



CCRPC Monthly Report

November/December 2016 Highlights

Below is a summary of project highlights from the last two months. For more information or questions, please contact Charlie Baker (cbaker@ccrpcvt.org).

LOCAL PROJECTS

Bolton – Town Plan - Emily worked with Bolton PC to host a community engagement forum regarding the prioritization of action items on 12/5. Emily met with the PC to finalize the land use and natural resources sections of the plan and to finalize prioritizing the goals, objectives and actions. Lee began review of the draft Bolton Town Plan. Pam brought the Bolton Town Plan Maps up to date. Capital Improvement Plan - Chris made final updates to the Bolton CIP. This project is complete.

Burlington - Burlington Railyard Enterprise Scoping Study – Field Surveying along the Alt 1B alignment continued through December (Task1). Following approval of the Railyard Enterprise Project (REP) Supplemental Scoping by the Burlington City Council at the end of November, Eleni sent a second Notice-to-Proceed to RSG for Tasks 2 and 3. Eleni finalized the REP (Phase I) Scoping/PEL Report. Colchester Avenue/Riverside Avenue Scoping - The Advisory Committee met on 11/10 to discuss the merits of each alternative. There was committee consensus on the Short-Range and Medium-Range alternatives as a stepping stone to a long-range alternative. Agreement was not reached on a preferred long-range alternative but the committee did feel comfortable removing the roundabout from consideration due to it being double the cost of the two signalized alternatives, requiring the taking of a historically eligible property, and an anticipated lengthy construction process. The two signalized alternatives remain in the mix and preference will be decided following the preferred alternative for the adjacent and soon to be undertaken Winooski River bridge scoping study. Jason is reviewing the draft report and finalizing minutes from November's Advisory Committee meeting. Winooski River Bike/Ped Bridge Feasibility Analysis - D&K continues to consider various bridge types and options for the potential crossing locations, and is preparing cost estimates. Winooski River Bridge Scoping – see Winooski below. Bank and Church Street Scoping - Dubois & King is drafting the final report.

Charlotte - Park & Ride Lot - The final report was received, reviewed and comments sent back to D&K with a request to forward the report to VTrans staff.

Colchester – Pam provided Colchester Public Works a map displaying stormwater data in the Fort Ethan Allen Area. Malletts Bay Stormwater Management System – Eleni and Marshall continue to assist the VHB team with the existing conditions phase of this project.

Essex & Essex Junction - Pam updated Scenic Protection Overlay maps for the zoning bylaw. Allen Martin Drive/VT Route 15 Intersection Study - The consultant presented alternatives to the public and select board members on 12/19. Path/Sidewalk Impact Policy - RSG shared draft report and held phone call with Town on 12/7 to discuss different fee options depending on how much infrastructure is desired. ADA Study on sidewalks/paths and crossings - The inventory is 90% complete. Paving Survey - Chris facilitated a planning meeting moving closer to completing the datasets for multi-year paving planning for the town and village.

Hinesburg - Emily reviewed the draft Town Plan and offered comments in advance of their first public hearing.

Huntington - Land Use Regs Review - Regina continued working on the draft text amendments and met with the Planning Commission on 12/12.

Jericho - Riverside Future Street Network Study - Pam created two base map packages. Stormwater Master Plan - Watershed Consulting Associates (WCA) has identified 21 potential sites in the Town for improved stormwater infrastructure treatment and will soon be completing modelling of the potential benefits at each site for treatment of flow, Total Suspended Solids and phosphorus.

Milton - Regina and Emily met with planning staff and the Town Manager to discuss their initial review of the 2013 Milton Town Plan. Milton Map Viewer - <http://map.ccrpcvt.org/miltonmap/> - updated the parcel data.

Richmond - Melanie sent the Town Planner the 2009 Build Out Analysis report for the Planning Commission.

Shelburne - Regina responded to a question about timing and process of a municipal plan amendment for the energy section. Pam continues to support Shelburne's Housing Subcommittee with maps and analysis of the town's housing stock. Form Based Code - Lee participated in the 11/17 Planning Commission kickoff meeting with the consultant. Falls Rd Sidewalk - Bryan provided comments on draft final plans from VHB, provided comments on draft Construction Inspector RFQ from VTrans, and responded to private property owner question re: sidewalk alignment. Shelburne Southern Gateway - A follow-up meeting with landowners within the study area has been scheduled for 1/25. Infrastructure and Utility Easement Mapping - There is an online map with data for this project - <http://map.ccrpcvt.org/shelburneinfra/>. Bay Road Study - Toole Design submitted a revised Existing Conditions report.

