CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
MS4 SUBCOMMITTEE OF THE CWAC – DRAFT MINUTES

DATE: Tuesday, October 3, 2017
TIME: 12:30 to 1:30 p.m.
PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/

Committee Members in Attendance

Municipal MS4 Members

Burlington: Essex Junction: Chelsea Mandigo, Co-Chair
Colchester: Karen Adams
Essex: Annie Costandi, Co-Chair

Non-Municipal MS4 Members

Burlington Airport: Polly Harris (Stantec)
Milton: Victor Sinadinoski
Williston: James Sherrard
Essex: Annie Costandi, Co-Chair
Shelburne: Chris Robinson

Ex-Officio (DEC): Christy Witters

Other Attendees: DEC: Jim Pease; UVM-CDAE: Patrick Bitterman

CCRPC Staff: Dan Albrecht

1. Welcome: Chelsea Mandigo called the meeting to order at 12:45 p.m.

2. Changes to the Agenda – none

3. Review and action on draft minutes of September 5, 2017

After a brief recap by Albrecht, DiPietro made a motion, seconded by Adams to approve the September 5, 2017 minutes with the correction to delete reference to the Watershed Projects Database. No further discussion. MOTION PASSED. Polly Harris abstained.


After a brief recap by Albrecht and a recommendation by DiPietro to strengthen the language regarding preferred maximum percent responses by town, Adams made a motion, seconded by Sherrard to authorize CCRPC to issue the RFP as drafted. No further discussion. MOTION PASSED.

5. Operations Updates

a. Stream Team Quarterly Report

Kreiner recapped the report posted on the CWAC/MS4 CCRPC webpage. The Committee suggested providing more detail on www.rethinkrunoff.org about the “adopted” rain gardens so that potential volunteers can learn more about them and be more likely to want to help maintain them.

b. Advertising & Web

Albrecht recapped the www.rethinkrunoff.org Google Analytics data provided by Tally Ho Design and posted on the CWAC/MS4 CCRPC webpage.

6. Updates

Members discussed with Witters how Phosphorus Control Plans might be implemented and the potential for one town to pay for a project in another town (e.g. if the $/P-removed cost warranted) and receive credit for compliance. Sherrard expressed a concern about some projects being removed from the “Implementation Ready” list without adequate involvement of the sponsoring/implementing party. DiPietro expressed a desire to review the Stream Flow data at a future meeting.

7. Items for November 7th meeting agenda

a. Recommendation to CCRPC of firm to implement Stormwater Survey

8. Adjournment

The meeting adjourned at 1:16 p.m.

Respectfully submitted, Dan Albrecht