Agenda
Executive Committee
Wednesday, January 3, 2018 – 5:45 p.m.
Small Conference Room, CCRPC Offices
110 West Canal Street, Suite 202, Winooski, VT

1. Changes to the Agenda, Members’ Items
2. Approval of December 6, 2017 Executive Committee Meeting Minutes* (Action)
3. Act 250 & Sec 248 Applications
   a. Acabay Sign, Colchester, #4C0757-23B – ratify* (Action)
   b. GMP MicroGrid-Milton LLC – Case #17-5003-PET* (Action?)
4. ECOS Plan Update* (Discussion)
5. FY18 UPWP Mid-Year Adjustment and Budget* (Action)
6. Legislative Breakfast debrief (Discussion)
7. Chair/Executive Director Report (Discussion)
   a. Legislative Preview
   b. CC Opioid Alliance update
   c. Regional Dispatch update
8. Agenda Review – January 17, 2018 Board Meeting* (Discussion)
9. Other Business (Discussion)
10. Executive Session – if needed (Action)
11. Adjournment (Action)

*Attachments

NEXT MEETING – Executive Committee – Wed. February 7, 2018; 5:45 p.m.

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 x *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.
DATE: Wednesday, December 6, 2017
TIME: 5:45 p.m.
PLACE: CCRPC Offices; 110 W. Canal Street; Suite 202; Winooski, VT 05404
PRESENT: Chris Roy, Chair
Mike O’Brien, Vice-Chair
Brian Bigelow, Secretary-Treasurer
John Zicconi, At-Large
Andy Montroll, Immediate Past Chair
Staff: Charlie Baker, Executive Director
Eleni Churchill, Transportation Program Mgr.
Regina Mahony, Planning Program Mgr.
Bernie Ferenc, Transportation Business Mgr.

The meeting was called to order at 5:46 p.m. by the Chair, Chris Roy.

1. Changes to the Agenda; Members’ Items. Charlie added an item under his report regarding the Airport TAC. Regina added an update on the Green Line Section 248 project.

2. Approval of November 1, 2017 Executive Committee Meeting Minutes. ANDY MONTROLL MADE A MOTION, SECONDED BY MIKE O’BRIEN TO APPROVE THE NOVEMBER 1, 2017 EXECUTIVE COMMITTEE MINUTES, WITH CORRECTIONS IF ANY. MOTION CARRIED UNANIMOUSLY TO APPROVE THE MINUTES AS WRITTEN.

3. Act 250 & Section 248 Applications.
   a. Acabay Sign, Colchester, #4C0757-23B. This application is for the mounting of an internally illuminated external sign at a project at 105 Westview Road in Colchester. We have sent the letter and are asking members to ratify that action. A discussion ensued about whether this is considered billboard advertising. It was noted that we would think Colchester’s sign ordinance would comply with billboard law. Regina noted that one of the party respondents is the VTrans Travel Information Council, so they will address that issue. [Note - No action was taken. Will be included on the January agenda.]
   b. Exit 16 DDI appeal. Regina noted that we submitted letters for this project in 2014 and now the application is being appealed. We have been asked by VTrans to help participate in the response to the deposition they got about the original plan and the project and how this meets our regional plan. Our MOA with VTrans does say we will assist in these matters. Eleni mentioned that we had done a scoping study. The day before Thanksgiving we received a subpoena from the appellant. It does have a broad reach and we talked to Joe McLean to narrow the scope. They want to address bike/ped projects near Exit 16. Discussion ensued. We are providing everything we can. Regina noted that the deposition is scheduled for December 13th and 14th. The parties include Costco, Vallee, CLF and the Town of Colchester. It was noted that Costco gas pumps are in the ground, but they can’t start selling gas until Mountain View Road improvements are completed. Discussion continued. There will be some legal fees involved for us.
   c. Green Line. Regina noted this was for the second electric transmission line going through the lake. They have withdrawn their application saying they hope to do this in the future.

4. ECOS Plan Update. MTP Draft Review. Charlie noted that the Energy Plan and CEDS are out for public comments and we hope to have the MTP draft out to the public next week by December 15th.
Eleni noted that we are not changing our transportation goal from the ECOS Plan. She reviewed the contents of the MTP which includes:

- a. introduction and background (new);
- b. transportation goal, issues and performance measures – by spring of 2018 FHWA is requiring VTrans to set up target for performance measures and we may want to have a separate document to comply with federal regulations;
- c. existing metropolitan transportation system;
- d. financial plan;
- e. scenario planning review and future conditions;
- f. MTP corridors will be aligned with VTrans’ approach to corridor planning,
- g. MTP investments and project list – is a work in progress; and
- h. environmental impacts and mitigation report.

