ave/Kennedy Dr/Old Farm Rd/Tilley Drive/VT 116 Transportation Needs Analysis (South Burlington)
- Riverside Future Street Network Study (Jericho)
- Essex Junction Village Transportation Plan Update
- Winooski Avenue Corridor Study (Burlington)
- Malletts Bay Stormwater and Transportation Management Plan (Colchester)

The CCRPC was also involved in the following Transportation Demand Management (TDM) initiatives and studies:

- Travel Smarter, an online trip planner providing directions and displaying the impacts -- time, cost, calories -- of walking, biking, busing, or driving; became statewide resource through VTrans in FY18. www.TravelSmarterVT.org
- Annual Way to Go! Challenge to encourage non-single occupant vehicle travel and demonstrate the environmental and financial benefits, with a focus on schools in FY18. www.WayToGoVT.org
- Provided funding to CATMA, CarShare Vermont, and Local Motion for TDM projects.

- Since 2013, the CCRPC has been investing in United Way's Neighbor Rides program to integrate volunteer drivers into human services transportation in order to increase access to transportation for seniors and persons with disabilities by offering a lower-cost option.

Road Erosion Inventories in Support of Municipal Roads General Permit (MRGP) – Completed road erosion inventories for 10 municipalities: Bolton, Burlington, Charlotte, Colchester, Essex, Hinesburg, Jericho, Milton, St. George, and Winooski. A total of 4,881 hydrologically connected segments were inventoried.

Objective 4: Advance VTrans Strategic and Long Range Transportation Plans

CCRPC Data collection Activities Conducted Specifically for VTrans – CCRC staff conducted the following activities in support of VTrans' Plans:

- Seventeen Park& Ride inventories at facilities in Richmond, Colchester, Huntington, Essex Landfill Rd., Essex Green, Westford Green, and Hinesburg.
- 78 Traffic (ATR) and Turning Movement counts.
- Three (3) Bridge/Culvert inventories for Charlotte, St. George & Underhill.
- Two (2) Bike/Ped Counts: 2 Continuous Traffic Counters at Riverside bike path & Waterfront bike path & 8 video bike/ped counts for Burlington and Williston.
- Requested complete streets info from all towns and received information from 12.

EMERGENCY PREPAREDNESS & DISASTER RESILIENCY

RPCs play key roles in the mitigation and preparedness phases of emergency management in partnership with Vermont Emergency Management, the Vermont Homeland Security Unit, VTrans and the Agency of Natural Resources. RPCs provide direct staff to the State Emergency Operations Center when needed, administrative support to the Local Emergency Planning Committees, and coordination among responders and planners throughout the State's four Public Safety Districts. RPCs also help update floodplain bylaws and FEMA-required hazard mitigation plans, coordinate updates to municipal emergency operations plans and assisted as needed in special circumstances like Tropical Storm Irene and other disasters.

- **FEMA Pre-Disaster Mitigation:** CCRPC staff worked in early 2018 with municipal staff to prepare a 2017 Progress Report on the implementation of the actions recommended in the County and Municipal All-Hazard Mitigation Plans. Implementation included roadway and stormwater projects to mitigate the impacts of future severe rainstorms.
- **Local Emergency Operations Plans:** 18 out of 19 (95%) municipalities in the CCRPC region currently have an updated local emergency operations plan.
- **Local Emergency Planning Committee:** CCRPC, in collaboration with the Local Emergency Planning Committee (LEPC 1, <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>), hosted and participated in a variety of emergency management-related workshops and exercises to enhance resilience to disasters in our region. CCRPC also served as a key coordinator between municipalities and the state to collect damage assessment information after significant storm events, helped with

emergency preparedness for hazardous materials incidents, worked with municipalities to complete Local Emergency Operations Plans, and facilitated Incident Command System training.

- **Hazardous Materials:** Began working on mapping “Tier II” hazardous materials information to make this information more easily accessible and usable by first responders.

GEOGRAPHIC INFORMATION SYSTEM SERVICES

In addition to enhancing the RPC work, RPCs provide municipalities, state agencies and regional groups with mapping and data analysis in support of their projects.

