



CHITTENDEN COUNTY RPC

Communities Planning Together

CCRPC Monthly Report

May 2016 Highlights

Below is a summary of project highlights from last month. For more information or questions, please contact Charlie Baker (cbaker@ccrpcvt.org).

LOCAL PROJECTS

Bolton – Town Plan - Emily and Regina continued to work with Town Planning Commission & Plan Advisory Group and wrote goals and objectives for the Transportation, Energy, Facilities and Utilities, Economy, Education, Housing, Social Services, Demographics and Community sections of the Town Plan.

Burlington - Charlie testified at the Burlington City Council meeting on 5/2 in support of the Burlington Town Center pre-development agreement. [Burlington Railyard Enterprise Scoping Study](#) – A revised draft final report addressing VTrans and City comments will be ready in early June for internal review. [Winooski Ave. Corridor Study](#) - Peter and Jason participated in a conference call with RSG and City staff on 5/19 to finalize agreement on the 4 scenarios to be modeled. [North Avenue](#) - Providing assistance to the city/PWD with data gathering and development of an evaluation plan (including performance measures and targets). The CCRPC has also partnered with the City to hire a consultant to assist with educational material and public engagement as this pilot project moves towards implementation. [TDM Action Plan- Phase 2](#) - Bryan provided comments on updated final presentation and technical memo in advance of the final meeting with City staff and administration scheduled for 6/2. [Colchester Avenue/Riverside Avenue Scoping](#) - The 2nd public meeting took place on 5/26. Comments on the draft purpose and need statement and alternatives were received. [Burlington Bike/Ped Master Plan](#) - Peter met with the project technical committee on 5/4 to discuss implementation, funding, Safe Streets Toolkit and project bank (a comprehensive list of all proposed bike/ped projects in the City). Peter reviewed the Advisory Committee draft plan and Main Street design concepts. [Winooski River Bike/Ped Bridge Feasibility Analysis](#) - DuBois & King prepared and distributed a memo to ANR staff for review.

Charlotte - Pam upgraded the [Charlotte Wildlife Habitat online map](#) to a more responsive platform.

Essex & Essex Junction - [Allen Martin Drive/VT Route 15 Intersection Study](#) - Marshall and Sai reviewed the draft existing conditions. The public concerns meeting was on 6/8.

Hinesburg – Richmond Road – Toole submitted a final draft report on 5/31.

Huntington - Pam updated the [Huntington map viewer](#) with more current sign, bridge and culvert inventory data.

Milton - [US 7 Corridor Plan](#) - Jason submitted a revised implementation matrix to the town for their review and comment. [Milton Railroad St. Crossing - bike/ped improvements](#) – Should be complete in June.

Richmond – Town Plan Update - Melanie developed maps for the "Bringing it All Together" mapping workshop on 5/9. Peter, Melanie, and Emily facilitated break out groups at this workshop.

Shelburne - Pam completed the update of Shelburne Tax Parcels. Bay Road Underpass Pilot Project – Jason and Sai met with Town staff and paths committee member to discuss traffic monitoring plan and data collection schedule for the pilot study. Falls Rd Sidewalk - VHB updated the sidewalk alignment to avoid any temporary or permanent right-of-way impacts and began work on final plans. Shelburne Southern Gateway - The consultant is working on existing conditions.

South Burlington – Williston Road Area Study - Christine met with VHB and South Burlington to discuss the concepts they have developed. Chamberlin Neighborhood Master Plan – Lee and Christine participated in Committee meetings on 5/11 and 5/26. Hinesburg/Tilley Area Transportation and Land Use Plan - VHB is completing the existing traffic and existing natural resources assessments. Hinesburg Rd. Sidewalk – City received utility clearance letter, design clearance, ROW clearance and highway access (1111) letter.

Underhill - Emily continued to provide zoning administrator assistance to the town

Westford - Pam provided Westford Conservation Commission with a trails map.