The ECOS Plan will be updated and restructured and the MTP will be a supplement to the plan. Members have previously reviewed existing conditions and the financial plan – 70% will be spent on operations and maintenance including paving, bridges and transit. The remaining funds are focused and separated into 7 categories. Eleni reviewed the Draft MTP Scenario highlights. The corridor approach is a new concept in the MTP. Because of VTrans focus on corridor management, we feel we should look at it that way as well. MTP investment – we are meeting with municipalities and this list is a work in progress. John Zicconi asked if Route 7 through Shelburne village is in there. Eleni noted that we met with Shelburne and agreed we need to add it. It’s on the TIP with no funding, but we will add that. New content is Environmental Consultation and is a federal requirement. We met with staff of VTrans environmental section, Dept. of Environmental Conservation and Agency of Natural Resources. There are environment impacts with all of our projects and we’ll have to discuss mitigation strategies in a general way. Eleni then reviewed the schedule and next steps. She asked for comments from TAC and Exec. Comm. on this draft by December 15th. We’ll revise the draft for the January TAC meeting and ask the board to warn a public hearing at their January meeting for the February board meeting. John Zicconi suggested using a more visually pleasing format for the MTP document. Charlie said we’re using Word for the drafts, but we’ll use another format once we have a final draft.

5. Legislative Breakfast preview. Charlie reviewed a draft of his presentation for the Legislative Breakfast on December 12th at 7:30 a.m. Members gave suggestions of what to include and what to delete.

6. Chair/Executive Director Report.
   a. CC Opioid Alliance update. This effort will be moved to United Way beginning January 1st with new staff and the money will go with it. It’s really more in line with their health and human services work.
   b. Regional Dispatch update. The Union Municipal District agreement is in front of the town selectboards and city councils to see it they’ll put it on the ballot for town meeting in 2018. The dispatchers union had been in contact with Charlie.
   c. Clean Water Update. The biggest chunk of capital money will be going to four projects in Williston, Burlington and Jericho. We’re working through contracting for this work and the towns will work on the contractor procurement. Basin planning – we have been the statewide funnel for all the RPCs and there’s been a challenge getting to an acceptable scope and budget. Bolton has asked our help in dealing with General Roads Permit implementation. We may have more conversations about how to help the small towns.
d. **Burlington International Airport – TAC.** Charlie said the airport asked him to serve on the Noise Compatibility Plan Technical Advisory Committee. There is a lot of process and he’s not sure what they expect from the RPC. In January and March this group will be talking about noise mitigation measures. They may be coming up with ideas to help existing homes such as insulation, and new doors and windows for residences. Charlie is not sure if he should be getting input from the representatives in the affected communities. His inclination is to leave it to them. Discussion ensued. Members suggested he stay as far out of this as possible in deference to the individual municipalities. Charlie said we have committed to having better communication lines with BIA. Members agreed to facilitating the communication factor. Charlie will put an item for the Airport TAC on the Board agenda.

7. **Agenda Review.** There is no December board meeting.

8. **Other Business.** There was no other business.

9. **Executive Session.** There was no need for an Executive Session.

10. **Adjournment.** Brian Bigelow made a motion, seconded by John Zicconi, to adjourn at 7:04 P.M. Motion carried unanimously.

Respectfully submitted,

Bernadette Ferenc
November 29, 2017

Rachel Lomonaco  
Act 250 Coordinator  
111 West Street  
Essex Junction, VT  05452

RE: Acabay, Inc.; Colchester; Application #4C0757-23B

Dear Ms. Lomonaco:

The Chittenden County Regional Planning Commission’s Staff and Executive Committee have reviewed this Act 250 application for a project described as the mounting a 3-foot-high by 27-foot-long, internally illuminated “Morgan Stanley” exterior sign on the top of the westerly facade of the building. The Project is located at 105 Westview Road, in Colchester, VT. The building upon which the sign will be located has already been permitted by the District Commission and the Town of Colchester, and has already been constructed. The only new development being reviewed in this hearing is the sign. We understand that the scope of this hearing will be limited to Criterion 8 (aesthetics). We further understand that the proposed sign was approved by the Colchester zoning administrator in 2016. We offer the following comments:

The project is located within the Metro Planning Area as defined in the Chittenden County Regional Plan, entitled the 2013 Chittenden County ECOS Plan. We find this project to be consistent with the Planning Areas for the following reasons:

1. The Center Planning Area is identified in the Plan as an area planned for growth, and therefore the existing building helps implement Strategy #2 of the Plan, which calls for 80% of new development in the areas planned for growth.
2. The project is served by municipal water and sewer.
3. The density and uses are consistent with the local regulations.

