



# CHITTENDEN COUNTY RPC

Communities Planning Together

## CCRPC Monthly Report June 2015 Highlights

Below is a summary of project highlights from last month. There are other activities that we are taking part in that are not included in this summary. Please contact Charlie Baker ([cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org)) for more information.

### REGIONAL PROJECTS

ECOS Plan and Partnerships - Emma prepared and sent out the June newsletter on 6/17. The opening rate was 29%. Emma provided outreach and communications assistance for a variety of partners and projects throughout June, including website maintenance and updates: All-Hazards Mitigation Plan Update, RSEP, CCST, LEPC, Chamberlin Neighborhood Project, TAC, Traffic Alert, TIP, UPWP. Emma, Charlie, Regina, Pam, John Zicconi, and Eleni held interviews of the top three website design firms and selected Place Creative. Melanie, Bryan, Lee, Peter, Charlie and Emma prepared for and participated in a UVM class (Community Entrepreneurship, Community & International Development, and Public Communication) visit to CCRPC. Emma coordinated an *ECOS in Action* TV show that aired 6/18 featuring Penrose Jackson, UVM Medical Center, and Amy Malinowski, VT Department of Health, discussing the Community Health Needs Assessment and how it fits into the ECOS Plan. Charlie participated in numerous efforts with our partners including: NLAPH Fellowship Lunch and GBIC/LCRCC coordination meetings on 6/2, UVM Medical Center Community Health Investment Committee on 6/9, 6/16, and 6/19, Housing Vermont Board on 6/10, Chittenden County Managers' Lunch on 6/16, Vermont Clean Water Act bill signing on 6/16, and Opportunities Credit Union board meeting on 6/30. Emma prepared for CCRPC's 2015 Annual Meeting on 6/17. 70 people attended.

Emergency Management, Hazard Mitigation and Safety - Dan, Lee and Pam helped to collect, compile and relay information to VDEMHS on damages suffered by the County's towns in relation to a 6/9 rainstorm and also participated in a Preliminary Damage Assessment on 6/26 in Richmond. Pam demonstrated the various functions of a draft online map pilot to help evaluate transportation and river management projects in the Browns River watershed. ANR, VTrans and colleagues viewed the demo and provided feedback. Next steps will be to share the map with others, perhaps at a TAC or TPI meeting. The tool will be presented at the State Government Municipal Day on 9/9. Grant Troester, CCRPC's intern from UVM's Rubenstein School of Environment and Natural Resources worked intensively on updating the data sections of the Chittenden County Multi-Jurisdictional All-Hazards Mitigation Plan. Lee attended a 6/10 training on the Public Assistance damage assessment process. Dan, Lee, and Grant attended a 6/17 training on the Individual Assistance damage assessment process. Sai and VTrans coordinated with the Town of Milton and investigated safety concerns along Bear Trap Rd. and West Milton Rd. They also met with Milton Elementary staff and discussed school zone safety measures and potential improvements for the safety program.

Energy, Climate and Air Quality Planning - Melanie, Lee, and Charlie attended three different Comprehensive Energy Plan stakeholder meetings intended to gain feedback on renewable energy generation, energy efficiency, and transportation for the 2015 update.

GIS, Data & Mapping - Pam converted cad data from the consultant to add the setback and require build lines from the Regulating Plan to the Winooski Map Viewer. Various technical assistance and maps were provided to

Charlotte, Hinesburg, and Westford. Repetitive loss properties were mapped for Colchester's Community Rating System. Online mapping improvements - Pam made more edits to the [Huntington Map Viewer](#). Additional data layers were added to the [Jericho Map Viewer](#) (Comcast & parcel outlines for surrounding towns). Pam updated the impervious surface data layer in the ECOS map viewer with the 2011 Lake Champlain Basin Impervious Surface data. The Act250 map viewer was also updated with more current parcel data. Data Development & Maintenance - Chris, Marshall, Jason and summer interns collected travel time data on North Ave. to serve as "before" data in advance of the road diet pilot scheduled for spring/summer 2016. Jason, Sai, Marshall, and Eleni are developing countywide updates to the Functional Classification and National Highway Systems. This work should be completed this fall with presentations to the TAC and Board in September/October. Chris compiled all relevant datasets for the Winooski Transportation Plan. VT Culverts - The interns worked on the Richmond bridge & culvert inventory. Pam provided Bolton with a paper map of their bridge & culvert locations. LiDAR Data Acquisition - The Chittenden County portion of the project area was scheduled to be delivered on 6/30. It is expected that the data could be ready for distribution in about 3 months.

Health - CAPE 2 - Melanie continued working on the Burlington Community Health and Public Safety Dashboard showing mental health calls to the Burlington Police Department and emergency room visits involving opioids. Melanie met with the Street Outreach Program, Spectrum, and Howard Center to discuss.

