



CHITTENDEN COUNTY RPC

Communities Planning Together

CCRPC Monthly Report March 2016 Highlights

Below is a summary of project highlights from last month. There are other activities that we are taking part in that are not included in this summary. Please contact Charlie Baker (cbaker@ccrpcvt.org) for more information.

LOCAL PROJECTS

Bolton – Traffic Ordinance - The staff reviewed and edited the draft traffic ordinance. Town Plan - Pam provided a variety of data to be used in the Town Plan including: wetlands, land cover, land cover change, soil classifications, conservation land, working land, developable land, and current zoning. Emily and Regina starting drafting the goals and objectives. CIP - Chris met with the Capital Planning Comm. on 3/10 to discuss existing data and next steps for the capital plan.

Burlington - Sai completed a traffic signal warrant analysis for S Champlain and Main Street intersection in Burlington and submitted findings to the City. Burlington Railyard Enterprise Scoping Study - Eleni edited the first draft REP Scoping/Planning Environmental Linkage report prepared by RSG. The revised draft was sent to Burlington and VTrans for their review on 3/31. Winooski Ave. Corridor Study - Staff attended a meeting at RSG with Burlington Staff to review model status and finalize model scenarios. North Avenue - Marshall attended the March North Avenue Task force meeting. TDM Action Plan- Phase 2 - Bryan performed an analysis of potential cost savings if the City of Burlington were to implement CATMA's Unlimited Access Transit Pass program in lieu of the current transit pass program. Colchester Avenue/Riverside Avenue Scoping - A project website has been created. Public outreach for the 3/8 public meeting was conducted (Front Porch Forum, notice to local media outlets, flyer distribution). Jason was interviewed by ABC 22/Fox 44. Winooski River Bike/Ped Bridge Feasibility Analysis - Bryan coordinated with Lucy Gibson/DuBois & King about elements of the draft scope of work.

Charlotte - Peter issued a letter to proceed to D&K for completion of the Charlotte Park and Ride study.

Essex & Essex Junction - Essex Junction Train Station - RSG is making final edits to the scoping report. Allen Martin Drive/VT Route 15 Intersection Study - The scope of work was finalized. The webpage was created.

Hinesburg – Richmond Road – Alternatives are being discussed and information prepared for the next public meeting in late April or early May.

Milton - US 7 Corridor Plan - Jason and Eleni met with Milton staff to get final revisions and Jason will be updating the organization of the implementation matrix to better suit the town's needs.

Richmond – Town Plan Update - Melanie met with the Richmond Town Planner to review the town plan map changes and began developing an online map that will be used to collect feedback on current zoning. Marshall and Melanie developed ACS journey to work data to support the transportation plan element. Peter revised several sections of the Transportation plan and added new content related to Complete Streets, Class 1 Town Highways and culverts. The new draft was sent to the Town on 3/31.

Shelburne - The Shelburne Plan amendment was reviewed by the PAC on 3/9. Sai developed a conceptual drawing/graphic for the Bay Road underpass pilot study in Shelburne. Falls Rd Sidewalk - VHB reviewed VTrans comments on the Conceptual Plans, circulated utility notification letters, and continued work on the Preliminary Plans. Shelburne Form Based Code – The Selectboard is beginning to review the draft bylaw amendment. Infrastructure and Utility Easement Mapping –Shelburne staff is researching easements and verifying the account information. Shelburne Southern Gateway - The scope of work was finalized. Urban Forest Management Plan - Lee met with the Shelburne Tree Advisory Committee on 3/14 and completed the tree management plan.

South Burlington –Williston Road Area Study - A public local concerns meeting was held on 3/3 to solicit comments. VHB is developing alternatives to be evaluated. Chamberlin Neighborhood Master Plan – Lee and Christine staffed the CNAPC meeting on 3/16 focused on an array of potential 'civic enhancements' to the Chamberlin neighborhood. Hinesburg/Tilley Area Transportation and Land Use Plan - A kick-off meeting was held on 3/4. VHB is evaluating existing conditions. Hinesburg Rd. Sidewalk – L&D revised Preliminary Plans and Cost Estimate based on VTrans' comments and street tree requirements.

Underhill – Emily is providing gap planning/zoning assistance to Underhill. Sai completed a speed study report for River Road in Underhill. Route 15 sidewalk - L&D continued work on the Preliminary Plans.

