



CHITTENDEN COUNTY RPC

Communities Planning Together

CCRPC Monthly Report July-August 2016 Highlights

Below is a summary of project highlights from last month. For more information or questions, please contact Charlie Baker (cbaker@ccrpcvt.org).

LOCAL PROJECTS

Bolton – Town Plan - Emily met with the Planning Commission on 8/8 and with a small group of PC members on 8/18 to finish discussion of the draft "Prosperity" section and begin discussion of the draft "Place" section. Pam developed a draft Proposed Land Use map for review.

Burlington - Burlington Railyard Enterprise Scoping Study – RSG revised the scope of work of the supplemental REP scoping for Alternative 1B based on Eleni's and Marshall's comments and sent the revised scope to VTrans and the City of Burlington for their review. Winooski Ave. Corridor Study - Peter and Jason met with City and RSG staff on 8/22 to go over the phase one draft report. Colchester Avenue/Riverside Avenue Scoping - Jason reviewed a safety analysis of the proposed alternatives that quantified the crash reduction cost savings/benefits over a 20-year period for comparison purposes. Stantec will be revisiting the methodology due to comments and questions raised. A draft alternatives report was received as well for review. Winooski River Bike/Ped Bridge Feasibility Analysis - D&K is confirming a meeting date with Corps of Engineers. Winooski River Bridge Scoping – see Winooski below. Bank and Church Street Scoping - DuBois & King is drafting the scope of work. North Avenue Pilot Project - The scope of work and overall project timeline for the North Ave Pilot Project opinion survey were discussed at a kick-off meeting with the City, CCRPC and selected consultant (RSG) on 8/22. The survey is scheduled to be released to the public in mid-September.

Charlotte - Pam is working with the Town to finalize Town Plan maps. Park & Ride Lot - Peter reviewed VTrans comments on the Charlotte Park and Ride report and discussed a potential meeting between VTrans staff and Charlotte Selectboard with Town staff. The draft report is expected to be completed soon and a decision from the Selectboard on whether to proceed with a preferred alternative made soon.

Colchester – Pam updated the Colchester Town Plan Map 8 to depict a change in the Sewer Service Area. Malletts Bay Stormwater Management System - Marshall worked with Dan and Bryan Osborne to develop an RFP for this project. The RFP includes three separate but related scopes of work to address Green Stormwater Infrastructure (GSI) improvements and other Low Impact Development (LID) stormwater treatment practices, pedestrian/bike improvements on West Lakeshore Drive between Prim Road and Blakely Road, and capacity improvements at the signalized intersection of East/West Lakeshore Drive and Blakely Road. The RFP was released on 8/26 and the proposals are due 9/23.

Essex & Essex Junction - Allen Martin Drive/VT Route 15 Intersection Study - Sai and Marshall reviewed the Tech Memo #1, Trip Generation and Distribution Memo and the Initial Alternatives List. The consultant is working on the Tech Memo #2, future conditions assessment and full build out analysis. Path/Sidewalk Impact Policy - Marshall and Bryan sent two town-wide sidewalk and bike lane GIS layers to RSG. ADA Study on sidewalks/paths and crossings - Chris worked with Toole Design Group to refine the data collection process to better capture needed information on Town and Village sidewalks.

Hinesburg – Richmond Road – Study is complete and is available [here](#).

Huntington - Regina reviewed the current draft of the land use regulations and identified issues for future research, as well as asked the Planning Commission several questions about certain sections. Huntington HMGP House Elevation - Lee is developing the RFP for this project with the Town and landowners.

Jericho - Riverside Future Street Network Study - Bryan and Peter attended the project kick off meeting on 8/18 with DuBois & King, Todd and Katherine.

Milton - Milton Railroad St. Crossing - bike/ped improvements – Final report received and uploaded to CCRPC [website](#).

Richmond –Town Plan Update - Melanie developed Town Plan maps.

Shelburne - Sai attended a meeting with Shelburne Town officials and residents to discuss traffic calming measures and village pedestrian safety along Falls Road and Marsett Road. He also developed schematics of proposed traffic calming measures. Form Based Code - Lee worked with the Town to refine the RFP, which was issued on 8/15. Bay Road Underpass Pilot Project – Sai reviewed the queue length count and delay data for the Bay Road underpass in Shelburne. Falls Rd Sidewalk - Bryan continues to coordinate with Ann and VTrans on 1111 permit and ROW certification letter from Town attorney. VHB continues work on final plans. Shelburne Southern Gateway - Following July's charrette DuBois & King have been working on the development and refinement of alternatives. Infrastructure and Utility Easement Mapping - After consulting with the town wastewater manager, Pam combined the easement map, sewer/water accounts map, and the stormwater permit data (from the state) into one [map](#).

South Burlington –Williston Road Area Study - VHB is refining land use and transportation alternatives.

Chamberlin Neighborhood Master Plan – The project is complete and was presented to City Council.

