



CHITTENDEN COUNTY RPC

Communities Planning Together

CCRPC Monthly Report May 2015 Highlights

Below is a summary of project highlights from last month. There are other activities that we are taking part in that are not included in this summary. Please contact Charlie Baker (cbaker@ccrpcvt.org) for more information.

REGIONAL PROJECTS

Intelligent Transportation Systems (ITS) - The Adaptive Signal Control planning study consultant is developing the existing conditions model.

Stormwater Planning – Dan finalized and Emma distributed a final press release announcing CCRPC's receipt of a New England Stormwater Collaborative Award. Dan worked on an initial draft of tasks for a potential CCRPC Water Quality advisory committee similar to the TAC and PAC.

Emergency Management, Hazard Mitigation and Safety - Dan prepared for the first meeting of CCRPC's All-Hazards Mitigation Plan Update Committee on 5/13. Dan represented CCRPC at a NADO meeting in Washington, DC on 5/19-20 entitled "Making Resilience the New Normal: A Convening of Local, Regional, and Federal Leaders." Dan and Lee met with several Burlington DPW staff on 5/27 to brainstorm on grant and funding options to address small landslides and erosion damaging select Burlington streets such as the Beltline and Manhattan Avenue. Dan conferred with Roger Hunt of Milton DPW on needed repairs to Harbor Mountain Road near Eagle Mountain. LEPC hosted a workshop on business continuity/continuity of operations -- how businesses or organizations plan in advance for incidents that may disrupt their operations and/or destroy key data, records, or equipment, and how do they then continue operating during, or at least after, the incident is over and matters are restored. Lee participated in a day long training on the use of social media for all aspects of the emergency management planning/response/mitigation cycle.

Title VI and Public Participation Plan - Emma continued work on a request for assistance from individuals or organizations in reaching underrepresented communities to assist with the Winooski Transportation Plan. The request is expected to be released in June.

ECOS Plan and Partnerships - Dan and Charlie continued extensive discussions via phone and email with ACCD and Richmond residents regarding potential redevelopment of Richmond Creamery and necessary final assessment studies before execution of purchase. They provided information to Northwest and Rutland RPCs who have agreed to fund the necessary studies using their EPA Brownfields grants. Lee participated in a day long workshop with Community Resilience Organizations, offering strategic guidance and advice to community groups working on flood-related and other aspects of community planning, strengthening, and resilience. Melanie continues to participate in UVM Medical Center's Community Health Needs Assessment (CHNA). Emma provided outreach and communications assistance for a variety of partners and projects throughout May, including: UVM MC Community Health Needs Survey (multiple emails, website); the Chamberlin Neighborhood Project (Front Porch Forum, website, media communication); Way to Go! (FPF, website, press release); Neighbor Rides (FPF); Essex Train Station Project (website); and, Milton US-7 Corridor Study (FPF, website, media communication). Emma responded to all CCRPC website redesign RFP questions and received 24 proposals on 5/15. Emma wrote a

press release for the All-Hazards Mitigation Plan update process and submitted to various regional media 5/1, resulting in an interview and video feature by WPTZ: [Group Prepares for Natural Disasters](#). Emma continued planning for the 2015 Annual Meeting of the CCRPC (to be held 6/17), including coordination with the venue, registration, and invitations. Charlie participated in numerous efforts with our partners including: LCRCC/GBIC Public Policy Committee on 5/6, VAPDA on 5/7, UVM Medical Center Community Benefit Committee on 5/12, United Way Evaluation Committee on 5/20, United Way Annual Meeting on 5/28, United Way Funders Collaborative and Opportunities Credit Union board meeting on 5/26, and RPC planner meet-up on 4/30. Peter reviewed latest technical memo from RSG on VTrans Park and Ride Plan. Emma and Peter participated in a conference call for the 2016 Vermont Walk/Bike Summit on 5/12. Emma designed a full-page ad for Go! Chittenden County for a Williston Observer 'Guide to Williston' annual magazine, released in mid-May. Emma prepared the May newsletter, which launched on 5/19. The opening rate was 29%.

