



Agenda
Executive Committee
Wednesday, March 7, 2018– 5:45 p.m.
Small Conference Room, CCRPC Offices
110 West Canal Street, Suite 202, Winooski, VT

1. Changes to the Agenda, Members' Items
2. Approval of February 21, 2018 Executive Committee Meeting Minutes* (Action)
3. Act 250 & Sec 248 Applications
 - a. Intervale Center, Burlington - #4C1206-4* (Action)
 - b. Philbrick Family Trust, Jericho - #4C0041-1* (Action)
4. Review Changes to draft ECOS Plan* (Discussion/Action)
The entire draft Plan, as well as the comments on the first public hearing draft, can be found here:
ftp://ftp.ccrpcvt.org/ECOS/ECOSPlan2018_SecondPublicHearingDraft/.
5. Vermont Climate Pledge Communities (Discussion/Action)
6. Chair/Executive Director Report (Discussion)
 - a. UPWP Update
 - b. ECOS Annual Report
 - c. Regional Dispatch update
 - d. Legislative update
7. Agenda Review – March 21, 2018 Board Meeting* (Discussion)
8. Other Business (Discussion)
9. Executive Session – Executive Director Annual Review (Action)
10. Adjournment (Action)

*Attachments

NEXT MEETING – Executive Committee – Wed. April 4, 2018; 5:45 p.m.

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 x *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING MINUTES
DRAFT

DATE: Wednesday, February 21, 2018
TIME: 5:00 p.m.
PLACE: CCRPC offices, 110 W. Canal Street, Suite 202; Winooski, VT 05404
PRESENT: Chris Roy, Chair Michael O'Brien, Vice-Chair
Brian Bigelow, Secretary-Treasurer Barbara Elliott, At-Large<5,000
John Zicconi, At-Large >5,000 Andy Montroll, Immediate Past Chair
Staff: Charlie Baker, Executive Director Reginal Mahony, Planning Program Manager
Eleni Churchill, Trans. Program Mgr. Forest Cohen, Senior Business Manager
Bernadette Ferenc, Trans. Business Mgr.

The meeting was called to order at 5:04 p.m. by the Chair, Chris Roy.

1. Changes to the Agenda, Members' Items. There were no changes other than Charlie had a couple more items under his report.
2. Approval of January 3, 2018 Executive Committee Meeting Minutes. MIKE O'BRIEN MADE A MOTION, SECONDED BY BARBARA ELLIOTT, TO APPROVE THE MINUTES OF JANUARY 3, 2018 WITH CORRECTIONS. Bernie noted that Barbara had given her two grammatical corrections to the minutes, which she will add. MOTION CARRIED WITH BARBARA ABSTAINING.
3. Act 250 & Sec. 248 Applications. Regina noted that the first two letters just need ratification as members approved them via email earlier this month.
 - a. East Allen Street Mixed Use Development, Winooski, #4C1309. BRIAN BIGELOW MADE A MOTION, SECONDED BY BARBARA ELLIOTT, TO RATIFY THE LETTER TO THE D.E.C. REGARDING THIS PROJECT. MOTION CARRIED UNANIMOUSLY.
 - b. Snyder Hotel, Williston #4C0887-1R-1. John Zicconi disclosed that Bob Snyder is a friend and neighbor of his. MIKE O'BRIEN MADE A MOTION TO RATIFY THE LETTER FOR SNYDER HOTEL IN WILLISTON. ANDY MONTROLL SECONDED, AND THE MOTION CARRIED UNANIMOUSLY.
 - c. Hilton Garden Inn, Burlington #4C1253-2. Regina noted that this is an after-the-fact approval of signage at the Hilton Garden Inn. The building had been permitted by the district commission and Burlington and is constructed. The new issue is the signage which was constructed and had been permitted by the City of Burlington. After a brief discussion, JOHN ZICCONI MADE A MOTION SECONDED BY ANDY MONTROLL, TO APPROVE THE LETTER TO THE D.E.C. MOTION CARRIED UNANIMOUSLY.
 - d. Regina noted that we had talked about the sign on top of Water Tower Hill in Colchester. That permit was denied under aesthetics via Colchester zoning regulations which state that in accordance with state law if a sign can be seen from a limited access highway it is prohibited.
4. ECOS Plan Update – Top 10 Actions. Regina said the Top Actions for the next Five Years are in the plan. We have some time to discuss these at the board meeting as well. John likes the list. When asked if there has been any reaction to this list, Regina said not yet. It was noted that these are not in any order of priority. Members deferred to discussion at the board meeting. There were no recommendations from the TAC.

