

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
2 LONG RANGE PLANNING COMMITTEE - MINUTES  
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4 DATE: Wednesday, November 10, 2016  
5 TIME: 8:30 a.m. to 10:00 a.m.  
6 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT  
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**Members Present**

Ken Belliveau, Williston – PAC Rep  
Alex Weinhagen, Hinesburg – PAC Rep  
Justin Rabidoux, So. Burlington – TAC REP  
Andrea Morgante, Hinesburg – Board Rep  
Landry, Colchester – Board Rep  
Jim Donovan, Charlotte – Board Rep  
Heather Danis – ECOS Steering Committee Rep

Edmund Booth – ECOS Steering Committee Rep (9:50am)  
Chris Shaw, South Burlington – Board Rep

**Staff**

Regina Mahony, Planning Program Manager  
Melanie Needle, Senior Planner  
Charlie Baker, Executive Director  
Eleni Churchill, Transportation Program Manager

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10 **1. Welcome and Introductions**

11 Regina Mahony called the meeting to order at 8:35 a.m.  
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13 **2. Elect Chair and Vice Chair**

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15 Marc Landry made a motion, seconded by Heather Danis, to approve elect Jim Donovan as Chair, and Chris  
16 Shaw as Vice Chair. No further discussion. MOTION PASSED.  
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18 **3. Plan Update Schedule & Overview**

19 Regina Mahony stated that we need a draft of the ECOS Plan amendment done by December 2017 so that we  
20 can start the official public hearing process and adopt by June 2018. Regina Mahony stated that we are hoping  
21 to keep the goals and strategies the same as in the existing plan, as we don't anticipate the need for any policy  
22 change. The Committee reviewed the schedule and Regina Mahony explained the specific sections that we'll  
23 need to update. This includes the Metropolitan Transportation Plan and the transportation model with a new  
24 demographic forecast (we'll discuss later in the agenda). The MTP will be updated by the TAC and presented  
25 to the LRPC for recommendation to the full Board. While energy planning is incorporated into the current  
26 Plan, we are currently working on a much more in depth energy planning effort under Act 174. There is an  
27 energy sub-committee working on that effort and they'll also report to the LRPC. The Comprehensive  
28 Economic Development Strategy will also need to be updated as it is on a 5 year cycle. We are not yet clear  
29 on what needs to be updated in this section. There have been some CFR changes for this and we'll work with  
30 GBIC on updating this. The LRPC asked that we also engage with the local economic development  
31 committees. Ken Belliveau also suggested that we develop this section so that it can be helpful to  
32 municipalities in developing their economic development elements. Andrea Morgante also suggested that the  
33 RPC consider playing a role of tech assistance for municipalities. Charlie Baker stated when we developed  
34 this Plan we had a consultant on board for about \$100,000 and even then we couldn't get them to disaggregate  
35 data to the local level. So we aren't sure how much we'll be able to do. Regina Mahony then went over the  
36 various sections throughout the rest of the Plan that will need to be updated. Heather Danis indicated that the  
37 Social Community section really isn't that well fleshed out with the exception of health. Perhaps United Way  
38 could take ownership of the other components of that section, or we should be more clear about what that  
39 section actually contains. Charlie Baker indicated that we have very few resources in comparison to the last  
40 update so we'll have to see what we can actually do. Jim Donovan asked what public engagement we plan on  
41 doing. Regina Mahony explained that we weren't planning to do as much considering we don't anticipate  
42 policy level changes. Charlie Baker asked if the Committee agrees that there isn't a need for policy changes?  
43 The Committee generally agreed, but perhaps there should be some topic based public engagement –  
44 particularly around transportation, energy and economic development. The Committee also discussed that the  
45 plan should have a long-term horizon (2050), and then have a strategic 5 year implementation component.  
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**4. Plan Update Organization**

Regina Mahony reviewed a variety of potential re-organization options:

1. Keep the same but refer to online indicators.
2. Consider landscape layout, and maybe powerpoint documents? <https://www.nado.org/ceds-101-resources/>
3. Full online integration: <http://www.vtfarmtoplate.com/plan/>
4. Move to appendices for Chapter 4.

Regina Mahony explained that we'd like to be able to bring the strategies and actions to the front so the implementation section of the plan is most prominent, and perhaps get better at explaining the cross-sector implications of the Plan, and make the Plan live more online than in print form. The Committee discussed the audience of the Plan and what it is mainly used for – generally used by municipalities for grant applications and consistency with municipal plans, used by developers for development applications and by the general public's use for or against development applications. Otherwise it is mostly used by CCRPC to help set our workplan. There was also a discussion about whether we have the capacity to really do something different. Staff will think more on the capability of our existing website and scorecard. There was consensus to present the implementation section in more of a quick executive summary type product, with the availability to print it as a pdf, with links to more detail and background online. Staff will provide a recommendation in December.

**5. Future Population Projections**

Melanie Needle provided an overview of why we are doing the projections, and what the forecasts are that we are working with. Melanie Needle explained that we need forecasts for the metropolitan transportation plan (MTP), and the energy plan. The transportation model, used to help update the MTP, requires control totals for households and employment. Forecasts are also needed for modeling associated with energy planning. Because the energy plan work is part of a statewide effort, VEIC is using the high ACCD forecast for the modeling. Melanie explained that the consultant (from EPR) forecast that we got for the transportation model was developed for the State Transportation Plan for the Shumlin administration. This was a statewide projection that was disaggregated to the County. The LRPC reviewed the graphs that showed the differences between the various forecasts. There were some questions about the methodology EPR used, and a suggestion that the cohort survival method is the gold standard. There was also discussion about making sure we use the same forecast for the transportation model and the energy model. Melanie indicated that we may have a window to change the forecast in the energy model.

**6. Next Meetings**

Thursday, December 8, 2016 from 8:30am to 10:00am

Thursday, January 12, 2016 from 8:30am to 10:00am

**11. Adjourn**

The meeting adjourned at 10:00 a.m.

Respectfully submitted, Regina Mahony