DATE: Tuesday, November 7, 2017
TIME: 11:00 a.m. to 12 Noon
PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
DOCUMENTS: Minutes, documents, and presentations discussed accessible at: http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/

Committee Members in Attendance

<table>
<thead>
<tr>
<th>Bolton:</th>
<th>Hinesburg: Merrily Lovell</th>
<th>St. George:</th>
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<td>Buels Gore:</td>
<td>Huntington: Darlene Palola (arr. 11:06)</td>
<td>Underhill: Brian Bigelow</td>
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<td>Burlington: Jenna Olson (arr. 11:05)</td>
<td>Jericho:</td>
<td>Westford: John Roberts</td>
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<td>Charlotte:</td>
<td>Milton: Dave Allerton &amp; Lindsey Beaudoin</td>
<td>Williston: James Sherrard</td>
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<td>Colchester: Karen Adams</td>
<td>Richmond: Geoff Urbanik</td>
<td>Winooski: Tim Grover</td>
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<td>Essex: Annie Costandi, Co-Chair</td>
<td>Shelburne:</td>
<td>VAOT: Jennifer Callahan</td>
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<td>Essex Junction: Chelsea Mandigo</td>
<td>South Burlington: Tom DiPietro</td>
<td>VANR: Christy Witters</td>
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<td>Burlington Airport: Polly Harris (Stantec)</td>
<td>University of VT: Claire Forbes</td>
<td>CCRPC Board:</td>
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Other Attendees: DEC: Karen Bates; Lake Champlain International: Juliana Dixon

CCRPC Staff: Dan Albrecht, Regina Mahony, Charles Baker

1. Welcome: Annie Costandi called the meeting to order at 11:00 a.m.

2. Changes to the Agenda – Witters asked and the Subcommittee concurred to add item Discussion of “pre-draft” MS4 Permit TMDL Implementation Requirements.

3. Review and action on draft minutes of October 3, 2017

   After a brief recap by Dan Albrecht, Karen Adams made a motion, seconded by Jennifer Callahan to approve the October 3, 2017 minutes. No further discussion. MOTION PASSED. Polly Harris & Jenna Olson abstained.

4. Recommend contractor selection for Stormwater Awareness Survey

   Dan Albrecht distributed a CCRPC procurement memo describing how bids were solicited for the survey, the number of bids received and the bid review process. That process included an 11/3 conference call meeting between Albrecht and the Subcommittee co-chairs, Costandi and Mandigo, at which the three of them concurred that the Castleton University Polling Institute’s proposal was the most responsive to the RFP.

   On a motion by Tom DiPietro, with a second by Jennifer Callahan, the Committee concurred with the recommendation and approved the selection of Castleton University Polling Institute as the vendor to carry out the survey. MOTION PASSED. Polly Harris & Christy Witters abstained.

5. Planned chloride training with LC Sea Grant, Fall 2018

   Jenna Olson noted that she and other municipalities that had attended the WNRCD De-Icing conference are looking to organize a “SnowProw” training for the fall of 2018. It would be held at the University. The cost would be about $1200 so very affordable if divided up among several munis. She’s looking at a late September / early October date. If towns are interested in having their staff participated, please contact her.

6. Pre-draft” MS4 Permit TMDL Implementation Requirements.

   Christy Witters invited members to offer comment on this pre-draft version of the requirements sometime before Thanksgiving as DEC plans to issue the formal draft in December. Dan Albrecht noted the need for consistency in language with regards to elements of the requirements that come from the pending Municipal Roads General Permit. Given the requirements of implementing Flow Restoration Plans, Phosphorus Control Plans and the overall MS4 permit requirements, MS4s should not be held to the MRGPs
requirements (as spelled out in the current draft) to do at least a set number of projects each year. Committee members also stressed that the MS4 permit requirements need to clarify that they apply only to MS4-owned parcels and roads that are hydrologically-connected. Members also noted the need for the permit to reference when various dates/credit are applicable such as P-removal after 2010 and P-offset project since 2002.

6. Brief Updates as Needed
- Chelsea reported that Dave Barron and Ted Olson of Tally Ho are disbanding their business partnership. Dave will continue to carry out the contract.

7. December 5th Agenda
- Draft MS4 permit, review of latest draft
- Discussion with partners involved in Flow Monitoring.

8. Adjournment
The meeting adjourned at 1:17 p.m.

Respectfully submitted, Dan Albrecht