- 1 5. Transportation Performance Measures Report. Eleni reviewed the memo from the meeting packet.
2 After a lengthy discussion, MIKE O'BRIEN MADE A MOTION THAT THE EXECUTIVE COMMITTEE
3 RECOMMEND THE CCRPC BOARD ACCEPT THE VTRANS STATEWIDE SAFETY TARGETS AS REPORTED
4 IN THE 2018 HSIP REPORT AND NOT SET REGIONAL (MPO) TARGETS THIS YEAR (2018). JOHN
5 ZICCONI SECONDED, AND THE MOTION CARRIED UNANIMOUSLY.
6
- 7 6. Chair/Executive Director's Report.
8 a. UPWP Update. Charlie noted the 2nd UPWP committee meeting will be held tomorrow. Mike
9 O'Brien, Barbara Elliott and John Zicconi are on the committee. We received requests for
10 projects requiring less money than we have available. There are a couple of questions on some
11 of the projects, which should be answered at tomorrow's meeting.
12 b. Economics of Housing. Regina reported that we held a workshop on January 29th with great
13 participation (about 50 people) from selectboards, housing committees, planning commissions,
14 UVM, VHFA. There were four panelists from Champlain Housing Trust, Housing Vermont,
15 Redstone and Brad Dousevicz, Inc. The general idea was to discuss what goes into the cost of
16 housing. One of the South Burlington Housing Committee members asked if CCRPC could hold
17 regional workshops for housing committees. So we have selected a potential date of April 30th
18 and Charlie said we may want to offer a bigger event for the kick-off and have more managers
19 and elected officials there.
20 c. ECOS Annual Report. The report is out for review by our partners and should be available soon.
21 d. Airport Noise Compatibility TAC. Charlie noted that this is airport trying to have us help them
22 decide what to put in their plan for noise compatibility. In the past, they have purchased and
23 demolished homes in the area. This time there are a couple of options: the airport can
24 purchase the homes and insulate them and resell them; or, the airport will insulate the homes
25 for the residents and they can remain. On another issue, Charlie said we may be asked to testify
26 at the legislature regarding a proposal for charter changes for South Burlington, Burlington and
27 Winooski regarding the airport. The second piece of proposed legislation is to ask VTrans and
28 _____ to look at regional governance of the airport. Burlington is opposed to this bill going
29 forward, but Charlie wanted members to be aware of it. After a brief discussion, members
30 recommend that the Executive Committee inform Charlie that if he is asked about regional
31 governance of the airport that we would prefer not to have anything to do with it. It was made
32 clear that this request is not in response to the F-35 issue. Mike noted that regional governance
33 has been discussed in the past, and there are many things to consider. It was agreed that until
34 the Burlington City Council asks for a change, we want to leave it alone.
35 e. Regional Dispatch Update. Charlie informed members that he did an Op Ed piece for the
36 Burlington Free Press to explain what the Regional Dispatch vote is about as there seem to be
37 many misconceptions out there. He noted that the vote does not commit the towns to any
38 costs, it just sets up the entity for governance and then all of the cost details can be worked out.
39 (Charlie will forward this to members.) There will be a press event on Monday with police, fire
40 and rescue, Aaron Frank and Charlie to talk to the press. There will be more public relations
41 efforts before Town Meeting, as well as towns using their social media contacts.
42 f. Legislative Update. Water quality has taken some turns and we're not as engaged as we
43 thought we'd be. There is a bill that has been in Senate Natural Resources for a long time and
44 there is some expectation that the Senate will vote on it. They are trying to get money out to
45 regions or basins and there is no direct way, so they're talking about Regional Basin
46 Coordinating Councils and the money will go through there. When asked if we'd had any
47 response to our position paper on long-term funding for water quality, Charlie said no. Charlie
48 did testify on a public safety bill where they're talking about requiring a public safety section in

1 municipal plans. It also says the state police will no longer be allowed to serve local
2 communities after July 1, 2020. He's not sure where that will go.

3 g. Annual Meeting. There has been discussion about getting the Governor to come.

4 h. Meeting Minutes. Charlie noted we're having an issue with getting meeting minutes posted
5 within five days. He has asked staff to do minimalist minutes (citing attendees, agenda and any
6 action taken) to get them posted quickly; and then fill them in later to send to the committees
7 for their next meetings.

