



## CHITTENDEN COUNTY RPC

*Communities Planning Together*

### CCRPC Monthly Report June 2016 Highlights

Below is a summary of project highlights from last month. For more information or questions, please contact Charlie Baker ([cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org)).

#### LOCAL PROJECTS

**Bolton** – Town Plan - Emily and Regina continued to work with Town Planning Commission & Plan Advisory Group to review and edit the goals and objectives for the Transportation, Facilities, Economy and Energy section of the Bolton Town Plan.

**Burlington** - Charlie and Regina met with Burlington's Inclusionary Zoning consultant on 6/21. Charlie attended Burlington's Planning Commission on 6/14 to discuss the mall redevelopment zoning changes. Burlington Railyard Enterprise Scoping Study – The draft final Railyard Enterprise Project (REP) Scoping/PEL Report is being reviewed by FHWA - comments are expected mid-July. VTrans, the City and CCRPC met on 6/24 to discuss ways to accelerate delivery of the REP. Winooski Ave. Corridor Study - On 6/23 Peter and Chris attended an on-line meeting with RSG and City staff to hear the results from modeling work by RSG. TDM Action Plan- Phase 2 - Final presentation to key City staff and administration made on 6/2. Colchester Avenue/Riverside Avenue Scoping - Jason met with the consultant (Stantec) on 6/8 to discuss the comments received at the second public meeting and next steps. Work continues on alternatives development and evaluation. Winooski River Bike/Ped Bridge Feasibility Analysis - Meeting and site visit with D&K and ANR staff scheduled for 7/13.

**Charlotte** - Pam provided draft plan maps to Charlotte.

**Colchester** – Pam provided mileage numbers for private roads not plowed.

**Essex & Essex Junction** - Allen Martin Drive/VT Route 15 Intersection Study - Marshall and Sai reviewed the draft existing conditions. The public concerns meeting was on 6/8.

**Hinesburg** – Richmond Road – Peter attended the Seleboard meeting on 6/23 to present recommendations and seek their preferred alternative.

**Jericho** - Updates to the Jericho online map were completed this month.

**Milton** - US 7 Corridor Plan - The Town responded to the revised implementation matrix with some comments and edits on 6/30. Milton Railroad St. Crossing - bike/ped improvements – Bryan and Toole Design solicited comments from New England Central Railroad on draft final report.

**Richmond** – Regina attended the Richmond Planning Commission meeting on 6/1 to discuss the regional housing issues, legislative changes and plan approval process. Town Plan Update - Melanie printed 3 maps for Richmond's July 4th celebration when residents will be asked for their input on the future land use.

**St. George** - Emily and Dan attended the St. George planning commission meeting on 6/28 to discuss joining NFIP, adopting river corridor bylaws, and developing the resilience section of the town plan.

**Shelburne** - Pam made some tweaks to the Shelburne Bike & Ped official map. Bay Road Underpass Pilot Project – Sai coordinated queue length count and data collection, developed a pedestrian and bicyclist questionnaire for onsite survey for the Bay Road underpass pilot study. Falls Rd Sidewalk - Town getting ROW certification letter from Town attorney. VHB continues work on final plans. Shelburne Southern Gateway - The existing conditions were presented to the Selectboard on 6/14.. Infrastructure and Utility Easement Mapping - Pam worked with Shelburne staff to refine the scope of work for the rest of the project

**South Burlington** –Williston Road Area Study - VHB is refining land use and transportation alternatives. Chamberlin Neighborhood Master Plan – The 3rd community meeting was held on 6/7, seeking public input on the refined set of land use and transportation recommendations. The final CNAPC meeting was held on 6/16. The Committee endorsed the final draft report and recommendations that will be presented to City Council. Hinesburg/Tilley Area Transportation and Land Use Plan - Christine and VHB met with developers in the project area to obtain up-to-date information regarding future development plans. Hinesburg Rd. Sidewalk – DPW Director reviewed the draft Bid Documents and the Final Plans from L&D.

