DATE: Tuesday, September 3, 2013  
TIME: 9:00 a.m.  
PLACE: CCRPC Office, 110 West Canal Street, Suite 202, Winooski, VT.

DELIBERATIVE AGENDA:

1. Action on Consent Agenda 9:00 - 9:05  
See attached memo regarding TIP amendments.

See attached.

3. Public Comment Period (Information item) 9:10 - 9:15  
Members of the public are invited to raise issues of interest or concern to the TAC on items not on the agenda.

4. Electric Vehicle Program Update (Information Item) 9:15 – 9:45  
VEIC staff Dave Roberts will give a brief overview of electric vehicle (EV) technology and review EV planning work completed and underway, including updates on the Drive Electric Vermont partnership and the Church Street National Plug-in Day event on 9/28.

5. Burlington Complete Streets Program (Information Item) 9:45 – 10:15  
Act 34, the “Complete Streets” state legislation, presented new policies for municipal transportation projects. Burlington has created a set of guidelines to help staff interpret the state legislation and incorporate our own Street Design Guidelines, providing a more defined process for staff and ensuring compliance with the law. Nicole Losch will talk about the City’s guidelines.

6. ECOS Transportation Indicators Data Discussion (Information Item) 10:15 – 10:30  
As part of the ECOS Regional Plan, we will be tracking indicators under several categories including transportation. Some of the indicators data will be collected at the local level. Staff would like to discuss municipal data availability for bike and pedestrian infrastructure and paving. See attached memo.

7. Status of Projects and Subcommittee Reports (Information Item) 10:30 – 10:40  
See bulleted list on the reverse for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these on-going or recently completed projects.

8. CCRPC June/July Board Meeting Report (Information Item) 10:40 – 10:45  
The Board met on June 19th and July 17th and discussed/took action on the following transportation related items: Held a public hearing and adopted the FY14 TIP, adopted the ECOS Regional Sustainability Plan, and heard a CIRC alternatives update.

9. Chairman’s/Members’ Items (Information Item) 10:45 – 10:50

CONSENT AGENDA – See TIP amendment memo attached.

*Next meeting date: Tuesday, September 3, 2013
Project list:

- TDM/TCSP Project coordination
- ECOS Regional Sustainability Plan/Transportation indicators data collection
- Electric vehicle deployment planning & CNG fleet options
- CIRC Alternatives Coordination
- Title VI program participation – Public Participation Plan update underway
- US 7/Harbor Road/Falls Road Scoping
- Williston-Essex Network Transportation Study (WENTS)
- Winooski Main Street Circulation Study
- North Ave Corridor Study (Burlington)
- Colchester/Pearl/Prospect Intersection Pilot Project (Burlington)
- Railyard Enterprise Scoping/PEL Project (Burlington)
- Exit 12 Scoping Study
- Participation in the State’s Strategic Highway Safety Plan (SHSP)
- Participation on the State’s Transportation Fair Share Cost Study (Act 250, etc.)
- Participation in Rail Council & State Rail Plan Update
- Climate Plan development
- Coordination with the United Way on the Community Driven Transportation project
- Chittenden County Freight Network Analysis
- Jericho Safe Routes to School Infrastructure construction project - COMPLETE
- Regional Intelligent Transportation System (ITS) Update – Draft Scope of Work
- VT 116 Corridor Study - Hinesburg
- High Risk Rural Roads Program – FY 13, Jericho, Underhill and Hinesburg
- Adaptive Traffic Signal Control - Workshop
- Expanded National Highway System (NHS) Review and Update
- Roadway Functional Classification Review and update
- Updating Park and Ride counts for State and state funded municipal lots
- VTrans Access Management Classification Updates
- Jericho Transportation Plan Update
- Essex/Essex Junction Bike/Ped Plan
- Richmond Route 2 Bike/Ped Path Plan
- Colchester Essex Network Transportation Study (CENTS)
- Burlington Downtown Improvement District
- VT RT 15 Park and Ride Study
- US R 2 Taft Corners to Williston Village Multimodal Study
- Kimball Ave. South Burlington Pedestrian Crossing Study
- Burlington Bike Path Reconstruction design and engineering
- Burlington Bike Path Intersection study
- Planning for 2014 Statewide Walk/Bike Summit
- Huntington Bike/Ped application assistance
- Exit17 Scoping Study
- VT 117/ North Williston Road Scoping
DATE: Tuesday, June 4, 2013
TIME: 9:00 a.m.
PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT

