



CHITTENDEN COUNTY RPC

Communities Planning Together

CCRPC Monthly Report January 2017 Highlights

Below is a summary of project highlights from last month. For more information or questions, please contact Charlie Baker (cbaker@ccrpcvt.org).

LOCAL PROJECTS

Bolton – Town Plan - Emily met with the Bolton PC on 1/9/2017 and worked with them to finalize the draft Bolton Town Plan for a PC public hearing to be held in February. Lee completed the review of the new Bolton Town Plan for PAC discussion on 1/11, and for consideration by the Planning Commission. Pam revised the Conserved Land map.

Burlington - Regina and Emily met with City of Burlington staff to discuss their town plan update process and how CCRPC can best offer feedback on their plan on 1/30. Burlington Railyard Enterprise Scoping Study – Eleni and Marshall participated in the first REP Steering Committee for the Supplemental Scoping phase of the project, on 1/5. Eleni worked with Emily and Dan to develop a draft REP Brownfields RFP to conduct hydrogeologic modeling to evaluate possible impacts to the Pine Street Canal Superfund Site remedy due to construction of the new road. RSG is working on draft cross-sections and preliminary alignments of REP Alternative 1B. Colchester Avenue/Riverside Avenue Scoping - Jason presented the project to the Ward 1 NPA on 1/11 and the Burlington Public Works Commission on 1/18. Burlington Downtown Parking Management District - City Council approved BBA establishing a downtown parking management district/organization in January. Winooski River Bike/Ped Bridge Feasibility Analysis - D&K continues to consider various bridge types and options for the potential crossing locations, and is preparing cost estimates. Winooski River Bridge Scoping – see Winooski below. Bank and Church Street Scoping - Dubois & King submitted a draft improvement plan for the intersection.

Charlotte - Park & Ride Lot - Peter discussed final VTrans concerns/comments with the Charlotte Park and Ride report and sent memo to DuBois & King on revisions needed to finalize report.

Colchester – Pam updated the Colchester Town Plan Map depicting the Sewer Service Area. Malletts Bay Stormwater Management System – Eleni and Marshall participated in a well-attended local concerns meeting at the Town Offices on 1/19, which included 53 participants, including the Chairs of the House and Senate Transportation Committees

Essex & Essex Junction - Allen Martin Drive/VT Route 15 Intersection Study - Sai reviewed the final draft scoping study report and provided comments, and extended the project schedule based on the consultant's request. Path/Sidewalk Impact Policy - Bryan and Marshall reviewed Town comments on the draft report. ADA Study on sidewalks/paths and crossings - All field inventory work is completed. This data has been reviewed, archived, and sent to the consultant team. Paving Survey - All field work for this project is completed.

Huntington - Land Use Regulation Review - Regina finalized the text draft of the regulations on 1/2 and provided them to the Huntington Planning Commission for their review.

Jericho - Riverside Future Street Network Study - Committee progress meeting scheduled for 2/2 with public meetings to be scheduled for Feb/Mar 2017. Stormwater Master Plan - Dan participated in a 1/25 meeting in Jericho to review work conducted to date and to reach consensus on the six sites that Watershed Consulting Associates would scope for preliminary design and cost estimates.

Milton - Pam created a Milton e911 Road Map Book for the South Hero Fire Dept, as they have a mutual aid agreement with Milton. Milton Map Viewer - <http://map.ccrpcvt.org/miltonmap/> - updated the parcel data.

Shelburne - Staff finalized their initial review of relevant sections of the Shelburne Town Plan. Form Based Code – Consultant has just started the work. Falls Rd Sidewalk - Sai reviewed the final invoice and final design plans and provided comments, and responded to RFQ questions, and assisted the Town in budget planning. Shelburne Southern Gateway - Jason participated in a meeting with adjacent landowners to review the revised alternatives on 1/25. Comments and suggestions were received and will be incorporated into a draft report. Infrastructure and Utility Easement Mapping - There is an online map with data for this project - <http://map.ccrpcvt.org/shelburneinfra/>. Bay Road Study - Sai has been working with Shelburne in evaluating safety and travel conditions at the Bay Road underpass, and assisted the Town in addressing public concerns on speed and safety along Falls Road and Marssett Road.