**Underhill** - Emily completed staff reports and drafted decisions for the Underhill Development Review Board regarding a variety of applications. Sai attended the Selectboard meeting and participated in the River Road speed limit public hearing. VT15/Underhill Flats Sidewalk – The Town is preparing draft deeds for review and submittal to VTrans with the Preliminary Right-of-Way plans.

**Williston** –Transportation Improvement District - RSG reviewed Williston land uses since 2010 up to 2035 for the Town and within the Growth Center. Williston Village Master Plan - Marshall and Town staff are working on presenting the findings of the Village Vision Open House at a public meeting towards the end of the summer.

**Winooski** - Zoning Ordinance Update & Form Based Code - Project completed. Winooski City Council adopted the Unified Land Use & Development Regulations on June 6, 2016. Transportation Master Plan – Eleni and Dave Saladino (VHB) met with the Winooski Public Works Commission on 6/9 to discuss and prioritize the multimodal transportation improvement options and action items of the master plan. Marshall assisted with the final phase of the public survey. Downtown Parking Management - Bryan, Chris and Eleni met with Peter Wernsdorfer to develop an RFP which was advertised on 6/17 with proposals due 7/1.

## **REGIONAL PROJECTS/ACTIVITIES**

**Regional Bike/Ped Planning** - Bryan met with Nic Anderson, Champlain College, and Jim Barr, UVM, on 6/15 to discuss bike share systems. Bryan then drafted an RFP for bike sharing for their review. Bryan met with Erik Wells and Dustin Keelty on 6/22 to discuss a potential Town of Milton application to the VTrans Bike/Ped grant program. Regional Active Transportation (Bike/Ped) Master Plan Update – Started preparing for the July Advisory Committee meeting to review the Draft Plan.

**Brownfields** - Dan worked on various tasks in June to prepare for the formal start of the \$400k EPA brownfields grant. Emily attended a 6/15 EPA training in Boston for EPA grantees and adapted the CCRPC proposal into the required EPA workplan template. A Brownfields Advisory Committee meeting was held on 6/29.

**ECOS Plan and Partnerships** – How to Attract Young Families and Tech Industry - Emily distributed the white paper to board and committee members and reviewers.

**Emergency Management, Hazard Mitigation and Safety** – Lee continued to participate in preparation work for the Vigilant Guard exercise and to assist the last few remaining municipalities to complete their LEOPs. All-Hazards Mitigation Plan – A Public Review draft of the All Hazard Mitigation Plan was released for public comment on 6/22 with a press release and a Front Porch Forum post on 6/27. Transportation Safety - Sai talked with VTrans and Richmond to discuss potential safety concerns at selected locations for the SLRS program.

**Energy/Climate/Air** - Melanie led the Regional Energy Forum at CCRPC on 6/23 where municipal Energy Committee members learned about the energy planning that CCRPC will kick-off in FY17, legislative changes, a new energy dashboard and So. Burlington's new stretch energy code requirements. VEIC submitted the final version of the Electric Vehicle Fleet Case Study and the Workplace Charging Case Study.

**GIS, Data & Mapping** - 12 ATRs have been installed and processed, and 7 Turning movements were conducted. Bolton Roadway inventory has been completed and QC'd. Westford culvert inventory and Burlington pavement inventory are in progress and will both finish in July. Melanie updated road maps for Burlington, Shelburne, Burlington, and South Burlington.

**Health** – Melanie attended the Accountable Communities for Health Peer Learning Session on 6/7. Chittenden County Opioid Alliance - Melanie attended the Burlington Service Executives meeting on 6/16 and received updated police incident data. Charlie and Cathy Aikman, CCOA Project Director, participated in CCOA data manager interviews on 6/1.

**Housing** – Charlie, Regina and Emma worked on the Building Homes Together campaign with Housing Vermont and Champlain Housing Trust. The press conference and release was on 6/27.

**Intelligent Transportation Systems (ITS)** – Sai prepared a presentation for the STIC annual meeting. Sai and Eleni attended the STIC annual meeting at VTrans Technical Training Center. Real Time Traffic Information – The consultant submitted the draft ConOps and functional requirements documents for review. Adaptive Signal Control (ASC) Planning Study - Sai developed the final RFP for the Systems Engineering Analysis for the Exit 14 area and requested proposals.