Williston – Village Master Plan – Marshall helped to facilitate the Village Vision Open House during the first week of May. After the week-long public input process, Marshall created a report that summarized the feedback that was received from the online survey and the four public input stations from the open house. Transportation Improvement District - RSG submitted a revised TID boundary to include the sewer service area south of Exit 12, as well as a Task 3 memo which reviews possible TID projects and breaks them down into possible funding responsibility (local vs state), mode, and their estimated costs.

Winooski - Zoning Ordinance Update & Form Based Code - Regina incorporated legal edits into the final document and met with the Planning Commission on 5/26 to review the changes. Regina submitted the PC's amended written report to the City Council for their public hearing on 6/6. Transportation Master Plan – Eleni, Emma and Marshall met with a group of students from Winooski High School to discuss the Winooski TMP. They also met with the team that is assisting the CCRPC with outreach to underserved populations to discuss ways to reach these communities to get their input on the proposed transportation improvements included in the draft plan. Marshall completed business interviews with 10 local employers. Dave Saladino (VHB), Eleni and Diane Meyerhoff (TSA) presented the draft transportation plan at a Winooski Senior Center luncheon on 5/26.

REGIONAL PROJECTS/ACTIVITIES

Regional Bike/Ped Planning - Peter revised and updated a SRTS poster for Burlington's Sustainability Academy. Bryan, Jason and Marshall participated in the 5/6 Multi-Mayor Multi-Modal Tour that highlighted recent improvements to walking and biking infrastructure in Burlington and Winooski. Regional Active Transportation (Bike/Ped) Master Plan Update – The Advisory Committee, with assistance from Peter and Beth Isler of Toole, reviewed comments and are working on integrating them into the Draft Plan.

Brownfields - EPA Administrator McCarthy announced on 5/20 in Burlington that EPA is awarding \$400,000 Brownfields Assessment grant to CCRPC. Dan prepared briefing materials for Congressman Welch and EPA.

Lake Champlain Byway – Local Motion completed construction of four bicyclist "rest stops" (large picnic table with roof and an information kiosk) along the Byway, two in the Islands, one in Colchester (at Airport Park), and Shelburne (at Shelburne Vineyard).

ECOS Plan and Partnerships – ECOS Plan Update - The CCRPC Board adopted the ECOS Plan amendments on 5/18. How to Attract Young Families and Tech Industry - Emily incorporated comments and edits into the draft.

Emergency Management, Hazard Mitigation and Safety – Lee participated in an 'active shooter' training on 5/3. All-Hazards Mitigation Plan – Dan submitted the first draft County Plan to the State for review. Dan, Emily, and Lee worked to prepare drafts of the municipal annexes. Transportation Safety - Sai identified potential locations in Richmond and Hinesburg for the SLRS program and submitted participation forms to both municipalities.

Energy/Climate/Air - Melanie scheduled a Regional Energy Forum meeting for 6/23. Regional Energy Planning project is scheduled to start in early FY17.

GIS, Data & Mapping - Due to the increased use of online maps, Pam upsized the cloud service to improve online map performance. At the 5/18 Board training, Pam explained the online maps CCRPC currently has available.

Health – Melanie participated in a conference call with the Vermont League of Cities and Town to clarify questions regarding the regulation of alcohol and tobacco. Chittenden County Opioid Alliance - Charlie worked with Opioid Alliance Steering Committee members to review and select a project director and advertise for a data analyst. Melanie and Charlie attended the Opioid Alliance Steering Committee meeting on 5/26.

Housing – Charlie and Regina continued working with Housing Vermont and Champlain Housing Trust on the collaborative Build More Homes campaign. Together with these partners we met with 60 people/organizations in three focus groups on 5/16 to get feedback. We also talked with the PAC about this on 5/11 and the Planning Commissioners Summit on 5/31. Emma and Emily have assisted with data development and infographics.