- **Town-specific Web Maps:** Updated/created interactive town-specific web maps for Bolton, Buel’s Gore, Charlotte, Huntington, Jericho, Milton, Underhill, Westford, and Winooski.
- **Town Plan Maps:** Created for Bolton, Buel’s Gore, Charlotte, and Richmond.
- **GIS Data:** Developed or updated numerous GIS datasets (zoning, bridges, culverts, housing points, signs, sidewalks, pavement, parking lots, scenic resources, state designations, groundwater source protection areas, trails, conserved land, utilities, etc.) for Bolton, Burlington, Charlotte, Colchester, Essex, Essex Junction, Huntington, Jericho, Milton, Richmond, Shelburne, South Burlington, Underhill, Westford, and Winooski.
- **Colchester Map Service:** Continue to provide updates to their map service which links to the Town’s VueWorks Asset Management system. Also, Collector App maps for Colchester Public Works to use in tracking street sweeping and work conducted on catch basins and outfalls.
- **Winooski Map Service:** Providing an interactive digital map service for Winooski’s NexGen Asset Management system.
- **Data available via Vermont Open Data Portal:** Uploaded housing points, zoning and overlay data for all municipalities to the portal to allow public access to the GIS data.
- **VOBCIT:** CCRPC continues to work with partners to improve, enhance and support the VOBCIT website (<https://vtculverts.org>).

ENERGY CONSERVATION & DEVELOPMENT

A renewed focus on clean, renewable, sustainable and affordable energy presents Vermont with great opportunity and significant challenges. RPCs integrate energy planning with land use, transportation and natural resources efforts, and work with municipalities to assist with project implementation. RPCs participate in Section 248 proceedings and support comprehensive planning at the local and regional level to inform the permitting process.

- **Regional Energy Plan:** The CCRPC adopted the enhanced energy plan as part of the *2018 Chittenden County ECOS Plan* in June, 2018. The CCRPC conducted significant outreach and incorporated feedback into the Plan from the following: municipal Energy Committee/Planning Commissions; municipal legislative bodies; members of the public; State agencies, including the Vermont Department of Public Service; and CCRPC’s Long

Range Planning Committee, Energy Sub-committee, Executive Committee and the Board of Directors. The final plan was granted an Affirmative Determination of Energy Compliance by the Department of Public Service on August 9, 2018 (FY19). CCRPC has increased participation in PUC proceedings to ensure that local and regional policies are recognized.

- **Municipal Energy Plans:** The CCRPC also developed Municipal Energy Data Guides for each municipality to support local planning and to assist municipalities with understanding their role in meeting their State's energy goals (<http://www.ccrpcvt.org/our-work/our-plans/regional-energy-plan/>). CCRPC provided specific technical assistance to Charlotte, Huntington, Richmond, Underhill and Westford to help them develop their local energy plans; and also provided an initial review of the existing Essex Junction energy plan elements to ensure content meets state statute.

WATERSHED PLANNING & PROJECT DEVELOPMENT

RPCs work with the Agency of Natural Resources to assist with completion of the EPA-required watershed tactical basin plans. RPCs also work with municipalities to implement river corridor assessments in local planning and regulations for better and safer growth management decisions.

- **Clean Water** – The CCRPC is committed to supporting water quality initiatives throughout our region to ensure that all residents have access to clean drinking water; to strengthen our region's recreation and tourism industry; and to become more resilient to flood events. To assist our member municipalities and the state in working together to achieve these goals, the CCRPC has facilitated the Clean Water Advisory Committee and the MS-4 Sub-Committee (<https://www.ccrpcvt.org/about-us/committees/clean-water-advisory-committee/>), provided guidance for the Vermont Clean Water Fund, assisted municipalities with Better Roads grants and stormwater master plans, and managed water quality-focused advocacy and education programs such as Rethink Runoff (www.rethinkrunoff.org).
- **Block Grants** – Through funding provided by the DEC and administered by the Southern Windsor County Regional Planning Commission, the CCRPC supported securing Clean Water Block Grants to begin work in FY2018 on the following stormwater projects: in Burlington, Route 127 Culvert Outfall Upgrade; in South Burlington, upgrades to two large stormwater ponds in the Pinnacle @ Spear neighborhood and in Williston, repair and upgrades to two stormwater ponds in the Old Stage Estates neighborhood. All four projects are anticipated to be fully constructed in FY19.
- **Water Quality Outreach:** CCRPC is managing, with all RPCs as sub-grantees, a grant provided from the Vermont Department of Environmental Conservation (DEC) to conduct a multi-pronged outreach effort focused on improving water quality in compliance with the Vermont Clean Water Act (VCWA). CCRPC continues work with municipal staff and boards to provide information about the requirements for municipalities triggered by the VCWA and also work with them on options such as stronger municipal protections against flood hazards and river corridor erosion, stormwater master planning, and other town

plan or zoning changes to improve water quality. CCRPC continued assistance on development of the Winooski Tactical Basin Plan.

