

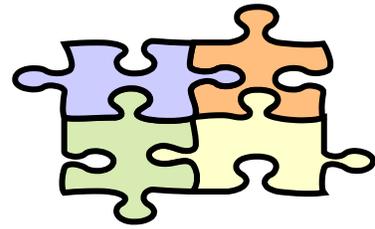
CHITTENDEN COUNTY, VERMONT
LOCAL EMERGENCY PLANNING COMMITTEE #1
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Meeting Notes, September 13, 2016

Present: Al Barber, Hinesburg Fire; Josh Cox and Scott Carpenter, DEMHS; Bob Henneberger, CERT/RACES; Zachary Borst, UVM Emergency Management; Jeffrey Bean, Colchester PD and EMC; Harry Schoppmann, Underhill-Jericho FD; John Berino, UVM Medical Center; Kate Hammond, VT Dept. of Health; Andy Squires, Richmond Rescue; James Fitzgerald, VT Air National Guard; Mike Collins, Global Foundries; Mary Lamson, Rutland RPC; Shaun Coleman, Northwest RPC; also CCRPC senior planner Lee Krohn, AICP.

There were no changes to the agenda, nor public comment on items not on the agenda.

With no questions or concerns, the meeting notes of August 9, 2016 were accepted by unanimous consent.

Public records laws as related to emergency operations plans: presentation by Secretary of State Jim Condos. Concepts, issues, and details were presented regarding state laws pertaining to open meetings, communications, and public records. Of specific interest were questions about how public records laws apply to emergency operations plans, which by their nature, may include sensitive information. Condos' staff attorneys suggested we were likely on safe ground to redact personal contact information that may exist in these plans (personal phones, emails, and the like); and that public safety or security-related information (such as an active shooter response plan) were clearly exempted, and could be redacted or removed from public versions of emergency operations plans. Considerable detail was presented in Condos' "Transparency Tour" powerpoint presentation, which is available upon request.

Organizational matters were discussed briefly. Anyone interested in chairing or sharing duties of the Chair should contact Krohn. Regarding membership, there is a list of minimum mandated members under federal law, although we have no way to actually mandate participation. "Tier II" hazardous materials reporters are by federal law supposed to participate. It was suggested that these entities be sent letters inviting/reminding them of this; it is quite a long list here in Chittenden County. Please also contact Krohn with ideas or suggestions for future meetings and presentations.

Project updates:

UVM Emergency Management has a new website, and a new command vehicle to help with large events. Kate Hammond reported on flu shot season; their new "3-4-50" project, a wellness program toolkit, warm weather preparedness kits, and that MRC is alive and well. Upcoming training for Town Health Officers on 9/21/16. Bob Henneberger reported that all is well at CERT and RACES; CERT helped with Open Streets day in Burlington. Josh Cox/DEMHS had sent out its monthly report and training bulletin; many training opportunities continue to be offered. Upcoming emergency preparedness conference on November 4 & 5, registration open soon. Lee Krohn spoke about current efforts to prepare a more comprehensive EMPG application than has been required before; membership, organizational, and budget information were distributed by email. Nothing new from Underhill/Jericho FD, Richmond Rescue, Global Foundries, UVM Medical Center, or the VT Air National Guard.

Other Business/upcoming meeting schedule/adjourn.

The next meeting will be on Tuesday, September 13 at 0900 hours. With no other business, the meeting adjourned at 11:30 A.M.

Respectfully submitted by Lee Krohn, AICP.

Please note: LEPC meeting agendas, minutes, and other information may also be found at <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>