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2 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
3 TRANSPORTATION ADVISORY COMMITTEE - MINUTES
4

5 DATE: Tuesday, February 7, 2017
6 TIME: 9:00 a.m.
7 PLACE: CCRPC Offices, 110 West Canal St. Winooski, VT
8

9 **Members Present**

10 Brian Bigelow, Underhill
11 Justin Rabidoux, South Burlington
12 Jake Hemmerick, Milton
13 Amy Bell, VTrans
14 Dick Hosking, VTrans District 5
15 Dennis Lutz, Essex
16 Dean Pierce, Shelburne
17 Barbara Elliot, Huntington
18 Chris Jolly, FHWA
19 Sandy Thibault, CATMA
20 Bruce Hoar, Williston
21 Bryan Osborne, Colchester, TAC Chair
22 Bob Henneberger, Seniors
23 Nicole Losch, Burlington
24 Katelin Brewer-Colie, Local Motion
25 Robin Pierce, Essex Junction
26 Peter Wernsdorfer, Winooski
27 Dave Armstrong, GMT
28
29

Others Present

Jim Ryan, Agency of Natural Resources
John Olin, Hoyle Tanner

Staff Present

Eleni Churchill, Transportation Program Manager
Christine Forde, Senior Transportation Planner
Charlie Baker, Executive Director
Melanie Needle, Senior Planner
Jason Charest, Senior Transportation Planning Engineer
Sai Sarepalli, Transportation Planning Engineer
Chris Dubin, Transportation Planner
Peter Keating, Senior Transportation Planner

30 TAC Chair Bryan Osborne called the meeting to order at 9:00AM.
31

32 **1. Consent Agenda**

33 N/A this month.
34

35 **2. Approval of Minutes**

36 There was discussion over the meaning of a statement in the Flood Damage Reporting item. It was
37 decided to put off January minutes approval until Peter received clarification from Chris Brunelle of
38 ANR.
39

40 **3. Public Comments**

41 There were none.
42

43 **4. MTP Development Update: Schedule, Population Forecasts and Draft Project list**

44 Peter began by reminding the TAC that we would be using them as an advisory committee for the update
45 of the Metropolitan Transportation Plan (MTP). Peter then passed around copies of the proposed
46 schedule and went over the task list, highlighting items that would be coming to the TAC over the coming
47 year. Peter noted that we planned to have a draft plan by late summer with extensive public outreach
48 through the fall and public hearings next winter and adoption anticipated in May 2018.
49

50 Melanie Needle followed with a presentation on population forecasts, a necessary piece for both long
51 range planning and the development/update of the CCRPC's transportation demand model. The CCRPC
52 hired Economic and Policy Research (EPR) to develop population and employment forecasts for the
53 County as well as the town level. During February and March, staff will review the forecasts with the

1 TAC, Long Range Planning Committee (LRPC), Planning Advisory Committee (PAC), and the Board
2 and share any feedback with EPR. Staff anticipates that the Board will consider approval of the county
3 and municipal forecasts at their March meeting. Some forecast highlights include:

- 4 • The forecasted growth is significantly less than forecasts from previous long range plans.
- 5 • We forecast a Chittenden County population of 176,000 in 2014, up from 2015's 161,000.
- 6 • Age cohort forecasts reflect in and out migration factors. (Melanie will look at other Northern
7 New England MPOs to see how they've addressed the migration issues in their long range plans.)
- 8 • Municipal level population forecasts show a continued trend of slightly more growth going to the
9 suburban areas.
- 10 • Employment is expected to go from 136,000 currently to 170,000 in 2040.
- 11 • Burlington, South Burlington and Williston are expected to continue showing the highest job
12 growth.

13 The next steps in this process are:

- 14 • RSG is developing 2050 forecasts for population, households, and employment
- 15 • Reviews will continue through February and March
- 16 • The CCRPC Board will consider the forecast for adoption in March
- 17 • The transportation demand model will be used to allocate growth to the transportation analysis
18 zone (TAZ) level.

19
20 Christine next distributed an MTP project list. This is an update from the 2013 MTP with additional
21 projects identified from planning studies completed since then. Christine explained the table and how the
22 state's capital program relates to the CCRPC TIP. There are a number of projects highlighted that we are
23 seeking clarification on from municipalities. Should these be deleted? Should other projects be added?
24 Are the descriptions accurate? This item will be on the agenda again next month as we refine the list
25 down into something that's more reasonable. Christine also pointed out that we will be applying fiscal
26 constraint to this priority list and some projects will fall below the fiscal constraint line. We are waiting
27 to hear back from VTrans on the reasonableness of our proposed method to determine fiscal constraint.
28 Christine also addressed the issue on including bike/ped projects on the road project list or having them
29 separate. Due to Complete Streets requirements, this becomes a bit of a gray area. Staff will come up
30 with a recommendation on this before the next TAC meeting.

31 32 **5. Municipal Roads General Permit (MRGP)**

33 Jim Ryan, MRGP Program Manager from ANR attended to give an update on this project that results
34 from Act 64 legislation passed last year. Jim started with background information on causes and effects
35 of runoff pollution on streams and lakes and what led to the passing of the state law and particularly the
36 Municipal Road General Permit. Proposed details of this permit include:

- 37 • The goal of bringing connected road segments up to basic maintenance standards
- 38 • Implementing Best Management Practices (BMPs) necessary to reduce erosion
- 39 • The permit's three components include, inventory, prioritization and implementation
- 40 • New inventories and implementation plans will be required every 5 years

41 Jim also provided a number of details on implementation techniques to reduce erosion. He concluded
42 with a list of funding help for this project and the oversight help he was getting from various groups in
43 developing the permit. He summarized all with these points:

- 44 • There is a new DEC municipal roads general permit
- 45 • Application coverage and annual fees begin in mid-2018 (currently proposed)
- 46 • Road erosion inventories for hydrologically-connected roads are required
- 47 • Implementation plans and schedules
- 48 • Road BMP implementation and brief annual compliance reports
- 49 • New inventories and implementation plans every 5 years

1 Some TAC comments that come up:

- 2 • Compliance update reports every six months makes little sense
- 3 • There are other erosion presentation techniques besides stones and grass.
- 4 • Charlie Baker said the CCRPC will compile TAC and other comments and get these back to the
- 5 TAC next month for committee review.
- 6

7 **6. Update on FY17 Road Erosion Inventories, Erosion Site Priorities, and FY18 Better Roads Grant**

8 Chris Dubin gave the TAC an update on the road erosion inventory work staff and interns have been
9 doing this year. Eight towns are completed and the remaining ten are expected to be done this coming
10 fiscal year. Funding for this work may come from another Better Roads grant or through our UPWP
11 planning funds.

12
13 **7. Status of Projects and Subcommittee Reports**

14 There were no reports of questions.

15
16 **8. CCRPC January Board Meeting Report.**

17 Peter mentioned the Board held a public forum on the FY18 UPWP and approved the mid-year budget
18 adjustment for the FY17 UPWP.

19
20 **9. Chairman's/Members' Items**

21 No items came up.

22
23 The meeting adjourned at 10:55 a.m.

24
25 Respectfully submitted,

26
27 Peter Keating