**Public Participation** – CCRPC's 50th Anniversary Celebration was held on 6/15 with 80 in attendance. A press release was sent on 6/16 announcing new officers. Bryan participated in Refugee and Immigrant Service Provider Network (RISPnet) meeting on 6/9. Emma prepared and sent the June newsletter on 6/23. A Public Participation Plan training for staff, consultants, and municipalities was scheduled for July. 10 total Traffic Alert emails were sent throughout June, and the website was updated accordingly.

**Regional Services** - Lee and Charlie met with Police Chiefs on 6/13 and Town Managers on 6/21 to continue clarifying interest in examining how to implement regional dispatch services, including a draft resolution for Council/Selectboard approval.

**Transit** – GMT staff attended Burlington Ward 4 & 7 NPA meeting to present information on upcoming North Ave route improvements, DTC update, AVL implementation, redesign study RFP, and mobile ticketing RFP. CCTA Planning & Development – GMT staff completed work on urban system redesign study RFP. GMT issued a mobile ticketing RFP, which would enable the purchase of bus passes via mobile devices, which would also then act as the holder's bus pass. Permitting of a new P&R in Underhill is progressing. Routematch hardware and software is continuing to be installed and tested. Go-live date anticipated in August 2016.

**Transportation Demand Management (TDM)** – The Way to Go! advisory committee met on 6/30 to review June task updates and discuss upcoming outreach and action items. Website and outreach materials continue to be updated, videos are in development, and media outreach plan was created. To date there are more than 4,700 registrants ahead of the 9/26 event start. A Front Porch Forum was sent on 6/17 to announce the launch of [Travel Smarter VT](#). CATMA and CCTA staff conducting outreach to Winooski businesses and property owners. CATMA and CCTA continue outreach to MyWebGrocer, VSAC, CCV and others to address parking in Winooski. CATMA enrolled Wake Robin as a CATMA member and continues to reach out to other Chittenden County businesses. Car Share Vermont used TCSP funds to purchase an additional vehicle in June. Local Motion participated in the following: North Ave. Corridor metrics, bike commuter and everyday bicycling workshops, PlanBTV Walk Bike, Pop-Up/Demo trailer, St. Michaels' College/Florida Ave connection, biking tours for UVM Community Development conference, Burlington Walk Bike Council, Bike Facilities Design Toolkit, and the regional walk bike map. Peter attended the 6/23 meeting of the Neighbor Rides Advisory Committee where discussion centered on United Way's Transit For All grant and future program funding sustainability.

**Transportation** – Hosted and participated in the Commuter Rail Advisory Committee on 6/6. Model Update - The review committee recommended a preferred consultant to the TAC. TIP- The Draft FY2017-2020 TIP was finished and the Board warned a public hearing for 7/20.

**Water Quality** –MS4 Permit – Dan finalized and distributed a formal RFP for Social Marketing Services related to stormwater behavior change and worked with Emma to arrange for posting of the RFP materials on the RPC website. Dan worked with Holly of WNRCD and Committee members to boost publicity for the Milton rainbarrel workshop. Municipal Water Quality Assistance – Charlie participated in the WQ Finance meeting on 6/1. Dan prepared and delivered a presentation on two recent VAPDA projects (Green Infrastructure Municipal Outreach and the ongoing VCWA outreach effort) at the 6/8 annual conference of the Vermont Environmental Consortium in Randolph. Road Erosion Inventories –CCRPC received Better Roads grant awards for eight municipalities. Bryan prepared a draft scope of work for consultant services to develop and apply a prioritization methodology to the inventory data and then worked with each of the eight towns to develop a prioritized project list and basic budgets and plans for the projects. Through June, road erosion inventories of gravel road segments have been completed for Underhill and Bolton.

#### **ORGANIZATIONAL**

**Finance, Budget & Accounting** – The unaudited financial statements for May were completed, with positive income of just under \$39,000. This brings our unaudited net income for FY16 through May to \$66,400.

**Staffing** – Bernie is reducing her hours down to 24 hours/week as she transitions towards retirement. We have hired a part-time Finance Assistant, Andrea Gunther, to fill the gap.