8 i. Monthly Reports. Charlie asked for feedback because it's been awhile since he's done a
9 monthly report. Should we try to get more information into the newsletter? It was noted there
10 may be a way to get varying reports from SharePoint. Charlie will think about that.

11
12 7. Agenda Review – Feb 21st. No need to review board agenda.

13
14 8. Other Business. There was no other business.

15
16 9. Executive Session. Chris Roy noted that the Executive Director annual review will take place at the
17 March Executive Committee meeting. Charlie will prepare his self-review and Chris will compile a
18 composite of material he received from staff.

19
20 10. Adjournment. MIKE O'BRIEN MADE A MOTION, SECONDED BY BRIAN BIGELOW, TO ADJOURN AT
21 5:57 P.M. MOTION CARRIED UNANIMOUSLY.

22
23 Respectfully submitted,

24
25 Bernadette Ferenc



April 6, 2018

Rachel Lomonaco
Act 250 Coordinator
111 West Street
Essex Junction, VT 05452

RE: Intervale Center; Burlington; Application #4C1206-4

Dear Ms. Lomonaco:

The Chittenden County Regional Planning Commission's Staff and Executive Committee have reviewed this Act 250 application for a project described as updating the existing Land Use Permit to cover future contemplated activities and modifications to non-agriculture structures. The project is located at 180 Intervale Road in Burlington, VT. This project has not yet submitted any application materials to the City of Burlington. We offer the following comments:

The project is located within the Enterprise Planning Area as defined in the Chittenden County Regional Plan, entitled the *2013 Chittenden County ECOS Plan*. We find this project to be consistent with the Planning Areas for the following reasons:

1. The Enterprise Planning Area is identified in the Plan as an area planned for growth, and therefore this project helps implement Strategy #2 of the Plan which calls for 80% of new development in the areas planned for growth.
2. The project will be served by municipal water and sewer service, and is accessible via GMT transit routes.
3. The density and uses are consistent with the local regulations.

Therefore, we find this project to be in conformance with the Planning Areas of the *2013 Chittenden County Regional Plan*.

We also find that this project meets the requirements of Criterion 9(L). The Intervale is a unique area of Burlington with large agricultural parcels and a low density of development, and we do not find it to be located in an existing settlement as defined by 10 VSA §6001(16). However, the project makes efficient use of land, energy, goods, utilities, and other supporting infrastructure, because it proposes to improve existing facilities at the Intervale Center, an established use, and will not require any additional infrastructure. The project does not propose any additional buildings that will contribute to a pattern of strip development, and it contributes to Vermont's working lands economy. Therefore, the project complies with Criterion 9(L).

TRANSPORTATION COMMENTS HERE?

Due to the detailed level of development review in most Chittenden County municipalities and the environmental permit reviews at the Department of Environmental Conservation, CCRPC will give specific attention in its Act 250 reviews to the type of use and the Planning Areas section of the 2013

Chittenden County ECOS Plan. While there are many other topics covered in the 2013 Chittenden County ECOS Plan, there has been significant analysis at the Regional level regarding transportation impacts. The CCRPC will also focus its attention on transportation, where appropriate, in accordance with the Metropolitan Transportation Plan, which is within the 2013 Chittenden County ECOS Plan.

These comments are based on information currently available; we may have additional comments as the process continues. Please feel free to contact me should you have any questions.

Sincerely,

Charlie Baker
Executive Director

Cc: CCRPC Board
Certificate of Service

DRAFT



INTERVALE CENTER

FARMSTEAD MASTER PLAN

REVISIONS

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DRAWING NO.

JOB NO. 616

SCALE 1" = 30'-0"