Energy, Climate and Air Quality Planning - Melanie and Lee attended the VT Energy Codes Collaborative Meeting in Montpelier on 5/1. This was the first meeting in this meeting series that will likely meeting on a monthly or bi-monthly basis. The purpose of this collaboration is to focus on resources for variety of audiences to further energy code compliance. Melanie attended the Climate Adaptation Forum in St. Louis 5/11-5/13.

Lake Champlain Byway - Local Motion is in the final stage of securing approvals for the siting of bicyclist rest areas. The two in Chittenden County are located at Airport Park in Colchester and Shelburne Vineyard in Shelburne. Essex Junction is reviewing final design edits to the informational panel to be affixed to the previously constructed Railroad Avenue kiosk.

Health - CAPE 2 - Melanie attended the Service Executives meeting on 5/20 and presented the pilot scorecard site showing mental health calls to the Burlington Police Department, emergency room visits involving opioids.

Regional Bike/Ped Planning - Peter organized and confirmed members of a CCRPC Active Transportation Plan Advisory Committee to help guide plan development. A consultant team has been recommended to the TAC. Following Board approval on 5/20, Peter issued award letters to the five sidewalk grantees: Burlington, Williston, Colchester, Shelburne and Milton. Bryan followed up with municipalities regarding 2014 Complete Streets reporting, and then sent final report summary to Jon Kaplan at VTrans.

Transit & Transportation Demand Management (TDM) – The statewide Way to Go! Smart Trips Challenge was held 5/4-15. VEIC promoted the event via email, print and bus ads, digital advertising and more. The awards ceremony is scheduled for June 11 in Montpelier. Local Motion continued working on both the Regional Active Transportation Map, Regional Bike Network Map, and Bike Facilities Toolkit. CarShare VT announced and launched their True Cost Campaign, a cost awareness campaign which aims to help people better understand the financial costs of owning and driving a vehicle. This project features a customizable cost calculator for people to see accurate estimates of what it costs to own and operate their personal vehicle(s). Staff is tabling at events and purchasing ads to promote this project. www.carconscious.org. CATMA staff provided follow up information and materials to their April 30 ETC Network meeting in Burlington. CCTA Transit Center: On 5/18, a groundbreaking ceremony was held on St. Paul Street to mark the beginning of construction. The first phase of construction will include the development of passenger shelters, curbs and sidewalks on Pearl and Cherry Streets to permit buses currently on St. Paul Street to be repositioned at these new locations. August Bus Map & Guide Planning: Staff has formally proposed the following service changes for the August BM&G and held municipal meetings and public hearings to obtain feedback in early June. The changes are: 1E Service restructuring to include the reduction of weekday peak-hour service to hourly headways operated by an independent bus from the Williston (#1) route between Amtrak and Wal-Mart via Maple Tree Place and New Sunday Essex Junction (#2) service which would be funded from the cost savings of the 1E service change described above. Transportation and

Inclusive Communities grant - Melanie continued working on the Housing and Transportation cost maps as part of the Transportation and Inclusive Communities project with CVOEO and VNRC.

Training – At the Town's request, Lee gave a presentation to the Shelburne Selectboard on his experience helping to initiate a program where high school students were appointed to municipal boards in the Town of Manchester, and how to support both students and boards for a successful experience. The Shelburne Selectboard voted to move forward to appoint students to its own boards and commissions. Regina attended a Shelburne Planning Commission meeting to discuss wetland and buildable land calculations as they consider bylaw changes.

Data & Mapping - Online mapping improvements - Pam created a [Huntington Map Viewer](#); this viewer contains data used in their recently adopted town plan. Data Development & Maintenance - Marshall assisted with turning movement data collection and installed ATRs in Burlington and Winooski. Marshall, Chris, Jason, and Eleni developed a data collection plan for the North Avenue Pilot Study. Marshall analyzed Pine Street traffic video detection data and created a spreadsheet and a graph that detailed the percentage of bikes that were counted by an ATR. Pam began developing a Collector App for the summer interns to use for sign inventories in Huntington. The gps unit was prepared for the sidewalk inventory which the summer interns have begun in Williston. Pam updated the TIP data and produced the map. VTCulverts - Pam presented the vtculverts website and its new features to the TAC on 5/5. LiDAR Data Acquisition - On 5/12, Pam received an update on the LiDAR project status. The whole project is 52% complete. The project area covers much more than Chittenden County and the image provided indicates that the majority (if not all) of Chittenden County has been flown.