Intelligent Transportation Systems (ITS) - The Adaptive Signal Control planning study consultant has provided a draft of the existing conditions model. The ITS Plan consultant submitted a draft needs and gap assessment report and identified projects. Sai organized the 4th steering committee meeting on 6/29. Sai reviewed sample RFPs and drafted a rough scope of work for the Accelerating Innovation and Deployment (AID) project.

Lake Champlain Byway - Dan has been supervising Local Motion which is in the final stage of securing Memorandum of Understanding and easements for the siting of four bicyclist rest areas; two in the Islands and two in Chittenden County (located at Airport Park in Colchester and Shelburne Vineyard in Shelburne). Dan finalized and published an RFP for manufacturing and installation of informational panels to be affixed to the previously constructed Railroad Ave. kiosk in Essex Junction.

Public Participation Plan and Title VI - Emma drafted a request for assistance from individuals or organizations in reaching underrepresented populations in Winooski for the Winooski Transportation Master Plan. Charlie sent it to regional partners for review the week of 6/15. The final version was sent to partners on 6/19 with a due date for responses by 7/8.

Regional Bike/Ped Planning - Bryan and Peter finalized the draft Regional Active Transportation Plan scope of work and timeline with Toole Design Group. Bryan submitted final report to VTrans on 2014 Complete Streets projects in Chittenden County. Christine and Jason participated in a FHWA webinar on 6/2 on separated bicycle lanes. Peter and Emily Boedecker participated in a conference call regarding the 2016 Walk/Bike Summit. Peter and Bryan reviewed and gave comments to Local Motion on their draft Bicycle Design Toolkit for Chittenden County.

Stormwater Planning – Green Infrastructure - Using a template from ANR, Dan distributed a draft PowerPoint for review by the other 10 RPCs in the state for use as a standardized presentation by RPCs for planned September 2015 trainings regarding the "Municipal Green Infrastructure Toolkit." Regional Stormwater - Dan participated in ANR's 6/4 meeting discussing the concepts of a water quality credit trading system. As a member of the Public Advisory Committee to the Lake Champlain Sea Grant, Dan presented information on 6/11 to a national team in charge of reviewing LCSG's application for "Institute" status. Dan and Charlie finalized a draft of tasks for a potential CCRPC Water Quality advisory committee similar to the TAC and PAC and discussed it with the MS-4

municipalities and organizations at their 6/18 meeting. Dan circulated notice of stormwater-related meetings and topics to municipalities such as the issuance of the draft Northern Lake Champlain Direct-to-Lake Basin Plan, the Americorps initiative to assist with water quality projects and the LCBP's notice of grant funds.

Transit – CCTA Transit Center: Construction activity began on 6/8 with the development of new concrete pads for the three passenger shelters currently located on St. Paul St. Once these three shelters have been relocated, the LINK buses will operate from Pearl St. until construction is complete. Beginning in July, portions of St. Paul and Cherry Streets will be closed for periods of time to permit various utility lines to be removed or re-aligned. August Bus Map & Guide Service Changes: The CCTA Board of Commissioners approved the reduction of #1E Williston-Essex weekday service and the implementation of #2 Essex Junction Sunday service at its June meeting. The service changes will go into effect 8/24. For August, CCTA staff is also considering changes to the service to Community Drive in South Burlington and a request from a business to add a stop closer to Costco on the Milton Commuter. Tilley Drive Shuttle - At the June Tilley Drive Shuttle partners meeting, CCTA was asked to look into the possibility of adding a few additional trips between the UMall and Tilley Drive. CCTA plans to include the new trips in the August Bus Map & Guide and to reprint the Tilley Drive Shuttle posters to include the additional service, which are planned to go into effect 8/24. Montpelier LINK Express – Extra Summer Service - CCTA worked with VTrans to propose to FHWA the implementation of additional peak hour service on the Montpelier LINK Express as part of TDM measures to reduce I-89 construction around the Waterbury exit this summer. FHWA agreed to fund an additional round trip that leaves Burlington at 3:15 PM and departs Montpelier at 4:30 PM.

Transportation Demand Management (TDM) – Peter composed a letter to VTrans from CCRPC, Local Motion, CCTA and CATMA regarding the draft Park and Ride Plan from VTrans. VEIC hosted the 6/11 awards ceremony for the 2015 Way to Go! Statewide Challenge in Montpelier. They announced and shared photos of the winners on all WTG platforms. Bryan and Peter met with Local Motion on 6/4 to review and discuss the Regional Bike Network Map and Bike Facilities Toolkit. CarShare VT staff continued tracking results of their True Cost Campaign, an online, customizable cost calculator for people to see accurate estimates of what it costs to own and operate their personal vehicle(s). They also continue managing the second group of participants in the millennials campaign, #LetsShare. Go! Chittenden County - CCTA staff hosted a meeting of the Go! CC partners to discuss its plans for the Winooski indoor bus stop and how partners' materials and information could be incorporated.