DATE 06.19.17

L.I.I



Table 1: Intervale Center Summary of Uses, #4C1206-4

Land use activity	IC Office/Farmstead Parcel	IC Farming and Agricultural Complex parcels	Existing Permit	Amendment Application
1. Intervale Farmstead Improvements.	The Intervale Center Farmstead is the gateway to the Intervale Center and hosts our offices and associated historic buildings.	NA	Our current permit includes reference to the Intervale Farmstead.	Enhance the farmstead access and overall functionality and invest in its historical significance. This includes general landscaping, driveway modifications and building improvements for the Farmhouse, Community Barn, and restoring the Silo.
2.a. Intervale Center Farm and Food Festival (Summervale)	The Intervale Center Farmstead is the gateway to the Intervale and houses our offices, community space and Food Hub.	NA	<p>Our current permit includes this language in the findings:</p> <p><i>- IC will host regular public events and private gatherings at the Farmstead on the grass area and in and around this restored Community Barn.</i></p> <p><i>- Events may include music, speakers and food and involve 50 to 100 people on average.</i></p> <p><i>- IC activities may include temporary tents for events.</i></p>	up to 15 events at the Farmstead approximately May to November or as weather permits with attendance up to 1,500 people. Please see attached traffic study prepared by VHB.
2.b. Intervale Center Private and public	The IC uses its facilities for business	NA	See Above – re. hosting public and private gatherings.	Up to 60 public or private gatherings at the farmstead each year with a

gatherings.	operations, fundraisers and uses facilities for private gatherings.			maximum number of 300 people in attendance.
2.c. Intervale Center community activity.	NA	The Intervale Road, trails, farmlands and other Intervale Center assets can be venues for fun run races, skiing celebrations, birding activities, etc.	This use was not considered in Permit.	Up to 10 community events each year with a maximum of 500 attendees per day on the Farmland in the Intervale (not at the Farmstead).
3.a. Tenant Farm Gatherings	NA	Each year we have 8-10 tenant farms leasing land from the Intervale Center	This use was not considered in Permit.	3 events that complement existing and future CSA or PYO activity with 25-100 people per event per year per farm.
3.b. Tennant Farm Special Dinners or Food Related Events.	NA	Each year we have 8-10 tenant farms leasing land from the Intervale.	This use was not considered in Permit.	3 catered-type on farm events each year per farm or 30 events total per IC parcel with rented farmland.
4. Intervale Education.	The farmstead is a launching point for the education related to our organization.	The Farmland, conservation areas, river habitat and other attributes are the platform for many educational opportunities.	Education is not explicitly defined in farming.	We seek to ensure that all research and education activity is allowable on the full IC campus.



March 29, 2018

Rachel Lomonaco
Act 250 Coordinator
111 West Street
Essex Junction, VT 05452

RE: Philbrick Family Revocable Trust; Jericho; Application #4C0041-1

Dear Ms. Lomonaco:

The Chittenden County Regional Planning Commission's Staff and Executive Committee have reviewed this Act 250 application for a project described as a two-lot subdivision where Lot #1 will be 1.16-acres and Lot #2 will be 1.00-acres, and where an existing 5-bedroom residence will remain on Lot #1 and a proposed 4-bedroom residence will be constructed on Lot #2. The project is located at 13 Ross Lane in Jericho, VT. This project is currently undergoing review by the Town of Jericho Development Review Board. We offer the following comments:

The project is located within the Village Planning Area as defined in the Chittenden County Regional Plan, entitled the *2013 Chittenden County ECOS Plan*. We find this project to be consistent with the Planning Areas for the following reasons:

1. The Village Planning Area is identified in the Plan as an area planned for growth, and therefore this project helps implement Strategy #2 of the Plan which calls for 80% of new development in the areas planned for growth.
2. The project will be served by municipal water service, and
3. The density and uses are consistent with the local regulations.

Therefore, we find this project to be in conformance with the Planning Areas of the *2013 Chittenden County Regional Plan*.

We also find that this project meets the requirements of Criterion 9(L). The project is proposed within an existing center that meets the definition in 10 VSA §6001(16)—the area is compact in form and size; it contains a mixture of uses with a substantial residential component and within walking distance of each other; it has significantly higher densities than the area outside the center; and the project is served by existing municipal infrastructure. Therefore, the project complies with 9(L).

ANY TRANSPORTATION COMMENTS HERE

Due to the detailed level of development review in most Chittenden County municipalities and the environmental permit reviews at the Department of Environmental Conservation, CCRPC will give specific attention in its Act 250 reviews to the type of use and the Planning Areas section of the 2013 Chittenden County ECOS Plan. While there are many other topics covered in the 2013 Chittenden County ECOS Plan, there has been significant analysis at the Regional level regarding transportation

impacts. The CCRPC will also focus its attention on transportation, where appropriate, in accordance with the Metropolitan Transportation Plan, which is within the 2013 Chittenden County ECOS Plan.

