

1
2 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
3 TRANSPORTATION ADVISORY COMMITTEE - MINUTES
4

5 DATE: Tuesday, January 3, 2017
6 TIME: 9:00 a.m.
7 PLACE: CCRPC Offices, 110 West Canal St. Winooski, VT
8

9 **Members Present**

10 Brian Bigelow, Underhill
11 Mary Anne Michaels, Rail
12 Eric Wells, Milton
13 Amy Bell, VTrans
14 Matt Langham, VTrans
15 Ashley Bishop, VTrans District 5
16 Dean Pierce, Shelburne
17 Barbara Elliot, Huntington
18 Chris Jolly, FHWA
19 Sandy Thibault, CATMA
20 Bruce Hoar, Williston
21 Bryan Osborne, Colchester, TAC Chair
22 Bob Henneberger, Seniors
23 Nicole Losch, Burlington
24 Katelin Brewer-Colie, Local Motion
25 Trevor Lashua, Hinesburg
26

Others Present

Chris Brunelle, Agency of Natural Resources
Kristopher McAvoy, VTrans District 5
Erin Lewis, VTrans

Staff Present

Eleni Churchill, Transportation Program Manager
Christine Forde, Senior Transportation Planner
Charlie Baker, Executive Director
Bryan Davis, Senior Transportation Planner
Jason Charest, Senior Transportation Planning Engineer
Marshall Distel, Transportation Planner
Chris Dubin, Transportation Planner
Peter Keating, Senior Transportation Planner

27
28 TAC Chair Bryan Osborne called the meeting to order at 9:00AM and asked for a round of attendee
29 introductions.
30

31 **1. Consent Agenda**

32 N/A this month.
33

34 **2. Approval of Minutes**

35 BARBARA ELLIOT MADE A MOTION TO APPROVE THE MINUTES OF November 1, 2016. THE
36 MOTION WAS SECONDED BY BRUCE HOAR AND PASSED UNANIMOUSLY
37

38 **3. Public Comments**

39 There were none.
40

41 **4. Flood Damage Reporting**

42 Chris Brunelle of the VT Agency of Natural Resources attended to inform TAC members on town
43 requirements to report flood damage and, before any flood event, report on any of their Emergency
44 Protective Measures (EPM). Chris is available to help all Towns in this regard and can take reports over
45 the phone or Towns can use the EPM website at ANR for reporting. Chris and other ANR staff are
46 visiting RPCs and groups of Town Road Foremen in order to let them know their reporting
47 responsibilities. These will help in the case of FEMA declarations and efforts to fund recovery from
48 flood disasters. Chris noted that in his opinion the most important point is that if a municipality takes an
49 EPM (an action necessary to preserve life or to prevent severe imminent damage to public or private
50 property, or both) that they either contact a River Management Engineer by phone, email, or text and/or
51 fill out the web based EPM reporting form. He also reported that the group that would benefit the most
52 from EPM outreach is VT Local Roads and VTrans district staff. Peter mentioned having Chris attend a
53 future road foremens' meeting to discuss these issues.

1 **5. Major and Minor TIP Amendments**

2 Christine Forde started the presentation by briefly explaining the two major and three minor TIP
3 amendments. The cost increases to the two major amendment changes are offset by shifting costs from
4 the other three items. The proposed amendments are summarized below:

5 **VT2A/US7/Creek Road/Bay Road Intersection, Colchester**

- 6 › **Description of Change** – Increase federal funds for construction from \$2,378,880 to \$3,765,000.
7 Add \$480,000 in FY17 and \$906,120 in FY18. This is a 58.3 percent increase in construction cost
8 which is defined as a major amendment.

9 **Exit 16 Park and Ride, Colchester**

- 10 › **Description of Change** - Increase construction cost from \$250,000 to \$800,000. Add \$330,000 in
11 FY17 and \$220,000 in FY18. This is a 42 percent increase in project cost which is defined as a major
12 amendment.