- **Stormwater Master Plans:** Completed the Stormwater Master Plans for Underhill and Richmond. The Winooski NRCD and Friends of the Winooski assisted with outreach on the Richmond stormwater master plan. Secured a grant for a Stormwater Master Plan for Milton.
- **Municipal Road General Permit:** CCRPC staff continued to provide assistance to all member municipalities to address policy, data, and reporting issues to meet the MRGP requirements. See the Transportation section for road erosion inventories.

SPECIAL PROJECTS

- The CCRPC continues to use the **2014 Public Participation Plan (PPP)** to guide our focus on diversity and equity in all projects. (<http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan/>)
- **Chittenden County Opioid Alliance:** The CCRPC supports and serves the Chittenden County Opioid Alliance (CCOA, <http://www.ecosproject.com/chittenden-county-opioid-alliance>) together with numerous other regional stakeholders. The CCOA is made up of many dedicated stakeholders who come from different sectors of the community and have partnered together: local non-profit agencies, state and local government; UVM Medical Center; Health Department; business leaders and community members in Chittenden County.
- **Building Homes Together** – The CCRPC, Champlain Housing Trust and Housing Vermont continue to lead a coordinated campaign to strengthen Chittenden County communities and our economy by building 3,500 homes by 2021 for people of all incomes, including 700 affordable homes. CCRPC staff developed a series of housing indicators with the first-year data for a press conference that was held in September 2017. CCRPC also began to host a meeting of municipal Housing Committees to facilitate peer learning. (<http://www.ecosproject.com/building-homes-together>)
- **Prevention Network:** CCRPC served as the lead agency for the Regional Prevention Partnership (<http://www.healthvermont.gov/alcohol-drug-abuse/programs-services/prevention-programs>). Accomplishments included expansion of drug take back locations, promoting drug take-back days, fake ID enforcement, and community education about substance use prevention.
- **Regional Dispatch Implementation Study** – The CCRPC continues to work in partnership with Chittenden County municipalities to implement a plan for a consolidated regional dispatch environment for law enforcement, fire and rescue agencies. CCRPC staff facilitated discussions with municipal legislative bodies, participated in hearings with the Vermont Legislature’s Government Operations Committees and provided support to the Joint Survey Committee. Following strong support from voters in Burlington, Colchester, Milton, South Burlington, Williston and Winooski on Town Meeting Day 2018, the Chittenden County Public Safety Authority (CCPSA) was approved as a new union municipal district tasked with delivering regional emergency dispatch services to

improve public safety operations. (<http://www.ccrpcvt.org/our-work/emergency-management/regional-dispatch/>)

ADMINISTRATION & FUNDING

The CCRPC receives most of its funding through performance-based grants and contracts with the state. Town assessments constitute a small but very important percentage of our funding. For the 2018 fiscal year, the CCRPC's total revenue of about \$4.7 million dollars was derived from about 74% federally funded grants, 17% state funding, 7% from municipalities, and about 2% from state and regional charitable and non-profit organizations to fund the Chittenden County Opiate Alliance. Just under \$2.6 million, or 54% of the total funding, was passed through to consultants or sub-grantees.

All of the CCRPC's revenue sources are tied to federal, state or municipal agreements with scopes of work, guidelines and/or performance measures. CCRPC works with our members and VTrans to decide the best way to invest our MPO funding annually in developing our unified planning work program. Municipal dues, and the funding received through the CCRPC's performance agreement with ACCD, are also necessary to provide matching funds required by grantors. The grants we receive enable us to work with our municipalities on areas such as transportation, emergency planning, community development, brownfields redevelopment, energy, public health, and natural resources. Revenue from federal and state grantors typically requires non-federal matching funds. Required match ranges from 10 percent (transportation planning) to 50 percent (Emergency Management Planning Grant).

The CCRPC conducts a single audit on an annual basis. The federal single audit field work will be conducted in September of 2018, with the full report to be completed before December 2018.

'AT WORK' MAP

The map depicting the range of services provided by the CCRPC to member municipalities is included on the next page.