South Burlington – Williston Road Area Study - Christine is working with City staff and VHB to schedule one remaining land owner meeting before holding the public Alternatives Presentation meeting. Hinesburg/Tilley Area Transportation and Land Use Plan - Christine worked with South Burlington and VHB to prepare for the first Public Meeting for this project scheduled for 2/7/17. This meeting kicks off Phase II of the project - scoping of possible improvements. Connecting the Gaps - Peter verified the availability of additional funding to compete the project and notified Toole Design. Hinesburg Rd. Sidewalk – Sai attended the pre-bid meeting at the Town's public works department office Traffic Overlay District – Lee helped the City and RSG come to agreement on a final scope of work and revised budget acceptable to all parties. Transportation Impact Fee Ordinance – The scope of work is under review. I-89 Exit 14 Bike/Ped Scoping - The South Burlington Planning Commission approved the project Purpose and Need Statement on 1/9/17. Stantec is working on developing alternatives.

Underhill - VT15/Underhill Flats Sidewalk – Sai and Bryan attend the design review meeting at the consultant's office with Town's staff, and reviewed draft deeds documents and design plans.

Williston – Transportation Improvement District - RSG continues to: finalize approach and estimated fee; complete reporting, including implementation plan; and prepare presentation materials for VTrans/CCRPC/Town interested parties. Mountain View Road Bicycle/Pedestrian Scoping Study - Christine met with Williston and Stantec to review the conceptual plans of the preferred alternative. The final document is expected in the early spring. North Williston Road Scoping Study - Jason worked with the Town and RSG to refine the draft scope of work.

Winooski - Pam has begun working with Winooski and their consultant to develop a map service that can be consumed by the NexGen software program that the Public Works department will be using for asset management. Staff finalized their initial review of relevant sections of the Winooski City Plan. Transportation Master Plan - Marshall and Eleni are assisting as needed as this plan moves through internal City reviews and public hearings. Downtown Parking Management – Chris and Eleni attended the second public meeting on 1/18 at Winooski City Hall. Winooski River Bridge – It is anticipated that this project will move forward (finalize the scope/budget and draft a contract with McFarland Johnson) in February.

REGIONAL PROJECTS/ACTIVITIES

Bike/Ped - Bryan attended the PAC meeting on 1/11/17 and discussed bike facility and parking resources and assistance that he can provide. He will work with South Burlington, Burlington, and potentially Milton and Williston on model language. Through the RFP and demo process Gotcha Bikes/Social Bicycles was selected as the preferred vendor for the pilot bike share program. The system will roll out at UVM and Champlain College with some stations potentially planned for Burlington, South Burlington and Winooski. [Regional Active Transportation \(Bike/Ped\) Master Plan Update](#) –Toole will be sending the document out for formatting and presentations to TAC and Board will be forthcoming in March. **Local Motion** - Local Motion participated in the following meetings/processes: PlanBTV Walk Bike, town outreach to Shelburne, Milton, Hinesburg, Richmond, Huntington and Underhill, Burlington E-Bike promotion, CCRPC TAC and FY18 UPWP development, Railyard Enterprise project, Burlington Walk Bike Council, and the World Winter Cycling Congress.

Lake Champlain Byway - Dan worked on edits to the Byway Chittenden County Corridor Management Plan. Work complete on the construction of four bicyclist "rest stops" (consisting of a large picnic table with a roof accompanied by an information kiosk) along the Byway, two in the Islands and one each in Colchester (at Airport Park) and Shelburne (at Shelburne Vineyard). The remaining tasks will be design, fabrication and installation of interpretive panels at the sites.