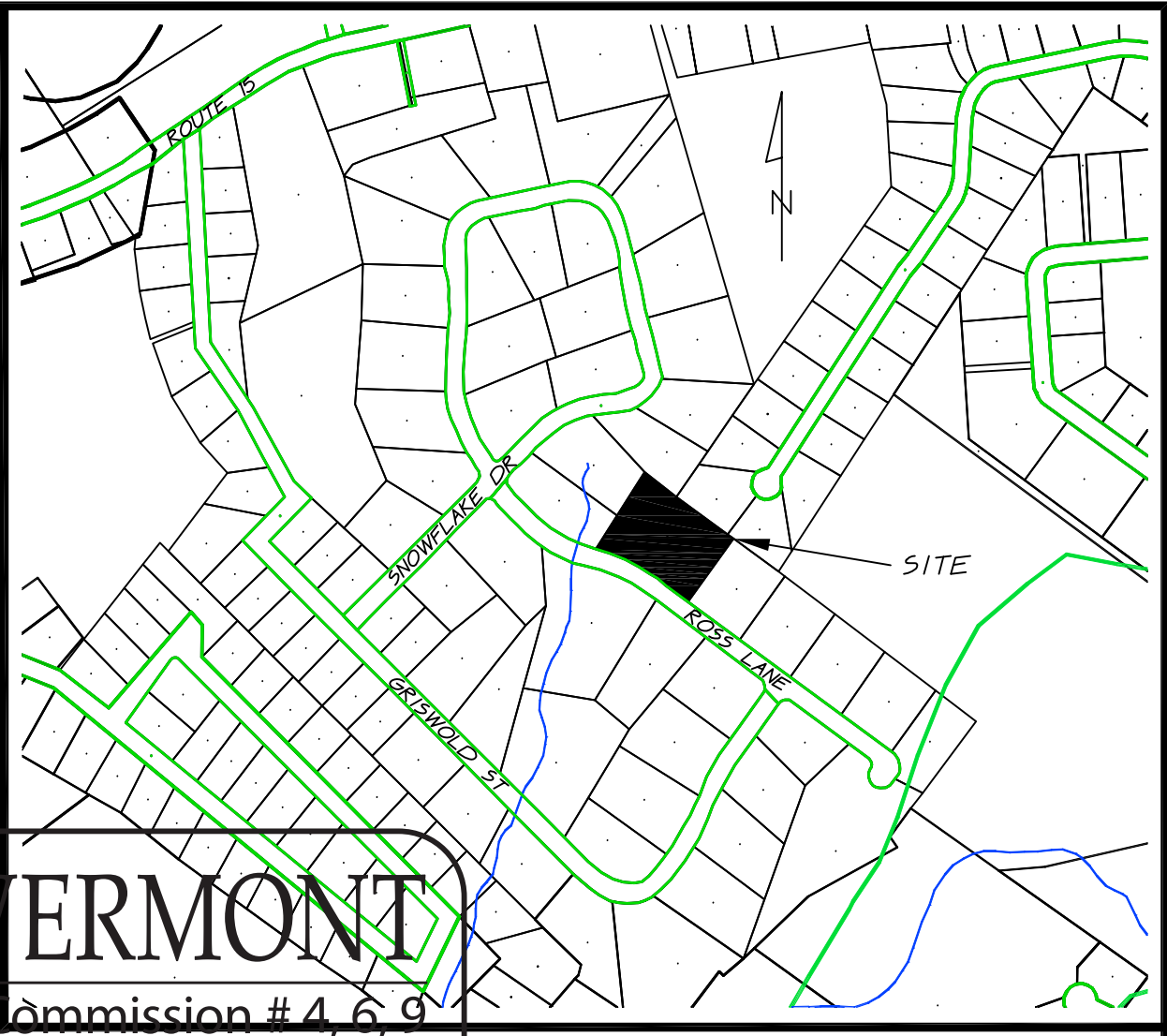
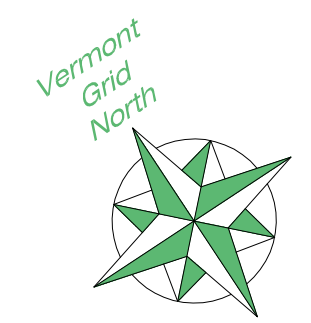
These comments are based on information currently available; we may have additional comments as the process continues. Please feel free to contact me should you have any questions.