Hinesburg/Tilley Area Transportation and Land Use Plan - VHB continues to work on future trip generation numbers to be used for modeling future traffic conditions. Connecting the Gaps Sidewalk Scoping Study - Peter reviewed a draft final report on 8/3 and sent a list of extensive comments to Toole on 8/4. Toole incorporated these changes and asked City staff to set a meeting with the Planning Commission to present alternatives for mid-September. Hinesburg Rd. Sidewalk – L&D submitted Final Plans and the first draft of the Bid Documents to VTrans for review. Traffic Overlay District - Lee met with Paul and RSG on 8/29 to review history and context for the project, and to begin to draft a scope of work. I-89 Exit 14 Bike/Ped Scoping - Stantec submitted a proposal which is being reviewed by CCRPC and South Burlington.

Underhill - Regina and Emily worked with the Underhill Town Planner and Planning Commission to answer questions about bylaw updates, including regulating energy siting in town. VT15/Underhill Flats Sidewalk – Murphy Sullivan Kronk preparing the draft deeds for review and submittal to VTrans with the Preliminary Right-of-Way plans.

Williston – Christine attending a meeting with VTrans, Williston and the design consultant on the VT2A/Industrial Avenue, Williston project. Transportation Improvement District - RSG continues to work on Task 5: Establishing Desired Performance Standards and Task 6: TID Fee Calculation Options. Williston Village Master Plan - Marshall and Town staff are working on presenting the findings of the Village Vision Open House at a public meeting towards the end of the summer.

Winooski - Transportation Master Plan – This project has been completed. The Winooski Transportation Master Plan report was delivered to the City/Public Works Commission for their internal review/process. **Downtown Parking Management** – A kickoff meeting with Winooski, CCRPC and the selected consultant team (Andy Hill & VHB) was held on 7/26. CCRPC staff assisted the consultant with parking inventory data collection in August. **Winooski River Bridge** – Staff participated in a meeting with the McFarland Johnson consultant team to discuss the scope of work, public participation process, and the overall project timeline.

REGIONAL PROJECTS/ACTIVITIES

Bike/Ped - Local Motion attended, presented at, planned for, and/or gave input to the following: North Ave. Corridor Pilot Project, PlanBTV Walk Bike, Pop-Up/Demo trailer, Burlington Walk Bike Council, Open Streets BTV, Towns outreach to Richmond, South Burlington and Shelburne, Leddy Park Beach Bites, cargo bike loan program, Burlington College redevelopment plans, Birchcliff Parkway pedestrian safety, South Burlington Walk/Bike Gaps scoping, Bike Facilities Toolkit, Bike/Bus safety training, and Lock'n'Learn workshop. **Regional Active Transportation (Bike/Ped) Master Plan Update** – On 8/26 Peter sent a link to the draft plan to all local bike/ped committee contacts and prepared text revisions for the [project web page](#).

Brownfields - A sub-committee of the Brownfields Advisory Committee reviewed statements of qualifications from 10 different firms to provide brownfield assessment services and made a recommendation to the full committee. An RFQ was sent out for archeological consulting services.

ECOS Plan and Partnerships – Major components of the 2018 Plan update got started: regional energy plan and the transportation model. Charlie and Regina met with GBIC to discuss a strategy for updating the Comprehensive Economic Development Strategy. Charlie and Regina met with Penrose Jackson (UVM Medical Center) and Martha Maksym (United Way) on 8/24 regarding potential backbone support from CCRPC for obesity prevention and homelessness IF funding becomes available.

Emergency Management, Hazard Mitigation, and Safety – On 8/10, Pam & Lee participated in the Planning Section Hotwash conference call to discuss Vigilant Guard. [All Hazard Mitigation Plan](#) – Emma, Dan and Emily issued a press release and county-wide Front Porch Forum, and sent emails to municipal contacts and state contacts announcing that all municipal AHMPs were available for review and comment on the CCRPC website. **Hazard Mitigation Projects and River Corridors** - Pam began development of the project table template using Underhill as the pilot. **Transportation Safety** - Sai coordinated with municipalities to discuss potential improvements for the selected locations in HRRR program.

Energy - Melanie and Emily reached out to all planners informing them about the Regional Energy Plan Project and offered to attend planning commission meetings in September/October to provide an overview of the work, Act 174, and energy generation maps. The main purpose of these presentations is to engage the towns early on in the process and to ask for feedback on appropriate areas for renewable energy generation facilities. Melanie developed maps showing areas of potential renewable energy generation. Emily developed The Regional Energy Plan presentation that will be presented to planning commissions around the county.

GIS, Data & Mapping - Hinesburg and Westford bridge & culvert inventories have been completed. Melanie sent a request to municipalities seeking information on development activity for CY 2015 and newly constructed sidewalks/ bikepaths. This information is needed to update the ECOS land use and bike/ped indicators as well our housing, commercial/industrial, and bike/ped GIS databases.

Health – Melanie attended the Chittenden Prevention Network (CPN) retreat on 8/5 and developed a web map of prescription drug take back locations available in Chittenden County. [Chittenden County Opioid Alliance](#) - The

Workforce Development Action Team met 8/4 and the Treatment Access and Recovery Support Action Team met 8/19 (2nd meetings for each Team). The meeting agendas have included work on identifying and researching barriers. Data Manager, Sam Francis-Fath, was hired and started on 9/6.

