



CCRPC Monthly Report
July/August 2015 Highlights

Below is a summary of project highlights from last month. There are other activities that we are taking part in that are not included in this summary. Please contact Charlie Baker (cbaker@ccrpcvt.org) for more information.

LOCAL PROJECTS

Bolton – Emily began work with Bolton on updating their Town Plan including a scope of work, community engagement process, and data update. Staff installed ATRs on study roadways in Bolton and gathered speed and traffic volume data for a speed study.

Burlington - [Burlington Railyard Enterprise Scoping Study](#) - The team is continuing the evaluation the Phase 2 Alternatives. [PlanBTV South End - Phase 2](#) - The draft plan is available for review. The public comment period will be open until 10/1. [Downtown Parking Initiative](#) - Desman Associates with BBA and City Staff presented this report and its recommendations to the City Council on 8/10. [South and North Winooski Ave.](#) - RSG was selected as the consultant for Phase 1 of this corridor study (traffic modeling/scenarios for Winooski Ave. and Union St.). [Burlington Bike/Ped Master Plan](#) - Peter reviewed the Walk Plan concept in detail and submitted comments to the City and consultant team.

Colchester - Melanie and Jason finalized the Colchester Bayside Build-out Analysis project that identified various transportation and land use alternatives for the West Lakeshore Drive Corridor to allow for additional development potential. Pam made requested changes to the Community Rating System maps so that Colchester could submit them to FEMA.

Essex & Essex Junction - [Essex Junction Train Station](#) - Christine and the Village reviewed the design concepts.

Hinesburg - [Richmond Road Bike/Pedestrian Feasibility Study](#) - Peter reviewed the draft scope of work.

Huntington – Peter, Chris and Town staff prepared for traffic calming demonstration projects in the Lower Village.

Jericho - Emily completed an initial review of Jericho's 2011 Comprehensive Plan for their upcoming update. Bryan and Chris created and populated a spreadsheet to track and organize data for the Jericho Capital Improvement Plan. Pam began development of the Jericho Town Plan Maps.

Milton - [US 7 Corridor Plan](#) - Jason reviewed and submitted edits on the Draft Final Report to the consultant. [Milton Railroad St. Crossing \(bike/ped improvements LTF\)](#) - Alternatives were presented on 8/3.

Richmond – Peter, Melanie and Regina met with Richmond Town staff and their consultant to discuss progress and next steps on the development of the Town Plan and its transportation element. Emily and Regina met with Richmond staff and CommunityResilience.Org to plan an October resilience workshop.

St. George - Emily worked with St. George PC to discuss changes that must be made to their municipal plan as they update it. Emily will complete a data update and provide a draft flood resilience section for them and Pam will provide updated maps. Bryan provided information to SB regarding Class 4 roads, crosswalks, RRFBs, radar speed feedback signs, and capital planning. Jason and Sai provided cost estimates for Ayer Road.

Shelburne - Jason and Sai worked on the Shelburne Bay Road Pedestrian Safety Study at the railroad underpass. Transportation & Land Use Implications Analysis in an Expanded Sewer Service Area - This project is complete however, staff will need to become more familiar with it to put it into use for Shelburne and other municipalities. Staff also needs to prepare a presentation for other groups and municipalities so they know this tool is available. Shelburne Form Based Code – Lee participated in Planning Commission public hearings. Infrastructure and Utility Easement Mapping – Pam began working with Town staff to map sewer and water lines based on easements. Shelburne Village Transportation Study & Southern Gateway – Draft scope is under review.

South Burlington - Williston Road Area Study - Christine is working with the consultant to develop a draft scope for review and comment. Chamberlin Neighborhood Master Plan – The next Neighborhood Planning Committee meeting was held in early September. Zoning Administration Assistance - Dan continues to provide staff assistance. Connecting the Gaps Sidewalk Study – Staff reviewed existing conditions draft. Hinesburg/Tilley Area Transportation and Land Use Plan - Draft scope is under review.

Williston – Emily completed an initial review of Williston's 2011 Comprehensive Plan for their upcoming update. Village Master Plan – Project has started with data review. Transportation Plan - Bryan began compiling and reviewing information for this project.

Winooski - Zoning Ordinance Update Assistance - Regina continued working on the bylaws and reviewed with the Planning Commission on 7/9, 7/23, 8/6 & 8/20. Transportation Master Plan – The consultant is finalizing the Existing Conditions work for Winooski's transportation network.

REGIONAL PROJECTS

ECOS Plan and Partnerships - Regina established a schedule for the ECOS Plan update incorporating the AHMP and CCRPC Strategic Planning effort. Melanie trained staff from United Way and UVM Medical Center on Results Scorecard and worked with them to share the ECOS Scorecard indicators so that they can integrate them into their reporting and the Community Health Needs Assessment. Emma coordinated an ECOS in Action TV show on 8/20 featuring Dan and DEC Commissioner Alyssa Schuren and focusing on the draft TMDL. Emma drafted a press release regarding the incorporation of Tactical Basin Plans into the ECOS Plan, as part of the 604b water quality program. Emma prepared and sent out newsletters on 7/15 and 8/20. Marshall and Charlie continued to refine a draft regional housing presentation that highlights the housing needs of Chittenden County. Charlie gave the draft presentation at the Shelburne Selectboard on 8/25. Charlie met with other RPCs and the Vermont Planning Association to discuss H.367 a bill that would change the town plan cycle to 10 years. He participated in the UVM-MC Community Health Investment Committee and sent a VEGI support letter to GBIC on 8/11.