Members Present
Matt Langham, VTrans
Mary Anne Michaels, Rail
Bruce Hoar, Williston
Nicole Losch, Burlington
Jenn Murray, Jericho
Dean Bloch, Charlotte
Amy Bell, VTrans
Sandy Thibault, CATMA
Barbara Elliot, Huntington
Justin Rabidoux, South Burlington
Dennis Lutz, Essex
Craig Plumb, Milton
Chris Jolly, FHWA
Meredith Birkett, CCTA
Bryan Osborne, Colchester

Staff
Christine Forde, Senior Transportation Planner
Eleni Churchill, Senior Transportation Planning Engineer
Peter Keating, Senior Transportation Planner
Chris Dubin, Data Management Technician
Sai Sarepalli, Transportation Planning Engineer
Jason Charest, Transportation Planning Engineer
Michele Boomhower, Assistant/MPO Director
Bryan Davis, Transportation Planner

Peter Keating called the meeting to order at 9:05 a.m.

1. Consent Agenda
The TIP amendment consent items were approved unanimously.

2. Approval of Minutes
A MOTION WAS MADE TO APPROVE THE MINUTES OF MAY 7th BY MEREDITH BIRKETT AND SECONDED BY NICOLE LOSCH. PETER KEATING NOTED THAT THE DATE ON THE TOP OF PAGE ONE NEEDED TO CHANGE TO MAY 7th FROM APRIL 2ND. WITH THAT CORRECTION, THE MOTION PASSED UNANIMOUSLY.

3. Public Comments
No members of the public were present.

4. FY2014 – 2017 Transportation Improvement Program (TIP)
Christine Forde started with a primer on the TIP – what it is, how it relates to other MPO responsibilities, how it gets developed and its relationship to the State’s Capital Program. She then described the various sections of the document with instructions on how to read its contents. Content highlights included:

- Funding levels by TIP year
- Funding by category – amounts and percentages
- Comparisons in annual funding to previous years
- Federal funding sources
- Comparisons of actual obligations to adopted TIP funding
- A summary of TIP changes that included – new projects, projects delayed or advanced and projects to be constructed this year
- Christine also noted the following project additions not yet reflected in the draft under discussion:
  - Burlington Railyard Enterprise Project for $500,000 in PE
  - Safe Routes to School - $250,000
  - Jericho Brown’s Trace Multimodal $500,000 for ROW
Following further discussion and clarifications on how the TIP functions, DENNIS LUTZ MADE A MOTION RECOMMENDING THE BOARD WARN A PUBLIC HEARING ON THE DRAFT TIP AS CHANGED BY THE ADDITIONS CHRISTINE OFFERED. THE MOTION WAS SECONDED BY BRYAN OSBORNE AND PASSED UNANIMOUSLY.

5. Legislative Debriefing
Matt Langham went over some VT General Assembly highlights related to transportation funding. He noted that relative to current revenues there was a nearly $37 Million funding gap. This gap was closed by a combination of strategies approved by the legislature including:
• $10.4 million in Transportation Improvement Bonding
• $22 million in new revenues due to changes in the gas and diesel taxes
• $4.5 million in budget cuts
• $5 million redirected back into the transportation fund from the general fund after FY2016
Matt also noted that significant budget cuts (up to $107 million) were avoided with the new revenue enhancements.