South Burlington – Williston Road Area Study - Christine is working with City staff and VHB to schedule one remaining land owner meeting before holding the public Alternatives Presentation meeting. Hinesburg/Tilley Area Transportation and Land Use Plan - Christine and Charlie participated in a project management meeting on 12/15. Connecting the Gaps - City staff provided extensive comments to the final report. Toole is preparing revisions. Hinesburg Rd. Sidewalk – Construction funds authorized by VTrans on 12/16. L&D provided a timeline for bid release in January with due date of 2/7. Traffic Overlay District – The scope of work is under review. Transportation Impact Fee Ordinance – The scope of work is under review. I-89 Exit 14 Bike/Ped Scoping - A Public Local Concerns meeting was held on 11/16 with very good attendance. Christine is working with Stantec and the City to draft the Purpose and Need Statement and preliminary alternatives.

Underhill - VT15/Underhill Flats Sidewalk – Comments on draft deeds and final plans received from VTrans.

Westford – The Westford Map Viewer was updated with imagery, road data and added bridge & culvert data from vtculverts <http://map.ccrpcvt.org/westfordmapviewer/>.

Williston – Transportation Improvement District - RSG is responding to comments received and working on tasks outstanding from the last steering committee meeting held on 11/22. RSG also provided some fee updates to VTrans for their consideration. Stop Sign Study: Blair Park/Paul Street and Zephyr Road/Day Lane Intersections - Sai completed and submitted the final technical memo to the Town. Mountain View Road Bicycle/Pedestrian Scoping Study - Stantec is finishing the constraints mapping of the preferred alternative. North Williston Road Scoping Study - Jason and Marshall participated in a project kick-off meeting with staff from RSG and Williston on 12/7.

Winooski - Eleni and Marshall continue to refine the final draft of the Winooski Transportation Master Plan. Downtown Parking Management –Desmond/VHB will present their findings to the public in January. Winooski River Bridge – This project is currently on-hold. It is anticipated that we will move forward in early 2017.

REGIONAL PROJECTS/ACTIVITIES

Bike/Ped - Bryan will present municipal bike parking language and good/bad bike parking examples to the PAC on 1/11. He will solicit 2-3 municipalities with which to develop model zoning regulations to create consistency in municipal bylaws. Bryan, CATMA, UVM and Champlain College reviewed proposals for a Pilot Bike Share program on the two campuses. Regional Active Transportation (Bike/Ped) Master Plan Update – The draft regional Active Transportation Plan received comments through 12/1. Comments are being reviewed by Peter and Toole Design. Local Motion - Local Motion participated in the following meetings/processes: PlanBTV Walk Bike, Town outreach to Shelburne, cargo bike loan program, CCRPC TAC, Colchester Ave/Barrett St/Riverside Ave intersection scoping, Everyday Bicycling workshops, Shelburne Bay Road corridor bike/ped scoping, Shelburne Southern Gateway project, Burlington Walk Bike Council, Howard/St.Paul/Winooski Ave intersection scoping, I 89 Exit 14 Bike Ped scoping, and Burlington Great Streets.

Brownfields - Current projects are [Developer/ Owner, Address, Development Type, Type of Work, Fund source, Award by RPC, Contract issued to, Contract Start Date]:

---City Market/ Onion River Cooperative/207 Flynn Ave, Burlington/ Co-op Grocery/ Soil Characterization/HAZ/ \$20,000/ Stone Environmental/ 11-29-16

---Winooski Hotel Group, LLC & City of Winooski/4&12 Winooski Falls Way,/ Winooski Hotel/ Phase II ESA/ PETRO/\$25,700/ L.E. Environmental/12-29-16

---70 Main, LLC/ 62-70 Winooski Falls Way, Winooski/Theatre and Commercial and Office/ Corrective Action Plan/ HAZ \$5,950/ L.E. Environmental/ 12-29-16

ECOS Plan and Partnerships – Annual Report - We met with the ECOS Partners on 12/19 to review the draft ECOS Annual Report message and ECOS Scorecard. 2018 ECOS Plan - Eleni, Jason, Melanie, Charlie, and Regina reviewed the latest population forecast and asked for municipal feedback. Partnerships - Charlie participated in the following partner meetings: VAPDA on 12/1; Housing Vermont on 12/8; Community Health Improvement Committee on 12/13; and the Vermont Health Foundation on 12/13. Lee participated in the VT Urban & Community Forestry Council on 12/14.