Williston –Village Master Plan – Marshall created an informational flyer that will be distributed to Williston residents prior to the Village Public Input Studio, which will take place during the first week of May. Transportation Plan - Staff created an updated Williston transit map and traffic data map. Marshall and Eleni revised the Williston transportation project spreadsheet. Blair Park Williston Pedestrian Facility Scoping Study - Sai reviewed and finalized the final scoping study report. Transportation Improvement District - A notice to proceed was issued on 3/30 and a kick off meeting is scheduled for 4/14.

Winooski - Regina provided information on the Economic Development element for their Municipal Plan on 3/3. Zoning Ordinance Update & Form Based Code - Regina prepared a presentation and met with the Winooski City Council on 3/7 and 3/28 to continue to review the bylaws. Transportation Master Plan – Marshall and Eleni reviewed the Draft Street Classification Map & Matrix and Revised Draft Action Plan. Winooski River Bridge - McFarland Johnson (MJ) provided a draft report – including conceptual plans for the replacement of heavily deteriorated railing panels – to Winooski, Burlington, VTrans and CCRPC for review and comment. MJ is also assisting Winooski DPW to apply for a TH Structures Grant this spring to replace the deteriorated railing.

REGIONAL PROJECTS/ACTIVITIES

Legislative - [H.249](#) regarding inter-municipal services is in the Senate and likely getting voted on the week of 4/18. [S.230](#) is proposing that RPCs will have the option of developing more detailed energy plans that will have increased weight in the PSB process. It is in House Natural Resources and Energy with an uncertain outlook.

Regional Bike/Ped Planning - Peter, Emma and Bryan continued to work with statewide and Rutland partners on the Walk/Bike Summit working out final details and responsibilities for the April 1 & 2 event. Regional Active Transportation (Bike/Ped) Master Plan Update – Peter prepared comments to the recommended network and submitted these to Toole Design.

Lake Champlain Byway – The Byway Council met on 3/2 and elected officers, board members, and appointed a new Registered Agent. Dan worked to finalize production of the Byway's "Winter Activities" brochure. Work has

begun on the construction of four bicyclist "rest stops" along the Byway, two in the Islands and one each in Colchester and Shelburne. Pam continues to update the Lake Champlain Byway [Story Map](#).

ECOS Plan and Partnerships – [ECOS Plan Update](#) - Regina received comments from DHCD and DEC regarding the flood resiliency elements of the ECOS Plan. [How to Attract Young Families and Tech Industry](#) - Emily provided the Board with a presentation of the white paper on 3/16 and sent the paper out for peer review. [ECOS Partnerships](#) - Charlie, Regina and Melanie met with the ECOS leadership partners on the Culture of Health on 3/24. Charlie participated in: VAPDA on 3/3; and, LCRCC/GBIC Public Policy Committee on 3/2.

Public Participation - The new CCRPC website was launched on 3/8. Emma prepared and sent out the March newsletter on 2/23. Emma continued preparing for the June 15 Annual Meeting and 50th Anniversary Celebration and a venue was chosen; Emma also began working on a timeline of significant milestones of the CCRPC over the last 50 years. Emma met with staff on 3/23 to discuss engaging an online public participation strategist with proprietary software designed to increase community engagement at all stages.

Emergency Management, Hazard Mitigation and Safety – Dan worked with DEC to clarify the ERAF status and timeline for towns to maintain the River Corridor regulation funding bonus. Pam attended the Business, Agriculture, Cultural and Historic Damage Assessment (BACH-DA) On-Line Reporting System Training on 3/31. Pam attended the 2nd working group meeting for VTrans' Methods & Tools for Transportation Resilience Planning project on 3/4. Commodity flow studies will be undertaken by CCRPC staff and LEPC-1. Hazardous material data was sent to each municipality. [All-Hazards Mitigation Plan](#) – Dan submitted to VDEHMS the Westford AHMP document prepared by Emily in order to obtain feedback on the format. Dan updated the strategies and risk estimation tables for Milton, Colchester, Williston, South Burlington, Burlington and Winooski.

Energy, Climate and Air Quality Planning - Melanie began planning a regional energy forum that will take place in May and will include a presentation from South Burlington on their recent incorporation of the stretch energy code in their zoning regulations, energy dashboard, and other topics.

GIS, Data & Mapping - Pam developed and provided various maps to Charlotte, Colchester, Essex, Westford, Jericho, and Shelburne. [Data Development & Maintenance](#) – Marshall and Chris conducted a turning movement count in South Burlington. Melanie worked with the intern to clean up and refine the Commercial Industrial database. Pam continues to work on updating various data layers - conserved lands, parcel data, and water service area. Chris completed the Huntington Sign assessment. [VT Online Bridge & Culvert Inventory](#) – Pam and the intern spent some time determining the quality and accuracy of the bridge data in VTCulverts for Chittenden County.

