



Introduction to CCRPC Board

September 16, 2015

1. Topics

- Being a Citizen Planner
- Basic RPC and MPO Duties
- Partners and Acronyms 101

2. Why Plan?

The Board works to build **consensus**. This is accomplished by clarifying the following:

- Goals (or issues) to address
- Objectives that indicate success
- Strategies to achieve goals
- Actions to implement strategies
- How to track progress towards achieving goals

3. Planning Basics (graphic)

4. Being a Citizen Planner

Representatives are responsible to:

- Communicate with the municipality/constituency that you represent, to inform them and be aware of their perspectives on proposed Commission decisions;
- Participate in one or more CCRPC Committees to provide oversight of specific Commission programs/projects and to make recommendations to the full Commission; and
- Participate in decisions of the full Commission (typically at CCRPC's monthly meetings).

5. Basic RPC Responsibilities

- Prepare studies, plans, and recommendations on a broad set of issues;
- Retain staff and consultant assistance, hold public hearings, and require municipalities and the State to provide information;
- Carry out, with the cooperation of member municipalities, programs for the appropriate development and use of the region's physical and human resources; and
- Perform other acts or functions that the RPC deems to be necessary or appropriate.

6. RPC Duties

- Promote the mutual cooperation of member municipalities and cooperate with neighboring states, regions, counties, and municipalities;
- Assist and advise municipalities in the preparation of plans, studies, and Bylaws regarding the appropriate development and use of the region's physical and human resources;
- Prepare a Regional Plan at least every five years;
- Review proposed State capital expenditures for compatibility with the RPC's Regional Plan and assist municipalities in assessing compatibility with municipal plans;
- Appear before District Environmental Commissions to aid in Act-250 reviews and appear before the Public Service Board to aid in *Section-248* reviews of proposed utilities; and
- Confirm municipal planning programs and approve municipal plans.

7. Basic MPO Duties

- The MPO has the authority of Federal law
- It is a representative group of local stakeholders and leads the transportation planning process for the metropolitan area
- It is the region's policymaking organization responsible for prioritizing transportation initiatives
- It carries out the metropolitan transportation planning process in cooperation with VTTrans and transit operators

8. Basic MPO Requirements

- Reflect
 - The “3C” planning process
 - The eight SAFETEA-LU planning factors
- Develop
 - Unified Planning Work Program (UPWP)
 - Public Participation Plan (PPP)
- Produce and Maintain
 - Metropolitan Transportation Plan (MTP)
 - Transportation Improvement Program (TIP)

9. Role of Committees

- Committees are the Primary Reviewer of Issues
 - Focus attention on most critical issues
 - Present questions in their proper sequence
 - Ensure sufficient information to make a decision
- Committees Recommend Proposed Actions to Full Commission

10. Communicating Effectively & Promoting Mutual Respect

- Conduct regular outreach with the public
- Seek input beyond board members
- Convey the regional issues back to your local legislative body/organization and relay their perspectives back to the Board and the Committee if relevant
- Provide constructive and timely feedback
- Respect the diversity of thoughts and opinions
- Speak for the Board only when authorized to do so

11. Partners

ACCD	Agency of Commerce & Community Development
ANR	Agency of Natural Resources
BIA	Burlington Int'l Airport
CATMA	Chittenden Area Transp. Management Assn.
CCTA	Chittenden County Transportation Authority
DEC	Dept. of Environmental Conservation/District Environmental Commission
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GBIC	Greater Burlington Industrial Corp.
LCRCC	Lake Champlain Regional Chamber of Commerce
VEM	Vermont Emergency Management
VHFA	Vermont Housing Finance Agency
VTrans	Vermont Agency of Transportation