Emergency Management, Hazard Mitigation and Safety – Pam continues to refine and improve the [risk assessment & hazard mitigation tool](#). The tool will be presented at the State Government Municipal Day on 9/9. All-Hazards Mitigation Plan – Project is underway and updates are being drafted. Meetings have been held with 9 towns so far. Lee, Dan, Pam, Regina, Bryan, Christine, and Charlie received Incident Command System 200 training on 8/25 & 26. Sai worked on road safety issues in Charlotte, Colchester, and Milton.

Energy, Climate and Air Quality Planning - Melanie assisted with the 2013 update of the City of Burlington's GHG inventory and provided energy data to the Jericho Energy Task Force.

Training - Hosted a webinar on Reed v. Gilbert Supreme Court decision on sign regulations on 7/30.

GIS, Data & Mapping - Pam updated the [Winooski Map Viewer](#) with the latest Form Based Code data. Updates to the [Shelburne Business Map](#) were completed. The [Act 250 Review map](#) was updated with a few new permits. The [Jericho Map Viewer](#) was updated with the latest Parcel data. Data Development & Maintenance - Chris continued upload and QC of data into VTRANS traffic data management system. Chris finalized the Colchester Crosswalk Assessment and presented the final draft to Bryan Osborne for review. Chris finalized the St. George Sign Inventory dataset, created deliverables and provided them to St. George staff. Jason, Sai, Marshall and Eleni continued to develop recommended changes to the Functional Classification and National Highway Systems in our region.

Health - CAPE 2 - Melanie researched possible dashboard solutions for the City of Burlington's Community Health and Public Safety Dashboard showing mental health calls to the Burlington Police Department and emergency room visits involving opioids.

Intelligent Transportation Systems (ITS) - The Adaptive Signal Control planning study existing conditions model was reviewed and validated. The ITS Plan steering committee members reviewed the draft ITS architecture and provided feedback. Sai drafted a scope of work for the Accelerating Innovation and Deployment (AID) project.

Lake Champlain Byway – Water Activities brochures were distributed to various sites throughout the Byway. Dan provided a first draft of the Winter Activities brochure to the Byway Council for review. Pam and an intern drafted an online [StoryMap](#) for the Byway.

Public Participation Plan and Title VI - Emma continued to work on the website redesign project, specifically on the finalization of the site map that will outline the navigation of the new website. Emma worked with staff to develop an RFP for public participation and outreach assistance in Winooski, specifically for the upcoming Winooski Transportation Master Plan Update. Two consultants/teams were selected to begin work on this project in August/September.

Regional Bike/Ped Planning - The Active Transportation Plan kick off meeting was held 7/7. Peter, Emma & Bryan participated in a conference call on 7/23 planning the 2016 Walk Bike Summit program.

Stormwater Planning – Green Infrastructure - Dan collected information for uploading onto dedicated Green Infrastructure webpages on the Vermont Planning Information Center website, www.vpic.info. Regional Stormwater – Meetings for the public education and involvement programs were held on 9/19. Dan worked with Charlie and Regina on a draft MOU to merge the programs. Dan and Charlie finalized the proposal for a CCRPC Water Quality advisory committee with review by the Executive Committee, TAC, and MS4s. Dan submitted comments on the draft Basin 5 tactical plan. Charlie worked with DEC staff and other RPCs to finalize a scope of work for water quality work to meet the TMDL requirements.

Transit –CCTA had its Triennial Title IV Compliance Review by the Federal Transit Administration and was found to be fully in compliance with federal regulations. CCTA Transit Center - The three passenger shelters located on St. Paul Street have been relocated to Pearl Street (two) and to Cherry Street (one). ADA Program – New paratransit scheduling software will "go live" soon and should make efficient schedule-building and effective practices much simpler. August Bus Map & Guide Service Changes: CCTA is adding an AM by-request drop off on Hercules drive

(behind Costco) in Colchester. The Community Drive stops on the South Burlington circulator were converted from by-request drop-offs and call-in request pick-ups to fixed stops, one in the AM and one in the PM. All changes began August 24th Waterbury LINK - CCTA is developing a schedule for the new "Waterbury LINK" commuter route connecting Burlington and the new Waterbury State Office Complex anticipated to begin 12/15.

Transportation Demand Management (TDM) – Bryan prepared and submitted to VTrans a summary report for the 2015 Way to Go! Smart Trips Challenge. CATMA staff continued targeted TDM business outreach. Local Motion attended, presented at, planned for, and/or gave input to the following meetings/processes: Burlington Walk Bike Council, bike commuter workshops, Burlington Walk/Bike Master Plan, Open Streets BTV, CCRPC Active Transportation Plan, pop-up bike demos, South Burlington short term improvements, Burlington Railyard Enterprise project, Burlington TEUC, municipal outreach to Winooski, Essex Junction and Shelburne, Burlington's Go for Gold application, the bike facilities toolkit, CCRPC TAC, and Champlain College's application for Bike Friendly University. Go! Chittenden County - Emma and Bryan met with the chosen Go! Chittenden County outreach consultant on 8/5 for a kick-off/strategy discussion.

VTrans – Rail Plan – Comments were drafted. MOU – Proposed revisions were drafted and shared with VTrans and CCTA.

ORGANIZATIONAL

Finance, Budget & Accounting – Our unaudited results at the end of FY15 show about -\$48,000 loss. This is a good result considering that at some points during the year we were concerned that we might hit -\$100,000. Remember that this was a planned situation to compensate for collecting too much from previous fiscal years with a too high indirect rate. We expect the final number to be somewhat different as a result of audit adjustments. The FY15 audit initial field work was conducted in late July. The main field work will occur in early September. An audit report should be available for the Board to accept by the November meeting.

Personnel Administration – Completed mid-year evaluations with all staff.

UPWP –Revisions to our SharePoint project management and reporting system were completed.