Health – Melanie reviewed VLCT's report on alcohol and tobacco regulation and provided comments. [Chittenden County Opioid Alliance](#) - Melanie and Charlie participated in meetings of the Chittenden Opiate Alliance and drafted job descriptions for the director and data positions. United Way and the Health Dept have secured grants totaling \$300,000 to support this work.

Housing - Charlie, Regina and Emily began conversations with Champlain Housing Trust and Housing Vermont to coordinate efforts on examining what it would take to build more housing. Melanie refined the methodology for inventorying the number of units within multi-family structures. Melanie analyzed the number of existing housing units within sewer and water service areas throughout the County for the ACCD infrastructure list.

Intelligent Transportation Systems (ITS) – [ITS Plan](#) – The approved Plan has been put on our [website](#). [Real Time Traffic Information](#) – The project was awarded to Gannett Fleming and a kick off meeting is scheduled for 4/4.

Adaptive Signal Control (ASC) Planning Study - The CCRPC staff is currently reviewing the final report. Sai is working on a Systems Engineering Analysis for the Exit 14 area implementation plan.

Transit –CCTA Planning & Development - CCTA met with S. Burlington and UVM Medical Center officials regarding potential service to Tilley Dr. and with Burlington officials to discuss future Champlain Parkway transit service. CCTA has been working on potential changes to the Pine St, City Loop and North Ave routes. As the third highest ridership route in CCTA's local system, the North Avenue (#7) route lacks appealing frequency. Staff is analyzing a redistribution of service hours from the Pine St and City Loop routes onto the North Ave. The annual ridecheck began on 3/28. Temporary employees are riding all trips of all local routes and some commuter routes, during all day types (weekday, Saturday, Sunday). This data provides a snapshot of boarding/deboarding levels at stops along these routes and trips; an essential planning tool. CCTA Transit Center - At month's end, the canopy roof deck was installed, permanent power was made operational, framing on the lower level was virtually complete, and the elevator was delivered and installation begun. Work is also progressing on both the northbound and southbound roadways with the installation of sub base and curbs.

Transportation Demand Management (TDM) – The website (www.waytogovt.org) is open to the public for registration. Development of stickers, rack cards, posters and other outreach collateral, as well as outreach to businesses and the media, continues. Local Motion participated the following meetings/processes: CCRPC UPWP Committee, North Ave. Corridor Task Force/Pilot project, Rutland Walk Bike Summit, regional bike facilities toolkit, bike commuter workshops, PlanBTV Walk Bike, Barrett/Riverside/Colchester Ave. scoping, plans for Minneapolis Mayor visit, UVM bike/ped engineering class, and St Mike's campus bike/ped safety consultation.

Transportation – The TAC met on 3/2 and heard a presentation from VTrans on the Class 1 Town Highway program, considered ECOS Plan amendments, received a staff update on the Regional Active Transportation Plan, and reviewed staff prioritization of Town Highway bridge pre-candidates. CCRPC/VTrans/CCTA MOU – The draft is still under review. It should be on the CCRPC Board agenda in May for action. Functional Class Changes - With the assistance of FHWA, Marshall conducted research on the impact that the National Highway System designation has on general roadway maintenance, asset management and project prioritization. TIP- Christine completed the 2018 project prioritization preliminary scoring sheets and sent them to TAC members for review and comment. Christine is working on the preliminary draft FY2017 - 2020 TIP.

Water Quality –MS4 Permit – Dan conferred with Ms. Andrews and Committee members regarding review and edits to the RSEP video, print and radio ads. Municipal Water Quality Assistance – Dan contacted Jericho, Richmond and Underhill to identify their interest in development of a stormwater master plan for their towns. Dan attended and provided information at a 3/16 meeting of the Town of Westford Planning Commission to review mapping details with regards to potential adoption of River Corridor regulations. Dan worked with ANR to host a meeting on 3/2 concerning the developed lands permit and related stormwater management issues. Road Erosion Inventories – Staff developed plans to assist towns and apply for Better Road Grants.

Transportation Model –Staff is drafting an RFP for a model update including a household travel survey.

ORGANIZATIONAL

Finance, Budget & Accounting – The unaudited financial statements for February were completed. Our net revenue in excess of expenses for FY16 through February is \$21,466.

UPWP – The UPWP Committee held their 2nd and 3rd meetings and agreed upon a recommended work program for FY17.