Intelligent Transportation Systems (ITS) – Real Time Traffic Information – Staff and stakeholders participated in a workshop on 5/23 to discuss system requirements, user needs, goals, roles, and responsibilities. Adaptive Signal Control (ASC) Planning Study - Sai developed a draft "simplified Bid Process" RFP for Systems Engineering Analysis for the Exit 14 area real-time adaptive traffic signal control system.

Municipal Training - Lee led, Emily and Regina assisted, planning for and facilitating our first Planning Commissioners' Summit, held on 5/31. 23 planners attended, representing 12 municipalities. Lee gave a presentation at the Arbor Day/Tree Wardens' Conference in Montpelier on 5/6.

Public Participation - Emma continued preparing for the 50th Annual Meeting Celebration on June 15th. Emma prepared and sent out the May newsletter on 5/26. Emma participated in an environmental justice webinar from FHWA on 5/18. 11 total Traffic Alert emails were sent throughout May, and the [website](#) was updated accordingly.

Regional Services - Lee and Charlie participated in a meeting on 5/16 with police and fire services, and on 5/5 and 5/17 with town managers to discuss the possibility of regionalizing fire and police dispatch.

Transit – Charlie, Eleni, Marshall and Peter attended the GMT Transit Summit on 5/20. Peter prepared a support letter for a capital grant for GMT buses. CCTA Planning & Development - The annual ridecheck is complete. This data provides a snapshot of boarding/deboarding levels at stops along these routes and trips; an essential planning tool. CCTA Transit Center - The overall project is now about 70% complete.

Transportation Demand Management (TDM) – The website (www.waytogovt.org) is open to the public for registration. To date there are more than 4,100 registrants ahead of the 9/26 event start. The Travel Smarter platform (www.travelsmartervt.org) soft launched mid-May with social media and advertising underway. CarShare VT plans to use TCSP funds to purchase an additional vehicle in June. They also continue work on a marketing plan and associated creative materials based on their CarShare Vermont Insights Report. CSVT is

working to upgrade their in-vehicle technology and reservation software, as well as updating their rates to reflect the current costs of operating. CATMA is working with MyWebGrocer, VSAC, CCV and others to address parking in Winooski. Local Motion participated in the following: CCRPC TAC and Active Transportation Plan, North Ave. Corridor metrics, bike commuter and everyday bicycling workshops, planBTV Walk Bike, Riverside/Colchester Ave. scoping, Burlington Town Center walk bike improvements, Burlington TEUC, SEABA artistic crosswalks project, South Burlington Chamberlin and Williston Road corridor projects, Winooski bike corral placement, and Shelburne Walk Bike Committee.

Transportation – The TAC met on 5/3 and heard a presentation from VTrans on the Tri State Advanced Traffic Monitoring System project, received a staff update on the Systemic Local Road Safety Program, and recommended to the Board approval of the FY17 UPWP. Staff made final updates to the VTrans functional classification memorandum and accompanying documents and sent to VTrans for review. These proposed changes will be discussed with affected municipalities and the CCRPC Board prior to a formal request for changes. CCRPC/VTrans/CCTA Agreement – The agreement was approved and signed at the 5/18 CCRPC Board meeting. TIP- Christine completed the preliminary draft TIP and submitted it to VTrans and GMT for comments.

Water Quality – MS4 Permit – Dan drafted and distributed an MOU to implement a one-year extension of the CC Stream Team program through FY17. Municipal Water Quality Assistance – Charlie and Dan participated in a meeting in Montpelier on 5/18 to explore long term financing for water quality investments. Road Erosion Inventories – Dan, Pam and Emma participated in the RPCs-DEC Road Erosion Inventory training in Montpelier on 5/26. Dan and Pam briefed attendees on CCRPC's planned use of an ESRI "collector app" and how it is adapting the planned inventory queries into a GIS data methodology.

ORGANIZATIONAL

Finance, Budget & Accounting – The unaudited financial statements for April were completed with positive income of \$85. This brings our net income for FY16 through April to \$27,472.

UPWP – The FY17 Unified Planning Work Program was approved by the CCRPC Board on 5/18.