

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
MS4 SUBCOMMITTEE OF THE CWAC – **DRAFT** MINUTES

DATE: **Tuesday, August 1, 2017**  
TIME: 12:00 p.m. to 1:00 p.m.  
PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT  
DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Burlington: Jenna Calvi	Milton:	Winooski: Tim Grover
Colchester: Karen Adams, Christina Samela	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex: Annie Costandi, Co-Chair	South Burlington: Tom DiPietro	Burlington Airport: Polly Harris (Stantec)
Essex Junction: Chelsea Mandigo	Williston: James Sherrard	University of VT: Lani Ravin, Claire Forbes
VANR (ex-officio): Christy Witters;		
<b>Other Attendees:</b> WNRCD: Holly Kreiner		
<b>CCRPC Staff:</b> Dan Albrecht, Regina Mahony, Eleni Churchill, Chris Dubin		

**1. Welcome:** Chelsea Mandigo called the meeting to order at 12:15 p.m.

**2. Review and action on draft minutes of July 5, 2017**

After a brief recap by Dan Albrecht, *DiPietro made a motion, seconded by Sherrard to approve the July 5, 2017 minutes. No further discussion. MOTION PASSED with abstentions by Harris, Ravin*

**3. Reports and Updates**

- a. Stream Team Activities Kreiner provided a brief update on recent activities and showed photos of recent storm drain stenciling and storm drain mural painting efforts. They will also look to publicize the Stream Team during the upcoming Vermont Clean Water Week. Albrecht showed the example of the Rethink Runoff stickers produced by Tally Ho. The Committee directed him to circulate the examples and solicit desired quantities so a bulk order can be finalized.
- b. Advertising update Albrecht provided a recap of the costs of the spring advertising and planned Cynobacteria ad buy based upon information provided by Tally Ho.  
late April – July 4<sup>th</sup> Budgeted: \$8,750 The actual April-Memorial Day was about \$4,025.  
Due that coming in under budget an additional buy from Mid-June through July 4<sup>th</sup> was authorized which ended up totaling \$3,403 resulting in a total surplus of about \$1,322. In addition to the surplus, there is also the \$2,100 that had been set aside to do a quick, responsive ad buy in the event of a bloom. After a short discussion the consensus of the Subcommittee was that regardless of whether or not there is a bloom to react to, the full funds allocated for this summer should be used.

**4. Items for September 5<sup>th</sup> meeting agenda**

- a. Draft MS4 permit  
b. Review draft Fall 2017 Stormwater Opinions and Behavior Survey

**5. Updates**

Albrecht read a portion of an email from Jim Pease of DEC as follows: *“I am holding off on the municipal employee training workshop to see if we get the Clean Streets grant, if we do then there will be plenty of things for road crews to learn about in relation to that project this fall.”*

**8. Adjournment**

The meeting adjourned at 12:46 p.m.

*Respectfully submitted, Dan Albrecht*