6. CIRC Alternatives Update
Michele Boomhower provided a brief status report of CIRC Alternative planning projects. These included projects moving into implementation such as:
• Crescent Street Connector, Essex Junction.
• VT 2A/VT 289/Susie Wilson Road Project, Essex.
• US 7/Exit 16 Project, Colchester.
• VT 2A/James Brown Drive Project, Williston.
• Severance Corners Improvements, Colchester.
• Upgrades to US 7/Blakely Road/Severance Road to VT15/Sand Hill Road Intersection, Essex.
• VT15 Improvements from Post Office Square to Five Corners, Essex Junction.
• VT15 Multiuse Path in Winooski, Colchester, Essex, and Essex Junction.
• US2/Trader Lane, Williston.
• Adaptive Signal Control (ACS) for VT 2A Williston (Exit 12 to James Brown Dr.) and VT 15 Essex (VT 15/VT 289 to VT 15/VT 127).
• Go! Chittenden County.
• CCTA VT 15 Commuter Service and Williston Mid-Day Service
Michele also mentioned planning studies underway or soon to get started, including:
• Essex - North Williston Road Flood Plain Elevation and North Williston Road/VT 117 Intersection Improvements
• Colchester-Essex Network Transp. Study including Scoping of Kellogg/Susie Wilson and VT 15/Susie Wilson
• I-89 Exit 17/US 7/US 2 Interchange Circulation Analysis/Scoping Study
• VT RT 15 Commuter park and ride lots
• Scoping Study - Williston Grid Streets and I-89 Exit 12 Improvements
• Williston - Scoping Study, VT 2A/Industrial Avenue/Mountain View Improvements and VT 2A to James Brown Drive
• Williston - Multimodal Scoping Study, Williston Village to Taft Corners
• Williston - Multimodal Scoping Study, Core Bike/Ped Improvements
• Williston - Multimodal Scoping Study, Mountain View Road, Old Stage to VT 2A
• Williston - Multimodal Scoping Study, VT 2A Industrial Avenue to Blair Park
• Essex - Multimodal Scoping Study, VT 15, Old Stage Road to Essex Way
• Essex - VT 117/VT 289 Park and Ride Lot

Responding to a question, Michele reported that VTrans has agreed to manage the VT RT 15 path project and that Ken Robie was appointed project manager.

7. Outcomes from the UPWP Process
Michele reported that the CCRPC Board approved the UPWP in May largely as the version reviewed previously by the TAC. Only a Richmond transportation plan was left off the final version. Staff will be developing schedules for tasks over the coming months. Michele also noted that the work program is designed to reflect ECOS plan objectives and the level of planning activity over the coming year is quite robust.

8. Status of Projects and Subcommittee Reports
Peter referred members to the project list on the back side of the agenda and asked if there were any questions about them. Jason Charest reported that last month’s discussion on road classification is still on-going and will be back on a future TAC agenda.

9. CCRPC May Board Meeting Report
Peter mentioned that the Board held public hearings on the FY14 UPWP and ECOS Plan, approved the TAC’s sidewalk grant recommendations and received a CIRC alternatives update.

10. Chairman’s/Members’ Items
Peter handed out a revised transportation funding source table that staff had recently updated. Bryan Davis noted upcoming safety training for road commissioners.

The meeting adjourned at 10:20 a.m.

Respectfully submitted, Peter Keating
ECOS Transportation Indicators Data

Background: An element of the ECOS Regional Plan is a section on indicators to help us track progress on sustainability. Indicators are identified in a number of subject areas including demographics, natural systems, social community, economic infrastructure and the built environment. In this last category there are subcategories, one being transportation.

While the final version of the ECOS Plan only identified two primary transportation indicators, many more were developed and considered in the indicator development phase of the project and staff feels that some of these should be tracked along with the primary indicators. Over the past couple of months staff has met to fine tune, revise and eliminate some of the earlier indicators. The most recent version is attached.

Beginning later this fall, CCRPC will begin producing an annual report of these indicators.

Issues: Staff would like to know about what data are available at the local level to help us track three of the indicators. These include:

1. Number of pedestrian signal/crossing improvements
2. Miles of sidewalks and shared use paths
3. Annual miles of repaved Federal Aid System roadway

The TAC should also consider the appropriateness of the indicators staff is suggesting we track (refer to attached list). For example:

1. Are these the right ones?
2. Should some be deleted?
3. Others added?
4. Reworded differently?

Any and all comments are welcome.

For more Information: Peter Keating, 846 4490 ext. 14, pkeating@ccrpcvt.org

Attachments: 8/15/13 Draft list of transportation indicators