Community members have been invited to and the agendas have been planned for the other 2 Action Teams- CommSTAT and Community-level Prevention.

Housing – Charlie, Regina, Emily and Emma continue to work on the [Building Homes Together](#) campaign with Housing Vermont and Champlain Housing Trust.

Intelligent Transportation Systems (ITS) – Sai continued to gather information on existing communications infrastructure. [Real Time Traffic Information](#) – Sai reviewed the second version ConOps and functional requirements memos and submitted comments to the consultant. [Adaptive Signal Control \(ASC\) – Exit 14 Systems Engineering Analysis](#) - The consultant selection committee (VTrans, CCRPC, South Burlington and Burlington) selected Stantec at their 7/20 meeting.

Lake Champlain Byway - Work is complete on the construction of four bicyclist "rest stops" (consisting of a large picnic table with a roof accompanied by an information kiosk) along the Byway, two in the Islands and one each in Colchester (at Airport Park) and Shelburne (at Shelburne Vineyard).

Public Participation –Emma prepared and sent the August newsletter on 8/25. A Public Participation Plan training for staff, consultants, and municipalities was held in July. 16 out of 17 participants indicated they would recommend the workshop to a colleague. 5 total Traffic Alert emails were sent throughout August, and the [website](#) was updated accordingly.

Regional Services - [Regional Dispatch Implementation Study](#) - Lee received six proposals on 8/24, met with the steering committee to review the proposals, and scheduled interviews with the top three candidates for 9/7.

Transit – Four proposals were received in response to the GMT System Redesign RFP to look at all urban routes, trip times, geography served, etc., to evaluate changes to its system to improve operational efficiencies, the customer experience and increase ridership, among other improvements. Five responses to GMT's mobile ticketing RFP were received. This program would enable the purchase of bus passes via mobile devices, which would also then act as the holder's bus pass. GMT continues to work on installing Routematch hardware and software: Routematch will be used by Dispatch, Drivers, Planning and Maintenance staff. The public component consists of Routeshout, the mobile real-time app. The system should be fully functional by fall 2016. GMT has published its first bus map and guide under its new logo/brand! (The rebranded and updated website should go live in mid-September.) [Downtown Transit Center](#) - Construction at the Downtown Transit Center (DTC) is now 95% complete. At the end of August, a temporary Certificate of Occupancy (CO) was obtained for the DTC building. Completion of metal panels is now scheduled for mid-September and final paving is set for the weekend of September 9th and 10th.

Transportation Demand Management (TDM) – Bryan participated in the Way to Go! advisory committee meeting on 8/31 to review August task updates and discuss upcoming outreach and action items. Website and outreach materials continue to be updated, videos are launched and media outreach plan is underway. To date there are more than 8,000 registrants ahead of the 9/26 event start. The Travel Smarter platform (www.travelsmartervt.org) is live with social media and advertising underway, including a King Kong bus wrap with GMT. Tally Ho continues to develop mode-specific creative for online and hard copy ads. Bryan, Sandy Thibault/CATMA, Deb Sachs/Go Vermont and Jason Van Driesche/Local Motion prepared for and participated in a TDM-focused "ECOS in Action" CCTV Ch. 17 show on 8/18. CATMA distributed letters to all Chittenden County municipalities to gauge interest in TDM measures to reduce traffic congestion. They are also working with City of

Burlington to launch the City's new employee transit pass program with an open house transportation fair on 9/15 at BED and 9/16 at City Hall.

Transportation – Model Update - Jason, Eleni, Sai, Melanie, Charlie and Regina met with RSG on 8/31 for the technical kick-off meeting. TIP- Christine participated in consultant selection for the update of VTrans' project prioritization methodology.

Water Quality –MS4 Permit – A consultant, Tally Ho, has been hired for Social Marketing Services related to stormwater behavior change. Municipal Water Quality Assistance – Charlie participated in a meeting with the State Treasurer about TMDL funding on 8/31. Road Erosion Inventories – Fitzgerald Environmental Associates was hired to develop a road erosion site prioritization methodology. Lamoille Tactical Basin Plan - Dan, Charlie and Regina worked extensively on reviewing the initial draft of the Lamoille TBP Implementation Plan and conferred with DEC on best mechanisms for RPC to prioritize programs and projects. Dan distributed the Plan Summary Table to municipalities and encourage them to weigh in as well

ORGANIZATIONAL

Finance, Budget & Accounting – The unaudited results for July show negative income of around \$16,000. This can occur when there is a high incidence of vacation time in conjunction with a three payroll month. Cash levels are adequate for operations. The audit field work was completed during the last week of August. There will be no findings. The final audit report is on track to be presented to the board during the November meeting.

Personnel – We hired a Data Manager to support the Chittenden County Opioid Alliance. His name is Sam Francis-Fath and he started 9/6. Bernie has reduced her hours down to 24 hours/week. We have hired a part-time Finance Assistant, Andrea Gunther, to fill the gap. Mid-year evaluations were completed for all staff.