Sincerely,

Charlie Baker
Executive Director

Cc: CCRPC Board
Certificate of Service

DRAFT



Application #: **4C0041-1**
Exhibit #: **012**
Date Received: **2/6/18**

Location Plan

Legend

---	PROJECT BOUNDARY
---	ADJUTER PROPERTY LINE
---	SETBACK
---	CONTOUR LINE (U.S.G.S. DATUM)
○	SOIL AUGER
⊕	PERCOLATION TEST
---	LIMITS OF DISTURBANCE

OWNER / APPLICANT:
PHILBRICK FAMILY REVOCABLE TRUST
C/O KENNETH A. + MARTHA W. PHILBRICK
13 ROSS LANE
JERICHO, VT 05465

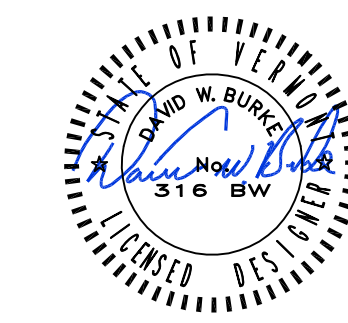
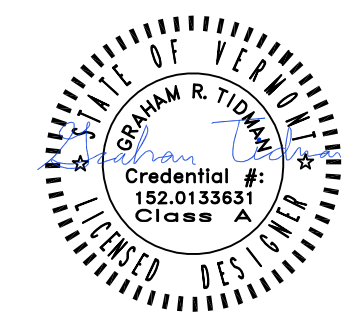
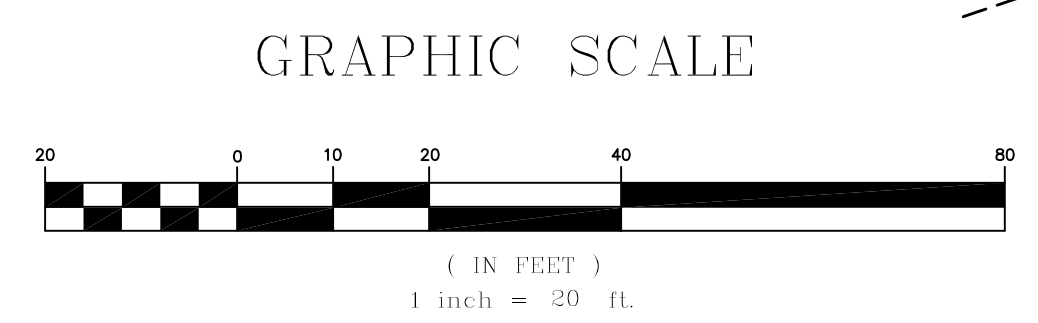
PARCEL ID: R0013
PARCEL SIZE: 2.2 ACRES
SPAN #: 333-103-11406

ZONED:	VILLAGE CENTER	PROTECTIVE COVENANTS
MIN. LOT SIZE:	0.25 AC.	10 AC.
MIN. FRONTAGE	60 FT.	150 FT.
MIN. SETBACKS		
FRONT YARD:	25 FT.	45 FT.
SIDE YARD:	10 FT.	20 FT.
REAR YARD:	20 FT.	40 FT.

NOTES:
1) SOILS CONSERVATION SERVICE MAPPING FOR THE PARCEL IS ADAMS + WINDSOR LOAMY SANDS, WHICH WERE CONFIRMED BY ON-SITE TESTING.

NOTE: THIS PLAN IS NOT TO BE USED FOR PROPERTY CONVEYANCE PURPOSES. REFER TO PLAT ENTITLED "SUBDIVISION PLAT OF LANDS OWNED BY THE PHILBRICK FAMILY REVOCABLE LIVING TRUST" AS PREPARED BY O'LEARY-BURKE CIVIL ASSOCIATES DATED JANUARY 2018.

NOTE: WORK WITHIN THE ROSS LANE RIGHT-OF-WAY SHALL CONFORM TO TOWN OF JERICHO PUBLIC WORKS SPECIFICATIONS



THE CONTRACTOR SHALL NOTIFY "DIGSAFE" AT 1-888-DIG-SAFE PRIOR TO ANY EXCAVATION.