Emergency Management, Hazard Mitigation, and Safety – Lee participated in the SERC meeting at the SEOC on 11/16. Lee reviewed the new Tier II hazardous materials reports starting to come in for 2016, began to review updates to EPA's Tier 2 submissions and CAMEO software. All Hazard Mitigation Plan – Dan made final edits to the County Multi-Jurisdictional All-Hazards Mitigation Plan (AHMP) and the template for the municipal-level Local AHMP and submitted to VDEMHS on 12/18 who forwarded it to EPA for final review. Several new data tables were added to the County plan including information on extreme temperatures, river gauge data for the Winooski River, and crime. Text was also added to address public comments received in the summer on the first draft of the County plan. Hazard Mitigation Projects and River Corridors – The new scope focuses on developing project information packets for up to 5 projects identified in municipal All Hazard Mitigation Plans. The packets will include project descriptions, status, links to studies & reports that also identify the same project, next steps (including potential grant resources) and cost estimates, if available. Transportation Safety - Sai coordinated with the Town of Richmond to review and finalize the Systemic local roads safety improvements as proposed by VTrans.

Energy - Comments and edits to VEIC's scope of work were prepared. Marshall participated in a Drive Electric Vermont stakeholder's meeting at VEIC on 12/6. Emily and Melanie presented to the Charlotte Planning Commission, Winooski Public Works Commission, Burlington Planning Commission, Richmond Conservation Commission to discuss energy mapping and the Regional Energy Plan. The Energy Sub-Committee met on 12/20 and reviewed how well the Climate Action Guide and ECOS Plan policies meet the State's Energy Compliance Standards. The latest information can be found at [Regional Energy Plan](#).

Health – [Regional Prevention Partnership](#) - Melanie and Emily are working on developing a community guide to substance abuse prevention with the Chittenden Prevention Network coalitions. This is based on a document from Vermont League of Cities and Town on regulating alcohol, tobacco, and adult retailers. [Chittenden County Opioid Alliance](#) - The website address is: www.ecosproject.com/chittenden-county-opioid-alliance/. You can find all the meeting agendas and meeting minutes here. Cathy, Sam & Charlie participated in a meeting to develop the CCOA project plan on 12/5. The Action Teams and Steering Committee met in December, except for the Workforce Development Team. Sam continues to collect, share and update local data with some key metrics while also developing a wish list of metrics that would serve our understanding of the opioid crisis more comprehensively.

Intelligent Transportation Systems (ITS) – [Real Time Traffic Information](#) – Sai coordinated with the consultant on the final pilot corridor plans, and vendor selection process. [Adaptive Signal Control \(ASC\) – Exit 14 Systems Engineering Analysis](#) - Sai and Eleni met with FHWA-VT and VTrans staff on 12/16 to review the scope of work. [Route 15](#) - Sai updated the Route 15 signal system assessment study scope of work and issued a Notice to Proceed to Stantec.

Legislature – CCRPC held a legislative breakfast on 12/13. More info can be found [here](#). 58 State Senators, Representatives, and municipal officials attended, and survey results were consistently positive.

Municipal Training - Lee, Regina, and Emily facilitated a wireless facility siting discussion with municipal planners, with specific focus on recent proposals for poles/towers to be located in town highway rights of way. Important questions remain at the intersection of local, state, and federal law; and how and whether municipalities may regulate these within the ROW.

Public Participation – Emma updated the CCRPC website throughout December, including updates to: Water Quality Finance Committee, Water Quality, PAC, CWAC & MS-4, Regional Energy Plan, Regional Dispatch, Brownfields, Board Development Committee, LEPC, Board, EC, staff, and more. Emma developed and sent out the December newsletter on 12/15 with a 29% opening rate. A press release on the All Hazards Mitigation Plans was sent out on 12/21. Emma assisted the Chittenden County Homeless Alliance with outreach plans for the Point-in-Time Count scheduled for January. Bryan drafted the CCRPC Title VI Annual Report and the report was sent to VTrans and FHWA on 12/16.

