

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
MS4 SUBCOMMITTEE OF THE CWAC– **DRAFT** MINUTES

DATE: **Tuesday, September 5, 2017**
TIME: 12:30 to 1:30 p.m.
PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Municipal MS4 Members		
Burlington: Jenna Olson	Essex Junction: Chelsea Mandigo, Co-Chair	South Burlington: Tom DiPietro
Colchester: Karen Adams	Milton: Victor Sinadinovski	Williston: James Sherrard
Essex: Annie Costandi, Co-Chair	Shelburne: Chris Robinson	Winooski: Tim Grover
Non- Municipal MS4 Members		
Burlington Airport: Polly Harris (Stantec) & Chris Gendron (Stantec)	University of VT: Lani Ravin, Claire Forbes	VAOT: Jennifer Callahan
Ex-Officio (DEC): Christy Witters		
Other Attendees: DEC: Jim Pease		
CCRPC Staff: Dan Albrecht		

1. **Welcome:** Chelsea Mandigo called the meeting to order at 12:45 p.m.

2. **Changes to the Agenda** – none

3. **Review and action on draft minutes of August 1, 2017**

After a brief recap by Albrecht, Sherrard made a motion, seconded by Adams to approve the August 1, 2017 minutes with minor corrections as follows: page 1, line 8, Jenna Olson not present; line 23: correct spelling of “cyanobacteria”; line 24: “Due to that....” No further discussion. MOTION PASSED. Jenna Olson and Polly Harris abstained.

4. **Draft MS4 Permit**

Witters indicated she hoped to have a draft ready in the next several weeks. She has been engrossed in the related issued of Phosphorus Tracking for MS4s and indicated she hoped members could attend the related planned 9/19 meeting in Montpelier.

5. **Fall 2017 Stormwater Practices Survey**

Albrecht recapped the survey which has gone through several revisions over the last few weeks as well as the draft RFP. Subcommittee members suggested several slight tweaks. The subcommittee authorized CCRPC to finalize the document and send out a final draft for final review by email by subcommittee members before distribution.

6. **Brief demo on Watershed Projects Database: Dan Albrecht, CCRPC**

Dan provided a quick overview of the projects database available at

7. **Updates**

- Street sweeping study grant: Pease indicated that in lieu of the regular Municipal Employee Training there will be a training in late September for how to sample street sweeping piles.

8. **Items for October 3rd meeting agenda**

a. T.b.d.

9. **Adjournment**

The meeting adjourned at 12:34 p.m.

Respectfully submitted, Regina Mahony and Dan Albrecht