LOCAL PROJECTS

Burlington - Burlington Pearl Street - Battery Street to St. Paul St. - Stantec is working on the draft report. Burlington Railyard Enterprise Scoping Study - A memo to the Stakeholder Group (includes VTrans, FHWA and City staff) detailing design criteria, proposed cross-sections and intersection controls (signals, roundabouts, stop signs) for Phase 2 REP alternatives was e-mailed 6/1. For more information please go [here](#). PlanBTV South End - Phase 1: This phase is complete and the report is posted [here](#). Phase 2: The draft final report was circulated for review. A Steering Committee meeting was held on 5/27 to review all major comments. For more information go [here](#). Burlington TDM Plan – RSG submitted the draft Burlington TDM Action Plan report. There will be a June meeting to coordinate with the two Burlington parking studies. Final drafts of the three studies are expected by the end of June, with presentations to key staff and officials shortly thereafter. Burlington Residential Parking Study - Peter began a review of draft final report with a focus on chapter 5, recommendations. Downtown Parking Initiative - Peter and Charlie met with Kelly Devine of BBA to discuss Downtown Parking study direction and recommendations. They also participated in the Parking Advisory committee meeting on 5/12 where much of the focus was on parking management strategies and organizational options. Burlington Bike/Ped Master Plan - Peter attended the project technical committee meeting on 5/19 to go over project scope and schedule with the consultant team.

Hinesburg - Hinesburg Village Ctr. Trans/LU stormwater analysis – Dan distributed the draft final Conceptual Analysis to CCRPC engineering staff for comment.

Milton Sidewalk Scoping Study - The final report is at the printers. US 7 Corridor Plan - A presentation of the draft corridor plan was given to the Milton Selectboard and public in attendance on 5/18. This meeting was the third and final public presentation. Jason and PB staff presented the information. A draft final plan is expected to be available by the end of June. Project website: (<http://bit.ly/milton-us7>).

Shelburne Transportation & Land Use Implications Analysis in an Expanded Sewer Service Area -

The consultant team continued to refine the model. Shelburne Form Based Code – The consultants distributed a draft for review at the end of the month.

So. Burlington Trans. Facilities Stormwater Impacts - Stantec is finalizing conceptual plans for various improvements in each area to address transportation related stormwater impacts. So. Burlington Williston Road Area Study - VHB provided a copy of the draft Technical Report on 5/12 for review and comment. So. Burlington Chamberlin Neighborhood Master Plan - Staff and consultants facilitated a meeting of the Neighborhood Planning Committee on 5/20, where the committee really came together in process and strategy, and with a better understanding of the overall project and the group's role within it. On 5/27, the first Community Meeting was held at the Chamberlin School. This was very successful in facilitating wide-ranging and consensus-building conversation about neighborhood needs, wishes, concerns, and values. Zoning Administration Assistance - Dan continues to provide staff assistance. Connecting the Gaps Sidewalk Scoping Study - Phase I - Peter reviewed the existing conditions maps for the four sidewalk gap areas. Next step is to set up kick-off meeting with project advisory committee.

Williston Town Plan - Pam completed a short map video for Williston's town plan. This video will start at a view of Vermont and then move into Chittenden County and then Williston. Data layers, like roads, water, parcels, zoning, and natural resources are added into the video as the map zooms into Williston.

Winooski Bylaw Development (Winooski Zoning Ordinance Update Assistance) - Regina continued working on the bylaws and attended the PC meeting on 5/7. Winooski Form Based Code - Staff continued to work with the consultant on incorporating comments into the next draft of the Plan and prepared for the consultants final visit scheduled for 6/3 & 4. Winooski Transportation Master Plan - The scope of work (including budget and schedule) has been finalized and a notice to proceed was sent to VHB on 5/27.

ORGANIZATIONAL

Finance, Budget & Accounting - The FY16 budget was adopted at the 5/20 CCRPC meeting.

Personnel Administration –Emily Nosse-Leirer, Regional Planner, started on 5/26.

UPWP – The FY16 UPWP was adopted at the 5/20 CCRPC meeting. See the [workplan](#) for more information.