## LOCAL PROJECTS

Burlington - Burlington Pearl St. - Battery St. to St. Paul St. - Stantec submitted a draft Pearl St. Planning Study report to CCRPC and Burlington; Christine and Burlington provided comments. A final report is expected in July. The project was presented to the Burlington Public Works Commission on 6/17. Burlington Railyard Enterprise Scoping Study - VTrans provided comments on the proposed design criteria, cross-sections and intersection controls for the various Phase 2 REP alternatives. Eleni worked with the City and RSG to develop responses to the comments which were sent to all stakeholders on 6/28. PlanBTV South End - Phase 2: The draft final report was released to the public on 6/16 and included two launch events. The public comment period will be open until 10/1. Burlington TDM Action Plan – Bryan reviewed and provided comments on the final draft, coordinated with the Burlington parking study team to integrate TDM and parking recommendations into each study, and coordinated on the outreach plan, which will take place over the summer. Burlington Residential Parking Study - Peter reviewed and sent comments to RSG on chapter 5 of the draft report. Peter worked with RSG and City staff to finish report review and revisions in anticipation of the 7/7 meeting of the advisory committee. Downtown Parking Initiative - Peter met with the Parking Advisory Committee on 6/29 and provided comments on the draft plan program recommendations and the proposed 5 year conceptual pro-forma for the City's traffic fund. South and North Winooski Ave. - RSG was selected as the consultant for Phase 1 of this corridor study (traffic modeling/scenarios for Winooski Ave. and Union St.).

Essex & Essex Junction - MS4 Transportation Related Stormwater Planning - Dan conferred with Town and Village staff to obtain copies of relevant regulations and ordinances and provided copies to ANR to demonstrate Town and Village compliance with certain aspects of their MS-4 permit.

Hinesburg - Hinesburg Village Ctr. Trans/LU stormwater analysis –VHB evaluated the suitability of several sites in the village area of Hinesburg for potential stormwater treatment. The preferred alternative for evaluation was the parking lot of the Hinesburg Community School adjacent to the Silver St. Bioretention Area (aka, the 3-tiered rain garden). VHB has completed the work.

Milton - US 7 Corridor Plan - A draft final plan was received from the consultant. Jason will be reviewing this and providing comments.

Shelburne - Transportation & Land Use Implications Analysis in an Expanded Sewer Service Area - The model was completed and the final presentation was given to the Selectboard on 6/9. Shelburne Form Based Code – Lee performed a review of the proposed form based code zoning revisions for the RT 7 corridor north of the village center.

South Burlington - Trans. Facilities Stormwater Impacts - Stantec evaluated the potential for stormwater treatment projects in several discrete locations in South Burlington, including: Orchard Neighborhood; Pine Tree Terrace Neighborhood; Spear St.Culvert near intersection of Deerfield Ave. and Nowland Farms Rd.; Bartlett Bay Rd. culvert. Stantec prepared conceptual plans for various improvements in each area to address transportation related stormwater impacts. Williston Road Area Study - Christine reviewed the draft Williston Rd. Transportation Study Initial Technical Evaluation and forwarded the report to South Burlington for review and comment. Chamberlin Neighborhood Master Plan - In order to feel it was fully engaged in the process, the Committee decided it needed additional meetings to analyze and discuss issues. Lee, Christine, and City staff continue to staff these meetings, provide advance and follow-up assistance, and coordinate work with the consultant team in order to help maintain forward momentum. Zoning Administration Assistance - Dan continues to provide staff assistance.

Winooski - Zoning Ordinance Update Assistance - Regina continued working on the bylaws. Form Based Code - The consultant came for their final presentation on 6/3 & 4. A workshop was held with both the Steering Committee and the Planning Commission on 6/4. Pam converted the Regulating Plan to a usable file for the Winooski online map for ease of use by City Staff and residents. Transportation Master Plan - The VHB team is gathering existing conditions data with help from RPC staff. They also compiled examples of Transportation Vision and Goal statements from other states and Vermont municipalities to share with the Winooski Public Works Commission (who will act as the plan's Steering Committee).

## **ORGANIZATIONAL**

Finance, Budget & Accounting - May showed positive income, and was the first month to do so since July. It is expected that June will be another positive income month. We will end the year with a significant loss due to our reduced indirect rate. I expect that loss to be about \$75,000 or about half of our FY14 income of \$149,000.

Personnel Administration – Held FY16 contract meetings with all staff.

UPWP – Technical edits were made to the FY16 UPWP to align deliverables with TPI and ACCD scopes. Draft revisions to SharePoint project management and reporting system were worked on.