

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
**MS-4 SUBCOMMITTEE – DRAFT MINUTES**

DATE: **Tuesday, May 2, 2017**  
TIME: 12:30 p.m.  
PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT  
DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Burlington:	Essex Junction: Chelsea Mandigo	South Burlington: Tom DiPietro
Colchester: Warner Rackley	Milton:	Williston: James Sherrard
Essex: Annie Costandi	Shelburne: Chris Robinson	Winooski: Tim Grover
Burlington Airport: Polly Harris (Stantec)	University of VT: Lani Ravin	VAOT:
<b>Other Attendees:</b> DEC: Jim Pease		
<b>CCRPC Staff:</b> Dan Albrecht; Charlie Baker; Regina Mahony		

1. **Welcome:** Chelsea Mandigo called the meeting to order at 12:30 p.m.

2. **Review and action on draft minutes of April 4, 2017:**

After a brief recap by Dan Albrecht *and correction made to note that Chelsea, not Annie, chaired the meeting, Tom made a motion, seconded by James to approve the March 8, 2017 minutes as corrected. No further discussion. MOTION PASSED.*

3. **Consider authorization of CCRPC to apply for grant for “Developing Cumulative Nutrient and Sediment Load Reduction Estimates for Municipal Street Cleaning and other Municipal Street Storm Water Control Measures (SCMs)”**

Jim Pease briefed the Committee on the essentials of the planned proposal which are summarized in the materials posted on the website. The CCRPC would be the fiscal agent with USGS doing most of the actual work. The study would prove useful for municipalities who want assess the efficacy of high-efficiency sweepers, more frequent street cleanings and leaf management programs. Tom noted that the City of South Burlington is happy to participate but he’ll have to see the results first before deciding whether to invest more dollars in hopes of receiving an adequate pollutant removal credit from DEC. *Tom made a motion, seconded by Chris to authorize CCRPC to apply for the grant. No further discussion. MOTION PASSED.*

8. **Consider authorization of CCRPC to extend Minimum Measure #2 services contract with Winooski NRCDC for 1-year through June 30<sup>th</sup>, 2018.**

Albrecht noted that the current CCRPC contract with WNRCD expires June 30, 2017. NRCDC’s services were originally secured starting in July 2011 when the CCRPC first put out an RFP for “Stream Team” services. The contract previously extended. Given that we are in the midst of the transition to Rethink Runoff, a new RFP would be inappropriate at this time. However, in keeping with its policies, CCRPC plans to issue another RFP in the spring of 2018 but until that time we need to secure Winooski NRCDC’s services for another year. *Chris made a motion, seconded by James to authorize CCRPC to extend its contract with Winooski NRCDC for one year. No further discussion. MOTION PASSED.*

9. **Items for June 6<sup>th</sup> meeting agenda**

-Rethink Runoff: review spring campaign results; approve budget for Tally Ho Design.

**Adjournment**

The meeting adjourned at 12:48 p.m.

*Respectfully submitted, Dan Albrecht*