Regional Services – Draft CCRPC bylaw revisions have been drafted. [Regional Dispatch Implementation Study](#) – Charlie prepared and sent an email update to all municipalities on 12/2 after the consultant's 11/30 workshop. This email included a request for municipalities to budget their proportional share of \$50,000 for the next phase of this work. Governance options are being evaluated. The consultant is developing recommendations to be presented on 1/31.

Transit – GMT has reached a tentative agreement with SSTA, UVMMC and South Burlington to slightly alter the existing Tilley Drive Shuttle. In an effort to make the trips more user friendly, SSTA will operate the “route” between the GMT DTC in downtown Burlington and Tilley eliminating a transfer at University Mall. If finalized, this change could occur in late February 2017. GMT again met with Jericho, Underhill and Cambridge regarding

future funding of the Jeffersonville Commuter. As 100% funding (Circumferential Highway Alternatives) of the route has expired, these towns will again be asked to fund the local match for the route. The local match per town totaled \$14,000 in FY17, and remains the same for FY18. While the towns used escrow funds to help defray FY17 local match costs, there is concern that the full match could be too great a burden for some of these towns. However, all three towns are on-board with a concerted marketing push over the winter of '16-'17 as a lead up to Town Meeting Day, where both Underhill and Cambridge will ask for a funding vote of the route separate of their general budgets. GMT Comprehensive Service Analysis and Fare Study - GMT has awarded the Comprehensive Service Analysis project to Nelson Nygaard. The project will encompass all urban routes and operations, and will require input from a large group of stakeholders (towns, CCRPC, UVM, UMMC, UVM, CATMA, etc.) as well as the general public. The analysis is expected to take one year and a kickoff meeting between NN and GMT has been set for January 11, 2017. VTrans Commuter Rail Feasibility Study – Eleni attended the Commuter Rail Feasibility (legislative) Study public meeting on 12/5. ADA Committee - Peter drafted a mission statement and goals for the ADA committee's consideration.

Transportation Demand Management (TDM) – The Travel Smarter campaign (www.TravelSmarterVT.org) is transitioning to become a statewide program under Go! Vermont in 2017. GMT, CATMA and Local Motion will be spending the remaining Circ Alt Round 2 outreach/education funds on promoting the Jeffersonville Commuter route, a TDM survey/marketing promotion to Circ municipal offices and employers, and promoting/hosting Everyday Bicycling Project workshops and new bike racks for host employers. Bryan assisted with planning and hosting the Way to Go! awards ceremony on 12/7 at Shelburne Community School. CATMA - CATMA's transportation survey launched 10/12 and closed 11/11. Staff is analyzing the results.

Transportation – Marshall drafted a memo to be sent to Chittenden County municipalities that detail the specific recommended functional class changes that are being proposed. Bryan, Eleni and Marshall attended the Transportation Board hearing in Burlington on 11/14. Model Update – Comments were provided to EPR regarding the Draft population projections.

Water Quality – Municipal Water Quality Assistance – Dan finalized and formally submitted the CWAC's comments on the draft 2017 Vermont State Stormwater Manual. Regina applied for a High Meadows Fund/Leahy Center Environmental Summit for a three Town Stormwater Master Plan on behalf of Lewis Creek Association and CCRPC. Dan delivered a presentation on the CCRPC's stormwater related programming to an 11/5 Watershed Groups meeting organized by the Lake Champlain Basin Program and Watersheds United. Municipal Roads General Permit - Charlie coordinated/participated in several meetings (11/4, 11/15, 11/17, 12/4, 12/7, 12/8, 12/13, 12/15, 12/21) with municipal staff, DEC staff, and the State Treasurer to discuss the MRGP and water quality funding. Chris created a QC process for the road erosion data which dropped the error rate from 7.9 to 1.9 percent. Tactical Basin Planning – Dan, Charlie and Regina drafted the "regional conformance" letter for consideration by the CCRPC CWAC on 11/1 and the full CCRPC Board on 11/16. and submitted the final letter to DEC. DEC presented to the CWAC on 12/6 regarding the Winooski Basin.

ORGANIZATIONAL

Reporting – Charlie sent the annual report and attachments and met with the St. George Selectboard completing this round of meeting with our member municipalities.

Finance, Budget & Accounting – The FY16 Audit was accepted by the Board in November. It was a clean audit with no findings. There was positive income in November, with revenues exceeding expenses by an unaudited \$8,617. This brings the income for FY17 through November to an unaudited \$14,838.

Personnel - A part-time finance assistant was hired, Michelle Thibault-Hatch.