ECOS Plan and Partnerships – Annual Report - Emma developed the graphic version of the ECOS Annual Report and sent it to the ECOS Partners for comments. See also the [ECOS Scorecard](#). **2018 ECOS Plan** – Staff provided the Long-Range Planning Committee with updates on the Metropolitan Transportation Plan, Energy Planning and demographic forecasting work. Christine updated the MTP project list and prioritized the projects using CCRPC's approved prioritization methodology. **Partnerships** - Charlie participated in the following partner meetings: Vermont Health Foundation on 1/4, VAPDA on 1/5; UVM-MC's Community Health Improvement Committee on 1/10; Prevention Coalition on 1/12; VPA Legislative Committee on 1/19; LCRCC/GBIC Legislative Breakfast on 1/23; BBA breakfast on 1/26; and meeting with ACCD leadership on 1/31.

Emergency Management, Hazard Mitigation, and Safety – Lee hosted a meeting on 1/12 with partners interested in forming a COAD (Community Organizations Active in Disasters) - entities that can help homeowners or others in the first phases of recovery after an emergency incident/disaster has occurred. Plans were made with DEMHS to host HSEEP and ICS 402 courses at CCRPC. [All Hazard Mitigation Plan](#) – Dan and Emily attended a meeting with FEMA and DEMHS staff to review the County AHMP and Richmond AHMP on 1/27. Dan then worked to make final edits recommended by FEMA to both documents. [Hazard Mitigation Projects and River Corridors](#) – Pam has been revising the workbook to include a sheet listing multiple problem areas identified in the municipal Hazard Mitigation Plan and a sheet listing the various grant opportunities. Following these two sheets (pages) will be project sheets for up to 5 problem areas (identified on the first sheet) that can be used to apply for grants. There will also be a map identifying the locations of the problem areas listed on the first page.

Energy - Emily compiled strategies from past CCRPC work and new suggested new strategies from Energy Subcommittee members and created a document showing which DPS standards for regional energy plans are met for subcommittee discussion. Melanie mapped local constraints and estimated solar targets for each municipality. The latest information can be found at [Regional Energy Plan](#).

Geographic Information Systems/Data - The LiDAR data for Chittenden County (and beyond) has finally arrived and saved on the network. Working with VCGI, Pam has made the 2015 housing point data accessible via the state's geoportal. This will allow anyone to search for and download this data. On 1/10, Pam attending the Enterprise Geospatial Consortium Executive Committee meeting as the VAPDA (Vermont RPCs) representative.

Health – Regional Prevention Partnership - Emily met with Vermont Department of Health staff on 1/13 to work on summarizing the VLCT report on town regulation of alcohol and tobacco in an accessible way, and continued to work on that summary throughout the month. **Chittenden County Opioid Alliance** - You can find all the meeting agendas and minutes here: www.ecosproject.com/chittenden-county-opioid-alliance/.

Intelligent Transportation Systems (ITS) – Real Time Traffic Information – Sai coordinated with the consultant on the final pilot corridor plans, and vendor selection process. **Adaptive Signal Control (ASC) – Exit 14 Systems Engineering Analysis** - Sai and Eleni are coordinating with FHWA and VTrans on the scope of work for a Systems Engineering Analysis (SEA) for Exit 14. **Route 15** - Sai and Eleni attend the kick-off meeting for the VT 15 Signal system assessment study with the consultant and VTrans staff and discussed the scope of work, available existing conditions data.

Legislature – Charlie is monitoring the water quality funding legislation and will be testifying.

Municipal Training - Regina, Melanie, Lee, Emily, and Emma set up a spring training schedule and emailed municipal staff and volunteers on 1/26. Training topics include: Town Plans, Energy Planning, Building Codes, Economic Development, and Land Use Essentials combined with a DRB Summit.

Public Participation – Emma prepared and sent the January newsletter on 1/24 with a 28% opening rate. Emma updated the CCRPC website throughout January, including inputting all calendar updates for 2017, Water Quality Finance Committee, CWAC, PAC, Regional Energy Plan, Regional Dispatch, Long-Range Planning Committee, LEPC, Board, Executive Committee, Finance Committee, Colchester's Malletts Bay Initiative, South Burlington's VT116/Tilley Dr./Kimball Ave. project, TIP, TAC, CWAC & MS-4, and more. Emma provided email outreach on 1/9 for the Chittenden County Homeless Alliance for the Point-in-Time Count scheduled for late January. Emma sent an email update to everyone who was invited to the 2016 Chittenden County Municipal Legislative Breakfast (December) including a follow-up and the materials from the meeting. Emma sent out a press release on the Regional Dispatch study presentation on 1/27. Emma sent out a press release for the CCOA regarding a new grant from Delta Dental on 1/18.