Therefore, we find that the existing building is in conformance with the Planning Areas of the 2013 Chittenden County Regional Plan. The addition of signage does not change this finding.

We have no comments on impacts to traffic at this time.

Due to the detailed level of development review in most Chittenden County municipalities and the environmental permit reviews at the Department of Environmental Conservation, CCRPC will give specific attention in its Act 250 reviews to the type of use and the Planning Areas section of the 2013 Chittenden County ECOS Plan. While there are many other topics covered in the 2013 Chittenden County ECOS Plan, there has been significant analysis at the Regional level regarding transportation impacts. The CCRPC will also focus its attention on transportation, where appropriate, in accordance with the Metropolitan Transportation Plan, which is within the 2013 Chittenden County ECOS Plan.
These comments are based on information currently available; we may have additional comments as the process continues. Please feel free to contact me should you have any questions.

Sincerely,

Charlie Baker
Executive Director

Cc: CCRPC Board
Certificate of Service
December 19, 2017

Jake Marren, Esq., Hearing Officer
Vermont Public Utilities Commission
112 State Street
Montpelier, VT 05620-2701

RE: Petition of GMP MicroGrid – Milton LLC for a Certificate of Public Good (Case #17-5003-PET)

Dear Mr. Marren:

Chittenden County Regional Planning Commission has reviewed the Section 248 application submitted by GMP MicroGrid - Milton LLC to operate and install a 4.99 MW solar electric generation facility and 2 MW battery storage facility to be located off of Mears Road in Milton, Vermont. Any local comments?

This project is located in the Rural Planning Area as defined in the 2013 Chittenden County Regional Plan, entitled the Chittenden County ECOS Plan (the Plan). The Plan specifically states that “The Rural Planning Area...provides for low density commercial, industrial, and residential development...that is compatible with working lands and natural areas.” The Plan is not intended to prescribe uses and we find that this project – which will not permanently change the use of the land or negatively impact the ability of surrounding lands to remain in agricultural use—is not inconsistent with this planning area. Furthermore, when taking into consideration the energy goals and actions within the Plan that aim to increase renewable energy generation, we find this project to be in conformance with the 2013 Chittenden County Regional Plan.

Due to the detailed level of analysis of renewable energy facilities and its impacts by the Public Service Board, CCRPC will only give specific attention in its Section 248 reviews to the type of use and the Planning Areas section of the 2013 Chittenden County ECOS Plan. While there are many other topics covered in the 2013 Chittenden County ECOS Plan, there has been significant analysis at the Regional level regarding transportation impacts. The CCRPC will also focus its attention on transportation, where appropriate, in accordance with the Metropolitan Transportation Plan, which is within the 2013 Chittenden County ECOS Plan. We do not have any transportation related comments for this petition.

These comments are based on information currently available; we may have additional comments as the process continues. Please feel free to contact me should you have any questions.

Sincerely,

Charlie Baker
Executive Director

cc: CCRPC Board
Projects Setbacks = ±100 feet
Proposed Project Lease Limits = ±25.25 acres
Completed Project Lease Limits (defined by the edge of proposed fence) = ±25.1 acres

- Proposed project limits surround a high fence which will be associated with a line of trees including
  existing barbed wire fence.
- Project equipment = ±4,500 s.f.
- Power pole, posts for solar racking & fence posts installation = ±2,000 s.f.
- Misc. for other pad mounted equipment = ±3,000 s.f.
- Misc. other disturbances and construction staging areas in uplands = ±20,000 s.f.
- Access roads = ±29,500 s.f.
- Excavation necessary to install access drive, PAS storage adjacent to access drive, pull boxes, pad mounted equipment, battery equipment, secondary oil containment, and underground electric lines, see area highlighted on Sheet EPSC-0).
- Footprint of (PAS) Primary Agricultural Soil Storage areas = ±38,000 s.f.
- Footprint of staging area = ±25,000 s.f.
- EPSC-0 = ±96,500 s.f.
- No proposed clearing.