13
14 **Minor Amendments**

15 **Railyard Enterprise Project, Burlington**

- 16 › Description of Change – Reduce funds in FY17 from \$960,000 to \$150,000.

17 **Champlain Parkway, Burlington**

- 18 › Description of Change – Move \$1,015,000 in federal construction funds from FY17 to FY21.

19 **Modifications and Overruns**

- 20 › Description of Change – Designate the use of \$111,120 from Modifications and Overruns in
21 FY18 to be used to maintain fiscal constraint.

22 Christine then introduced Erin Lewis of VTrans to give more detail on the VT2A/US7/Creek Road
23 project. Erin's highlights included:

- 24 ▶ Project history – This became an official VTrans project in 1995!
25 ▶ Project Scoping - 1995 to 1997
26 ▶ Conceptual Plans Complete - December 2000
27 ▶ Public 502 Hearing Held - May 2001
28 ▶ Project Updated for New Federal/State Criteria & Design Standards (including New Stormwater
29 Regulations)
30 ▶ Right of Way Acquisition Process - 2001 – 2015
31 ▶ Final Design - 2016
32 ▶ Construction – 2017

33 Erin also noted the following project elements:

- 34 ▶ Two New Signals: at Bay Road and Creek Farm Road
35 ▶ Lowering Profile of US2/7
36 ▶ Bicycle/Pedestrian Facilities including a Shared Use Path, new Pedestrian Signal, and Bike
37 Shoulders
38 ▶ Revealed a New Typical Section
39 ▶ Identified areas of Access Management
40 ▶ The final estimated project cost was \$4.5M but the low bid came in at \$3.6M

41 Following the presentation, BARBARA ELLIOT MADE A MOTION THE BOARD APPROVE THE
42 THREE MINOR TIP AMENDMENTS AND THAT THE BOARD WARN A PUBLIC HEARING ON
43 THE TWO MAJOR AMENDMENT ITEMS. THE MOTION WAS SECONDED BY BRUCE HOAR
44 AND PASSED UNANIMOUSLY.

45
46 **6. FY18 UPWP**

47 Marshall briefly went over the development status of next year's work program. He noted that project
48 solicitation letters went out last month to member towns and regional partners. Staff has been meeting

1 with regional partners and offering meetings with towns to answer any questions. If anyone needs any
2 more information they should contact Marshall.

3 4 **7. Way to Go! Report**

5 Bryan Davis went through a PowerPoint of this year's highlights that featured changes from previous
6 years' events. These included:

- 7 • Two-week Challenge - up from One
- 8 • New dates/season – Fall rather than Spring
- 9 • All trips count, not just commutes
- 10 • Improved website functionality
- 11 • Introduced new Carbon Throwdown Challenge and trophy
- 12 • Increased integration of K-12 school participants
- 13 • Refer-A-Friend component with incentives
- 14 • Videos to help spread the word
- 15 • 4 Award Categories: Carbon Cup, Carbon Throwdown, Carbon Cutting Leader & School
- 16 Challenge
- 17 • Solar Tracker donated by AllEarth Renewables as school prize

18 Results, when compared to previous events, were impressive and included a 121% increase in the number
19 of participants and a 236% increase in Carbon savings.

20
21 Bryan also reported that a new bike share program is about to be launched at UVM and Champlain
22 College and a contractor had recently been selected. Bryan is also involved in a regional bike parking
23 effort and mentioned that annual Complete Streets reports from towns were coming due.

24 25 **8. Status of Projects and Subcommittee Reports**

26 Peter directed TAC members to the project list on the back of the agenda page and asked if members had
27 any questions. Bryan Osborne noted that his agenda did not list projects and it appeared other members
28 copies didn't either.

29 30 **9. CCRPC November Board Meeting Report.**

31 Peter mentioned the Board heard an update on the upcoming FY18 UPWP development process and
32 budget.

33 34 **10. Chairman's/Members' Items**

35 No items came up.

36
37 The meeting adjourned at 9:50 a.m.

38
39 Respectfully submitted,

40
41 Peter Keating