DATE: 1/26/18	REVISION: REVISED PROPOSED PROPERTY LINE AND SETBACKS	BY: GR
SURVEY: OBCA/OTHERS	<input type="checkbox"/> RECORD DRAWING <input type="checkbox"/> PRELIMINARY	DATE: 1/8/18
DESIGN: OBCA	<input checked="" type="checkbox"/> FINAL <input type="checkbox"/> SKETCH/CONCEPT	JOB#: 2017-98
DRAWN: GR	O'LEARY-BURKE CIVIL ASSOCIATES, PLLC	FILE: 2017-98-54
CHECKED: DWR	13 CORPORATE DRIVE JERICHO, VT 05465 PHONE: 878-9980 FAX: 878-9989 E-MAIL: obc@olearyburke.com	PLAN SHEET #
SCALE: 1" = 20'	PHILBRICK PARCEL 13 ROSS LANE JERICHO, VT	2 LOT SUBDIVISION
		1

REGULAR MEETING & PUBLIC HEARING AGENDA

Wednesday, March 21, 2018, 6:00 pm

CCRPC Offices at 110 W. Canal Street, Suite 202

Winooski, VT 05404



DRAFT

CONSENT AGENDA:

DELIBERATIVE AGENDA

1. Call to Order; Changes to the Agenda
2. Public Comment Period on Items NOT on the Agenda
3. Action on Consent Agenda (MPO Business) (Action: 1 min)
4. Approve Minutes of February 21, 2018 Meeting * (Action; 2 min)
5. Public Hearing and 2018 Milton Town Plan Approval and Certification of Planning Process* (Action; 5 min)
6. Review changes to Draft ECOS Plan and Warn Public Hearing #2 for May* (Action; 20 min)
7. FY20 Transportation Project Prioritization* (Action; 20 min)
8. Chair/Executive Director's Updates (Information; 15 min)
 - a. Clean Water
 - b. ECOS Annual Report
 - c. Regional Dispatch
 - d. Legislative Updates
9. Committee/Liaison Activities & Reports (Information; 2 min)
 - a. Finance Committee (draft minutes February 21, 2018)*
 - b. Executive Committee (*minutes* Feb. 21, 2018 & draft minutes March 7, 2018)*
 - i. Act 250/Sec 248 letters *
 - c. UPWP Committee (draft minutes February 22, 2018)*
 - d. Transportation Advisory Committee (draft minutes March 7, 2018)*
 - e. Clean Water Advisory Committee (draft minutes March 7, 2018)*
 - f. MS4 Subcommittee of CWAC (draft minutes March 7, 2018) *
 - g. Long Range Planning Committee (Draft minutes March 8, 2018)*
 - h. Planning Advisory Committee (Draft minutes March 14, 2018)*
10. Member's Items
11. Adjournment

**Attachment*

The March 21st Chittenden County RPC meeting will air on _____ at 1:00 p.m. and

It will also be available online at:

<https://www.cctv.org/watch-tv/programs/chittenden-county-regional-planning-commission-63>

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.*

Upcoming Meetings - Unless otherwise noted, all meetings are held at our offices:

- Unified Planning Work Program Committee – Thursday, March 22, 2018; 5:30 pm
- Finance Committee – Wednesday, March 28, 2018; 5:30 p.m.
- Transportation Advisory Committee – Tuesday, April 3, 2018; 9:00 a.m.
- Clean Water Advisory Committee – Tuesday, April 3, 2018; 11:00 a.m.
- MS4 Subcommittee – Tuesday, April 3, 2018; 12:30 p.m.
- Executive Committee - Wednesday, April 4, 2018; 5:45 p.m.
- Long Range Planning Committee – Thursday _____, 2018; 8:30-10 a.m.
- Planning Advisory Committee – Wednesday, _____, 2018; 2:30 p.m.
- CCRPC Board Meeting - Wednesday, April 18, 2018; 6:00 p.m.

Tentative future Board agenda items:

April 18, 2018	South Burlington City Center presentation Warn Draft UPWP public hearing National Highway System update
May 16, 2018	University of Vermont presentation ECOS Plan Update Public Hearing #2 FY19 UPWP and Budget Public Hearing and Vote Guidelines and Standards for Reviewing Act 250 and Section 248 Applications Review Guidelines and Standards for Confirmation of Municipal Planning Processes and Approval of Municipal Plans Review
June 20, 2018 – Joint Annual Meeting with GBIC @ ECHO	Election of Officers ECOS Plan Update adoption Warn FY19-22 TIP Public Hearing for July
July 18, 2018	FY19-22 TIP Public Hearing and Adoption Guidelines and Standards for Reviewing Act 250 and Section 248 Applications Action Guidelines and Standards for Confirmation of Municipal Planning Processes and Approval of Municipal Plans Action
NO AUGUST MEETING	

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