- Total Project Impervious Area = ±37,000 s.f. (±0.85 acres)
- Total Disturbance = ±181,500 s.f. (±4.17 acres)
- Total Project Impervious Area + Total Disturbance = ±218,500 s.f. (±5.02 acres)
- Completed Project Area = ±133,359.2907 s.f. (±3.21 acres)

- Proposed project site area for project use note.
- Proposed southern boundary with secondary of containment and equipment pad.
- Proposed northern boundary with secondary of containment and equipment pad.
- Proposed southern boundary area for project use note.
- Proposed northern boundary area for project use note.
- Proposed southern boundary area for project use note.
- Proposed northern boundary area for project use note.
- Proposed southern boundary area for project use note.
REGULAR MEETING & PUBLIC FORUM AGENDA

Wednesday, January 17, 2018, 6:00 pm

CCRPC Offices at 110 W. Canal Street, Suite 202
Winooski, VT  05404

CONSENT AGENDA:

DELIBERATIVE AGENDA

1. Call to Order; Changes to the Agenda  
2. Public Comment Period on Items NOT on the Agenda  
3. Action on Consent Agenda (MPO Business) (Action: 1 min)  
4. Approve Minutes of November 15, 2017 Meeting * (Action; 2 min)  
5. FY2019 UPWP Public Forum (Information; 15 min)  
6. FY2018 Mid-year UPWP & Budget Adjustment* (Action; 10 min)  
7. Warn Public Hearing #1 on ECOS Plan Update for February 21, 2018* (Action; 2 min)  
8. Regional Dispatch Update* (Information; 15 min)  
9. Chair/Executive Director’s Updates  
   a. Clean Water  
   b. Executive Director’s Report (to be sent separately)  
10. Committee/Liaison Activities & Reports * (Information; 2 min)  
    a. Executive Committee (draft minutes December 6, 2017 & January 3, 2018)*  
    i. Act 250/Sec 248 letters *  
    b. Transportation Advisory Committee (draft minutes December 5, 2017 & January 9, 2018)*  
    c. Clean Water Advisory Committee (draft minutes December 5, 2017 & January 9, 2018)*  
    d. MS4 Subcommittee of CWAC (draft minutes December 5, 2017 & January 9, 2018)*  
    e. Planning Advisory Committee (draft minutes December 6, 2017)*  
    f. Brownfields Committee (draft minutes January 8, 2018*  
    g. Long Range Planning Committee (draft minutes December 14, 2017 & January 7, 2018)*  
11. Member’s Items  
12. Adjournment

*Attachment

The January 17th Chittenden County RPC meeting will air on _________________ at ___ p.m. and It will also be available online at:  
Upcoming Meetings - Unless otherwise noted, all meetings are held at our offices:
- Transportation Advisory Committee – Tuesday, February 6, 2018; 9:00 a.m.
- Clean Water Advisory Committee - Tuesday, February 6, 2018; 11:00 a.m.
- MS4 Subcommittee – Tuesday, February 6, 2018; 12:30 p.m.
- Executive Committee - Wednesday, February 7, 2018; 5:45 p.m.
- Long Range Planning Committee – Thursday, February 8, 2018; 8:30-10 a.m.
- Energy Sub-Committee - Tuesday, February 20, 2018; 5:00 p.m.
- CCRPC Board Meeting - Wednesday, February 21, 2018; 6:00 p.m.
- Planning Advisory Committee – Wednesday, ____________________ 2018; 2:30 p.m.

Tentative future Board agenda items:

<table>
<thead>
<tr>
<th>Date</th>
<th>Agenda Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 21, 2018</td>
<td>ECOS Plan Update Public Hearing #1</td>
</tr>
<tr>
<td></td>
<td>National Highway System update</td>
</tr>
<tr>
<td>March 21, 2018</td>
<td>Warn ECOS Plan Update Public Hearing #2</td>
</tr>
<tr>
<td>April 18, 2018</td>
<td>Warn Draft UPWP public hearing</td>
</tr>
<tr>
<td></td>
<td>VTrans Project Prioritization Process (Tentative)</td>
</tr>
<tr>
<td>May 16, 2018</td>
<td>ECOS Plan Update Public Hearing #2</td>
</tr>
<tr>
<td></td>
<td>FY19 UPWP and Budget Public Hearing and Vote</td>
</tr>
<tr>
<td>June 20, 2018 –</td>
<td>Election of Officers</td>
</tr>
<tr>
<td>Joint Annual</td>
<td>ECOS Plan Update adoption</td>
</tr>
<tr>
<td>Meeting with GBIC</td>
<td>@ ECHO</td>
</tr>
<tr>
<td></td>
<td>@ ECHO</td>
</tr>
</tbody>
</table>

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.