Regional Services – Draft CCRPC bylaw revisions were sent to the municipalities for review. **Regional Dispatch Implementation Study** – Aaron Frank, Lee and Charlie continued to research legal, organizational, and technical aspects of regional dispatch. Charlie and Lee sent invitations for the 1/31 report presentations. We helped to host and facilitate two presentations of the final report to about 100 people on 1/31 including dispatchers, first responders, and municipal elected officials.

Transit – GMT has reached a tentative agreement with SSTA, UVMMC and South Burlington to slightly alter the existing Tilley Drive Shuttle. This discussion is ongoing and if agreed upon, implementation could be late June 2017. Underhill has decided against future funding of the Jeffersonville Commuter (necessary local match). The local match per town totaled \$14,000 in FY17, and remains the same for FY18. Jericho has placed this amount in its FY18 budget, and Cambridge is on-board with funding the route through FY17. The newest GMT bus map and guide (Urban system) is completed and will be effective February 27, 2017. **GMT Comprehensive Service Analysis and Fare Study** - GMT and Nelson Nygaard have begun gathering data for the analysis, tentatively dubbed "GMT Next Gen Transit Plan".

Transportation Demand Management (TDM) – Travel Smarter project is closed out and is now a program of Go! Vermont. The 2016 WTG is complete and planning for 2017 is underway. Bryan commented on the draft scope submitted by Place Creative. GMT, CATMA and Local Motion spent the remaining Circ Alt Round 2 outreach/ education funds on promoting the Jeffersonville Commuter route, a TDM survey/marketing promotion to Circ

municipal offices and employers, and promoting/hosting Everyday Bicycling Project workshops and new bike racks for host employers. CATMA - Using the last of Circ Alts Round 2 funds, CATMA staff developed a seasonal marketing piece (postcard) to be mailed to businesses and municipal offices in Chittenden County, with a focus on Circ communities. CarShare VT - Continues outreach for the Combating Climate Change Through VMT Reduction project and is working with a consultant on creative and educational materials.

Transportation – Marshall and Jason finalized the functional classification memos which will be sent to Chittenden County municipalities in regards to recommended functional class changes that are being proposed. Charlie, Eleni and other RPC Directors met with Secretary Flynn and other VTrans staff on 1/30 to discuss priorities for the upcoming year. Model Update – Jason, Sai, Marshall, and Chris continued to compile regional traffic count data to be used to calibrate the regional model as part of the model update.

Water Quality –Municipal Water Quality Assistance – Dan met with Tally Ho design on 1/18 to review advertising materials. Charlie worked extensively to prepare a draft position statement regarding State water quality funding options to address the requirements of the Lake Champlain TMDL especially those related to the pending Municipal Roads General Permit. Dan issued a memo to the parties involved in the implementation of the recently awarded ERP grant for stormwater master planning in Richmond. Dan and Regina conferred regarding creation of multi-town stormwater master plan for Hinesburg, Shelburne and Charlotte. Municipal Roads General Permit - Chris began drafting Better Roads grant applications for the rest of our municipalities. Fitzgerald consulting continues to meet with individual towns and is working on their draft prioritization methodology. Tactical Basin Planning – Dan provided requested input to DEC staff on potential "shovel ready" projects in Lamoille TBP.

ORGANIZATIONAL

Unified Planning Work Program – FY18 applications were received and reviewed by the UPWP Committee on 1/26.

Finance, Budget & Accounting – There was positive income in December, with revenues exceeding expenses by an unaudited \$2,208. This brings the income for FY17 through December to an unaudited \$17,058